

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held in the Hancock Conference Center at Carterville, Illinois, on Tuesday, August 24, 2021, commencing at 6:00 p.m. The meeting was open to the public and streamed live on the College's YouTube channel.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- not present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- present
Victor Frankel	-- present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Melanie Pecord, Interim Vice President Stacy Buckingham, Recording Secretary Susan May, and members of the President's Cabinet.

Chairman Kilquist led the Board in the Pledge of Allegiance.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

There were no public comments or questions.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

No report.

B. Athletics Advisory Committee

Trustee Brent Clark informed the Board of upcoming athletic events and announced that the John A. Logan Softball golf scramble was successful with 24 teams, seven corporate sponsors, and 62 hole sponsors.

C. Building, Grounds, and Safety Committee

Trustee Jake Rendleman reported that the Board Building Committee met on August 3rd to discuss the Economic Development Administration Grant for CTE Programs and the construction timeline for the B-Building and Logan Practice Facility Roof Replacement.

BHDG Architects has submitted the initial schematic design of the West Lobby Expansion project to the Capital Development Board. Once the contract is received, BHDG will move forward with additional design phases, which should take approximately nine months.

The bridge foundation is installed and awaiting the arrival of the bridge components. In addition, earthwork has begun on the east side of campus for the bike path, and the project is still on target for completion in Spring 2022.

D. Board Policy Committee

No report.

E. Budget and Finance Committee

No report.

F. Integrated Technology Committee

No report.

G. Illinois Community College Trustees Association (ICCTA)

Trustee Aaron Smith attended the Executive Committee Retreat in Kewanee, IL, where they worked on the Strategic Plan for 2021-2022 and received updates from lobbyists and ICCB representatives. Aaron was appointed to the Diversity Committee, which will work on policies to be adopted next year. The September ICCTA meeting will be held in Springfield, and in October, the ACCT Leadership Congress will meet in San Diego. The Southeast Region Trustees Meeting will be held on November 4, 2021, at John A. Logan College.

H. John A. Logan College Foundation

Trustee Jake Rendleman reported that Foundation Board Member Elaine Melby established a \$25,000 scholarship endowment in memory of her parents. The Edward W. and Lillian L. Hill memorial scholarship will be awarded annually to a determined, hardworking student who has overcome life's obstacles.

The Foundation will accept campus grant applications through October 31. Over \$325,000 has been awarded in campus grants since 2017, and there is more than \$50,000 earmarked for grants this fall.

Since Spring 2021, the Foundation has donated more than \$75,000 to pay outstanding student account balances. In addition, thousands of dollars have been released this semester to assist students with outstanding balances, pay for books, cosmetology kits, and other student needs.

This fall, \$330,000 has been released in scholarships, with additional scholarships being released as the semester continues.

The Foundation Golf Classic is set for October 1st at Crab Orchard Golf Course.

I. Student Trustee

Student Trustee Victor Frankel thanked the President and members of the COVID Taskforce for their leadership to ensure the safety of our students. Student Senate will continue working on communicating tools and resources for peer students. A Gaming Club and STEM Club have been

formed this semester in addition to the continuity of many clubs such as construction management, sign language, cosmetology, Phi Theta Kappa. We are looking forward to the upcoming year and providing incentives for students to get involved in the campus community.

FACULTY ASSOCIATION REPORTS

A. Faculty Association Report

Association President Robert McKenzie reported that the faculty Executive Committee met with President Overstreet to discuss faculty concerns regarding masking and class modalities for the upcoming year. Matt Garrison and Rob Craig were added to the COVID Taskforce to represent baccalaureate transfer and career programs.

B. Adjunct Faculty Association Report – No report.

C. Logan Operational Staff Association Report – No report.

EXECUTIVE LEADERSHIP TEAM REPORTS

A. Vice-President for Business Services Stacy Buckingham

Vice-President Buckingham reported that formatting for the expenditure report is slightly different due to the transition to the Jenzabar One product.

B. Provost Melanie Pecord

Phi Theta Kappa. The Phi Theta Kappa Honor Society received multiple recognitions at the state and international levels for their College project *Improving Access to Financial Resources*. This project tied with the College of DuPage for the #1 College Project in Illinois and earned the distinguished designation at the international level in combination with Honors in Action. Phi Theta Kappa was also awarded the #1 Chapter in Illinois.

HLC Assurance Review. Provost Pecord is preparing for the HLC Assurance Review to be submitted in July 2022.

C. President Kirk Overstreet

Enrollment. At the close of registration, the College's headcount was 2,824, or 89% of where we were in 2019. This is a positive first step and shows our students want face-to-face classes on campus. Credit hours are currently at 27,794, which is 82% of where we were in 2019. We will continue to find new programs and teaching methodologies to help us grow over the next several years.

General John A. Logan Horse Statue. The Skylight Lounge, which previously housed the horse statue, has been converted to a lounge and gaming area for the students. Unfortunately, the wooden sculpture is too large to fit any other location on campus. The Murphysboro Police and Fire Department has expressed interest in housing this statue as a centerpiece in their new facility.

Fall In-Service Day. The College held a full in-service day this year and allowed the campus to be in suspended operations for a few hours so everyone could attend.

Other Items of Interest. Dr. Steve O’Keefe has been selected to present at the National Council for Marketing and Public Relations conference.

