

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held in the Hancock Conference Center at Carterville, Illinois, on Tuesday, July 27, 2021, commencing at 6:32 p.m. The meeting was open to the public and streamed live on the College's YouTube channel.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- present
Victor Frankel	-- present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Melanie Pecord, Interim Vice Presidents Stacy Buckingham and Clay Brewer, Recording Secretary Susan May, and members of the President's Cabinet.

Chairman Kilquist led the Board in the Pledge of Allegiance.

**OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

There were no public comments or questions.

**BOARD OF TRUSTEES REPORTS**

**A. Chairman's Report**

Chairman Kilquist commented on the quality of the College's advertising for the scholarship drawing and thanked Steve O'Keefe for the increased publicity. Trustee Rendleman also thanked Tammy Gwaltney and Scott Wernsman for their work with Habitat for Humanity.

**B. Athletics Advisory Committee**

The Athletics Advisory Committee had not met. Trustee Brent Clark reported that the baseball and softball turf project should begin next week. The Logan Baseball program had five former players drafted in the Major League Baseball Draft, and Logan's softball team will host a golf scramble on August 6.

**C. Building, Grounds, and Safety Committee**

The Building, Grounds, and Safety Committee had not met. Trustee Jake Rendleman updated the Board on facility projects. A complete schematic design of the Westy Lobby Expansion project was presented to the Board by BHDG Architects. Upon approval, the design application will be submitted to the Capital Development Board (CDB). Samron has begun to layout the bridge as part of the bike path project. Bridge construction should be complete towards the end of September, and the bike path project on the College's campus should wrap up in spring 2022. The roof project for Building B and Logan Practice Facility will not begin until December due to a delay in materials, and the College continues to wait for bid dates from the CDB for the Pedestrian Pathway and Elevator/Mezzanine projects.

**D. Board Policy Committee**

No report.

**E. Budget and Finance Committee**

The Budget and Finance Committee met on July 26 with Stacy Buckingham and President Overstreet to review the FY 2022 budget.

**F. Integrated Technology Committee**

Trustee Rebecca Borgsmiller reported that the Committee did not have a quorum this month but received a demonstration by Scott Elliott of the new J1 web pages.

**G. Illinois Community College Trustees Association (ICCTA)**

Trustee Aaron Smith reported that he would be attending the ICCTA Executive Committee Planning Retreat in August. John A. Logan College will also host the Southeast Regional Trustees meeting on November 4, 2021.

**H. John A. Logan College Foundation**

Trustee Rendleman reported that the Foundation Board sponsored JALC Night at Rent One Park and has designated more than \$50,000 for campus grants that will be available for faculty and staff again this fall. The Foundation Office is transitioning to a new online scholarship application which will go live in September. The Annual Golf Classic is scheduled for October 1 at Crab Orchard Golf Course.

**I. Student Trustee**

Student Trustee Victor Frankel reported meeting with President Overstreet to express students' concerns regarding classes this fall. He will work with Student Senate to increase outreach and gather input for the Board.

**FACULTY ASSOCIATION REPORTS**

**A. Faculty Association Report**

Association President Robert McKenzie reported that he has been working closely with the Executive Committee to field faculty concerns regarding COVID.

**B. Adjunct Faculty Association Report – No report.**

- C. **Logan Operational Staff Association Report** – No report.

## **EXECUTIVE STAFF REPORTS**

### **A. Interim Vice-President for Administration Dr. Clay Brewer**

Dr. Brewer reported that cleaning protocols are in place to provide a safe environment for students this fall. King's Food Service will return to campus, and Cold-Blooded Coffee will occupy the East Wing coffee shop.

Logan Fitness is gearing up for the fall semester and has partnered with SIU Touch of Nature to offer three new courses, including Stand-up Paddleboarding, Rock Climbing for Beginners, and Intro to the River-to-River Trail. Logan Fitness has also received a new Fit3D body scanner that will soon be available to the public.

### **B. Interim Vice-President for Business Services Stacy Buckingham**

Ms. Buckingham thanked Scott Elliott and the IT staff for the many hours worked to get the Jenzabar One system up and running.

### **C. Provost Dr. Melanie Pecord**

Dr. Pecord reported that the College will hold a Saturday Signup event on August 7 to give students an additional opportunity to enroll for fall. An evening cohort has also been established to provide options for non-traditional students to return to school.

