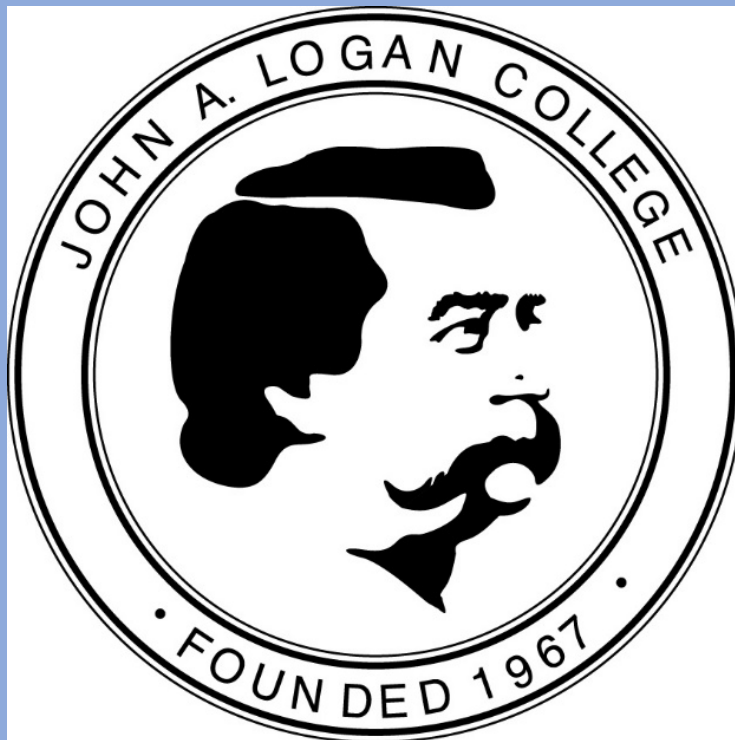


JOHN A. LOGAN COLLEGE

Regular Board Meeting Action Items

March 23, 2021

6:00 p.m.



BOARD OF TRUSTEES REGULAR MEETING

CONSENT AGENDA ITEMS

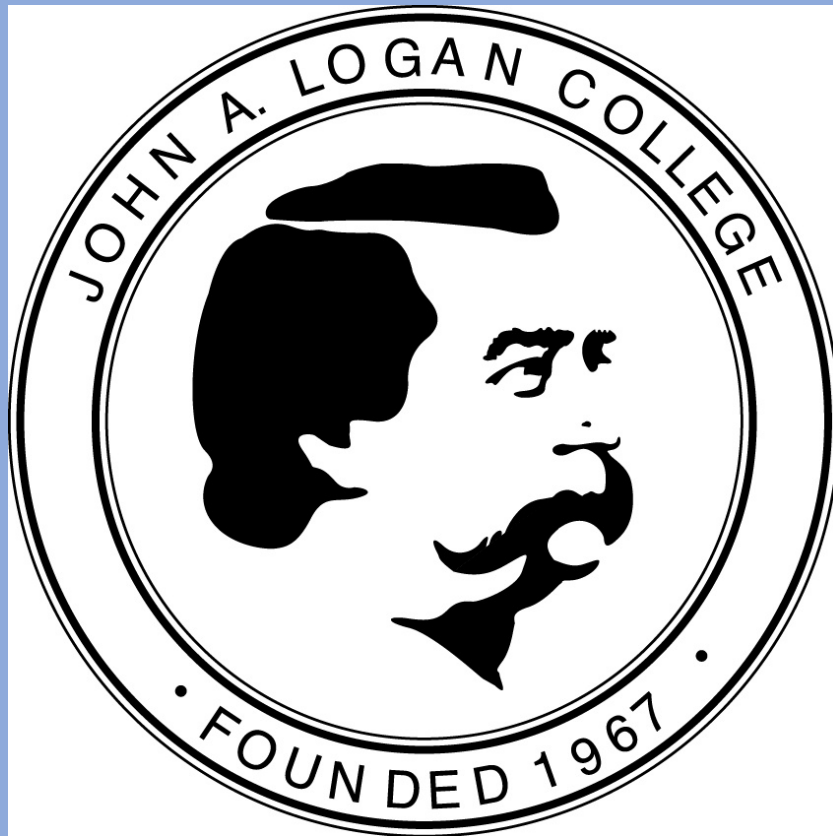
The Board of Trustees approved the following Consent Agenda Items on March 23, 2021

