



JOHN A. LOGAN COLLEGE

The following items were presented and approved by the Board of Trustees on Tuesday, August 24, 2021.

INFORMATIONAL ITEMS (NON-ACTIONABLE)

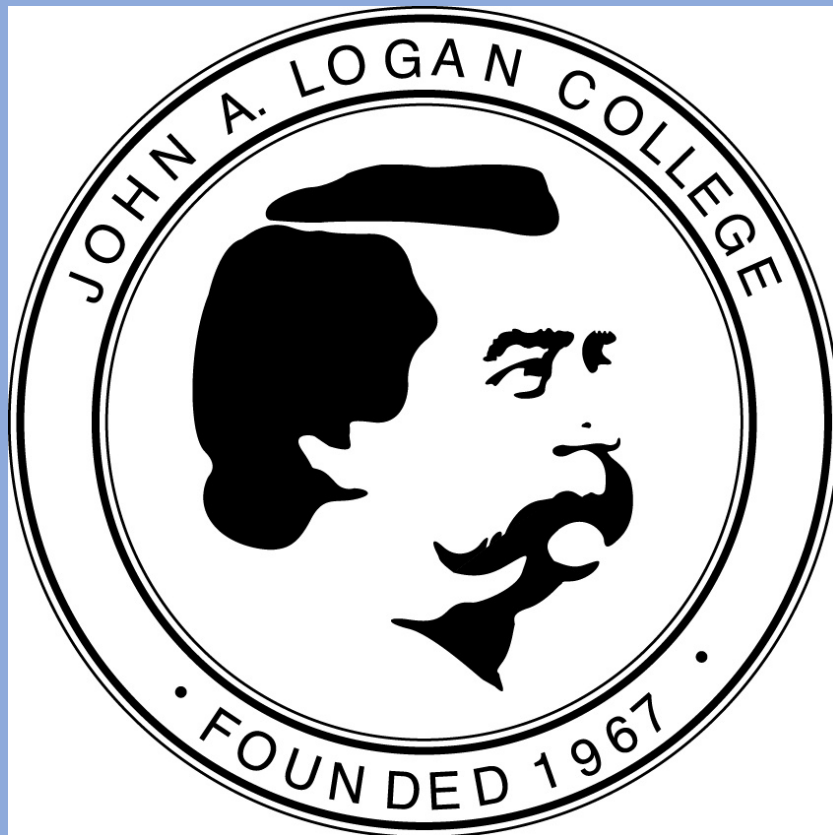
- A. Personnel
- B. Instructional Calendar Update

CONSENT AGENDA (ROLL CALL VOTE)

- A. Agreement with Hanover Research
- B. Assessment Technology Institute (ATI) Testing Product
- C. Institutional Assessment for Southern Illinois Collegiate Common Market (SICCM)
- D. Disposal of Surplus Property
- E. Agreement with SportsCon, LLC
- F. Reappointment of Executive Administrators
- G. Personnel Action Items
- H. Expenditure List for the period ending July 31, 2021
- I. Board of Trustees Minutes of the Public Hearing of July 27, 2021
- J. Board of Trustee Meeting Minutes of July 27, 2021

INFORMATIONAL ITEM 7.A

Personnel



**JOHN A. LOGAN COLLEGE
INFORMATIONAL ITEMS**

7.A Personnel Informational Items

1. SUBJECT

Personnel informational items.

2. RESIGNATIONS

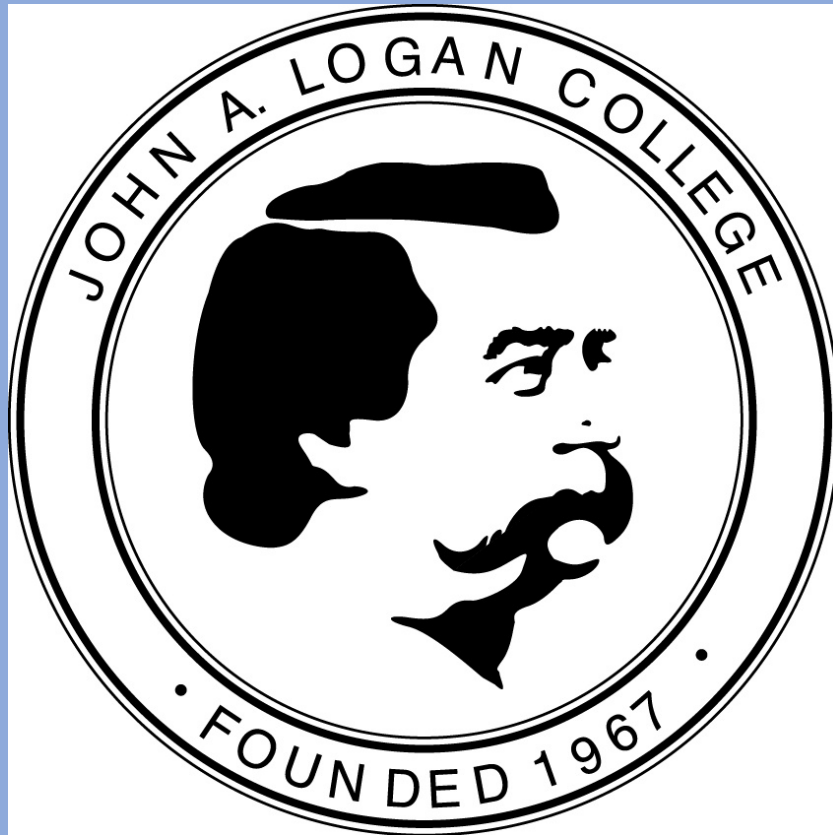
- A. Thomas Dalton, Assistant Women's Basketball Coach, effective July 12, 2021.
- B. Lauren Bond, Head Women's Golf Coach, effective August 1, 2021.

3. CHANGE IN RETIREMENT DATE

- A. Dr. Clay Brewer, Interim Vice-President for Administration, effective January 1, 2022.

INFORMATIONAL ITEM 7.B

FY22 Instructional Calendar



**JOHN A. LOGAN COLLEGE
INFORMATIONAL ITEM**

7.B – FY22 Instructional Calendar

1. SUBJECT

Change in the FY22 Instructional Calendar.

2. BACKGROUND INFORMATION

Election Day was listed as a holiday on the FY22 Instructional Calendar. However, since employees are given two hours to vote on election day by law, this holiday was removed from the FY22 Instructional Calendar. This change will add one additional instructional day for the fall semester.

Staff Contact: Provost Melanie Pecord

**John A. Logan College Instructional Calendar
2021-2022**

Fall Semester 2021

Advisement All students..... March 29, 2021 Academic Year Faculty & Staff Meeting...August 10 Late Registration.....August 9–August 17 Last Day to Register.....August 17 Instruction begins..... Aug. 11, 2021 Block Scheduling first half.....Aug. 11 (W)—Oct. 5 (T) second half.....Oct. 6 (W)—Dec.6 (M)	Last day to withdraw with 100% refund first half block.....August 17 full semester courses.....August 24 second half block.....October 12 Last day to withdraw with “W” grade first half block.....September 24 full semester courses and second half block.....November 19 Faculty/Staff Development Day (no classes)...October 8 (F) Holidays Labor Day (M).....September 6 Veteran’s Day (TH)..... November 11 Thanksgiving Break (Mon-Sat)November 22—27 Final exams (T-F).....December 7-10
--	---

Spring Semester 2022

Advisement All students.....November 1, 2021 Late RegistrationJanuary 6-January 13 Last Day to Register.....January 13 Instruction begins.....Jan. 10, 2022 Block Scheduling first half.....January 10 (M)- March 4 (F) second half.....March14 (M)-May 9 (M) Last day to withdraw with 100% refund first half block.....January16 full semester courses.....January 23 second half.....March 20	Last day to withdraw with “W” grade first half block.....February 18 full semester and second half block.....April 22 Faculty/Staff Development Day (no classes).....April 14 (TH) Holidays New Year’s Day (S).....January 1 Martin Luther King’s Birthday (M).....January 17 President’s Day(M).....February 21 Spring Break (Mon.—Sat.).....March 7-12 Good Friday (F).....April 15 Memorial Day (M).....May 30 Final exams (T-F).....May 10-13 Commencement (TH,F).....May 12 & 13
---	---

Summer Semester 2022

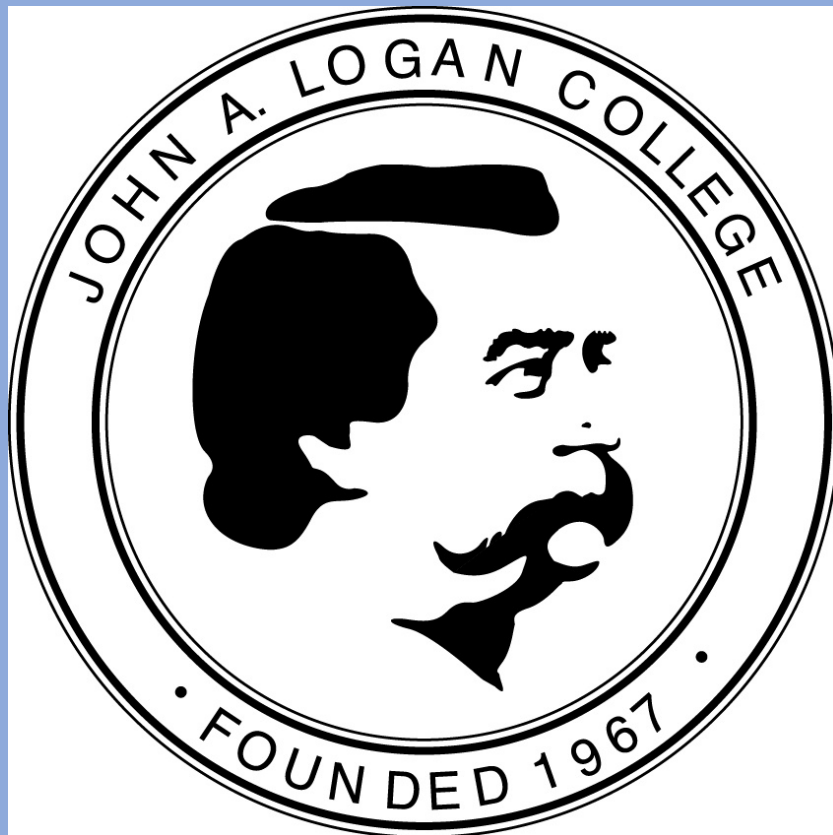
Advisement All students.....March 28, 2022 Late Registration.....June 1-June 7 Last day to register.....June 7 Instruction beginsJune 6, 2022	Last day to withdraw with 100% refund.....June 12 Last day to withdraw-first block with a “W” grade.....June 23 Last day to withdraw with “W” grade.....July 14 Holiday—Independence Day (M).....July 4 Final Exams (TH).....July 28
---	--

* Provides sufficient duration and contact hours to meet ICCB Administrative Rules requirements of Section 1501.309(b).
Final exam schedule will be adjusted if any emergency days are used during the semester.

08/05/21

CONSENT AGENDA ITEM 8.A

Agreement with Hanover Research



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.A – Agreement with Hanover Research

1. SUBJECT

Agreement with Hanover Research.

2. REASON FOR CONSIDERATION

John A. Logan College requests approval to contract with Hanover Research to provide research services including, but not limited to: custom research reports; survey design, administration, and analysis; interviews with industry/issue experts; secondary research; data analysis; and benchmarking (product/service comparison, key performance, and efficiency metrics).

3. BACKGROUND INFORMATION

John A. Logan College does not have the personnel resources needed to dig down into regional data to assist in planning for the future. Funds for these services were included in the FY22 budget, approved by the Board of Trustees on July 27, 2021.

4. RECOMMENDATION

That the Board of Trustees approve the one-year client services agreement with Hanover Research for \$49,500, effective September 1, 2021.

Staff Contact: President Kirk Overstreet

Client Services Agreement

Date of Agreement: 7/20/2021

The Hanover Research Council LLC ("Hanover Research") is pleased to provide John A. Logan College ("Client") the Research Services as described below:

1. Agreement Term

Effective Date: 9/1/2021

End Date: 8/31/2022

The terms of this agreement are contingent upon execution on or before Friday, August 27th, 2021.

2. Term

This agreement ("Agreement") with Hanover Research runs for a subscription period from the Effective Date to the End Date (the "Term"). During the Term of this Agreement, Client will be able to access the research services provided by Hanover Research (the "Research Services") in accordance with the terms and conditions set forth below. Client will have the authority to request Research Services on any topic throughout the Term within the confines of one (1) sequential queue(s), i.e., Hanover Research will work on one (1) Research Services project at a time. Client understands and agrees that this Agreement may not be terminated during the Term, except as may otherwise be set forth in this Agreement.

Either party may terminate this Agreement should the other party materially breach the terms and conditions of this Agreement, and such breach goes uncured for a period of thirty (30) or more days after the non-breaching party has notified the breaching party in writing. **The parties agree that all payments under this Agreement are fair, reasonable and appropriate and have been agreed to by the parties.**

3. Research Services

All Research Services are available to Client on a subscription basis within the confines of a sequential research workflow queue, in that Hanover Research will perform up to one (1) Research Services project at a time. Client shall, in its discretion, prioritize the research projects that form the basis of the Research Services as it deems appropriate. Although work is completed in a sequential fashion, Client may submit requests at any time. Individual Research Services projects will generally be commenced by the submission of a project request that will describe the project, the expected Deliverables (as defined below), any information or materials to be provided by Client and any other information anticipated to be relevant to the proposed project. The parties will negotiate in good faith and agree upon the proposed Deliverables, approach and timetable for the project, subject to assumptions regarding the availability of information and any third party participants and materials. If Hanover Research anticipates that it will not be able to provide the Research Services on the agreed upon schedule, Hanover Research shall keep Client regularly informed of the status of the Research Services and any substantial delay in delivery or any proposed revised schedule of delivery. Hanover Research will not be responsible for any delay in timelines due to (i) Client's modification of a project's goals or proposed Deliverables, (ii) Client's delay in providing relevant materials or responses or (iii) in the provision of any third party materials with respect to the Research Services.

Research Services may include, but are not limited to: custom research reports; survey design, administration and analysis; interviews with industry/issue experts; secondary research; data analysis; and benchmarking (product/service comparison, key performance and efficiency metrics). Deliverables will be provided in PowerPoint,

PDF, Word, Excel, or Tableau formats. Client also has full access to phone-based consultations with a Hanover Research account team member. Client agrees to designate a primary point of contact who will, to the best of his/her ability, conduct periodic calls with the assigned Hanover Research account team member to review performance against our shared objectives, prioritize projects within the queue, and discuss current and future projects.

The Research Services include Client's access to Hanover Research's research library (the "Research Library") on the Client Portal (as defined below). The Research Library uses Hanover Research's extensive research capabilities to provide an archive of redacted and/or anonymized reports to supplement the research commissioned by Client as well to assist in idea generation for new research. Client's partnership with Hanover Research includes access to the Research Library and Client understands and agrees that any reports provided by Hanover to Client under this Agreement may be used by Hanover Research for distribution through the Research Library, so long as Hanover appropriately deidentifies and/or anonymizes any Confidential Information of Client. Client also hereby explicitly agrees that any materials in the Research Library may not be distributed, reproduced or published without Hanover Research's prior written consent.

In order to access such Syndicated Materials, the Research Services may also include Client's access to Hanover Research's client portal (the "Client Portal"). Apart from the Deliverables provided under this Agreement (as defined below), any use of the Client Portal by Client or its representatives is governed by the Client Portal Terms of Use (<http://www.hanoverresearch.com/terms-of-use/>). If Client chooses to access the Client Portal, Client hereby acknowledges and agrees to the terms set forth in the Client Portal Terms of Use.

Client also hereby acknowledges and agrees that the collection and processing of data by Hanover Research is governed by Hanover Research's privacy policy (<http://www.hanoverresearch.com/privacy-policy/>).

4. Intellectual Property Rights

Hanover Research acknowledges and agrees that Client owns the deliverables provided to Client as part of the Research Services under this Agreement (the "Deliverables"), except as may otherwise be set forth in this Section 4. Hanover Research Deliverables may consist of publications, surveys, data, reports, and other Hanover Research information and services that are custom commissioned by and for Client. In order for Hanover Research to provide to Client additional insight into Client's industry and to provide certain syndicated products, materials and information ("Syndicated Materials"), Hanover Research retains a non-exclusive, royalty-free, worldwide license to use, reproduce, and distribute the data or information created or developed by Hanover Research in the service of this Agreement, so long as Hanover Research does not repurpose or use any Confidential Information of Client without appropriate anonymization or deidentification. Client acknowledges and agrees that Hanover Research owns all intellectual property rights in the methodologies, processes or trade secrets used by Hanover Research to create the Deliverables and Research Services ("Hanover Research IP"). Hanover Research grants Client a non-exclusive, royalty-free, worldwide, irrevocable, non-transferable license to use, reproduce, and distribute the Hanover Research IP for its internal business purposes solely to the extent contained within the Deliverables. Client may not modify, reverse engineer or use the Hanover Research IP in any way to provide services that would be in competition with the Research Services. Deliverables may also contain third party data or materials, which Hanover Research may not convey ownership of to Client, but rather a license. Hanover Research or its third-party provider may transfer or sublicense to Client usage rights. Certain types of sensitive personal data may be subject to additional usage restrictions as conveyed by Hanover Research or such third-party provider to Client, and Client agrees to comply with any such restrictions of which it has been notified. Client also acknowledges and agrees that it will not own any publicly sourced information contained within the Deliverables, but that it may use such information in accordance with applicable law, including fair use under Section 107 of the Copyright Act. Client may distribute the Deliverables on an ad-hoc basis, including but not limited to any form of online distribution, so long as it is in compliance with the terms of this Agreement. Client may not modify any of the disclaimer language included in any Deliverables, and Client agrees not to resell the Deliverables in any way.