The EMS program received a letter of review from the accrediting organization, which is one step closer to program accreditation.

This fall, representatives from the College will be presenting at the Forum for Excellence State Conference for Career Technical and Adult Education and the National Alliance of Concurrent Enrollment Partnerships (NACEP) National Conference.

### **D. President Dr. Kirk Overstreet**

President Overstreet stated that the J1 implementation had been a monumental project, and thanked everyone involved. He also thanked the negotiating team for their work in finalizing the Teamster's contract. Through conversations with the Teamsters, campus closure definitions were developed and will be shared with staff.

The COVID Taskforce will meet on Thursday to evaluate protocols for fall. Dr. Overstreet will also collaborate with community college presidents to determine the best approach. If mandates change, they will be made available to the public.

Funds have been earmarked in the budget to engage with Hanover Research Group to provide research data specific to our region. Currently, fall enrollment is down about 600 students compared to last fall. These numbers were not a surprise coming out of COVID, but we will continue moving in a positive direction.

## **INFORMATIONAL ITEMS (NON-ACTIONABLE)**

### **A. Personnel (Appendix A)**

President Overstreet informed the Board of retirements and resignations provided in Appendix A.

### **B. Logan Fitness Class Fee Increase**

In accordance with Board Policy 7315, Establishment of Fees, President Overstreet informed the Board of a fee increase for Logan Fitness classes, effective Fall 2021. President Overstreet confirmed that open gym memberships would not change.

## **CONSENT AGENDA**

Chairman Kilquist asked if any items on the Consent Agenda needed to be pulled for discussion. There were no requests; therefore, the following Consent Agenda items were presented for approval:

### **A. Resolution for U.S. Department of Commerce Economic Development Grant**

A resolution and public notice for the U. S. Department of Commerce Economic Development Administration grant application.

### **B. Phone Maintenance and Support Agreement with Frontier**

A one-year phone maintenance and support agreement with Frontier Communications at an annual cost of \$25,681.96.

### **C. Dual Credit Agreement with Rend Lake College**

The joint agreement for Dual Credit Educational Cooperation between Rend Lake College, District #521, and John A. Logan College, District #530, effective Fall 2021 – Spring 2022.

### **D. Insurance Renewals**

Insurance renewal agreements for 2021-2022, with carriers recommended by The Tedrick Group for all insurance lines, with the exception of athletic accident insurance, for a total premium of \$434,758.

### **E. West Lobby Expansion Design**

The project scope and design for CDB Project 810-064-022, West Lobby Expansion, as presented by BHDG Architects, Inc. at the July 19, 2021, special meeting of the Board of Trustees.

### **F. Semi-Annual Review of Closed Session Minutes**

The recommendation from legal counsel per Illinois Statute 5 ILCS 120/22.06(d) that none of the closed session minutes reviewed through April 27, 2021, be made available for public inspection at this time.

**G. Approval of Separation Agreement with Mike Middleton**

The separation agreement with Mike Middleton signed and authorized by the Board of Trustees on February 23, 2021, and executed by the President on February 26, 2021.

**H. Collective Bargaining Agreement**

The collective bargaining agreement with Teamsters Local Union No. 50, effective July 1, 2021, through June 30, 2024.

**I. Personnel Action Items (Appendix B)**

The employment and ratification of personnel as presented in Appendix B.

**J. Treasurer's and Financial Report**

The treasurer's and financial report for the period ending May 31, 2021.

**K. Expenditure List**

The expenditure list for the period ending June 30, 2021.

**L. Board of Trustee Meeting Minutes**

Minutes of June 22, 2021, regular meeting of the Board of Trustees.

**M. Board of Trustee Special Meeting Minutes**

Minutes of July 19, 2021, special meeting of the Board of Trustees.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approves Consent Agenda Items A – M as presented.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-4234)

**OLD BUSINESS**

**A. FY 2022 Budget**

The 2021-2022 budget was presented to the Board for approval. Finance Committee Chair Aaron Smith and Trustee Rendleman both commented that this budget represents an investment in the College to move forward toward growth.

Aaron Smith and Glenn Poshard moved and seconded that the Board of Trustees approve the FY 2022 budget effective July 1, 2021.