- 8.A Minutes of February 23, 2021
- 8.B Content of Closed Session Minutes of February 23, 2021
- 8.C Treasurer's and Financial Report
- 8.D Expenditure List
- 8.E Student Trustee Election*
- 8.F Multi-Use Path Resolution*
- 8.G SURS Deferred Compensation Plan Resolution*
- 8.H FY21 Campus Computer Purchases*
- 8.I Personnel Information and Action Items*

**Detailed information for Items 8.E - 8.I is available by clicking the link.*

CONSENT AGENDA ITEM 8.E

Student Trustee Election



Item 8.E
Student Trustee Election

JOHN A. LOGAN COLLEGE
REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

Student Trustee Election Results

2. REASON FOR CONSIDERATION

In accordance with Illinois law, a student trustee election was held on March 3, 2021, to select a student member to the Board of Trustees for a one-year term.

3. BACKGROUND INFORMATION

Board Policy 2380 states that the John A. Logan College Board of Trustees shall have one member who is a student enrolled at the College. The student member shall be selected by a campus-wide student referendum for a one-year term beginning on April 15 of each year.

One candidate filed the necessary papers to run for student trustee, and there were six write-in candidates. The results of the election were as follows:

<u>Candidates</u>	<u>Number of Votes</u>
Victor M. Frankel	81
Write-In Votes:	
Donald J. Trump	1
Gannon McCarty	1
Jesus Castillo	1
Sheldon Ratchford	1
Hannah L. Colbert	1
Kimberly Passmore	1
Total Votes Cast	87

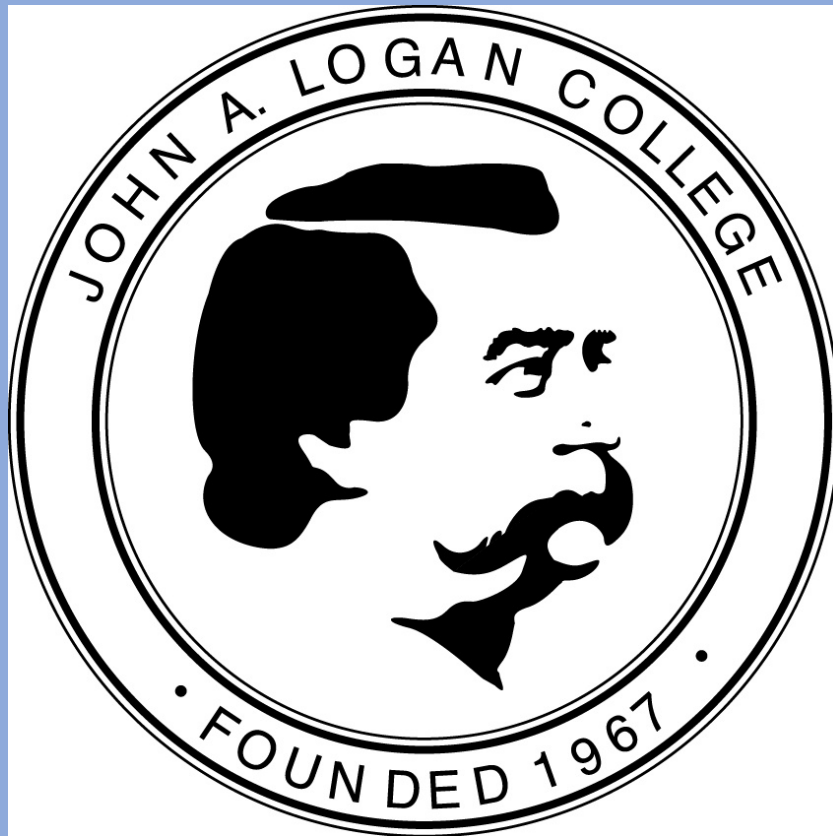
4. RECOMMENDATION

That the Board of Trustees officially approve the results of the March 3, 2021, student trustee election for 2021-2022; declare **Victor M. Frankel** the winner of the election; and authorize the seating of Mr. Frankel for a one-year term.