If Client's partnership with Hanover Research includes Syndicated Materials provided by Hanover Research (including any Syndicated Materials on the Client Portal), Client agrees that it will not distribute the Syndicated Materials and that such Syndicated Materials are for its internal use only. Syndicated Materials may not be published or reproduced without Hanover Research's prior written consent.

5. Service Fees, Invoicing & Additional Services

The fee payable by Client for each annual term is \$49,500 (the "Service Fee"). Client agrees to pay Hanover Research the Service Fee in accordance with the below invoicing schedule and net 30 days from receipt of an accurate invoice. Failure to pay promptly may result in project postponement. Hanover Research agrees to accept a 2% discount to the Service Fee in accordance with the below invoicing schedule if payment is received by Hanover Research by the tenth (10th) day following the date of the relevant invoice.

Invoice (same in future years):

- 9/1/2021: \$49,500

Client understands and agrees that there may from time to time be incidental fees not included in the Service Fee set forth above for additional services ("Additional Services"). Such Additional Services may include purchased database access, panel fees, survey incentives, translation fees, infographic development fees, postage/printing for mass mailings, etc. In the event such Additional Services are required to complete a project for Client, Hanover Research will discuss the details with Client and obtain written approval from Client prior to engaging in such Additional Services. Client agrees to pay for all such Additional Services to either Hanover Research, or directly to such third party vendor if requested by Hanover Research. If Additional Services are estimated to exceed \$10,000, Hanover Research reserves the right to require Client to either (1) contract directly with the third party vendor(s) for such Additional Services, or (2) pre-pay to Hanover Research the estimated fees for Additional Services prior to the project kick-off.

6. Warranties; Liabilities

Hanover Research hereby represents, warrants and covenants that the Research Services shall be performed in a competent and professional manner in accordance with industry standards by qualified personnel. Hanover Research agrees to indemnify and hold Client harmless against any and all claims that the Deliverables infringe the intellectual property right of a third party, provided that the relevant claim: (i) does not arise from any modification of the Deliverable, (ii) does not arise from the combination of the Deliverable with any other information, services, products or technology not supplied by Hanover Research, (iii) if the relevant claim is based on the content or materials contained in the Deliverables that are provided by a third party, then only to the extent that such third party has agreed to indemnify Hanover Research and its licensees. Client must provide prompt notice of such claim to Hanover Research. Client hereby represents, warrants and covenants that it has and will continue to maintain all necessary authority and consent under applicable laws (including privacy laws) to enable Hanover Research to conduct the Research Services on its behalf, including any collection, use, disclosure and storage in the United States of personal information in connection therewith, and shall ensure that any consent form used in connection with the Research Services complies with Client's obligations under such laws. Client hereby understands and agrees that personal information will be stored on servers maintained by Hanover Research or its authorized service providers in the United States, and Client shall ensure that it has all necessary authority and consent as required under applicable laws to transfer such personal information to Hanover Research. Client agrees to indemnify and hold Hanover Research harmless against any and all claims arising from or in any way attributable to Client's breach of its representations, warranties and covenants hereunder and all claims that any data or materials provided by Client were not collected in accordance with applicable anti-spam or privacy regulations, or infringe the intellectual

property or privacy rights of a third party, provided that Hanover Research provides prompt notice of such claim to Client. EXCEPT AS OTHERWISE PROVIDED IN THE AGREEMENT, THE RESEARCH SERVICES ARE PROVIDED ON AN "AS IS" BASIS AND THERE ARE NO EXPRESS OR IMPLIED WARRANTIES OR CONDITIONS, INCLUDING THE IMPLIED WARRANTIES AND CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN PARTICULAR, HANOVER RESEARCH DOES NOT WARRANT THE ACCURACY OR COMPLETENESS OF THE DATA PROVIDED AS PART OF THE DELIVERABLES OR THE RESEARCH SERVICES. CLIENT'S SOLE AND EXCLUSIVE REMEDY FOR ANY MATERIAL BREACH OF PERFORMANCE UNDER THIS AGREEMENT SHALL BE, AT HANOVER RESEARCH'S OPTION EITHER: (1) REPERFORMANCE OF THE DEFECTIVE DELIVERABLES OR (2) A REFUND OF MONIES PAID FOR THE DEFECTIVE DELIVERABLES. CLIENT AND HANOVER RESEARCH BOTH AGREE THAT NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY LOST PROFITS, LOSS OF BUSINESS OR OTHER CONSEQUENTIAL, SPECIAL OR INCIDENTAL, PUNITIVE, OR INDIRECT DAMAGES UNDER THIS AGREEMENT. CLIENT AND HANOVER RESEARCH ALSO AGREE THAT NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY IN ANY EVENT FOR AN AMOUNT GREATER THAN THE CURRENT YEAR'S SERVICE FEE UNDER THIS AGREEMENT.

7. Confidentiality & Non-Disclosure

The parties acknowledge and agree that as part of this Agreement, certain Confidential Information of the parties will be exchanged. "Confidential Information" means, with respect to the disclosing party, any non-public, commercially proprietary or sensitive information or materials of that party, including any proprietary intellectual property of that party. Confidential Information shall not include information which (i) is already in the public domain at the time of disclosure or becomes so at any time thereafter through no act of the receiving party, (ii) is already lawfully in the receiving party's possession at the time of disclosure, (iii) is received independently by the receiving party from a third party free to make such disclosure, or (iv) is independently developed by the receiving party. Each party under this Agreement shall hold the Confidential Information of the other party in strict confidence using at least the same degree of care as the receiving party uses to protect its own Confidential Information.

If Hanover Research has access to student records in connection with the Research Services, Hanover Research agrees to comply with the Family Educational Rights and Privacy Act of 1974 ("FERPA"), and all requirements imposed by FERPA or pursuant to regulation of the Department of Education with respect to the privacy of student information. The provisions of FERPA include, but are not limited to, ensuring that: (i) no identification of students or their parent/guardians by persons other than representatives of Hanover Research is permitted; (ii) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (iii) no access to individual student data shall be granted by Hanover Research to any other person, persons, agency or organization without the written consent of Client, except for sharing with other representatives of either Client or Hanover Research so long as those persons have a legitimate interest in the information. Hanover Research recognizes and agrees that such access will be extended by Client in reliance on representations made in this assurance, and that Client shall have a right of revocation of such access (including return of all physical forms of such data and destruction of all such electronic data) immediately upon evidence of noncompliance by Hanover Research.

Upon written request by the disclosing party, the receiving party shall return or destroy, at the disclosing party's option, all tangible materials that disclose or embody the Confidential Information; provided, however, that the receiving party may retain one copy of the disclosing party's Confidential Information for archival purposes.

Notwithstanding the foregoing, the receiving party may disclose Confidential Information as required by law, including any governmental, judicial, or administrative order, subpoena, discovery request, regulatory request or similar method, provided that the receiving party makes reasonable efforts to promptly notify the disclosing party in writing of such demand so that the disclosing party may seek, at its sole expense, to make such disclosure subject to a protective order or other appropriate remedy to preserve its confidentiality.

The parties agree that for the purposes of any Research Services provided under this Agreement that involve the

collection, processing, storage, or disclosure of California residents' personal information, Hanover Research is a service provider, as defined by the California Consumer Privacy Act, California Civil Code 1798.100-1798.199. Hanover Research understands and agrees that to the extent that the California Consumer Privacy Act applies to work that Hanover Research performs for Client, Hanover Research is prohibited from retaining, using, or disclosing California residents' personal information that it receives pursuant to the Research Services it provides under this Agreement for any purpose other than for the specific purpose of performing the Research Services specified in this Agreement, any order form, or any Statement of Work, or as otherwise permitted by the California Consumer Privacy Act, including retaining, using, or disclosing the California resident's personal information for a commercial purpose other than providing the Research Services specified in this Agreement, any order form, or any Statement of Work. This paragraph does not apply to the collection, use, retention, sale, or disclosure of personal information that is deidentified or aggregate consumer information. For the avoidance of doubt, any terms used in this paragraph are as defined by the California Consumer Privacy Act.

8. Records and Audit

Hanover Research will maintain complete records of its operations and its arrangements with any subcontractors for Additional Services and will provide copies of such relevant records to Client upon reasonable request for audit and review in accordance with applicable law.

9. Governing Law

This Agreement shall be governed by the laws of the State of Illinois.

10. Confirmation

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement.

Both parties understand and agree that the contractual obligations of payment and services being rendered shall apply to any entity that acquires all or substantially all of either Hanover Research or Client's assets as a successor to the business.

Signature:

Date:

Name: Michael Littlefield

Title: Senior Managing Director

THE HANOVER RESEARCH COUNCIL LLC

4401 Wilson Boulevard, 4th Floor

Arlington, VA 22203

Signature:

Date:

Name: Kirk Overstreet

Title: President

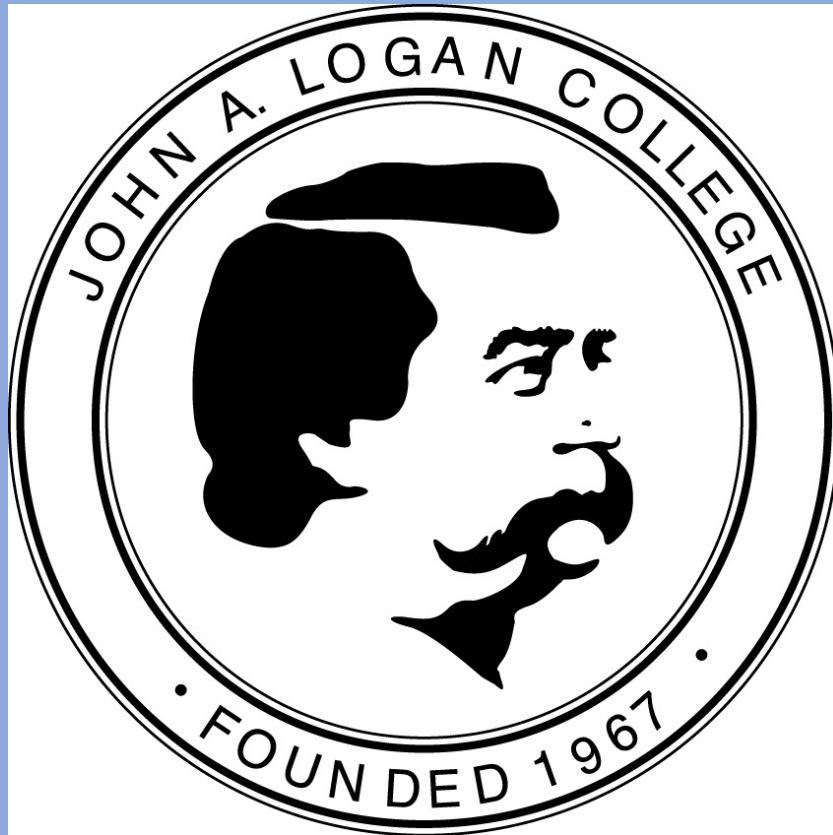
John A Logan College

700 Logan College Drive

Carterville, IL 62918-2500

CONSENT AGENDA ITEM 8.B

Assessment Technology Institute (ATI) Testing



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.B – Assessment Technology Institute Testing

1. SUBJECT

Assessment Technology Institute (ATI) testing product for LPN (Licensed Practical Nursing) and ADN (Associate Degree Nursing) students.

2. REASON FOR CONSIDERATION

ATI provides JALC's nursing program with comparative, statistical data from other nursing schools throughout the nation compared to our nursing program to identify trends for curriculum guidance. The statistical information also provides valuable data for the ADN Program's Accreditation Commission for Education in Nursing (ACEN) systematic evaluation plan to continue meeting our accrediting body's standards.

These services were included in the FY22 budget at a cost of \$51,750. Student fees are assessed to cover the cost of the product.

3. BACKGROUND INFORMATION

ATI is a web-based, state-of-the-art product that offers curriculum guidance and enhancement throughout the rigorous nursing curriculum. The ATI product is aligned with the National Council State Board of Nursing (NCSBN) NCLEX-PN and NCLEX-RN content areas. All nursing faculty use the ATI product as a course assignment, remediation technique, and evaluative measure. Using ATI also prepares the students for state board testing throughout the program instead of at the end of the program.

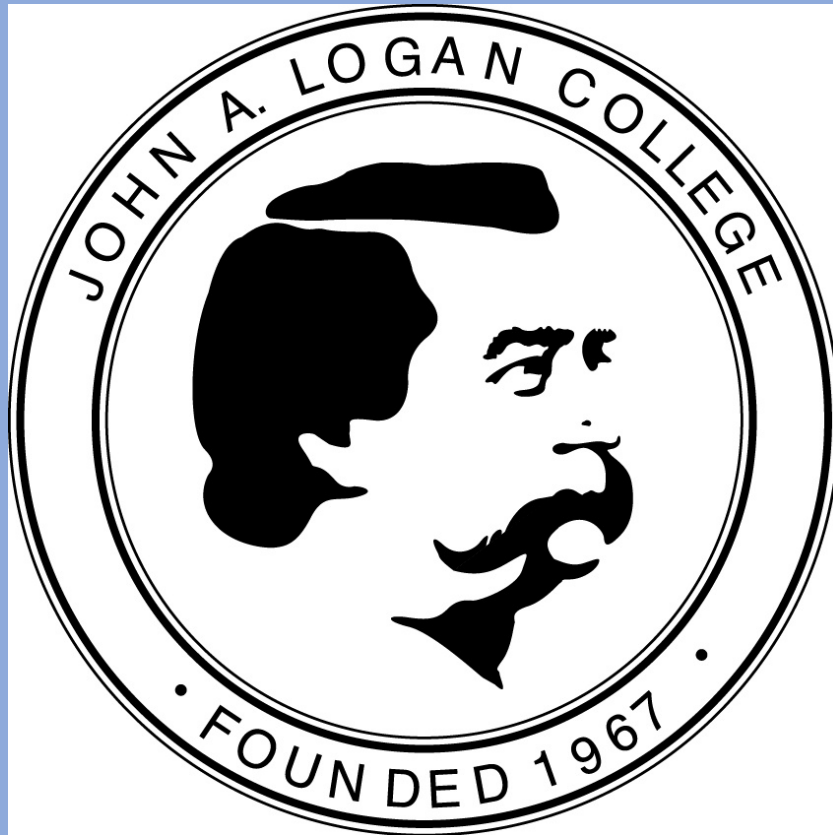
4. RECOMMENDATION

That the Board of Trustees approve the testing product provided through the Assessment Technology Institute, LLC, in the amount of \$51,750.

Staff Contact: Kristin Yosanovich, Director of Nursing

CONSENT AGENDA ITEM 8.C

Institutional Assessment for SICCM



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.C – Institutional Assessment for Southern Illinois Collegiate Common Market

1. SUBJECT

Institutional assessment billing for Southern Illinois Collegiate Common Market (SICCM).

2. REASON FOR CONSIDERATION

The SICCM Board of Directors approved the FY22 Institutional Assessments on May 18, 2021. John A. Logan's enrollment in these cooperative programs for FY22 is 50 students, for a total assessment cost of \$284,158.

3. BACKGROUND INFORMATION

Participation in the Southern Illinois Collegiate Common Market (SICCM) allows the College to participate in programs that would be much more costly to administer individually. These programs include Occupational Therapy Assistant, Surgical Technology, and Medical Lab Technology.

4. RECOMMENDATION

That the Board of Trustees authorizes the administration to pay \$284,158 to Southern Illinois Collegiate Common Market (SICCM) for John A. Logan College's share of costs of the SICCM program for FY 2022.

Staff Contact: Provost Melanie Pecord



Southern Illinois Collegiate Common Market

3213 S. Park Ave.
Herrin, IL 62948
618-942-6902
Fax 618-942-6658

INVOICE
Due upon Receipt

COPY

July 20, 2021

Dr. Kirk Overstreet, President
John A. Logan College
700 Logan College Road
Carterville, IL 62918

Dear Dr. Overstreet:

The FY-2022 SICCM budget was approved by the Board of Directors on May 18, 2021. Attached is the Institutional Assessments form which provides a breakdown for each institution. The total contribution for John A. Logan College is **\$284,158** to fund SICCM program costs for fiscal year 2022.

Please make your check payable to the Southern Illinois Collegiate Common Market, 3213 South Park Avenue, Herrin, IL 62948.

