

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held in the Hancock Conference Center at Carterville, Illinois, on Tuesday, June 22, 2021, commencing at 6:00 p.m. The meeting was open to the public and available via Zoom.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- not present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- not present
Victor Frankel	-- not present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Melanie Pecord, Interim Vice Presidents Stacy Buckingham and Clay Brewer, Recording Secretary Susan May, and members of the President's Cabinet.

Chairman Kilquist led the Board in the Pledge of Allegiance.

**OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

There were no public comments or questions.

**BOARD OF TRUSTEES REPORTS**

**A. Chairman's Report**

No report.

**B. Athletics Advisory Committee**

No report.

**C. Building, Grounds, and Safety Committee**

Trustee Jake Rendleman reported that the Board Building and Safety Committee met to discuss the upcoming RAMP capital applications for submission to the ICCB. Projects listed in priority order include 1) G-wing First Floor Renovations and Moisture Mitigation, 2) Parking Lots A and C, and Adjacent Roadways Resurfacing, and 3) Student Life Building C and Library Remodel.

Renovation in the C-wing is wrapping up. Admissions staff will return to their original offices next week. Design on the West Lobby Expansion project continues to move forward. The Board will have an opportunity to review the schematic design in a special meeting on July 19, 2021.

IDOT awarded a contract for the bike path to Samron Midwest Contracting. This project is expected to start on July 6.

The College is waiting on the contractor to provide a start date for the G Building and Logan Practice Facility roof replacement. The College is also waiting to receive bid dates from the Capital Development Board for the Pedestrian Pathway and Elevator/Mezzanine projects.

**D. Board Policy Committee**

Trustee Rebecca Borgsmiller reported that she and Brent Clark met with President Overstreet to discuss a review process for the Board Policy Committee.

**E. Budget and Finance Committee**

No report.

**F. Integrated Technology Committee**

The College is on schedule with the J1 Implementation Go-Live. Validation continues on the converted data, and once that is complete, offices will begin going online. Additional work will continue over the next weeks and months to address any new reports or integrations needed. An advanced report writing training is scheduled for September.

The Information Technology Department has deployed 205 new computers to classrooms and labs. The Consent Agenda includes approval for Darktrace, a security device that will help the College with intrusion, detection, and prevention.

**G. Illinois Community College Trustees Association (ICCTA)**

Trustee Jake Rendleman welcomed ICCTA President Jim Reed. Mr. Reed reported that over 200 people attended the awards ceremony during the annual meeting in Bloomington-Normal. ICCTA officers installed for 2021-2022 included Jon Looney - president, Dr. Maureen Dunne – vice-president, Maureen Broderick - treasurer, and Bishop Wayne Dunning – secretary.

**H. John A. Logan College Foundation**

The Foundation Board met in person for the first time since Covid. It was a very well-attended meeting with 14 board members in attendance. Jeremy Sargent gave an excellent presentation on construction projects on campus, and President Overstreet shared information about the one-year strategic plan. The Annual Money Manager's meeting is set for July 23.

The Foundation Board is working on assembling a Development Committee to aid in the upcoming projects that involve building naming rights and pavers for the pedestrian pathway.

The Foundation has more than \$50,000 available for distribution through campus grants again this fall. The application will be available after the start of the Fall semester.

**I. Student Trustee**

No report.

**FACULTY ASSOCIATION REPORTS**

**A. Faculty Association Report** – No report.

**B. Adjunct Faculty Association Report** – No report.

**C. Logan Operational Staff Association Report** – No report.

**EXECUTIVE STAFF REPORTS**

**A. Interim Vice-President for Administration Dr. Clay Brewer**

The Facilities and IT Planning Committee met to review responses to the recent tornado drill. They will be identifying additional safe zones and working on the Alertus and PA system. Athletic coaches are currently out recruiting and are hopeful to have a fundraiser in the fall.

**B. Interim Vice-President for Business Services Stacy Buckingham**

Ms. Buckingham reported that as of June, the College had received all twelve state payments towards its base operating (\$2,970,140) and equalization (\$6,100,517), plus 100 percent of the CTE vocational grant (\$418,561), from the ICCB totaling \$9,489,218. As of May 31, cash and investments for operating funds are at 26 percent of FY21 budgeted operating expenditures.

The ICCB has released FY22 allocations, disclosing base operating, equalization, and CTE vocational grant allocations for the next fiscal year. The College will receive \$9,983,000 in ICCB funding, which is about \$99,000 more than the amount estimated in the FY22 tentative budget.

**C. Provost Dr. Melanie Pecord**

Dr. Pecord reported that over 300 students registered for 28 different summer camps at JALC. The College will hold an enrollment event on Saturday, August 7, to provide a one-stop shopping atmosphere for individuals to enroll, complete Financial Aid requirements, and get information on available scholarships. In addition, Childcare Resource and Referral staff will be available to provide information regarding student day-care assistance. The College is working with Man-Tra-Con and regarding apprenticeship programs.