ITEM CONTACT: Adrienne Barkley-Giffin, Susan May

CONSENT AGENDA ITEM 8.F

Multi-Use Path Resolution



Item 8.F
Multi-Use Path Resolution

JOHN A. LOGAN COLLEGE
REGULAR BOARD MEETING
BOARD APPROVAL

1. SUBJECT

Resolution for Multi-Use Path and Pedestrian Bridge

2. REASON FOR CONSIDERATION

The low bid for the actual construction of the path and a pedestrian bridge was \$827,593.51 from Samron Midwest Contracting. An Illinois Transportation Enhancement Program grant previously approved will fund \$590,000 of the construction bid. A local match of \$237,593.51 is required to fund the remaining expenses. IDOT has agreed to fund \$160,000 of the local match through a pass-through investment. The original Board resolution was based on initial project estimates. Approval of an amended Board resolution is required to approve the local matching funds. The amount is now based on an actual bid contract.

3. BACKGROUND INFORMATION

The College has been participating in the development of a regional bike plan to connect existing multi-use pedestrian and bicycle trails. The project will also include a pedestrian bridge on the College campus. The proposed route and project description had been brought forward previously. Engineering costs have already been invoiced and paid either through grant funds or from insurance proceeds received by the College for the collapse of an older campus bridge in this same location.

4. RECOMMENDATION

The Board of Trustees amend the Board approved resolution originally adopted November 28, 2017.

ITEM CONTACT: Stacy Buckingham

**RESOLUTION TO AMEND
BOARD APPROVAL 16-3625 ADOPTED NOVEMBER 28, 2017
ILLINOIS TRANSPORTATION ENHANCEMENT PROJECT GRANT**

WHEREAS, Community College District No. 530 (hereinafter referred to as John A. Logan College) is **still** willing and able to manage, maintain, and operate the project and enter into agreement with the State of Illinois; and,

WHEREAS, the Board of Trustees of Community College District No. 530 (hereinafter referred to as the Board) **still** has the legal authority to nominate the transportation enhancement project and to finance, acquire and construct the proposed project; and,

WHEREAS, the Board **still** authorizes the nomination of the transportation enhancement project, including all assurances contained therein; and

WHEREAS, the Board **still** affirms that, if selected, the project will commence within the time periods defined by the Sunset Clause and in accordance with IDOT department policies, and

WHEREAS, the project recommended for funding is amended:

Project Name: John A. Logan College Multi-Use Trail
Budget Amount: Amended from \$550,000 to **\$827,593.51**

(Project includes engineering supervision of the project from bidding through total completion and all work to be completed in a workmanlike manner.)

NOW BE IT RESOLVED, by the Board of Trustees of Community College District 530, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The site described in the one project set forth above require site work and construction as necessary to accomplish the project goals for the benefit of the students, employees, or visitors of John A. Logan College.
3. The local matching contribution equivalent from 20% (\$110,000) of total anticipated costs **now amended to \$237,593.51 of the low bid amount** will be available through a combination of local funds and **now an amended transfer of \$160,000** of funds from the Illinois Department of Transportation for their cost participation in the IL 13 traffic signal and pedestrian crossing upgrades to complete the project set forth above.
4. The cost of the project set forth above, as determined by preliminary construction estimates from the Greater Egyptian Planning Commission of not less than \$550,000 **and now amended to \$827,593.51 as determined by the lowest responsible bid received from a bid letting held on March 5, 2021.**
5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of this project.