Sincerely,

Pam Gibbs
Interim Executive Director/CFO

Attachment

cc: Melanie Pecord

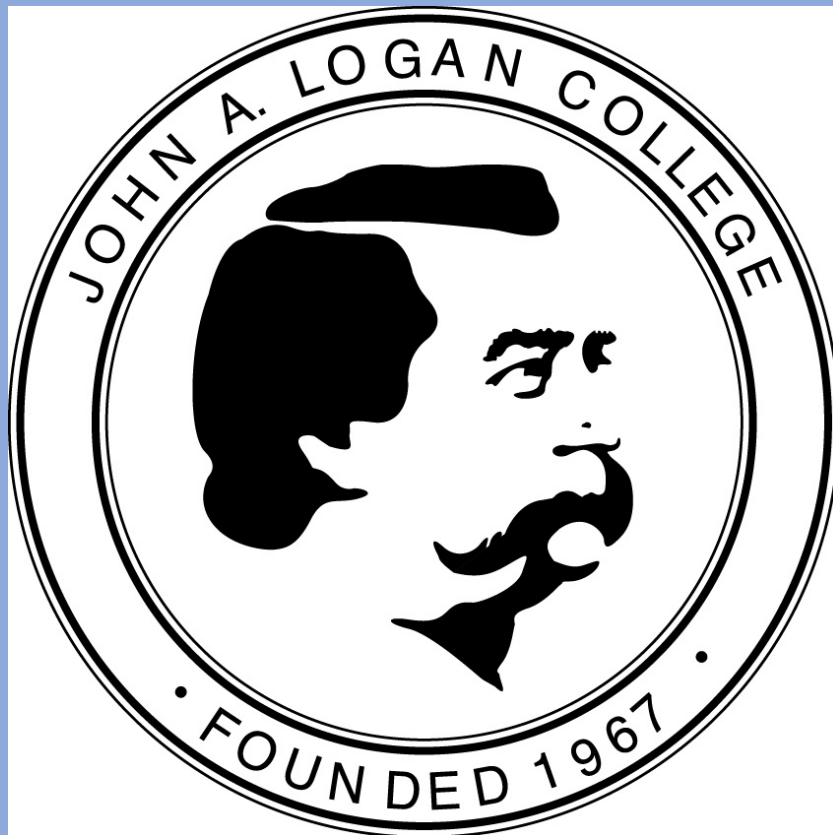
SICCM INSTITUTIONAL ASSESSMENTS FY-2022
(Board Approved 5/18/21)

COPY

Updated Student count as of 7/15/21						Total	100%	Consortium	Vet Tech							
Institutions	*HIT	MLT	OTA	STP	**VTP	Program Costs	Program Assessment	Membership Fee	Building Payment	Total Assessment						
John A. Logan College	\$0	\$83,069	\$135,785	\$65,304	\$0	\$284,158	\$284,158		\$0	\$284,158						
Shawnee Community College	\$0	\$71,202	\$82,652	\$55,257	\$0	\$209,111	\$209,111		\$0	\$209,111						
	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0						
	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0						
	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0						
SIU Carbondale	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0						
SIU Edwardsville	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0						
Program Total Budgeted Costs	\$0	\$154,271	\$218,437	\$120,561	\$0	\$493,269	\$493,269	\$0	\$0	\$493,269						
Total Program Costs/Total # Students-All Campuses						Average costs by Individual Program										
=Cost per Student by Program						5,933.50	5,903.70	5,023.38								
Cost per student x total # of students (Each individual campus) = Cost per campus (ALL Programs)																
Enrollments						Total Students										
John A. Logan College	0	14	23	13	0	50	\$5,683.16	Average Cost for ALL Programs								
Shawnee Community College	0	12	14	11	0	37	\$5,651.65	for each Campus								
	0	0	0	0	0	0										
	0	0	0	0	0	0										
	0	0	0	0	0	0										
Totals	0	26	37	24	0	87										
Adjusted Percentage						(0%)	(0%)									
Percentage of Program Costs Paid						(50%)	(50%)	(50%)	(0%)	(0%)	(100%)	(100%)	(100%)	100%	100%	
Actual Assessments Paid						FY-2012	FY-2013	FY-2014	FY-2015	FY-2016	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY16 Refund
Per Institution																Totals
John A. Logan College		\$112,299	\$105,601	\$28,000	0	0	\$199,398	\$344,829	\$328,289	\$347,001	\$362,954					(\$383,351)
Kaskaskia College		\$96,950	\$87,283	\$25,000	0	0	\$116,265	\$62,296	\$0	\$0	\$0					(\$320,472)
Rend Lake College		\$101,040	\$96,122	\$28,000	0	0	\$121,466	\$64,390	\$0	\$0	\$0					(\$359,906)
Shawnee Community College		\$95,665	\$97,659	\$28,000	0	0	\$99,150	\$127,339	\$142,255	\$160,152	\$181,714					(\$319,233)
Southeastern Illinois College		\$81,915	\$79,305	\$28,000	0	0	\$96,165	\$67,052	\$0	\$0	\$0					(\$291,541)
SIU Carbondale		\$28,000	\$28,000	\$28,000	0	0	\$0	\$0	\$0	\$0	\$0					(\$97,998)
SIU Edwardsville		\$28,000	\$28,000	\$28,000	0	0	\$0	\$0	\$0	\$0	\$0					(\$97,998)
SWIC																(\$17,500)
Totals		\$543,869	\$521,970	\$193,000	\$0	\$0	\$632,444	\$665,906	\$470,544	\$507,153	\$544,668					(\$1,887,999)
FY17&18-KAS/RLC/SIC did not pay total of (\$465,338)							\$298,548	\$534,464								
							(\$333,896)	(\$131,442)								
							Not Paid By	Not Paid By								
							KAS/RLC/SIC	RLC/SIC								
*Health Information Technology Program (HIT) no longer offered at SICCM effective FY 2016.																
**Veterinary Technology Program (VTP) no longer offered at SICCM effective FY 2019.																

CONSENT AGENDA ITEM 8.D

Disposal of Surplus Property



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.D – Disposal of Surplus Property

1. SUBJECT

Disposal of Quality Counts 2000 Ford van.

2. REASON FOR CONSIDERATION

The Quality Counts van purchased for Childcare Resource and Referral (CCR&R) with grant funds is not operational and needs repair. As of FY16, deliverables specific to the Quality Counts vans were removed from the CCR&R contract, and there are no current deliverables that require the vans.

3. BACKGROUND INFORMATION

Board Policy 7240, Disposal of Surplus Property, requires Board approval for disposal of items with a current value of \$5,000 or greater. The Illinois Department of Human Services has outlined the process of liquidating the van at fair market value.

4. RECOMMENDATION

That the Board of Trustees approve the disposal of property identified through the customary method of placing it in an online auction environment through GovDeals.com.

Staff Contact: Provost Melanie Pecord

JOHN A. LOGAN COLLEGE SURPLUS PROPERTY DISPOSAL REQUEST Form 724A
Disposal follows Board Policy No. 7240 and Administrative Procedure 724 (see back)

SURPLUS PROPERTY LIST:

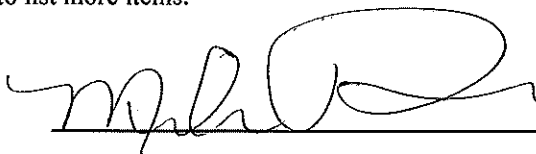
1. Item Description	Location	Serial No./ JALC Inventory No.	Estimated Market Value
2000 Ford Van	Annex		\$5000
<i>If JALC Inventory Tagged: Purchased with Account Number</i>	<i>Year Purchased</i>	<i>Date Sold</i>	<i>Sold Amount</i>
<input type="checkbox"/> Removed from Inventory	<input type="checkbox"/> Sold	<input type="checkbox"/> Donated	<input type="checkbox"/> Recycled or Disposed
Notes			

2. Item Description	Location	Serial No./ JALC Inventory No.	Estimated Market Value
<i>If JALC Inventory Tagged: Purchased with Account Number</i>	<i>Year Purchased</i>	<i>Date Sold</i>	<i>Sold Amount</i>
<input type="checkbox"/> Removed from Inventory	<input type="checkbox"/> Sold	<input type="checkbox"/> Donated	<input type="checkbox"/> Recycled or Disposed
Notes			

Approval authority for disposal of surplus property is based on item market value and approval limitations which have been established in Board Policy 7154.

Print additional 2nd sheets to list more items.

Department Requestor:



Date:

8-11-21

Supervisor:

Date:

Vice President:



Date:

8-13-2021

President:



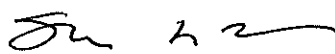
Date:

8/17/2021

Receiving/Inventory:

Date:

Director of Purchasing:



Date:

8-12-21

Director of Accounting:

Date:



JB Pritzker, Governor

Illinois Department of Human Services

Grace B. Hou, Secretary

100 South Grand Avenue, East • Springfield, Illinois 62762
401 South Clinton Street • Chicago, Illinois 60607

To: CCRR Directors
From: Cindy Wall, Chief – Bureau of Quality Initiatives
Date: June 28, 2021
Re: Quality Counts Vans

This memo is to provide instructions for the liquidating of the Quality Counts Vans and applies to all Quality Counts Vans (both the 2000 and 2006 models). As of FY16, deliverables specific to the Quality Counts vans were removed from the CCRR Contract. There are no current deliverables that require the van and many of you have indicated the vans need repair and/or are not operational. Below are the instructions for liquidating/disposal of the vans.

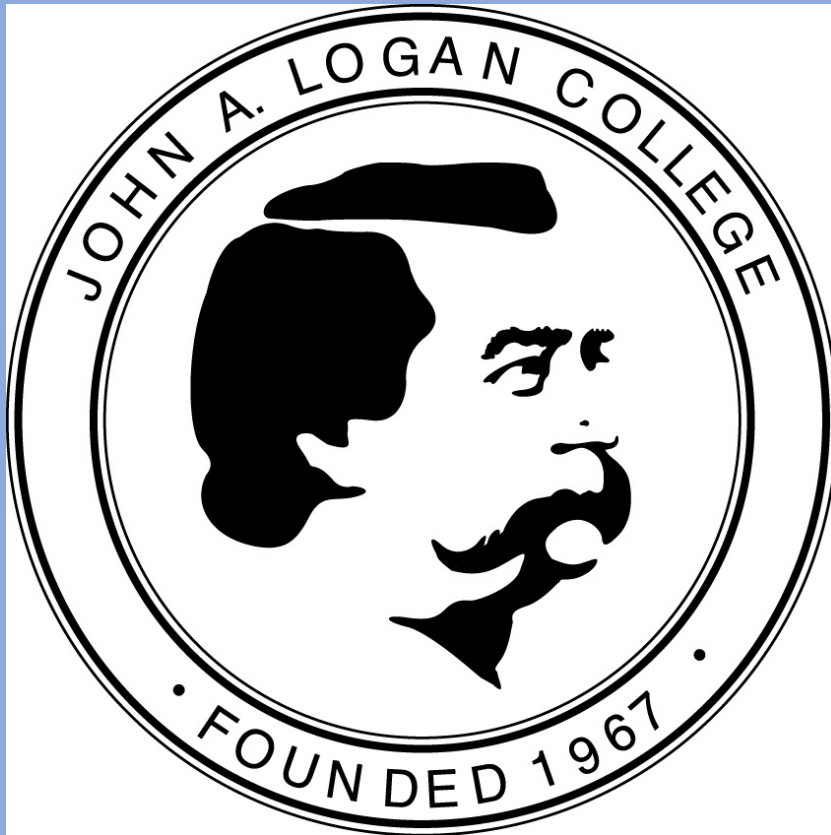
- CCR&Rs are to start the process of liquidating the Quality Counts Van(s) for your agency.
- CCR&R shall remove all Quality Counts and IDHS logos on the van prior to the sale.
- CCR&Rs shall do research to confirm a fair market value (fair market will depend on location, mileage, condition of the van, etc.,).
- Funds received from the sale of the van(s) are to be put back into the CCR&R program.
- CCR&R is to notify DHS when the sale is completed with the following information: amount sold for and plan on how funds will be used.
- CCR&R shall notify INCCRRA when the sale is complete, to cancel insurance.

Attached are anticipated questions and responses. If you have additional questions, contact Cindy Wall.

Cc: Bethany Patten
Hollie Hoole
Christine Sterns
Derek Gibb

CONSENT AGENDA ITEM 8.E

Agreement with SportsCon, LLC



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.E – Agreement with SportsCon, LLC

1. SUBJECT

Agreement with SportsCon, LLC.

2. REASON FOR CONSIDERATION

John A. Logan College requests approval to enter into an agreement with SportsCon, LLC to provide all structural supports and install a Modular Pro Wall for the baseball outfield. Funds for this project were made available through the Harrison-Bruce Foundation Athletic Grant Award for Baseball and Softball and additional private donations.

3. BACKGROUND INFORMATION

The Harrison-Bruce Foundation provided a sizeable donation to upgrade the baseball and softball fields, including replacing the baseball outfield fencing. Additional private donations have also been received to assist with this project.

SportsCon, LLC is part of the TIPS-USA Purchasing Cooperative, which exempts the bidding process.

4. RECOMMENDATION

That the Board of Trustees approve the agreement with SportsCon, LLC to install a Modular Pro Wall in the baseball outfield for a total cost of \$184,088, as part of the project scope not to exceed donated funds.

Staff Contact: Athletic Director Greg Starrick



SportsCon, LLC

1650 Avenue "H"
St. Louis, Missouri 63125
314.544.4300 Fax 314.544.6856

Sales Agreement/ Order Acknowledgment

If a P.O Number is required by your organization before purchasing, please specify the number prior to acceptance of this agreement, or a P.O will not be deemed necessary:

CUSTOMER P.O. NUMBER:

Kyle Surprenant
618-985-3741 ext 8058
Kyle.Surprenant@jalc.edu

LOCATION OF FACILITY OR JOBSITE:

John A Logan College
700 Logan College Drive
Carterville, IL 62918-2500

To:

John A Logan College
Kyle Surprenant

Ship To:

John A Logan College
700 Logan College Drive
Carterville, IL 62918-2500

Order Date:

7/13/2021

Ordered By:

Kyle Surprenant

Ship Via:**F.O.B. Point:****Terms:**

*See Below

Requested Ship Date:

Product ship dates may occasionally vary, due to production schedules and materials suppliers

QTY	MODEL OR DESCRIPTION	UNIT PRICE	TOTAL
1	Oufield Only-Complete Modular Pro Wall custom designed per revised drawing. Padding to be 8'-0", non-padded wall to be aluminum planking 1" x 12" powder coated black or green. Includes all structural supports for complete installation. Padded wall to be approx. 386' x 8'. Non-padded walls to be approx. 86' x 20'. Notes: *Does not include any structural stamped drawings. *Price only for outfield and sideline fences. *No logo cost included.	Delivered & Installed Delivered & Installed	\$113,408.00 \$70,680.00
Payment Terms		SUBTOTAL	\$184,088.00
\$99,050.00 to be paid down as construction begins			
\$85,038.00 to be paid in January 2022		TAXES	\$0.00
		TOTAL	\$184,088.00

This agreement consists of this page, the terms and conditions on page 2 and any corresponding quote, which together constitute the entire agreement of the parties related to the sale and/or installation of athletic equipment referenced above and further described on the attached quote. Please read the terms on the front and back of this agreement, as well as special terms noted on our quote. Additional copies of your original quote can be obtained by calling 314-544-4300. The agreement is effective upon customer's signature below or acceptance of delivery of the equipment, either of which constitutes customer's acknowledgement that all the terms and conditions of this agreement have been read and accepted, and that the person accepting delivery has full authority to do so.

SportsCon Sales Representative:

Date:

Authorized By:

Date:

Sales Terms and Conditions

Acceptance: If Buyer's order is an acceptance of a written quotation on the regular SportsCon quotation form, without the addition of any other terms and conditions of sale or any other modification thereof, these Terms and conditions shall be treated solely as an acknowledgement of such order. If Buyer's order is not such an acceptance of a quotation, then these Terms and Conditions are not intended to operate as an acceptance on the part of SportsCon, but an offer to provide the goods ordered solely in accordance with these Terms and Conditions. If SportsCon receives no writing to the contrary from Buyer within ten (10) days from the date Buyer receives these Terms and Conditions, SportsCon shall rely upon Buyer's silence, as an acceptance and shipment will be made in accordance therewith. Buyer's acceptance of goods or equipment shipped by SportsCon will in any event constitute an acceptance by Buyer of these Terms and Conditions. All sales by SportsCon are made only under these Terms and Conditions, as set forth herein, and the provisions of any purchase order submitted by the Buyer shall be of no force and effect, regardless of any provisions to the contrary in any such purchase order. SportsCon's failure to take exception to the terms and conditions embodied in any purchase order submitted by the Buyer shall not be construed as a waiver of the above provisions.

Cancellation: After acceptance by Buyer as specified in Paragraph 1 herein, cancellation can only be made with SportsCon's written consent and upon payment of charges for all work accomplished and expenditures made by SportsCon, including prospective profits.

Prices: Prices quoted for equipment assembled in St. Louis are FOB Job site installed and are subject to change without notice. All quoted prices are firm only for the delivery specified in the quotation. All prices and terms of sale are subject to correction for error.

Payment Terms, Setoff Prohibited: Nothing contained herein shall be construed as authorizing the Buyer to delay or withhold any payment or payments beyond the due date for any goods or equipment sold under the provisions of Buyer's order. It is expressly understood that all claims on the part of the Buyer are separate and shall have no bearing on the obligation of the Buyer to make payments for the goods or equipment sold under the provisions of these Terms and Conditions. If Buyer shall fail to make any payment to SportsCon within the time provided, a service charge shall accrue from the due date at the rate of one and one-half (1 ½) percent per month until full payment has been made. In addition to the accrual of such service charge, Buyer shall be liable for all other loss, damage or expenses directly suffered or incurred by SportsCon as a result of Buyer's failure to make timely payment, including, but not limited to, reasonable attorney's fees incurred in connection with the collection of said payments.

Title: Title to equipment is transferred from SportsCon to Buyer only after full payment is made. It will be Buyer's responsibility to maintain insurance in the amount of the purchase price of the equipment continuously from the time the machine shipment leaves our dock until title is transferred to Buyer.