PRESENTATIONS

Construction Project Manager Jeremy Sargent updated the Board on plans for steel railing, outdoor dining furniture, and new plantings in the F-Wing Courtyard. A new awning system has also been installed on the exterior of the F-Wing.

Mr. Sargent also presented a diagram of the Crab Orchard Bike Trail that runs through the College campus and the progress of the new bridge construction.

INFORMATIONAL ITEMS (NON-ACTIONABLE)

A. Personnel

President Overstreet informed the Board of resignations received from Thomas Dalton, Assistant Women’s Basketball Coach, and Lauren Bond, Head Women’s Golf Coach. The retirement date for Dr. Clay Brewer, Interim Vice-President for Administration, was approved for January 1, 2022.

B. Instructional Calendar Update

The Election Day holiday was removed from the FY22 instructional calendar.

CONSENT AGENDA

Chairman Kilquist asked if any items on the Consent Agenda needed to be pulled for discussion. There were no requests; therefore, the following Consent Agenda items were presented for approval:

A. Agreement with Hanover Research

One-year client services agreement with Hanover Research effective September 1, 2021, in the amount of \$49,500.

B. Assessment Technology Institute (ATI) Testing Project

FY22 ATI testing for LPN and ADN students at the cost of \$51,750.

C. Institutional Assessment Billing for Southern Illinois Collegiate Common Market (SICCM)

FY22 institutional assessments totaling \$284,158 for Medical Lab Technician, Occupational Therapy Assistant, and Surgical Technology programs.

D. Disposal of Surplus Property

Disposal of a Quality Counts 2000 Ford van through GovDeals.com.

E. Agreement with SportsCon, LLC

Agreement with SportsCon, LLC to install a Modular Pro Wall in the baseball outfield at a total cost of \$184,088.

F. Reappointment of Executive Administrators

Employment agreement for Provost Melanie Pecord and the appointment and employment agreement for Stacy Buckingham as Vice-President for Business Services and CFO, effective September 1, 2021.

G. Personnel Action Items (Appendix A)

Employment and ratification of personnel as presented in Appendix A.

H. Expenditure List

Expenditure list for the period ending July 31, 2021.

I. Board of Trustee Public Hearing Minutes

Minutes of the public hearing held on July 27, 2021.

J. Board of Trustee Meeting Minutes

Minutes of July 27, 2021, regular meeting of the Board of Trustees.

Glenn Poshard and Aaron Smith moved and seconded that the Board of Trustees approves Consent Agenda Items A – J as presented.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4237)

EXECUTIVE SESSION

Chairman Kilquist noted that it was desirable to enter into a closed session pursuant to 5 ILCS 120/2(c) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific individuals.

Aaron Smith and Jake Rendleman moved and seconded that the Board of Trustees enter into closed session.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4238)

The meeting was declared in closed session at 7:00 p.m.

The Board returned to open session at 8:07 p.m.

ANNOUNCEMENTS

None.


ADJOURNMENT

Brent Clark and Jake Rendleman moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4239)

The meeting duly adjourned at 8:08 p.m.

Respectfully submitted by Susan May, recording secretary to the Board.

A handwritten signature in cursive script, reading "William J. Kilquist".

William J. Kilquist, Chair

A handwritten signature in cursive script, reading "Jacob Rendleman".

Jacob "Jake" Rendleman, Secretary

PERSONNEL ACTION ITEMS**APPENDIX A**

A. OPERATIONAL STAFF		
Name	Position	Effective Date
Larissa Bond	Full-Time, Grade III, Administrative Assistant III (Career Services)	09/01/21
Lynon Smith	Full-Time, Grade III, Science Lab Technician	TBD

B. CAMPUS SAFETY STAFF		
Name	Position	Effective Date
Kevin Banks	Full-Time Campus Police Law Enforcement Officer	TBD

C. NON-TEACHING PROFESSIONALS		
Name	Position	Effective Date
Michelle VanZandt	Full-Time, Grade III, Advisor/Counselor	08/16/21
Meredith McDonough	Full-Time, Grade I Aquatic Manager	08/16/21

D. FULL-TIME TEMPORARY FACULTY		
Name	Position	Effective Date
Torrey Holland	Full-Time, Temporary, Physics/Engineering Instructor	08/11/21

E. ADJUNCT FACULTY		
Name	Position	Effective Date
Brian Tripp	Allied Health Instructor	08/11/21
Jeffrey Peterson	Anthropology Instructor	08/11/21
Peter Pirmann	Dental Assisting Instructor	08/11/21
Paula Vineyard Most	Health Instructor	08/11/21
James Vigiano	Nursing Instructor	10/01/21
Rose Walker	Nursing Instructor	08/11/21
Janelle Noldin	Orientation Instructor	08/11/21
Donald Winget	Orientation Instructor	08/11/21

PERSONNEL ACTION ITEMS**APPENDIX A**

E. COMMUNITY EDUCATION INSTRUCTORS	
Name	Effective Date
Chloe Bailey	06/26/21
Kenneth Bearden	08/23/21
Elizabeth King	08/23/21
Cass VanDerMeer	06/01/21
Nicole Rossi	08/23/21

F. VOLUNTEERS		
Name	Position	Effective Date
Pamela Skaggs	Historical Village Volunteer	08/11/21