**D. President Dr. Kirk Overstreet**

President Overstreet reported that the Logan Operational Staff Association voted to ratify their contract before the expiration date, which is the first time this has happened in ten years.

Thursday, July 29, will be JALC Night at Rent One Park. Recruitment activities will occur on the concourse, and faculty, staff, and students will be recognized during the game.

The College is working with a local health department to provide vaccination clinics on campus for students in July. On August 18, a random drawing will be held for two full-tuition waivers for fully vaccinated students enrolled in 12 credit hours for the fall semester.

#### **E. President's Cabinet Report**

##### **Summer 2021 Enrollment Report**

Director of Institutional Research Eric Pulley presented enrollment numbers for Summer 2021. Tenth-day numbers reported to ICCB include 1,423 student headcount and 6,351.50 credit hours. This tenth-day account consists of all credit-bearing courses, Business & Industry, and Adult Education, resulting in a 3.6 percent reduction in headcount and an 18.2 percent reduction in credit hours compared to Summer 2020.

In another comparison, including only Associate General Studies, Baccalaureate, and Career courses, the College is down 20.5 percent in credit hours and 9.6 percent in headcount. The average hours dropped from 5.25 in Summer 2020 to 4.63 this summer. Mr. Pulley noted that the female population almost doubled the male population this summer, and student populations continue to get younger due to dual credit enrollment. Over 52 percent of students this summer are 20 years or younger.

President Overstreet noted that while these aren't great numbers, we look to improve them by digging into the data to make the right choices in programming and scheduling. In addition, the College plans to increase recruitment efforts and address the adult population by adding face-to-face evening classes this spring.

#### **PRESENTATIONS**

##### **ICCTA Linden Warfel Award**

ICCTA has been providing trustee education and professional development training since 1970. The Linden Warfel Award, named after former ICCTA President Lin Warfel, recognizes the accomplishments of trustees as they maintain their commitment to lifelong learning and continued education.

ICCTA President Jim Reed presented the Linden Warfel Award to Jacob "Jake" Rendleman, who has reached a milestone of 100 professional development seminars during his tenure. Trustee Rendleman is the seventh trustee to earn this award in the history of the ICCTA Community College System.

Jim Reed also read House Resolution 45 adopted by the House of Representatives on February 10, 2021. This resolution, offered by Representative Thomas M. Bennet, a former long-time trustee, recognized Trustee Jake Rendleman for his many years of public service to the people and the public education system in Illinois.

## **CONSENT AGENDA**

Chairman Kilquist asked if any items on the Consent Agenda needed to be pulled for discussion. There were no requests, so the following Consent Agenda items were presented for approval:

### **A. One-Year Engagement Extension for Audit Services**

A one-year audit agreement extension with Kemper CPA Group, LLP, ending June 30, 2022.

### **B. Capital Development Board (CDB) Trust Agreement**

A CDB Contributory Trust Agreement associated with Project #810-064-023 for the renovation of the upper C-wing and the upper E-wing lobby area, including the corresponding deposit of \$575,000 into a trust account at the Bank of Herrin funded from the College's 2020 bond issuance.

### **C. Inter-Fund Loans**

Inter-fund loans from the Working Cash Fund: \$70,000 to the Trust and Agency Fund, \$1,200,000 to the Restricted Purposes Fund, \$400,000 to the Liability, Protection, & Settlement Fund, and \$650,000 to the Operating Maintenance Restricted Fund.

### **D. Transfer of Interest Earned from Working Cash**

Transfer of interest earned in the Working Cash Fund through June 30, 2021, in the anticipated amount not to exceed \$13,000. This interest will be transferred to the educational purposes fund to be used for the general educational needs of the College.

### **E. FY 2022 Resource Allocation and Management Plan (RAMP) Submission**

FY22 RAMP document to be submitted to the ICCB and the IBHE, including projects presented in priority order: 1) G-wing First Floor Renovations and Moisture Mitigation, 2) Parking Lot A, C, and Adjacent Roadways Resurfacing, and 3) Student Life Building C and Library Remodel.

### **F. Renewal of Athletic Insurance Policy**

An agreement with First Agency to provide two athletic injury policies in the combined total amount of \$60,393, effective August 1, 2021.

### **G. Athletics Grant Award for Baseball and Softball**

An agreement with ATG to provide the design and construction services, including materials, for synthetic turf for the baseball outfield and softball field foul territory, baseball outfield fencing, and new bullpens for softball.

### **H. Darktrace Software Three-Year Agreement**

A three-year contract with Darktrace at an annual cost of \$124,363.

### **I. Network Consulting One-Year Contract**

A one-year contract with Capitol Strategies for network engineering services for FY 2022.

**J. Academic Rank for Full-Time Faculty**

Academic rank promotions to Associate Professor for Molly Alter and William Connell. Academic rank promotions to Professor for Cheryl Barrall, Jane Bryant, David Cochran, Joseph Dethrow, Matt Garrison, Lora Hines, Jennifer Jeter, Denise Orrill, Joseph Roach, Robyn Stevens, Jason Stutes, and Cheryl Thomas.