Shipment Dates: All shipping dates are approximate. SportsCon will use its best efforts to maintain shipping schedules; however, under no circumstances shall SportsCon be liable for any damages, consequential or otherwise, due to any delay in shipment or delivery. The responsibility of SportsCon for proper delivery ceases upon delivery of the goods to the carrier. Any storage costs incurred by SportsCon for the storage of goods or equipment delayed in shipment at the request of the Buyer shall be paid promptly by the Buyer when invoiced by SportsCon. In all cases, Buyer shall bear the risk of loss or damage to the equipment from the FOB point, and the Buyer shall be responsible for the filing of all claims with the carrier. All such goods and equipment shall be shipped freight prepaid, from FOB point.

Installation and Start Up of Equipment: It is recommended that SportsCon or its authorized representative install or supervise the installation of equipment. In the event that the Buyer installs the equipment, all responsibility for all proper installation procedures in accordance with all applicable local building codes and regulations shall rest upon the Buyer, and SportsCon may, at its own discretion, rescind, revoke or modify any and all warranties provided by SportsCon for the equipment so installed by the Buyer without SportsCon's supervision or approval.

Limited Warranty and Liability: SportsCon warrants the original Buyer only, that the equipment sold under the provisions hereof when delivered to the FOB point, as specified herein, shall be free from defects in material and workmanship for a period of One year: **Provided, However,** that SportsCon must be notified, in writing, of any alleged defect within ten (10) days from the discovery thereof. SportsCon shall have no responsibility or liability for any defect, latent or otherwise, discovered after the expiration of the warranty period provided above. If the Buyer has not completely fulfilled all obligations to SportsCon in accordance with the terms hereof, including the payment, in full, of the purchase price of the equipment sold thereunder, then SportsCon shall not be bound to perform any manner whatsoever under this Warranty. With respect to equipment sold hereunder, this Warranty does not cover or extend to normal wear and tear, nor to damage due to neglect, misuse or abuse, unsuitable or improper maintenance or methods of operation, defects in storage facilities, buildings, housing or installation of the equipment by Buyer. Further, the warranty provided herein does not extend to any repair or alteration of the equipment performed by Buyer or any other third party at Buyer's request unless SportsCon shall have previously approved of such repair or alteration in writing. This warranty shall not extend to or cover parts or sub components not manufactured by SportsCon; provided however, SportsCon will provide to Buyer such warranty as is provided by the seller, assembler, manufacturer or distributor of such part of sub component to the extent provided however, SportsCon will provide to Buyer such warranty as is provided by the seller, assembler, manufacturer or distributor of such part or sub component for the benefit of Buyer.

Credit for warranty replacement parts will be issued only upon receipt of the defective parts by SportsCon at its home office at 1650 Avenue H, St. Louis, Missouri 63125. SportsCon must receive such defective part or parts within thirty (30) days of replacement shipping by SportsCon. All defective parts sent to SportsCon must be shipped freight pre-paid, at the Buyer's risk and expense, and all replacement parts sent from SportsCon shall be sent freight prepaid ground freight to the buyer. Installation of warranty parts is the Buyer's responsibility. This warranty does not apply to field labor charges for parts removal and replacement, service, adjustments, repairs or other work. No other warranty, expressed or implied, whether of fitness for a particular use or merchantability, whether or not similar in nature to any others provided herein, shall exist with respect to the equipment sold under the provisions of these terms and conditions. All other such warranties are hereby expressly waived by the buyer. In no event shall SportsCon be liable or responsible in any way whatsoever for any consequential damages incurred by buyer. This is the sole warranty of SportsCon and no other affirmations or promises made by SportsCon shall be deemed to create an express or implied warranty to such equipment. SportsCon has not authorized anyone to make any representations or warranties other than the warranty contained herein.

Access to Equipment: For delivery, installation, repair adjustment and replacement purposes and for other purposes pursuant to these Terms and Conditions, SportsCon shall have free access to the Equipment at such times as are mutually acceptable to Buyer and SportsCon and Buyer shall provide adequate working space for use by SportsCon representatives.

Copyright, Confidentiality: SportsCon reserves to itself copyrights and other intellectual property rights on all quotations, drawings, manuals, instructions or any other information or data provided to Buyer. Such items shall remain the property of SportsCon and shall not be disclosed to any other third party without SportsCon's prior written permission.

Patent Rights: Except as provided herein, SportsCon agrees to protect, defend, hold harmless and indemnify Buyer against liability for damages and expenses (including, but not limited to, reasonable attorney's fees), arising out of the alleged infringement and/or appropriation of any patent or other proprietary interests (excluding patented processes or products resulting from those processes) of any third party as a result of the use of the equipment which is the subject of these Terms and Conditions, so long as SportsCon is promptly notified by Buyer of the assertion of any such claim of infringement.

Entire Agreement, Changes in Terms: These Terms and Conditions shall become effective upon the written acceptance of SportsCon by its duly authorized representative. It is expressly understood and agreed by the Buyer and SportsCon that this document (together with Buyer's purchase order, if any, or any separate Contract to which these Terms and Conditions may be attached) constitutes the full understanding of the parties, a complete allocation of the risks between them, and the final and entire agreement between them. Any other terms and conditions, whether contained in any purchase order, invoice, acknowledgement or any other document, which may vary from any term or condition contained herein shall not be made except with the written consent of both SportsCon and Buyer, nor may such agreement be assigned by either party herein without the written consent of the other party.

Standards: All weights and dimensions given in these Terms and Conditions are as close to actual as practicable but are not guaranteed, nor are they intended to be a part of the warranty provided herein. No claims will be allowed due to any discrepancy between actual weight and dimensions and those listed herein.

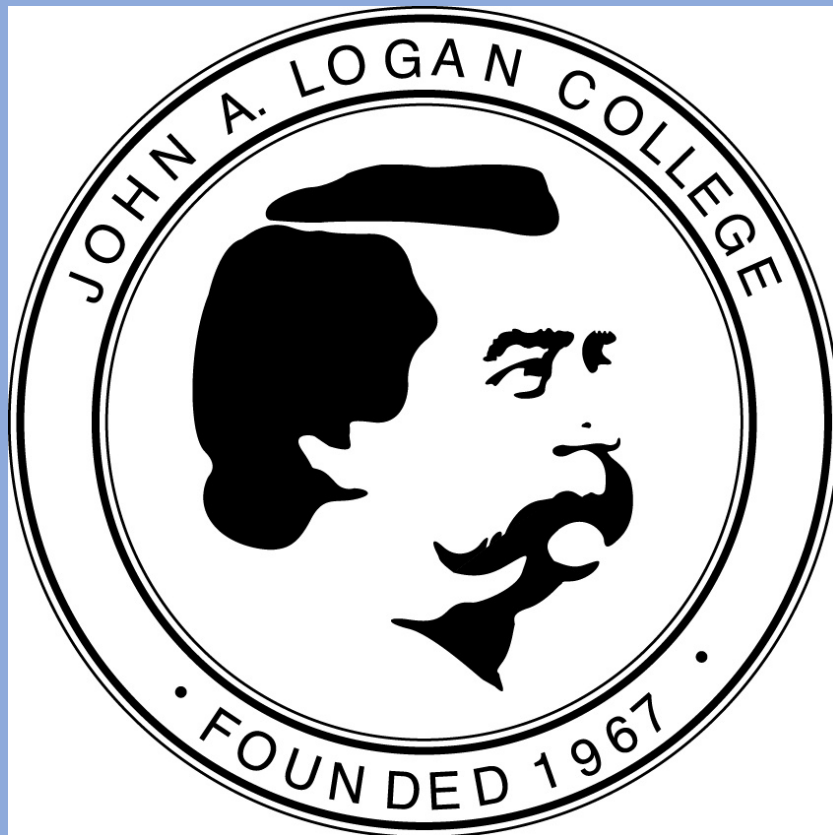
Waiver: SportsCon's failure to insist on performance on any of these Terms and Conditions herein or to exercise any right or privilege or waiver or any breach hereunder shall not thereafter waive any other terms, conditions, or privileges, whether of the same or similar type.

Damages, Limitations: In the event of any breach of the terms hereof, including warranty provisions herein, Buyer's exclusive remedy shall be for actual damages, or at SportsCon's sole option, replacement of goods or equipment sold hereunder. SportsCon's total liability for any and all losses arising from any cause whatsoever shall in no event exceed the price allocable to the equipment, goods or services or unit thereof which gives rise to the claim. In no event shall SportsCon be liable for incidental, consequential or punitive damages, or anticipated profits resulting from any such cause, and recovery for such damages is hereby expressly disclaimed and excluded.

Choice of Law, Forum and Venue: These Terms and Conditions shall be governed and construed according to the laws of the State of Missouri. Any legal action arising from these Terms and Conditions shall be brought in the Circuit Court for the County of St. Louis, Missouri, and Buyer hereby consents and submits jurisdiction and venue in said court.

CONSENT AGENDA ITEM 8.F

Reappointment of Executive Administrators



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.F – Reappointment of Executive Administrators

1. SUBJECT

Reappointment of Executive Administrators.

2. REASON FOR CONSIDERATION

It is the desire of the President to appoint Ms. Stacy Buckingham to the permanent position of Vice-President for Business Services and renew and revise the employment contract for Dr. Melanie Pecord as Provost. Both individuals will retain these appointments until their retirement in 2023.

Dr. Clay Brewer will remain in the position of Interim Vice-President for Administration until his retirement date of December 31, 2021.

3. BACKGROUND INFORMATION

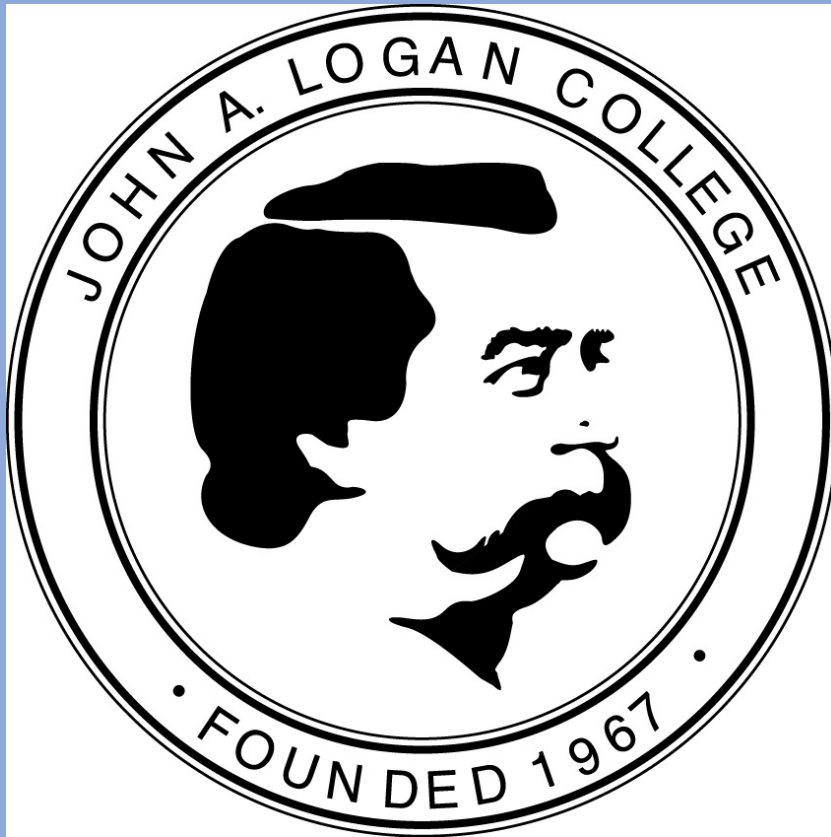
These executive administrator staff appointments are the first step of rebuilding the College's organizational structure.

4. RECOMMENDATION

That the Board of Trustees approve the appointments and employment agreements for Dr. Melanie Pecord as Provost and Stacy Buckingham as Vice-President for Business Services, effective September 1, 2021.

Staff Contact: President Kirk Overstreet

Provost



EMPLOYMENT AGREEMENT

This Agreement is made this 1st day of September 2021, between the Board of Trustees of John A. Logan College, District No. 530 (the "Board") and **Melanie Pecord** ("Executive Administrator" and collectively, the "Parties"):

RECITALS

WHEREAS, the Board is the body politic and corporate charged with the duty to make the appointments and fix the salaries for all administrative personnel at John A Logan College (the "College"); and

WHEREAS, the President of the College has recommended the Executive Administrator's appointment as **Provost** of the College to the Board; and

WHEREAS, the Board has approved such recommendation and desires to appoint the Executive Administrator to the position of **Provost** September 1, 2021 to June 30, 2023;

NOW, THEREFORE, in exchange for the mutual covenants and conditions contained herein, and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

TERMS OF EMPLOYMENT

1. **Term and Duties.** The Executive Administrator is appointed to the position of **Provost** (the "Position") for the College for the period **September 1, 2021 to June 30, 2023** (the "Term"). The Executive Administrator will perform the duties and carry out the responsibilities of the Position, as specified in Board Policy and the job description for the Position, and all such other duties and responsibilities as assigned from time to time by or at the direction of the Board and/or the President. Notwithstanding anything to the contrary in Board Policy or College procedures, the Executive Administrator acknowledges and agrees that he/she is not entitled to an automatic rollover or renewal of this Agreement, and that the Board may, but is not required to, re-appoint Executive Administrator to a new term at the expiration of the Term.

2. **Compensation and Benefits:**

- a. **Salary.** During the term, the College shall pay the Executive Administrator an annual salary of **\$145,000**, in accordance with Board Policy and the College's normal payroll procedures.
- b. **Benefits.** During the Term, the Executive Administrator shall be entitled to participate in employee welfare and health benefit plans afforded to Executive Administrator level employees of the College, and any other employee benefit plans established by the Board from time to time for Executive Administrator level employees. The Executive Administrator shall be required to comply with the conditions attendant to coverage by such plans. Nothing contained herein limits the right of the Board to change, modify, reduce, or discontinue any particular benefit plan afforded to the Executive Administrator during the term of this Agreement.

- c. **Leave.** The Executive Administrator shall be entitled to leave and sick leave time in the amounts offered and accrued in accordance with Board Policy and corresponding College procedures and regulations.
 - d. **SURS Contributions.** The Executive Administrator is required to participate in the State Universities Retirement System (SURS). Currently, Executive Administrator level employees contribute 8% of their gross annual salary to SURS, plus .5% of their gross annual salary to SURS health insurance on a pretax basis. If you are not a current SURS annuitant, but your status changes, you are required to immediately notify Human Resources. Failure to do so may result in penalties up to and including termination of employment.
 - e. **Deductions from Salary and Benefits.** The Board may withhold from any salary, benefit, or other amounts payable to the Executive Administrator all federal, state, local and other taxes, withholdings, and other amounts as permitted or required by law, rule or regulation, which includes a contribution toward Medicare.
3. **Early Termination.** The Board may elect to terminate this Agreement prior to the end of the Term for any reason.
4. **Severance.** The following shall apply if the Board elects to terminate this Agreement prior to the end of the Term:
- a. If the termination occurs under any of the following circumstances, there will be no liability or obligation on the part of the Board or the College for the payment to the Executive Administrator of any compensation, severance, or other benefits in connection with such termination (except as otherwise expressly provided herein or in any other contractual agreement or as otherwise provided by law) attributable to any period after such termination:
 - i. The Executive Administrator 's resignation, retirement, or other election to terminate this Agreement;
 - ii. The Executive Administrator 's death;
 - iii. Executive Administrator 's disability, as certified by a physician selected by, or acceptable to, the Board, which renders the Executive Administrator unable to perform the essential duties of his/her job; or
 - iv. Any reason set forth in the Public Community College Act
 - b. This Agreement and Executive Administrator 's employment may be terminated for cause, as determined by the Board, the President, and/or their designee(s). For purposes of this Agreement, "cause" includes, without limitation:
 - i. The Executive Administrator 's failure or refusal to perform the duties of the Position;
 - ii. The Executive Administrator 's failure to meet performance standards for the Position;

- iii. The Executive Administrator's violation or breach of Board Policy, College procedures, rules or regulations;
 - iv. The Executive Administrator's unreasonable failure to obey orders and directives given by the Board, the President, and/or Executive Administrator's supervisor(s);
 - v. Misconduct by the Executive Administrator that involves dishonesty, theft, fraud, unethical conduct, misappropriation, misuse or waste of College funds or property, conviction of, or, a plea of guilty to a felony, or crime of moral turpitude, or other conduct that is detrimental to the reputation of Executive Administrator, the Board, and/or the College in the community; and/or
 - vi. The Executive Administrator's commission of any other act of misconduct, malfeasance, nonfeasance, malice, or gross negligence with regard to the College, College property, or Executive Administrator's employment.
- c. If the election to terminate this Agreement and the Executive Administrator's employment is made for any reason other than those set forth in Paragraphs 4(a)-(b) above, the Executive Administrator may be eligible for a severance payment in an amount not to exceed one (1) year annual salary and applicable benefits, or any such lesser limitations provided by any amendment to Section 3-65 of the Illinois Community College Act, or by other applicable law or regulation. The decision to pay severance compensation, and the amount and manner of such severance, is within the sole discretion of the Board. In any event, the amount of severance shall not exceed an amount equal to seventy-five percent (75%) of the annual salary set forth in Paragraph 1.
5. **Savings Clause.** The provisions of this Agreement are intended to be interpreted and enforced in a manner which renders them valid and enforceable. In the event any provision of this Agreement is found to be invalid or unenforceable, such provision will be modified to the extent and in the manner in which a court of competent jurisdiction deems reasonable, and thereupon enforced upon such terms. If any such provision is not so modified, it will be deemed stricken from this Agreement without affecting the validity and enforceability of any of the remaining provisions hereof.
6. **Applicable Law and Venue.** This Agreement will be construed in accordance with the laws of the State of Illinois, without regard to conflict of law provisions. If any term or terms of this Agreement conflict with Illinois law (including the Public Community College Act), now Page 84 of 386, or as later amended, then the terms of Illinois law will control. Venue for any disputes arising under or in connection with this Agreement shall be in the Circuit Court for the Williamson Judicial Circuit of the State of Illinois, or in the United States District Court for the Southern District of Illinois.
7. **Entire Agreement.** The Parties acknowledge and agree that this Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof, and all prior agreements, negotiations, and understandings with respect to the subject matter hereof are canceled and superseded by this Agreement.