Upon roll call, the following votes were recorded: Jake Rendleman – yes; Aaron Smith – yes; Becky Borgsmiller – no; Brent Clark – yes; Mandy Little – yes; Glenn Poshard – yes; Victor Frankel – abstain; Bill Kilquist – yes. Motion carried.

(Resolution #16-4235)

**ANNOUNCEMENTS**

None.

**ADJOURNMENT**

Jake Rendleman and Brent Clark moved and seconded that the regular meeting of the Board of Trustees be adjourned.

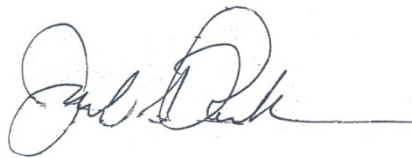
Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-4236)

The meeting duly adjourned at 7:12 p.m.

Respectfully submitted by Susan May, recording secretary to the Board.

A handwritten signature in cursive script that reads "William J. Kilquist".

William J. Kilquist, Chair

A handwritten signature in cursive script that reads "Jacob Rendleman".

Jacob "Jake" Rendleman, Secretary

**APPENDIX A**

<b>RETIREMENTS</b>		
<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Reva Cox	Childcare Resource & Referral Case Manager	September 1, 2021
Charles Wayne O'Dell	Building Maintenance	July 1, 2022
Clay Brewer	Interim Vice-President for Administration	May 1, 2023
Dawn Ellermeyer	Administrative Assistant V (Student Services)	May 1, 2023
Michelle Hamilton	Director of Academic and Workforce Programs	May 1, 2023
Beth Porritt	Coordinator for West Frankfort Extension Center	May 1, 2023
Tim Williams	Dean of Student Services	June 1, 2023
Melanie Pecord	Provost	July 1, 2023
Stacy Buckingham	Interim Vice-President for Business Services	September 1, 2023
Johnna Herren	Director of Human Resources	September 1, 2023
Stacy Holloway	Director of Academic Advising	September 1, 2023
Pat Jackson	Director of Financial Assistance	September 1, 2023
Cindy Kohl	Executive Assistant (Business Services)	September 1, 2023

<b>RESIGNATIONS</b>		
<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Molly Thomas	Administrative Assistant III (Community Education)	May 25, 2021
Brandon McGhee	Theater Technician III	June 8, 2021
Sondra Langley	Part-Time Literacy Counselor/Facilitator	June 14, 2021
John Clancy	Assistant Men's Basketball Coach (Stipend)	June 15, 2021
Reid Bastien	Campus Police Law Enforcement Officer	July 14, 2021
Beth Hanner	Administrative Assistant (Career Services)	July 28, 2021
Coco DiMauro	Advisor/Counselor	July 30, 2021
Jared Burde	Full-Time Physics Instructor	August 6, 2021

## APPENDIX B

### A. NON-TEACHING PROFESSIONAL STAFF

Name	Position	Effective Date
Jo Ann Dick	Full-Time, Grade V, Coordinator of Community Education	TBD
JaDean Towle	Full-Time, Grade IV, Scholarship Coordinator	TBD
Kassandra Jones	Full-Time, Grade III, Coordinator of Logan Fitness	TBD

### B. FULL-TIME TENURE-TRACK FACULTY

Name	Position	Effective Date
Ryan "Wade" Dover	Construction Management Instructor	August 10, 2021
Katherine Burnett	Nursing Instructor	January 10, 2022

### C. ADJUNCT FACULTY

Name	Position	Effective Date
Donna Bryant	Allied Health & Emergency Medical Services Instructor	June 8, 2021
Rositta Schuster	Dental Assisting Instructor	August 11, 2021

### D. COMMUNITY EDUCATION INSTRUCTORS

Name	Effective Date
Danielle Furtak	June 21, 2021

### E. GRANT – NON-TEACHING PROFESSIONAL STAFF

Name	Position	Effective Date
Chrissy Confer	Full-Time, Grade IV, CCR&R Infant Toddler Specialist	TBD

### E. GRANT – PART-TIME FACULTY

Name	Position	Effective Date
Sherry Sullivan	Adult Secondary Education Instructor	July 5, 2021

### F. VOLUNTEERS

Name	Position	Effective Date
Robin Anderson-Lester	Assistant Women's Golf Coach	May 18, 2021