**K. FY22 Salary Increase for Non-Teaching Professionals and Executive Support Staff**

Annual salary increase of 3.0% for executive support staff and non-teaching professionals under contract for FY 2022 as determined by Board Policy 5220A and 5221A.

**L. Agreement with Logan Operational Staff Association**

A collective bargaining agreement with Logan Operational Staff Association, IEA-NEA, effective July 1, 2021.

**M. Personnel Action Items (Appendix A)**

The employment and ratification of personnel as recommended by the President.

**N. Treasurer's and Financial Report**

Treasurer's and Financial report for the period ending April 30, 2021.

**O. Expenditure List**

Expenditure list for the period ending May 31, 2021.

**P. Board of Trustee Meeting Minutes**

Minutes of the regular meeting of May 25, 2021.

Glenn Poshard and Jake Rendleman moved and seconded that the Board of Trustees approves Consent Agenda Items A – P as presented.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-4228)

**NEW BUSINESS**

**A. FY 2022 Tentative Budget**

In accordance with state law, Illinois Community College Board Administrative Rules, and normal operating procedures at John A. Logan College, the administration presented the tentative budget for FY2022. To comply with statutory requirements mandating a 30-day notice of public hearings and availability for public inspection, the administration presented the following Resolution and Notice of Public Hearing for approval.

**RESOLUTION**

BE IT RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530, in the counties of Franklin, Jackson, Perry, Randolph, and Williamson, and the State of Illinois hereby adopt the period from July 1 through June 30 as the official fiscal year of the College for the purposes of budgeting and fiscal reporting, and

BE IT FURTHER RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530, hereby authorize and instruct Kirk Overstreet, President, to prepare in tentative form a budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

BE IT ALSO RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530 authorize and instruct the Secretary of the Board to publish a notice that the tentative budget is available for public inspection on the College campus and on the College's website during the time and on the date therein specified in the following newspaper in the district:

Southern Illinoisan  
710 North Illinois  
Carbondale, IL 62901

AND BE IT FURTHER RESOLVED by the Board of Trustees of John A. Logan College, Community College District No. 530 that such notice be in the following form:

**NOTICE OF PUBLIC HEARING**

Notice is hereby given by the Board of Trustees of John A. Logan College, Community College District No. 530, in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and the State of Illinois, that the tentative budget for said community college district for the fiscal year beginning July 1, 2021, will be on file and conveniently available for public inspection at the office of the Vice-President for Business Services, Administration Building, on the John A. Logan College campus, Carterville, Illinois, in this community college district, and on the College's website from and after 8:00 a.m. on the 23rd day of June 2021, through 6:00 p.m. on the 27th day of July 2021. Notice is further given that a public hearing on said budget will be held at 6:00 p.m. on the 27th day of July, in the Board of Trustees Conference Room, Administration Building, John A. Logan College, Carterville, IL, in Community College District No. 530.

Dated this 22nd day of June 2021 by the Board of Trustees of Community College District No. 530 in the counties of Franklin, Jackson, Perry, Randolph, and Williamson, and State of Illinois.

Glenn Poshard and Brent Clark moved and seconded that the Board of Trustees approves the Resolution and Notice of Public Hearing for the FY 2022 tentative budget.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-4229)

## **ANNOUNCEMENTS**

Chairman Kilquist announced that the regular meeting of the Board of Trustees would be held at 6:30 p.m. on July 27, 2021, following the public hearing at 6:00 p.m. for the FY22 Tentative Budget beginning at 6:00 p.m.

The JALC Girls Softball Scramble will be held on August 6, 2021, at the Jackson County Country Club.

## **ADJOURNMENT**

Jake Rendleman and Brent Clark moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-4230)

The meeting duly adjourned at 7:10 p.m.

Respectfully submitted by Susan May, recording secretary to the Board.



William J. Kilquist, Chair



Jacob "Jake" Rendleman, Secretary



**Personnel Approved by the Board of Trustees  
June 22, 2021**

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**A. Non-Teaching Professional Staff**

1. Kristin Yosanovich, Full-Time, Grade IX, Director of Nursing
2. Charlie Jones, Part-Time, Grade VI, Ethics Officer

**B. Full-Time Tenure-Track Faculty**

1. Patrick Idzik, Communication Instructor,
2. Connie Robinson, Cosmetology Instructor
3. Sumar Kane, Nursing Instructor

**C. Adjunct Faculty**

1. Nicole Dethrow, Health Information Technology Instructor

**D. Community Education Instructors**

1. Karen Frick
2. Janet Jones
3. Lisa Davis DeMattei
4. Dylan Samuel
5. Kristina Reid
6. Candace Ticer
7. Jessica Knowles

**E. Grant – Non-Teaching Professional Staff**

1. Ashleigh Couty, Full-Time, Grade IV, Professional Development Coordinator for CCR & R
2. Faith Matzker, Full-Time, Grade III, Project Services Coordinator/TRIO Grant

**F. Volunteers**

1. Madelyn Robinson, Literacy Volunteer