8. **No Oral Modifications.** The Parties acknowledge and agree that the terms of this Agreement may not be modified, altered or varied except by a subsequently dated written instrument approved by the Board of Trustees and executed by all Parties.
9. **Effective Date.** The Executive Administrator agrees and acknowledges that this Agreement shall not become effective, and is not and cannot be binding upon the College, unless and until it is approved by the Board and all Parties have executed this Agreement. The Executive Administrator agrees to return the executed Agreement to Human Resources within ten (10) business days of its approval by the Board.

Dated and returned this 17th day of August 2021 by:

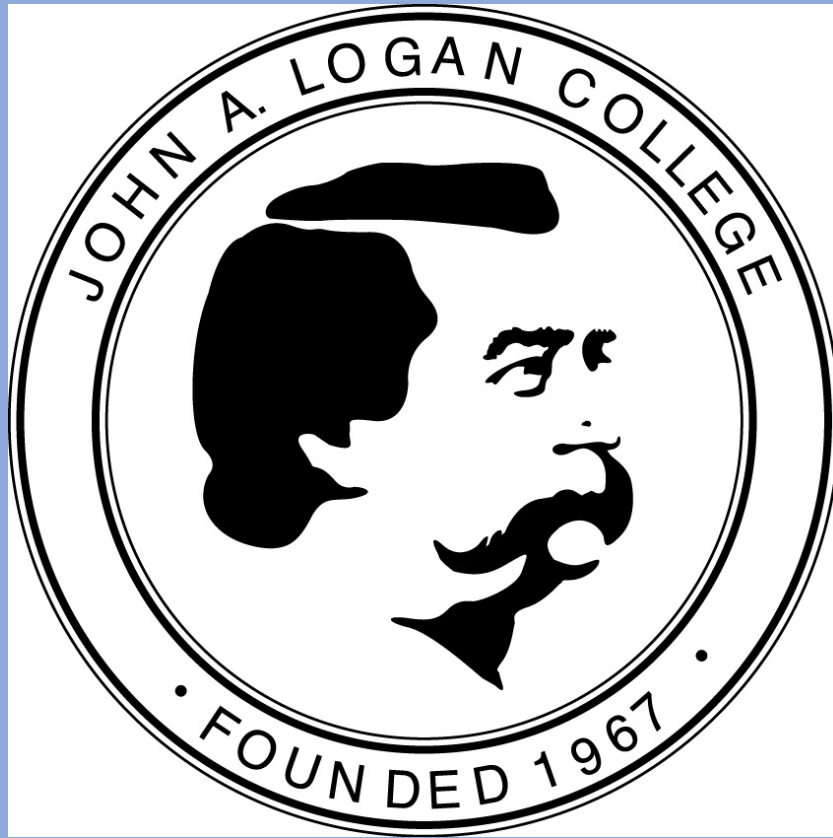
Melanie Beard
Executive Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on ____

On the behalf of and as authorized by Board of Trustees,
Community College District No. 530, Counties of
Williamson, Jackson, Franklin, Randolph, and Perry,
State of Illinois

President

Vice-President for Business Services



EMPLOYMENT AGREEMENT

This Agreement is made this 1st day of September 2021, between the Board of Trustees of John A. Logan College, District No. 530 (the "Board") and Stacy Buckingham ("Executive Administrator" and collectively, the "Parties"):

RECITALS

WHEREAS, the Board is the body politic and corporate charged with the duty to make the appointments and fix the salaries for all administrative personnel at John A Logan College (the "College"); and

WHEREAS, the President of the College has recommended the Executive Administrator's appointment as *Vice-President of Business Services and CFO* of the College to the Board; and

WHEREAS, the Board has approved such recommendation and desires to appoint Executive Administrator to the position of *Vice-President of Business Services and CFO* September 1, 2021 to August 31, 2023;

NOW, THEREFORE, in exchange for the mutual covenants and conditions contained herein, and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

TERMS OF EMPLOYMENT

1. Term and Duties. The Executive Administrator is appointed to the position of *Vice-President of Business Services and CFO* (the "Position") for the College for the period **September 1, 2021 to August 31, 2023** (the "Term"). Executive Administrator will perform the duties and carry out the responsibilities of the Position, as specified in Board Policy and the job description for the Position, and all such other duties and responsibilities as assigned from time to time by or at the direction of the Board and/or the President. Notwithstanding anything to the contrary in Board Policy or College procedures, Executive Administrator acknowledges and agrees that he/she is not entitled to an automatic rollover or renewal of this Agreement, and that the Board may, but is not required to, re-appoint Executive Administrator to a new term at the expiration of the Term.

2. **Compensation and Benefits:**

- a. **Salary.** During the term, the College shall pay Executive Administrator an annual salary of **\$145,000**, in accordance with Board Policy and the College's normal payroll procedures.
- b. **Benefits.** During the Term, the Executive Administrator shall be entitled to participate in employee welfare and health benefit plans afforded to Executive Administrator level employees of the College, and any other employee benefit plans established by the Board from time to time for Executive Administrator level employees. The Executive Administrator shall be required to comply with the conditions attendant to coverage by such plans. Nothing contained herein limits the right of the Board to change, modify, reduce, or discontinue any particular benefit plan afforded to the Executive Administrator during the term of this Agreement.

- c. **Leave.** The Executive Administrator shall be entitled to leave and sick leave time in the amounts offered and accrued in accordance with Board Policy and corresponding College procedures and regulations.
 - d. **SURS Contributions.** The Executive Administrator is required to participate in the State Universities Retirement System (SURS). Currently, Executive Administrator level employees contribute 8% of their gross annual salary to SURS, plus .5% of their gross annual salary to SURS health insurance on a pretax basis. If you are not a current SURS annuitant, but your status changes, you are required to immediately notify Human Resources. Failure to do so may result in penalties up to and including termination of employment.
 - e. **Deductions from Salary and Benefits.** The Board may withhold from any salary, benefit, or other amounts payable to the Executive Administrator all federal, state, local and other taxes, withholdings, and other amounts as permitted or required by law, rule or regulation, which includes a contribution toward Medicare.
3. **Early Termination.** The Board may elect to terminate this Agreement prior to the end of the Term for any reason.
4. **Severance.** The following shall apply if the Board elects to terminate this Agreement prior to the end of the Term:
- a. If the termination occurs under any of the following circumstances, there will be no liability or obligation on the part of the Board or the College for the payment to Executive Administrator of any compensation, severance, or other benefits in connection with such termination (except as otherwise expressly provided herein or in any other contractual agreement or as otherwise provided by law) attributable to any period after such termination:
 - i. The Non-Teaching Professional's resignation, retirement, or other election to terminate this Agreement;
 - ii. The Non-Teaching Professional's death;
 - iii. Non-Teaching Professional's disability, as certified by a physician selected by, or acceptable to, the Board, which renders the Executive Administrator unable to perform the essential duties of his/her job; or
 - iv. Any reason set forth in the Public Community College Act
 - b. This Agreement and Non-Teaching Professional's employment may be terminated for cause, as determined by the Board, the President, and/or their designee(s). For purposes of this Agreement, "cause" includes, without limitation:
 - i. The Non-Teaching Professional's failure or refusal to perform the duties of the Position;
 - ii. The Non-Teaching Professional's failure to meet performance standards for the Position;

- iii. The Non-Teaching Professional's violation or breach of Board Policy, College procedures, rules or regulations;
 - iv. The Non-Teaching Professional's unreasonable failure to obey orders and directives given by the Board, the President, and/or Non-Teaching Professional's supervisor(s);
 - v. Misconduct by the Executive Administrator that involves dishonesty, theft, fraud, unethical conduct, misappropriation, misuse or waste of College funds or property, conviction of, or, a plea of guilty to a felony, or crime of moral turpitude, or other conduct that is detrimental to the reputation of Non-Teaching Professional, the Board, and/or the College in the community; and/or
 - vi. The Non-Teaching Professional's commission of any other act of misconduct, malfeasance, nonfeasance, malice, or gross negligence with regard to the College, College property, or Executive Administrator's employment.
- c. If the election to terminate this Agreement and the Non-Teaching Professional's employment is made for any reason other than those set forth in Paragraphs 4(a)-(b) above, the Executive Administrator may be eligible for a severance payment in an amount not to exceed one (1) year annual salary and applicable benefits, or any such lesser limitations provided by any amendment to Section 3-65 of the Illinois Community College Act, or by other applicable law or regulation. The decision to pay severance compensation, and the amount and manner of such severance, is within the sole discretion of the Board. In any event, the amount of severance shall not exceed an amount equal to seventy-five percent (75%) of the annual salary set forth in Paragraph 1.
5. **Savings Clause.** The provisions of this Agreement are intended to be interpreted and enforced in a manner which renders them valid and enforceable. In the event any provision of this Agreement is found to be invalid or unenforceable, such provision will be modified to the extent and in the manner in which a court of competent jurisdiction deems reasonable, and thereupon enforced upon such terms. If any such provision is not so modified, it will be deemed stricken from this Agreement without affecting the validity and enforceability of any of the remaining provisions hereof.
6. **Applicable Law and Venue.** This Agreement will be construed in accordance with the laws of the State of Illinois, without regard to conflict of law provisions. If any term or terms of this Agreement conflict with Illinois law (including the Public Community College Act), or as later amended, then the terms of Illinois law will control. Venue for any disputes arising under or in connection with this Agreement shall be in the Circuit Court for the Williamson Judicial Circuit of the State of Illinois, or in the United States District Court for the Southern District of Illinois.
7. **Entire Agreement.** The Parties acknowledge and agree that this Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof, and all prior agreements, negotiations, and understandings with respect to the subject matter hereof are canceled and superseded by this Agreement.

8. **No Oral Modifications.** The Parties acknowledge and agree that the terms of this Agreement may not be modified, altered or varied except by a subsequently dated written instrument approved by the Board of Trustees and executed by all Parties.
9. **Effective Date.** The Executive Administrator agrees and acknowledges that this Agreement shall not become effective, and is not and cannot be binding upon the College, unless and until it is approved by the Board and all Parties have executed this Agreement. The Executive Administrator agrees to return the executed Agreement to Human Resources within ten (10) business days of its approval by the Board.

Dated and returned this 17th day of August 2021 by:
Stacy Buckingham
Executive Administrator

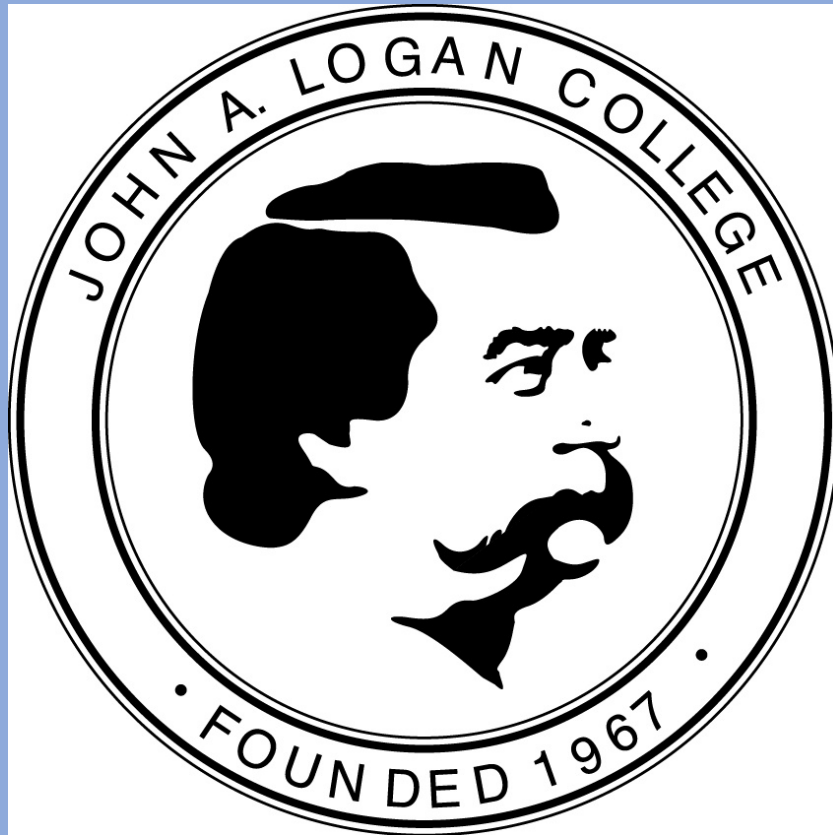
Board of Trustees approval received at the meeting of the Board of Trustees on _____

On the behalf of and as authorized by Board of Trustees,
Community College District No. 530, Counties of
Williamson, Jackson, Franklin, Randolph, and Perry,
State of Illinois

President

CONSENT AGENDA ITEM 8.G

Personnel Action Items



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.G – Personnel Action Items

1. SUBJECT

Employment and ratification of personnel for Board approval.

2. REASON FOR CONSIDERATION

In accordance with Board Policy 5110, Board action is required upon the President's recommendation.

3. PERSONNEL ITEMS RECOMMENDED

A. Operational Staff

- 1) Full-time, Grade III, Administrative Assistant III (Career Services)
- 2) Full-time, Grade III, Science Lab Technician

B. Campus Safety Staff

- 1) Full-time Campus Police Law Enforcement Officer

C. Non-Teaching Professionals

- 1) Full-time, Grade III, Advisor/Counselor
- 2) Full-time, Grade I, Aquatic Manager

D. Full-Time Temporary Faculty

- 1) Full-Time, Temporary, Physics/Engineering Instructor

E. Adjunct Faculty

- 1) Eight (8) Adjunct Faculty

F. Community Education Instructors

- 1) Five (5) Community Education Instructors

G. Volunteers

- 1) Historical Village Volunteer

4. RECOMMENDATION

That the Board of Trustees approve the personnel items as recommended by the President.

Staff Contact: President Kirk Overstreet

**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.G - PERSONNEL ACTION ITEMS

A. OPERATIONAL STAFF

Name	Position	Effective Date
Larissa Bond	Full-Time, Grade III, Administrative Assistant III (Career Services)	09/01/21
Lynon Smith	Full-Time, Grade III, Science Lab Technician	TBD

B. CAMPUS SAFETY STAFF

Name	Position	Effective Date
Kevin Banks	Full-Time Campus Police Law Enforcement Officer	TBD

C. NON-TEACHING PROFESSIONALS

Name	Position	Effective Date
Michelle VanZandt M.A. in Higher Education Administration Southeast Missouri State University	Full-Time, Grade III, Advisor/Counselor	8/16/21
Meredith McDonough B.S. in Recreation and Park Administration Illinois State University	Full-Time, Grade I Aquatic Manager	8/16/21

D. FULL-TIME TEMPORARY FACULTY

Name	Position	Effective Date
Torrey Holland M.S. in Physics Southern Illinois University	Full-Time, Temporary, Physics/Engineering Instructor	08/11/21

E. ADJUNCT FACULTY

Name	Position	Effective Date
Brian Tripp	Allied Health Instructor	08/11/21
Jeffrey Peterson	Anthropology Instructor	08/11/21
Peter Pirmann	Dental Assisting Instructor	08/11/21
Paula Vineyard Most	Health Instructor	08/11/21
James Vigiano	Nursing Instructor	10/01/21
Rose Walker	Nursing Instructor	08/11/21
Janelle Noldin	Orientation Instructor	08/11/21
Donald Winget	Orientation Instructor	08/11/21

**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.G - PERSONNEL ACTION ITEMS

E. COMMUNITY EDUCATION INSTRUCTORS

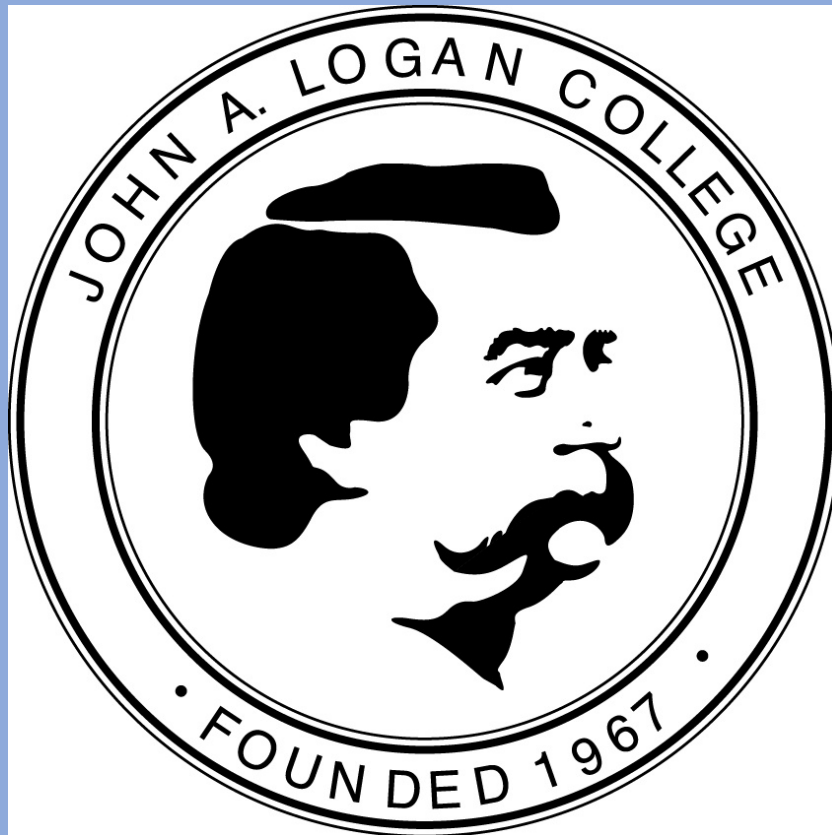
Name	Effective Date
Chloe Bailey	06/26/21
Kenneth Bearden	08/23/21
Elizabeth King	08/23/21
Cass VanDerMeer	06/01/21
Nicole Rossi	08/23/21