Originally Adopted: November 28, 2017

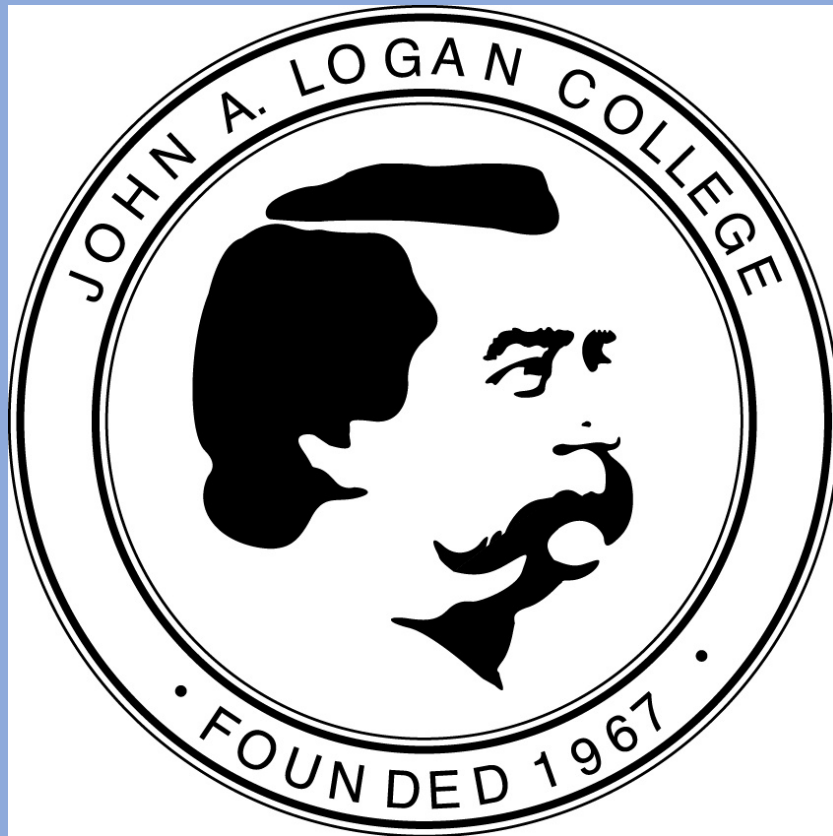
Amended: March 23, 2021

William Kilquist
Chair, Community College District #530

Jacob Rendleman
Secretary, Community College District #530

CONSENT AGENDA ITEM 8.G

SURS Deferred Compensation Plan Resolution



Item 8.G

SURS Deferred Compensation Plan

**JOHN A. LOGAN COLLEGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. SUBJECT

SURS Deferred Compensation Plan (DCP)

2. REASON FOR CONSIDERATION

SURS eligible employees are required to participate in their choice of a qualified 401(a) plan: Traditional Pension Plan, Portable Pension Plan, or the Retirement Savings Plan. SURS has now created a Deferred Compensation Plan (DCP) to help employees build supplemental retirement savings. The DCP is a 457(b) defined contribution plan designed to complement the existing core SURS retirement plans. All active SURS-eligible employees can participate in the new plan.

3. BACKGROUND INFORMATION

The SURS Deferred Compensation Plan (“DCP”) is a tax-favored retirement savings vehicle. The tax-favorable features of the plan are provided by federal tax laws and regulations regarding “eligible deferred compensation plans” under Section 457(b) of the Internal Revenue Code. Participation and contributions to the DCP are voluntary. The SURS DCP is enabled by Section 15-202 of the Illinois Pension Code, which was enacted by Public Act 100-769, effective August 10, 2018. The SURS Board of Trustees adopted the SURS DCP plan document, effective September 1, 2020, and amended it on September 30, 2020.

The College is permitted to offer the SURS DCP alongside its existing 403(b) plan, and contributions to a 403(b) plan do not affect DCP limits. Employees decide how much to contribute, up to the maximum annual IRS limit. Contributions are deducted from their paycheck. For the 2021 tax year, employees can contribute up to \$19,500 in before-tax and/or Roth contributions to the DCP. The limit is adjusted by the IRS each year.

SURS is offering members access to quality, cost-effective investments. The DCP fund lineup consists of 16 different investment options from best-in-class fund managers and diverse asset classes. Employees can control how their DCP account will be invested, or they can leave the investing decisions to the professionals and take a more hands-off approach by investing in the SURS Lifetime Income Strategy. Withdrawals from an employee’s DCP account are allowed when employees separate from service, have a qualifying hardship, reach age 59½, retire, or to their beneficiary upon their death.

4. RECOMMENDATION

The Board of Trustees approve the resolution and employer participation agreement to adopt the SUS Deferred Compensation Plan (DCP), effective June 30, 2021.