F. VOLUNTEERS

Name	Position	Effective Date
Pamela Skaggs	Historical Village Volunteer	08/11/21

CONSENT AGENDA ITEM 8.H

Expenditure List for the period ending July 31, 2021



John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/22/21	542540	ACT	Scoring Service	708.00	
07/08/21	542474	Adeline Josephine Wilson	Health Insurance-July	49.21	
07/08/21	542469	Alphonse M Stadler	Health Insurance-July	232.35	
07/22/21	542541	Amazon	Audio Visual Supplies Books Audio Visual Materials	156.81	
07/06/21	2010	Ameren Illinois	Gas Service - Main Campus Electric & Gas Service - DQ Ext Electric Service - DQ Ext	3,333.35	
07/09/21	2012	Ameren Illinois	Electric & Gas Service 4/7-5/6/21	444.09	
07/20/21	2021	Ameren Illinois	Gas Service - Annex	121.01	
07/26/21	2023	Ameren Illinois	Electric Service - Main Campus	10,442.58	Y
07/07/21	542356	American Family Life Assurance	AFLAC Deduction - June	1,236.83	
07/22/21	542542	Architechniques Ltd	Arch Svcs/G Wing Labs & Flooring	1,485.00	
07/26/21	542577	Architechniques Ltd	Architectural Fees - F & C Wing HVAC	10,664.03	Y
07/15/21	542482	Association of Community College Trustees	Membership Dues	3,540.00	
07/29/21	542616	Athanasius Dethrow	Higher Reach Refund	5.00	
07/15/21	542483	Atlas Business Solutions Inc	Scheduling License - July	50.00	
07/08/21	542392	Audrey M Calhoun	Health Insurance-July	46.47	
07/15/21	542493	B and H Photo Video	Audio Equipment PO 4674	2,295.00	
07/12/21	1959	Bank of Montreal MC	C Batteau - June P-Card Charges	2,001.52	
07/12/21	1961	Bank of Montreal MC	N Brooks - June P-Card Charges	2,515.58	
07/12/21	1968	Bank of Montreal MC	T Ferris - June P-Card Charges	464.00	
07/12/21	1970	Bank of Montreal MC	Custodial Fuel - June P-Card Charges	348.12	
07/12/21	1972	Bank of Montreal MC	H Fulk-Williams - June P-Card Charges	530.54	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/12/21	1974	Bank of Montreal MC	B Griffith - June P-Card Charges	2,065.50	
07/12/21	1975	Bank of Montreal MC	T Griffiths - June P-Card Charges	190.99	
07/12/21	1976	Bank of Montreal MC	M Hamilton - June P-Card Charges	366.02	
07/12/21	1977	Bank of Montreal MC	B Hancock - June P-Card Charges	1,029.70	
07/12/21	1981	Bank of Montreal MC	A Martinez - June P-Card Charges	1,041.92	
07/12/21	1987	Bank of Montreal MC	K Overstreet - June P-Card Charges	329.94	
07/12/21	1994	Bank of Montreal MC	K Smithpeters - June P--Card Charges	3,815.05	
07/12/21	1998	Bank of Montreal MC	K Surprenant - June P-Card Charges	803.09	
07/12/21	2000	Bank of Montreal MC	C Thomas - June P-Card Charges	39.65	
07/12/21	1964	Bank of Montreal MC	R Craig - June P-Card Charges	790.70	
07/12/21	1967	Bank of Montreal MC	S Elliott - June P-Card Charges	180.00	
07/12/21	1969	Bank of Montreal MC	CS Fuel - June P-Card Charges	503.60	
07/12/21	1973	Bank of Montreal MC	T Geske - June P-Card Charges	689.09	
07/12/21	1979	Bank of Montreal MC	J Herren - June P-Card Charges	624.54	
07/12/21	1990	Bank of Montreal MC	J Sargent - June P-Card Charges	42.42	
07/12/21	1992	Bank of Montreal MC	A Shelby - June P-Card Charges	238.92	
07/12/21	1997	Bank of Montreal MC	C Stewart - June P-Card Charges	1,538.01	
07/12/21	1999	Bank of Montreal MC	K Tabing - June P-Card Charges	1,000.00	
07/12/21	1960	Bank of Montreal MC	K Bevis - June P-Card Charges	120.00	
07/12/21	1963	Bank of Montreal MC	B Burnside - June P-Card Charges	208.28	
07/12/21	1966	Bank of Montreal MC	M Dinkins - June P-Card Charges	597.97	
07/12/21	1971	Bank of Montreal MC	Grounds Fuel - June P-Card Charges	286.30	
07/12/21	1978	Bank of Montreal MC	S Hartford - June P-Card Charges	2,884.06	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/12/21	1983	Bank of Montreal MC	J Mueller - June P-Card Charges	1,263.39	
07/12/21	1989	Bank of Montreal MC	K Reagan - June P-Card Charges	33.74	
07/12/21	1995	Bank of Montreal MC	G Starrick - June P-Card Charges	352.47	
07/12/21	1996	Bank of Montreal MC	B Stephens - June P-Card Charges	119.62	
07/12/21	2001	Bank of Montreal MC	S Wernsman - June P-Card Charges	2,112.01	
07/12/21	2002	Bank of Montreal MC	D White - June P-Card Charges	2,923.56	
07/12/21	2003	Bank of Montreal MC	A Willmore - June P-Card Charges	572.63	
07/12/21	1958	Bank of Montreal MC	A Giffin - June P-Card Charges	260.48	
07/12/21	1961	Bank of Montreal MC	N Brooks - P-Card Charges	2,515.58	
07/12/21	1962	Bank of Montreal MC	M Brown - June P-Card Charges	1,909.69	
07/12/21	1965	Bank of Montreal MC	J Dethrow - June P-Card Charges	214.99	
07/12/21	1980	Bank of Montreal MC	P Karns - June P-Card Charges	591.96	
07/12/21	1982	Bank of Montreal MC	S May - June P-Card Charges	5,172.71	
07/12/21	1984	Bank of Montreal MC	C Mulholland - June P-Card Charges	2,765.81	
07/12/21	1985	Bank of Montreal MC	C Naegele - June P-Card Charges	308.46	
07/12/21	1986	Bank of Montreal MC	S O'Keefe - June P-Card Charges	112.79	
07/12/21	1988	Bank of Montreal MC	M Pecord - June P-Card Charges	244.45	
07/12/21	1991	Bank of Montreal MC	S Shafer - June P-Card Charges	546.51	
07/12/21	1993	Bank of Montreal MC	T Siefert - June P-Card Charges	475.50	
07/12/21	1999	Bank of Montreal MC	K Tabing - June P-Card Charges	1,000.00	
07/08/21	542428	Barbara A James	Health Insurance-July	46.47	
07/08/21	542415	Barbara J Harris	Health Insurance-July	46.47	
07/08/21	542452	Barbara J Patchett	Health Insurance-July	46.47	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/21	542471	Barbara Throgmorton	Health Insurance-July	46.38	
07/08/21	542369	Barry Ray Hancock	Travel 6/1-6/23	235.76	
07/08/21	542413	Barry Ray Hancock	Health Insurance-July	1,083.23	
07/26/21	542578	BEST Engineered Systems Technology Group	Camera Installation - East Parking Lot	600.00	
07/08/21	542441	Beverly Ann McCabe	Health Insurance-July	46.47	
07/08/21	542407	Bill T Gayer	Health Insurance-July	46.47	
07/08/21	542465	Billy Rae Smillie	Health Insurance-July	232.35	
07/29/21	542622	Brenda J Garner	Higher Reach Refund	36.00	
07/15/21	542494	BSN Sports LLC	Athletic Apparel	102.00	
07/22/21	542543	Burghof Group LLC	June Pole Barn Rent - HCCTP	300.00	
07/22/21	542534	Burghof Group LLC	July 21 Pole Barn Rent	300.00	
07/08/21	542476	Campus Consortium	Hosting & Managed Svcs - July	7,550.01	
07/15/21	542512	Candace Lewis	QIF Accreditation Assistance	440.00	
07/22/21	542544	Capitol Strategies Consulting Inc	Consulting Service 6/1-6/15	3,220.00	
07/08/21	542396	Carl D Cottingham	Health Insurance-July	232.35	
07/08/21	542409	Carla G Haas	Health Insurance-July	816.10	
07/08/21	542390	Carla Jo Bradley	Health Insurance-July	941.17	
07/08/21	542444	Carol A Mitchell	Health Insurance-July	232.35	
07/15/21	542495	Carrier Corporation	Service to Chiller	1,516.00	
07/20/21	2014	Carterville Water and Sewer Dept	June Water/Sewer Charges Carterville	3,697.77	
07/20/21	2022	Carterville Water and Sewer Dept	Water Service - Logan Fitness Water Service - Ballfield Sprinklers Water Service - Annex	556.38	
07/15/21	542496	Carterville Winair Co	Maintenance Supplies	79.56	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/26/21	542579	Carterville Winair Co	Instructional Supplies	13.20	
07/15/21	542497	Carterville Winlectric Co	Maintenance Supplies	755.23	
07/15/21	542498	Carterville Winsupply	Maintenance Supplies	22.26	
07/22/21	542545	Carterville Winsupply	Maintenance Supplies	71.90	
07/26/21	542580	CDW Government	Stockroom Supplies Azure Overage 5/1-5/31/21	509.03	
07/08/21	542406	Cecilia Kay Fleming	Health Insurance-July	5.28	
07/13/21	1956	Central States Funds H&W Fund	Health Premium - June	270,584.50	Y
07/08/21	542401	Charles R Ellett	Health Insurance-July	941.17	
07/08/21	542426	Charles Robert Jackson	Health Insurance-July	46.47	
07/08/21	542420	Charmaine A Horn	Health Insurance-July	5.28	
07/08/21	542386	Cheryl L Bernhardt	Health Insurance-July	1,083.23	
07/08/21	542473	Christie A Williams	Health Insurance-July	46.47	
07/08/21	542429	Cindy D Johnson	Health Insurance-July	941.17	
07/15/21	542499	Cintas Fire Protection	Alarm Service	352.80	
07/29/21	542614	Cintas Fire Protection	Alarm Monitoring	414.00	
07/26/21	542581	City of Du Quoin	City of DQ Water/Sewer	58.16	
07/01/21	2009	Clearwave Communications	Phone Service - WF Ext Phone Service - DQ Ext Phone Service - Main Campus	5,188.10	
07/26/21	542582	Collegesource Inc	Contractual Svcs - 7/1/20-6/30/21	3,327.00	
07/08/21	542419	Connie S Hensley	Health Insurance-July	46.47	
07/19/21	2019	Constellation NewEnergy Inc	Electric Service - Main Campus	15,011.77	Y
07/22/21	542546	County Journal	Advertising	25.00	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/15/21	542500	Crescent Parts and Equip	Instructional Supplies	458.00	
07/15/21	2017	CSI Software LLC	Software Fee - July	930.00	
07/22/21	542535	D2L LTD	Software & Support Brightspace Core-D2L	46,980.39	Y
07/08/21	542402	David O England	Health Insurance-July	142.29	
07/08/21	542460	Debra Richison	Health Insurance-July	47.46	
07/15/21	542484	Dell Marketing LP	P.O. # 4668Charging Cart Devices	4,558.58	
07/22/21	542552	Dewayne R Fowler	Motorcycle Mechanic Institute	750.00	
07/26/21	542584	Disability Support Services SIUC	Interpreting Services for May 2021	8,869.82	
07/29/21	542617	Dish Network	Dish Network Subscription	140.05	
07/08/21	542459	Don A Rich	Health Insurance-July	232.35	
07/08/21	542443	Don Middleton	Health Insurance-July	232.35	
07/08/21	542388	Don P Boehne	Health Insurance-July	232.35	
07/08/21	542405	Donna B Fell	Health Insurance-July	46.47	
07/15/21	542501	EAN Services LLC	Car Rental - A Shelby - New Madrid, MO Car Rental/T Ferris - Montgomery, AL Car Rental/L Bond - Orlando, FL Car Rental - T Ferris - Lubbock, TX Car Rental/L Bond - St. Louis, MO	1,507.24	
07/22/21	542547	EAN Services LLC	Car Rental - B Burnside - Shelbyville, IL Car Rental - P Morey - Ohio Car Rental - P Morey - St Louis, MO Car Rental - K Smithpeters - Indiana Car Rental - P Morey - Indiana Car Rental - R Orsburn - Mt Vernon, IL Car Rental - T Ferris - Lubbock, TX Car Rental - T Rogers - Fairfield, IL Car Rental - T Rogers - Mt Vernon, IL Car Rental - M Little - Normal, IL Car Rental - R Orsburn - Fairfield, IL Car Rental - T Siefert - Fairfield, IL Car Rental - K Smithpeters - Alabama Car Rental - R Orsburn - Ina, IL Car Rental - T Siefert - Mt Vernon, IL	3,470.00	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/22/21	542547	EAN Services LLC	Car Rental - T Smithpeters - Alabama	3,470.00	
07/26/21	542585	Eastbay, Inc	Athletic Apparel	148.39	
07/08/21	542477	Education Solutions Development Inc	APECS HR/Payroll Support 7/5-1/31/22	11,587.50	Y
07/07/21	1952	EFTPS	Federal Tax Deposit 7/7/21 PR	178,343.20	Y
07/15/21	542502	Egypt Trophy and Awards Inc	Retirement Plaques	399.00	
07/22/21	542548	Egypt Trophy and Awards Inc	Desk Set / Name Badges Name Badge - M Toliver	50.80	
07/26/21	542586	Egypt Trophy and Awards Inc	Plaques - Logan Summer Classic	120.00	
07/15/21	542503	Egyptian Electric Coop Association	Electric Svc/Main Campus 5/12-6/12 Electric Service - Logan Fitness	8,962.62	
07/26/21	542587	Egyptian Electric Coop Association	Electric Service - Annex Electric Service - SB Scoreboard Electric Service - Sign	1,209.92	
07/29/21	542613	Elisha Burkett	Higher Reach Refund	5.00	
07/29/21	542618	Elsevier	Nursing Assessment Test	439.92	
07/29/21	542619	EMS Software LLC	EMS Campus Maintenance	13,917.50	Y
07/15/21	542485	Engineerica Systems, Inc.	Subscription TRIO Computers Software Fees	980.00	
07/22/21	542536	Enviro-Tech Termite and Pest Control	Service for Brown Recluse	75.00	
07/22/21	542549	Enviro-Tech Termite and Pest Control	Pest Control / DQ EXt	50.00	
07/29/21	542620	Enviro-Tech Termite and Pest Control	Pest Control - Main Campus	500.00	
07/08/21	542399	Eric George Ebersohl	Health Insurance-July	1,083.23	
07/08/21	542436	Eunice A Lantagne	Health Insurance-July	142.29	
07/08/21	542446	Evelyn P Morrison	Health Insurance-July	46.47	
07/08/21	542458	Faelene S Ragan	Health Insurance-July	49.21	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/26/21	542588	Family Lawn Care LLC	Mowing Service 6/24/21 Mowing Service - 6/10/21 Mowing Service - 6/17/21	234.00	
07/29/21	542621	Family Lawn Care LLC	Mowing Service 07/08/21 Mowing Service 07/03/21	156.00	
07/22/21	542550	Fed Ex	Shipping	46.70	
07/22/21	542537	First Agency, A Gallagher Company	Athletic Insurance Renewal Student Athletic Catastrophic Insurance	60,393.00	Y
07/22/21	542551	Fishback Media Inc	Advertising	100.00	
07/08/21	542367	Fit3D Inc	Proscanner & Software/L Fitness PO 4497	8,350.00	
07/08/21	542395	Frances B Cobb	Health Insurance-July	47.46	
07/07/21	2011	Frontier	Phone Service - CCRR	1,148.20	
07/13/21	2015	Frontier	Phone Service - Fire Emergency Loop	96.88	
07/16/21	2018	Frontier	Phone Service - WF Ext	90.22	
07/19/21	2020	Frontier	Phone Service - TTY Line Phone Service - Fire Alarm	209.61	
07/28/21	2024	Frontier	Phone Service - Elevator Phone	394.59	
07/08/21	542368	Galls LLC	Campus Safety Apparel Campus Safety Apparel & Supplies Campus Safety Supplies	597.97	
07/15/21	542504	Galls LLC	Campus Safety Apparel & Supplies Campus Safety Apparel	473.71	
07/08/21	542384	Gary L Barton	Health Insurance-July	232.35	
07/08/21	542466	Gary Smith	Health Insurance-July	5.28	
07/08/21	542391	Gary W Caldwell	Health Insurance-July	1,248.37	
07/08/21	542478	Gibbs Technology Leasing LLC	Copier Svc Agreement 6/22/21-6/21/22	2,262.12	
07/26/21	542589	Gilbert Huffman Prosser Hewson and Barke Ltd	ED General Instit Support Legal Services	25,043.46	Y

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/21	542431	Glenda L Knight	Health Insurance-July	232.35	
07/08/21	542475	Glenn Yates	Health Insurance-July	232.35	
07/15/21	542520	Grace E Rueter	Reissue Ck # 541623 (May 2021)	1,000.00	
07/26/21	542583	Gretchen Cudworth	Reimburse STEAM Camp Supplies	70.02	
07/22/21	542553	Growing Media LLC	Contract Service - Ad Development Advertising	7,600.00	
07/29/21	542625	Growing Media LLC	Advertising	15,000.00	Y
07/15/21	542505	Henry Schein Inc	Instructional Supplies	158.97	
07/29/21	542627	Henry Schein Practice Solutions	FY22 Dntrix Software Renewal Fee	1,573.00	
07/15/21	542506	Higher Ed Jobs	Classified Advertising	690.00	
07/08/21	542479	Higher Learning Commission	Annual Dues FY22	6,098.20	
07/26/21	542590	HSG Mechanical Contractors Inc	Fourth FY21 Prevent Maintenance Billing	1,000.00	
07/08/21	542377	Hugh J Muldoon	Health Insurance-July	46.47	
07/29/21	542629	ICCCSSO	ICCCSSO Annual Dues	100.00	
07/15/21	542486	ICCTA - IL Community College Trustees Associa	FY22 Dues - Installment #1	8,356.00	
07/28/21	2007	IDES	2nd Qtr Unemployment	10,949.04	Y
07/08/21	1953	Illinois Dept of Revenue	State Tax Deposit 7/8/21	54,353.38	Y
07/23/21	2004	Illinois Dept of Revenue	State Tax Deposit 7/23/21	21,780.74	Y
07/29/21	542630	Illinois EPA	Annual Ross Site Fee	235.00	
07/07/21	542357	Illinois State Disbursement Unit	Wage Garnishment	206.00	
07/22/21	542575	Illinois State Disbursement Unit	Child Support	206.00	
07/15/21	542508	ILMO Products Company	Instructional Supplies	2,794.10	
07/22/21	542555	ILMO Products Company	Instructional Supplies	1,748.10	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/21	542383	J P Barrington	Health Insurance-July	46.47	
07/08/21	542467	Jack Smothers	Health Insurance-July	232.35	
07/07/21	542358	JALC Foundation	Foundation Deduction - June	864.00	
07/08/21	542480	JALC Foundation	Clearing Account	4,995.00	
07/22/21	542556	JALC Foundation	ASE PROGRAM	33.56	
07/29/21	542631	JALC Foundation	Clearing Account	51.50	
07/08/21	542416	James W Harris	Health Insurance-July	46.47	
07/08/21	542464	Janada Schaubert	Health Insurance-July	47.46	
07/08/21	542421	Jane A House	Health Insurance-July	46.47	
07/15/21	542492	Janelle E Noldin	Travel Advance - Austin, TX	436.44	
07/08/21	542451	Janice R Palese	Health Insurance-July	46.47	
07/29/21	542633	Jason McFarland	Travel 7/11-7/17/21	1,004.52	
07/08/21	542481	Jenzabar Inc	Cloud Hosting (Pyt 3 of 5)	3,588.00	
07/22/21	542557	Jenzabar Inc	June Services	836.25	
07/26/21	542591	Jenzabar Inc	Consultant Travel Expenses June Services J1 Implementat Services - June	27,405.53	Y
07/08/21	542411	Jerry D Halstead	Health Insurance-July	941.17	
07/08/21	542382	Jim R Bales	Health Insurance-July	232.35	
07/08/21	542370	John A Logan College Bookstore #1140	Men's Golf Books	329.32	
07/15/21	542509	John A Logan College Bookstore #1140	Textbooks for Perkins Loan Library	6,814.04	
07/22/21	542558	John A Logan College Bookstore #1140	CPR/First Aid Manuals	165.75	
07/26/21	542592	John A Logan College Bookstore #1140	Pell Book Voucher SM21	20,833.24	Y
07/08/21	542462	John C Sala	Health Insurance-July	46.47	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/21	542455	John J Profilet	Health Insurance-July	139.15	
07/08/21	542434	John L Kuruc	Health Insurance-July	46.47	
07/08/21	542371	Johnstone Supply	HVAC Repair Supplies	97.66	
07/08/21	542461	Jon Rivers	Health Insurance-July	46.47	
07/29/21	542639	Joseph E Roach	Travel 7/11-7/17/21	1,489.84	
07/08/21	542414	Joseph R Hancock	Health Insurance-July	46.47	
07/08/21	542432	Judith C Korando	Health Insurance-July	232.35	
07/08/21	542472	Jula L Treece	Health Insurance-July	232.35	
07/15/21	542522	Kara N Starkweather	Travel 9/24-6/22	40.88	
07/08/21	542463	Karen Sala	Health Insurance-July	46.47	
07/08/21	542439	Karl E Maple	Health Insurance-July	46.47	
07/15/21	542523	Karla Tabing	Travel 6/23-6/30	91.84	
07/15/21	542511	KB's Outdoor Power Inc.	Cheetah Mower PO 4673	10,533.00	Y
07/26/21	542593	KB's Outdoor Power Inc.	Grounds Supplies	17.56	
07/08/21	542433	Keith Alan Krapf	Health Insurance-July	1,770.03	
07/08/21	542430	Keith D Kendrick	Health Insurance-July	941.17	
07/15/21	542487	Kemper CPA Group LLP	Inv# 1037188 Progress Biling Stm.	8,351.25	
07/29/21	542635	Kim L Monroe	HIGHER REACH REFUND	100.00	
07/08/21	542372	Kimball International Marketing Inc.	Office Furniture C227 PO 4640 Office Furniture C210F Work Area PO 4642 Office Furniture C210F Work Area PO4642	29,964.60	Y
07/22/21	542567	Krystal Spani	Laundry Service	42.25	
07/08/21	542440	L Dale Marrs	Health Insurance-July	47.46	
07/07/21	542359	Laborers Local 773	Union Dues - June	455.00	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/21	542450	Larry Maurice Page	Health Insurance-July	47.46	
07/08/21	542425	Laura R Irvin	Health Insurance-July	46.47	
07/08/21	542394	Lauralyn Cima	Health Insurance-July	5.28	
07/08/21	542417	Leila Jo Hart	Health Insurance-July	1,083.23	
07/22/21	542559	Leslie A McKenzie	Reimburse Food for Kid's Camp Reimburse Supplies for Kids Camp	546.18	
07/08/21	542385	Linwood G Bechtel	Health Insurance-July	232.35	
07/08/21	542422	Lisa A Hudgens	Health Insurance-July	941.17	
07/07/21	542360	Logan Operational Staff Association	LOSA Dues - June	861.38	
07/22/21	542576	Logan Operational Staff Association	LOSA Dues - July	861.38	
07/15/21	542513	Logan Solar LLC	Solar Production 6/1-6/30/2021	10,759.43	Y
07/15/21	542514	Lowe's of Illinois Inc	Instructional Supplies	716.94	
07/26/21	542594	Lowe's of Illinois Inc	Instructional Supplies	22.65	
07/29/21	542632	Maier's Tidy Bowl Inc.	Maier's Tidy Bowl, Inc. Rental of Portable Toilet Portable Toilet Rent 6/28-7/25/21	99.00	
07/29/21	542641	Manalyn Smith	Logan Fitness Refund	40.00	
07/08/21	542454	Marie Perkins	Health Insurance-July	46.38	
07/22/21	542572	Marilyn J Toliver	Reimbursement for Supplies for Kids Camp	176.24	
07/22/21	542562	Marilyn Murry	Consulting Service 5/15-6/15	4,950.00	
07/08/21	542424	Mark Allan Imhoff	Health Insurance-July	49.21	
07/08/21	542449	Marolyn S O'Neil	Health Insurance-July	46.47	
07/08/21	542423	Mary Ann Hudson	Health Insurance-July	232.35	
07/08/21	542398	Mary DeHoff	Health Insurance-July	46.47	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/21	542378	Mary E Abell	Health Insurance-July	46.47	
07/08/21	542435	Mary H Landes	Health Insurance-July	46.47	
07/29/21	542624	Mary Lou Goetting	Higher Reach Refund	25.00	
07/08/21	542448	Mary O'Hara	Health Insurance-July	232.35	
07/15/21	542515	Mayer Networks	Monthly Service for CIS Program - June	275.00	
07/15/21	542516	MBI Worldwide Background Checks and Drug Scree	Background Checks	247.80	
07/15/21	542489	Menards	Maint Bldg Supplies	9.99	
07/22/21	542560	Menards	Habitat for Humanity Supplies	380.55	
07/26/21	542595	Menards	Tool Kits - HCCTP Instructional Supplies - BOP Instructional Supplies - HCCTP	762.76	
07/29/21	542634	Menards	Maintenance Supplies	24.39	
07/08/21	542447	Merian Norris	Health Insurance-July	49.21	
07/08/21	542427	Michael Kevin Jakubco	Health Insurance-July	139.15	
07/08/21	542445	Michael Morgan	Health Insurance-July	1,676.64	
07/08/21	542438	Mike C Maeser	Health Insurance-July	941.17	
07/08/21	542457	Mildred Maxine Pyle	Health Insurance-July	46.47	
07/15/21	542517	Mississippi River Radio LLC	Advertising	6,881.60	
07/26/21	542596	Mississippi River Radio LLC	Advertising	62.50	
07/22/21	542561	Mountain Valley Water of Carbondale	Deposit & Water / CCRR Water Cooler Rental	74.00	
07/29/21	542636	Mountain Valley Water of Carbondale	office supplies	17.25	
07/26/21	542597	Music Theatre International	Extra Royalty Charges-School House Rock	100.88	
07/08/21	542437	Nancy C Lawson	Health Insurance-July	46.47	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/27/21	2025	Nelnet Business Services	Refunds - Hosting & Maintenance - June	440.30	
07/26/21	542598	NuWay Concrete Forms Southeast LLC	Instructional Supplies - HCCTP	1,455.15	
07/22/21	542563	Office Depot Inc	Office Supplies	141.64	
07/26/21	542599	Office Depot Inc	Office Supplies Stockroom Supplies	77.41	
07/29/21	542637	Office of the Secretary of State	ILLINOIS GRANT RECOVERY ACT	1,753.07	
07/15/21	542518	Orthotech Sports Medical Equipment Inc	Equipment Repair	176.49	
07/29/21	542626	Pamala Kay Hays	Health Insurance July	158.42	
07/15/21	542510	Pamela R Karns	Reimburse - Supplies	8.31	
07/15/21	542519	Partners in Recognition Inc	Tree Plaques	855.54	
07/22/21	542538	Prescient National Insurance Services	POLICY#WC100-000709-120	34.20	
07/08/21	542408	Priscilla L Gray	Health Insurance-July	46.47	
07/26/21	542600	Rainbow's End Child Development Center	CPR/FIRST AID COURSE	180.00	
07/22/21	542554	Randi R Hof	Consulting Service 6/8-6/21	805.00	
07/29/21	542628	Randi R Hof	Consultant	1,225.00	
07/08/21	542373	Ray O'Herron Company Inc	Campus Safety Apparel	78.98	
07/08/21	542389	Rebecca G Borgsmiller	Health Insurance-July	941.17	
07/07/21	542361	Reliance Standard Life Insurance Company	VLTD Deduction - July	1,054.42	
07/29/21	542638	Republic Services #732	Waste Removal for DQ Waste removal for Main Campus	998.50	
07/08/21	542403	Robert D English	Health Insurance-July	444.65	
07/08/21	542442	Robert L Mees	Health Insurance-July	232.35	
07/08/21	542400	Roberta Egelston	Health Insurance-July	941.17	
07/08/21	542453	Robin Pauls	Health Insurance-July	941.17	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/08/21	542410	Ronald D Hall	Health Insurance-July	730.36	
07/26/21	542601	Rural King	Instructional Supplies - BOP	179.90	
07/07/21	542362	Russell C Simon	Wage Garnishment	500.00	
07/06/21	542355	Samron Midwest Contracting	Contract Svcs-Bio Lab & Prep Room Contract Svcs-?Bio Lab & Prep Room Contract Svcs-C & F Wing HVAC/Admissions	244,377.91	Y
07/22/21	542564	Shawnee Community College	CPR Consultant	345.00	
07/08/21	542387	Sheryl A Bleyer	Health Insurance-July	5.28	
07/08/21	542393	Shirley Calhoun	Health Insurance-July	46.47	
07/08/21	542404	Shirley Everingham	Health Insurance-July	232.35	
07/08/21	542418	Shirley Hays	Health Insurance-July	46.38	
07/26/21	542602	Shred-It	Shredding Service 6/21/21	117.21	
07/22/21	542565	Silkworm Inc	Promotional Supplies	95.00	
07/29/21	542640	Skuta Construction Inc	Repair section of sewer line (H-Bldg)	3,600.00	
07/26/21	542603	South Side Lumber Inc	Credit Instructional Supplies - HCCTP	1,116.74	
07/26/21	542604	Southern FS Inc	Fuel Fuel for Grounds	919.67	
07/15/21	542490	Southern IL Criminal Justice Training Program	LPS Campus Safety Publications/Dues	1,120.00	
07/26/21	542605	Southern Illinois LOCAL Media Group	Advertising - Summer Classes	500.00	
07/26/21	542606	Southern Illinois Redi-Mix Inc	Tool Kits - HCCTP Instructional Supplies - HCCTP Instructional Supplies - BOP	11,041.60	Y
07/15/21	542521	Southern Illinoisan	Advertising - Tentative Budget	54.81	
07/22/21	542566	Southern Illinoisan	Advertising Job Ads	4,427.50	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/26/21	542607	Spectrum Reach LLC	Advertising	4,515.00	
07/22/21	542568	Staples Business Credit	Office Supplies	133.28	
07/29/21	542642	Staples Business Credit	storage moving boxes Color toner 3 pk Black toner Lysol cleaning wipes 3pk	272.46	
07/12/21	1955	State Universities Retirement System	SURS 06/30/2021 PR	113,035.62	Y
07/26/21	542608	State Universities Retirement System	6% SURS Billing	66,411.95	Y
07/29/21	542643	Stericycle, Inc.	Medical Waste Disposal	185.78	
07/22/21	542569	Swinford Publications LLC	Advertising	150.00	
07/07/21	542363	Symetra Life Insurance Company	Life Insurance - July	7,641.21	
07/22/21	542570	T&T Recycling Inc	Metal for EMS/EMT Ambulance	500.00	
07/07/21	542364	Teamsters Local 50	Union Dues - June	2,146.00	
07/29/21	542615	Terry A Crain	Reissue - July Health Insurance	730.36	
07/08/21	542470	Terry J Stanley	Health Insurance-July	232.35	
07/22/21	542571	The Home Depot Pro	Custodial Supplies	347.92	
07/15/21	542524	The Office of the State Fire Marshal	Boiler Certificate Fees	350.00	
07/29/21	542644	The Office of the State Fire Marshal	Certificates of Operation Renewal Certificate of Operation Renewal	300.00	
07/07/21	542365	The Poshard Foundation	Foundation Deduction - June	20.00	
07/08/21	542374	TII Technical Education Systems	Instructional Supplies	90.00	
07/08/21	542381	Timothy B Baker	Health Insurance-July	1,083.23	
07/15/21	542507	Timothy Hostert	Instructional Supplies	288.00	
07/15/21	542491	Tina Griffiths	Travel Advance - St Louis, MO	324.00	
07/22/21	542539	TK Elevator Corporation	Bronze - Oil & Grease ONLY	5,604.20	

John A. Logan College

Monthly Expenditure List

7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/22/21	542539	TK Elevator Corporation	Gold - Full Maintenance	5,604.20	
07/08/21	542412	Tom C Hamlin	Health Insurance-July	1,166.83	
07/08/21	542379	Tom G Ashman	Health Insurance-July	46.47	
07/29/21	542645	Touchtone Communications	Phone Service 7/1-7/31/21 Phone Service - CCRR - 7/1-7/31/21	177.16	
07/29/21	542623	Travis F Geske	Travel 7/15/2021	42.56	
07/22/21	542573	United Parcel Service	Monthly Shipping Charges	15.72	
07/26/21	542609	United Parcel Service	Monthly Mailing Fees	11.13	
07/07/21	542366	United Way of Southern Illinois	United Way Deduction - June	10.66	
07/15/21	542525	Veolia ES Technical Solutions LLC	Waste Removal	1,575.00	
07/13/21	2016	Verizon Wireless	Phone Service 5/22-6/21/21	327.41	
07/15/21	542526	Verizon Wireless	Hotspot/L Nagle	36.01	
07/22/21	542574	Verizon Wireless	Verizon Monthly Bill - Campus Safety COVID Coordinator Internet Internet Expense	164.73	
07/08/21	542380	Vicki Autry	Health Insurance-July	46.47	
07/08/21	542456	Victoria Protsman	Health Insurance-July	91.39	
07/08/21	1954	VOYA Institutional Trust Company	Annuities 6/30/21 PR	16,777.00	Y
07/22/21	2006	VOYA Institutional Trust Company	Annuities 07/15/2021 PR	6,128.00	
07/26/21	542610	VWR International LLC	Life Science Materials	180.05	
07/08/21	542375	W F Stift Inc	Doors for C214 Remodel	464.00	
07/15/21	542527	W F Stift Inc	Remodel Office C214 & C215 PO 4667	15,020.00	Y
07/26/21	542611	W.J. Burke Electric Company	Electric Work - Replace Lights - Fire Repair Underground Wiring Electric Work-Replace Lights with LED	5,405.00	