ITEM CONTACT: Stacy Buckingham

**STATE UNIVERSITIES RETIREMENT SYSTEM
DEFERRED COMPENSATION PLAN**

RESOLUTION TO ADOPT PLAN

WHEREAS, the State Universities Retirement System Deferred Compensation Plan ("Plan") is an eligible deferred compensation plan under Section 457(b) of the Internal Revenue ("Code") established and is administered by the State Universities Retirement System ("System") pursuant to Section 15-202 of the Illinois Pension Code, 40 ILCS 5 et seq.;

WHEREAS, the Plan is funded by elective deferrals, and if elected by the Employer in the Employer Participation Agreement, discretionary employer contributions;

WHEREAS, contributions to the Plan are held in Trust by SURS as Trustee pursuant to the State Universities Retirement System Master Trust Agreement ("Trust Agreement") and are invested in investment options selected and monitored by SURS;

WHEREAS, SURS has contracted with certain service providers ("Service Providers") to administer the Plan in accordance with its written terms and applicable law;

WHEREAS, Section 15-202 of the Illinois Pension Code, 40 ILCS 5, et seq., and Section 2.02(v) of the Plan provide that an employer that is subject to Article 15 of the Illinois Pension Code and that is an eligible employer within the meaning of Code Section 457(e)(1)(A) offer the Plan to its eligible employees;

WHEREAS, the Employer is an employer subject to Article 15 of the Illinois Pension Code, and is an eligible employer within the meaning of Code Section 457(e)(1)(A); and

WHEREAS, the Employer has reviewed the Plan, is authorized by law to adopt this Resolution, and is concurrently executing an Employer Participation Agreement for the Plan, which shall constitute a part of the written terms of the Plan.

NOW THEREFORE the governing body of the Employer hereby resolves:

Section 1. The Employer adopts the Plan for the benefit of its eligible employees, including the Employer Participation Agreement which is attached hereto and made a part of this Resolution.

Section 2. The Employer agrees to abide by the terms of the Plan and the Trust Agreement, including amendments to the Plan and the Trust Agreement, and all applicable provisions of the Code, the Illinois Pension Code, and other applicable law.

Section 3. The Employer agrees to enroll only those individuals who are employees, as defined in Section 15-107 of the Illinois Pension Code, of the Employer. An employee does not include an individual who is a leased employee under Code Section 414(n)(2).

Section 4. The Employer acknowledges that all assets held in connection with the Plan, including all contributions to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights shall be held in the Trust for the exclusive benefit of participants and their beneficiaries under the Plan. No part of

the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of participants and their beneficiaries and for defraying reasonable expenses of the Plan. All contributions to the Plan shall be held, managed, invested and distributed as part of the Trust in accordance with the provisions of the Plan. All benefits under the Plan shall be distributed solely from the Trust pursuant to the terms of the Plan.

Section 5. This Resolution and an Employer Participation Agreement shall be submitted to SURS. SURS shall determine whether the Resolution and the Employer Participation Agreement comply with the Plan, and, if they do, shall provide appropriate forms to the Employer to implement employee participation in the Plan. SURS may refuse to approve a Resolution and/or an Employer Participation Agreement from an employer that does not have state statutory authority to participate in the Plan. The Employer hereby acknowledges that it is responsible for assuring that this Resolution and the Employer Participation Agreement are adopted and executed in accordance with the requirements of applicable law.

Adopted by the Employer as of the date set forth below in accordance with applicable law.