John A. Logan College

Monthly Expenditure List

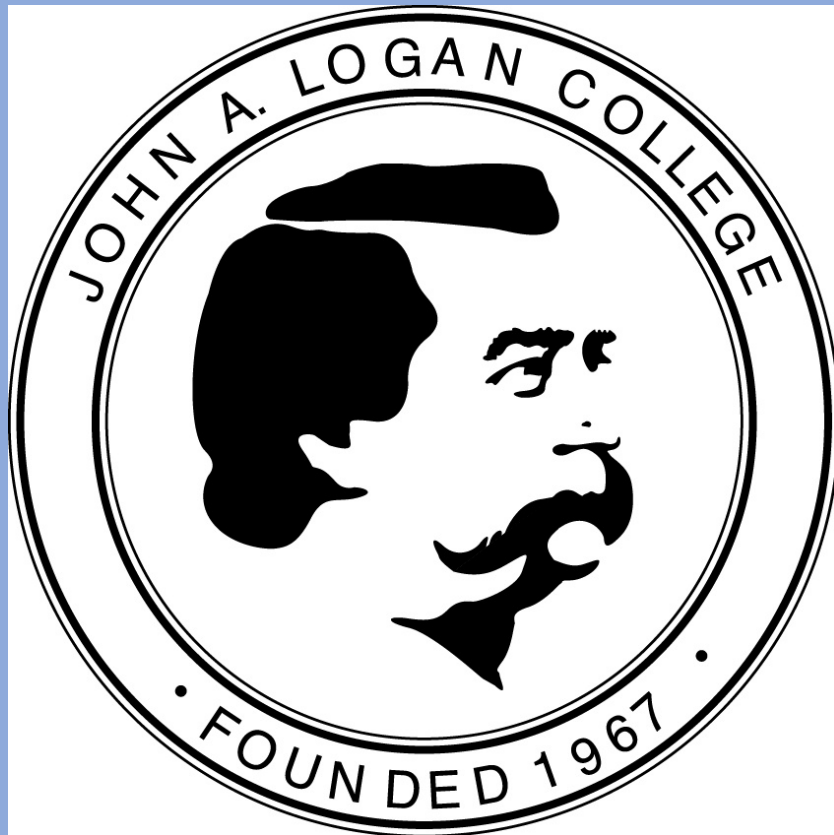
7/1/2021 - 7/31/2021

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
07/29/21	542646	Wells Fargo Vendor Financial Services LLC	Rental Equipment	1,420.63	
07/08/21	542468	Wendelyn Ann Spencer	Health Insurance-July	47.46	
07/15/21	542488	William J Kilquist	REIMBURSEMENT FOR TRAVEL/AIRFARE	352.38	
07/26/21	542612	WSIL-TV	Advertising	2,560.00	
07/08/21	542376	Zogics	Logan Fitness Supplies	1,163.60	
Grand Total				1,621,955.64	

ADDENDUM

to the Expenditure List

Travel Expense over \$2,500 and Board Travel



John A. Logan College

Travel over \$2,500 and Board Travel

Prepared for the August 2021 Board Meeting

			Travel Costs			
Traveler	Travel Purpose	Description	Travel	Lodging	Meals	Total Travel
Mandy Little	ICCTA Convention 6/3-6/5	Normal, IL	\$ -	\$ 266.56	\$ -	\$ 266.56
Aaron Smith	ACCT Leadership Congress 10/13-10/16	San Diego, CA	\$ 1,245.00	\$ -	\$ -	\$ 1,245.00
William Kilquist	ACCT Leadership Congress 10/13-10/16	San Diego, CA	\$ 1,597.38	\$ -	\$ -	\$ 1,597.38
Overall - Total			\$ 2,842.38	\$ 266.56	\$ -	\$ 3,108.94

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the public hearing on the tentative budget for FY 2022 (2021-2022) of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on July 27, 2021, commencing at 6:00 p.m.

Trustees present at the hearing were Rebecca Borgsmiller, Brent Clark, Bill Kilquist, Mandy Little, Glenn Poshard, Jake Rendleman, Aaron Smith, and Student Trustee Victor Frankel.

Chairman Bill Kilquist declared the public hearing on the FY 2022 budget open for public comments and questions.

Interim Vice-President for Business Services Stacy Buckingham disclosed changes made between the tentative budget and the proposed budget. The budgeted revenue increased by \$136,480 in the Education Fund and \$38,413 in the Operations and Maintenance Fund based on updated information regarding property tax revenue and ICCB funding. In addition, budgeted expenditures were increased by \$41,000 for Hanover Research. The overall change to the proposed budget included an increase of \$95,480 in the projected ending fund balance for the Education Fund and \$38,413 in the Operations and Maintenance Fund.

Trustee Becky Borgsmiller asked if the College was progressing towards fund balance goals established in administrative procedure. Ms. Buckingham noted that the administration seeks to retain a fund balance level of not less than three, but not greater than six months, of the two-year average annual operating fund expenditures in unreserved and unrestricted status within the Operating Funds. Since the \$4.3 million deficit projected for FY21 did not materialize due to stimulus funds and lower expenses during COVID, the projected ending fund balance for FY22 would put the College at a little over 14 percent, which is not the targeted goal of 3 of 12 months, or 25 percent. Ms. Buckingham added that an underspend of 8.75 percent would be needed to eliminate the deficit.

President Overstreet added that we are hopeful to see continued improvement and noted that the five-year strategic plan would address the budget measures needed to get us out of deficit within the next five years.

There were no public questions or further comments on the tentative budget for FY 2022.

Jake Rendleman and Aaron Smith moved and seconded that the public hearing be closed.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4233)

The public hearing was duly adjourned at 6:30 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees.

JOHN A. LOGAN COLLEGE

Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held in the Hancock Conference Center at Carterville, Illinois, on Tuesday, July 27, 2021, commencing at 6:32 p.m. The meeting was open to the public and streamed live on the College's YouTube channel.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- present
Victor Frankel	-- present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Melanie Pecord, Interim Vice Presidents Stacy Buckingham and Clay Brewer, Recording Secretary Susan May, and members of the President's Cabinet.

Chairman Kilquist led the Board in the Pledge of Allegiance.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

There were no public comments or questions.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

Chairman Kilquist commented on the quality of the College's advertising for the scholarship drawing and thanked Steve O'Keefe for the increased publicity. Trustee Rendleman also thanked Tammy Gwaltney and Scott Wernsman for their work with Habitat for Humanity.

B. Athletics Advisory Committee

The Athletics Advisory Committee had not met. Trustee Brent Clark reported that the baseball and softball turf project should begin next week. The Logan Baseball program had five former players drafted in the Major League Baseball Draft, and Logan's softball team will host a golf scramble on August 6.

C. Building, Grounds, and Safety Committee

The Building, Grounds, and Safety Committee had not met. Trustee Jake Rendleman updated the Board on facility projects. A complete schematic design of the Westy Lobby Expansion project was presented to the Board by BHDG Architects. Upon approval, the design application will be submitted to the Capital Development Board (CDB). Samron has begun to layout the bridge as part of the bike path project. Bridge construction should be complete towards the end of September, and the bike path project on the College's campus should wrap up in spring 2022. The roof project for Building B and Logan Practice Facility will not begin until December due to a delay in materials, and the College continues to wait for bid dates from the CDB for the Pedestrian Pathway and Elevator/Mezzanine projects.

D. Board Policy Committee

No report.

E. Budget and Finance Committee

The Budget and Finance Committee met on July 26 with Stacy Buckingham and President Overstreet to review the FY 2022 budget.

F. Integrated Technology Committee

Trustee Rebecca Borgsmiller reported that the Committee did not have a quorum this month but received a demonstration by Scott Elliott of the new J1 web pages.

G. Illinois Community College Trustees Association (ICCTA)

Trustee Aaron Smith reported that he would be attending the ICCTA Executive Committee Planning Retreat in August. John A. Logan College will also host the Southeast Regional Trustees meeting on November 4, 2021.

H. John A. Logan College Foundation

Trustee Rendleman reported that the Foundation Board sponsored JALC Night at Rent One Park and has designated more than \$50,000 for campus grants that will be available for faculty and staff again this fall. The Foundation Office is transitioning to a new online scholarship application which will go live in September. The Annual Golf Classic is scheduled for October 1 at Crab Orchard Golf Course.

I. Student Trustee

Student Trustee Victor Frankel reported meeting with President Overstreet to express students' concerns regarding classes this fall. He will work with Student Senate to increase outreach and gather input for the Board.

FACULTY ASSOCIATION REPORTS

A. Faculty Association Report

Association President Robert McKenzie reported that he has been working closely with the Executive Committee to field faculty concerns regarding COVID.

B. Adjunct Faculty Association Report – No report.

C. Logan Operational Staff Association Report – No report.

EXECUTIVE STAFF REPORTS

A. Interim Vice-President for Administration Dr. Clay Brewer

Dr. Brewer reported that cleaning protocols are in place to provide a safe environment for students this fall. King's Food Service will return to campus, and Cold-Blooded Coffee will occupy the East Wing coffee shop.

Logan Fitness is gearing up for the fall semester and has partnered with SIU Touch of Nature to offer three new courses, including Stand-up Paddleboarding, Rock Climbing for Beginners, and Intro to the River-to-River Trail. Logan Fitness has also received a new Fit3D body scanner that will soon be available to the public.

B. Interim Vice-President for Business Services Stacy Buckingham

Ms. Buckingham thanked Scott Elliott and the IT staff for the many hours worked to get the Jenzabar One system up and running.

C. Provost Dr. Melanie Pecord

Dr. Pecord reported that the College will hold a Saturday Signup event on August 7 to give students an additional opportunity to enroll for fall. An evening cohort has also been established to provide options for non-traditional students to return to school.

The EMS program received a letter of review from the accrediting organization, which is one step closer to program accreditation.

This fall, representatives from the College will be presenting at the Forum for Excellence State Conference for Career Technical and Adult Education and the National Alliance of Concurrent Enrollment Partnerships (NACEP) National Conference.

D. President Dr. Kirk Overstreet

President Overstreet stated that the J1 implementation had been a monumental project, and thanked everyone involved. He also thanked the negotiating team for their work in finalizing the Teamster's contract. Through conversations with the Teamsters, campus closure definitions were developed and will be shared with staff.

The COVID Taskforce will meet on Thursday to evaluate protocols for fall. Dr. Overstreet will also collaborate with community college presidents to determine the best approach. If mandates change, they will be made available to the public.

Funds have been earmarked in the budget to engage with Hanover Research Group to provide research data specific to our region. Currently, fall enrollment is down about 600 students compared to last fall. These numbers were not a surprise coming out of COVID, but we will continue moving in a positive direction.

INFORMATIONAL ITEMS (NON-ACTIONABLE)

A. Personnel (Appendix A)

President Overstreet informed the Board of retirements and resignations provided in Appendix A.

B. Logan Fitness Class Fee Increase

In accordance with Board Policy 7315, Establishment of Fees, President Overstreet informed the Board of a fee increase for Logan Fitness classes, effective Fall 2021. President Overstreet confirmed that open gym memberships would not change.

CONSENT AGENDA

Chairman Kilquist asked if any items on the Consent Agenda needed to be pulled for discussion. There were no requests; therefore, the following Consent Agenda items were presented for approval:

A. Resolution for U.S. Department of Commerce Economic Development Grant

A resolution and public notice for the U. S. Department of Commerce Economic Development Administration grant application.

B. Phone Maintenance and Support Agreement with Frontier

A one-year phone maintenance and support agreement with Frontier Communications at an annual cost of \$25,681.96.

C. Dual Credit Agreement with Rend Lake College

The joint agreement for Dual Credit Educational Cooperation between Rend Lake College, District #521, and John A. Logan College, District #530, effective Fall 2021 – Spring 2022.

D. Insurance Renewals

Insurance renewal agreements for 2021-2022, with carriers recommended by The Tedrick Group for all insurance lines, with the exception of athletic accident insurance, for a total premium of \$434,758.

E. West Lobby Expansion Design

The project scope and design for CDB Project 810-064-022, West Lobby Expansion, as presented by BHDG Architects, Inc. at the July 19, 2021, special meeting of the Board of Trustees.

F. Semi-Annual Review of Closed Session Minutes

The recommendation from legal counsel per Illinois Statute 5 ILCS 120/22.06(d) that none of the closed session minutes reviewed through April 27, 2021, be made available for public inspection at this time.

G. Approval of Separation Agreement with Mike Middleton

The separation agreement with Mike Middleton signed and authorized by the Board of Trustees on February 23, 2021, and executed by the President on February 26, 2021.

H. Collective Bargaining Agreement

The collective bargaining agreement with Teamsters Local Union No. 50, effective July 1, 2021, through June 30, 2024.

I. Personnel Action Items (Appendix B)

The employment and ratification of personnel as presented in Appendix B.

J. Treasurer's and Financial Report

The treasurer's and financial report for the period ending May 31, 2021.

K. Expenditure List

The expenditure list for the period ending June 30, 2021.

L. Board of Trustee Meeting Minutes

Minutes of June 22, 2021, regular meeting of the Board of Trustees.

M. Board of Trustee Special Meeting Minutes

Minutes of July 19, 2021, special meeting of the Board of Trustees.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approves Consent Agenda Items A – M as presented.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4234)

OLD BUSINESS

A. FY 2022 Budget

The 2021-2022 budget was presented to the Board for approval. Finance Committee Chair Aaron Smith and Trustee Rendleman both commented that this budget represents an investment in the College to move forward toward growth.

Aaron Smith and Glenn Poshard moved and seconded that the Board of Trustees approve the FY 2022 budget effective July 1, 2021.

Upon roll call, the following votes were recorded: Jake Rendleman – yes; Aaron Smith – yes; Becky Borgsmiller – no; Brent Clark – yes; Mandy Little – yes; Glenn Poshard – yes; Victor Frankel – abstain; Bill Kilquist – yes. Motion carried.
(Resolution #16-4235)

ANNOUNCEMENTS

None.

ADJOURNMENT

Jake Rendleman and Brent Clark moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4236)

The meeting duly adjourned at 7:12 p.m.

Respectfully submitted by Susan May, recording secretary to the Board.

William J. Kilquist, Chair

Jacob "Jake" Rendleman, Secretary

APPENDIX A

RETIREMENTS		
Name	Position	Effective Date
Reva Cox	Childcare Resource & Referral Case Manager	September 1, 2021
Charles Wayne O'Dell	Building Maintenance	July 1, 2022
Clay Brewer	Interim Vice-President for Administration	May 1, 2023
Dawn Ellermeyer	Administrative Assistant V (Student Services)	May 1, 2023
Michelle Hamilton	Director of Academic and Workforce Programs	May 1, 2023
Beth Porritt	Coordinator for West Frankfort Extension Center	May 1, 2023
Tim Williams	Dean of Student Services	June 1, 2023
Melanie Pecord	Provost	July 1, 2023
Stacy Buckingham	Interim Vice-President for Business Services	September 1, 2023
Johnna Herren	Director of Human Resources	September 1, 2023
Stacy Holloway	Director of Academic Advising	September 1, 2023
Pat Jackson	Director of Financial Assistance	September 1, 2023
Cindy Kohl	Executive Assistant (Business Services)	September 1, 2023

RESIGNATIONS		
Name	Position	Effective Date
Molly Thomas	Administrative Assistant III (Community Education)	May 25, 2021
Brandon McGhee	Theater Technician III	June 8, 2021
Sondra Langley	Part-Time Literacy Counselor/Facilitator	June 14, 2021
John Clancy	Assistant Men's Basketball Coach (Stipend)	June 15, 2021
Reid Bastien	Campus Police Law Enforcement Officer	July 14, 2021
Beth Hanner	Administrative Assistant (Career Services)	July 28, 2021
Coco DiMauro	Advisor/Counselor	July 30, 2021
Jared Burde	Full-Time Physics Instructor	August 6, 2021

APPENDIX B

A. NON-TEACHING PROFESSIONAL STAFF

Name	Position	Effective Date
Jo Ann Dick	Full-Time, Grade V, Coordinator of Community Education	TBD
JaDean Towle	Full-Time, Grade IV, Scholarship Coordinator	TBD
Kassandra Jones	Full-Time, Grade III, Coordinator of Logan Fitness	TBD

B. FULL-TIME TENURE-TRACK FACULTY

Name	Position	Effective Date
Ryan “Wade” Dover	Construction Management Instructor	August 10, 2021
Katherine Burnett	Nursing Instructor	January 10, 2022

C. ADJUNCT FACULTY

Name	Position	Effective Date
Donna Bryant	Allied Health & Emergency Medical Services Instructor	June 8, 2021
Rositta Schuster	Dental Assisting Instructor	August 11, 2021

D. COMMUNITY EDUCATION INSTRUCTORS

Name	Effective Date
Danielle Furtak	June 21, 2021

E. GRANT – NON-TEACHING PROFESSIONAL STAFF

Name	Position	Effective Date
Chrissy Confer	Full-Time, Grade IV, CCR&R Infant Toddler Specialist	TBD

E. GRANT – PART-TIME FACULTY

Name	Position	Effective Date
Sherry Sullivan	Adult Secondary Education Instructor	July 5, 2021

F. VOLUNTEERS

Name	Position	Effective Date
Robin Anderson-Lester	Assistant Women’s Golf Coach	May 18, 2021