By:_____

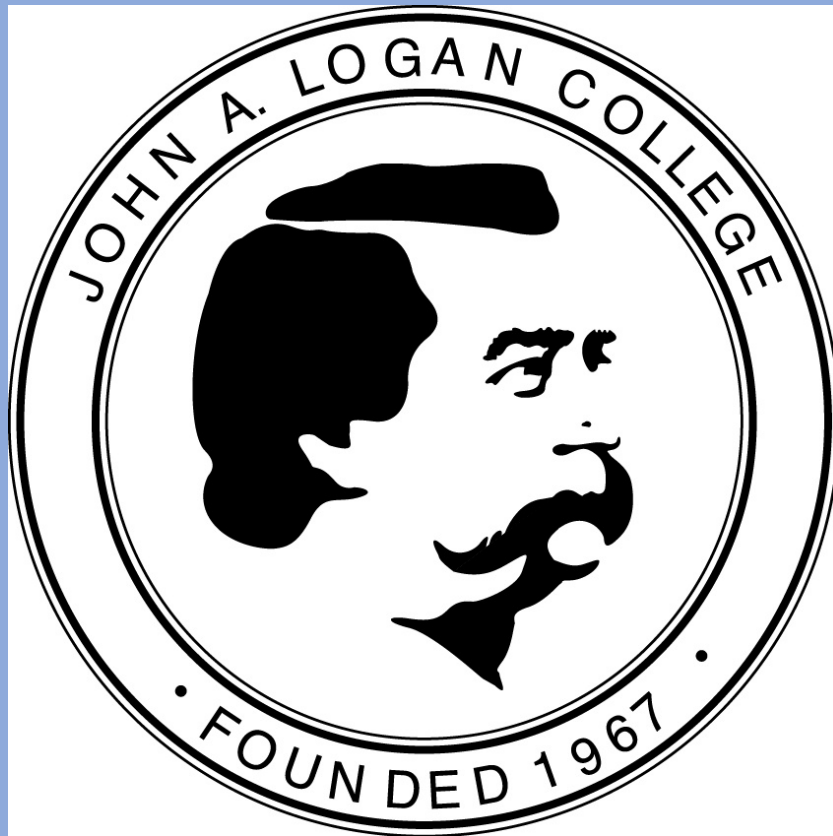
Print Name: William Kilquist

Title: Board Chair

Date: March 23, 2021

CONSENT AGENDA ITEM 8.H

FY21 Campus Computer Purchases



Item 8.H
FY21 Campus Computer Purchases

JOHN A. LOGAN COLLEGE
REGULAR BOARD MEETING

BOARD APPROVAL

1. SUBJECT

FY21 Campus Computer Purchases

2. REASON FOR CONSIDERATION

In a continued effort to update computers on campus, the Information Technology Department will replace 149 lab computers, 61 instructional computers, and 23 office computers.

3. BACKGROUND INFORMATION

According to the Illinois Public Community College Act, 110 ILCS 805/3-27 and Board Policy 7154, Purchasing, data processing, and telecommunication equipment are exempt from bidding. To provide consistency in updates, service, and user experience, Dell computers were quoted for a total cost of \$200,529.69. A total of \$202,985 was approved in the FY21 budget for this project.

4. RECOMMENDATION

That the Board of Trustees approve the purchase of 233 Dell computers as described in the attached quotes totaling \$200,529.69.

ITEM CONTACT: Stacy Buckingham, Scott Elliott

CONSENT AGENDA ITEM 8.I

Personnel Action Items



**Board of Trustees Regular Meeting
March 23, 2021
Personnel Items**

FULL-TIME FACULTY				
Name	Department	Position	Type	Start Date
Hannah Henson	Life and Physical Science	Biology Instructor	Full-Time Tenure Track Faculty	Fall 2021
Kara Starkweather	Life and Physical Science	Biology Instructor	Full-Time Tenure Track faculty	Fall 2021
DEPARTMENT CHAIR APPOINTMENT				
Name	Department	Position	Type	Start Date
Rob Craig	Applied Technology Department	Department Chair	Three-Year Appointment	July 1, 2021
ACADEMIC RANK				
Name	Department	Rank Requested		Start Date
Nikki Borrenpohl	English	Professor		Fall 2021
Pam Karns	Dental Assisting	Professor		Fall 2021
Martha Peebles	Medical Assisting	Associate Professor		Fall 2021
Mark Rogers	Computer Information Systems	Professor		Fall 2021
Jason Tanner	Business	Professor		Fall 2021

**Board of Trustees Regular Meeting
March 23, 2021
Personnel Items**

NON-TEACHING PROFESSIONAL GRANT STAFF

Name	Department	Position	Position Type	Start Date
Melissa (Missy) Brown	Childcare Resource and Referral (CCR&R)	Grade IX, Director of CCR&R	Full-Time Grant	TBD

WORKFORCE DEVELOPMENT STAFF

Name	Position	Approval Type	Effective Date
Donna Bryant	CPR Instructor	Ratification	March 15, 2021
Ryan Ewell	Food Protection Manager Trainer	Ratification	February 1, 2021
Michael Montgomery	Highway Construction Careers Training Program Instructor	Ratification	February 22, 2021

RETIREMENTS AND RESIGNATIONS

Name	Position	Type	Effective Date
Mike Middleton	Academic Advisor	Resignation	January 31, 2021
Martha Peebles	Assistant Professor of Medical Assisting	Retirement	June 1, 2023
Barry Hancock	Dean of Community Education	Change in Retirement Date	July 1, 2021