

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on Tuesday, October 22, 2019, commencing at 6:30 p.m.

The meeting was called to order by Chair Bill Kilquist.

The Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Ray Hancock	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron Smith	-- present
Hanna Dobrynski	-- present
Bill Kilquist	-- present

Also present were: Ron House, president, Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, vice-president for instruction, Rhett Barke, legal counsel, Susan May, recording secretary to the Board of Trustees; and other College personnel.

Chair Bill Kilquist led the Board in the Pledge of Allegiance.

**RECOGNITION OF PRESIDENTIAL SCHOLARS**

Board Chair Bill Kilquist and President Ron House presented a plaque and a \$300 monetary award to the Presidential Scholars. Presidential Scholars must be currently enrolled as a full-time student, attained sophomore standing, and have a perfect 4.0 grade point average for three consecutive semesters as a full-time student. Presidential Scholars for 2019-2020 are Omar Abdeltawab, Carbondale; Dustin Clifton, Energy; Avery Graul, Stonefort; Mark Griesenauer, Vienna; Vincent Hammers, West Frankfort; Zackary Liddell, Carterville; Brandy Morgan, Marion; and Sarah Miller, Carbondale.

**INTERACTIVE SESSION WITH JOHN A. LOGAN COLLEGE STUDENT SENATE**

Board Chair Bill Kilquist welcomed members of the John A. Logan College Student Senate and Sponsor Adrienne Barkley Giffin. Following introductions, Student Senate officers presented information on projects for the year. The Student Senate Voice Project will involve increasing awareness of the student email account, Volmail. An informational video on Volmail will be created and presented in all ORI 100 (college orientation) courses in Spring 2020. To increase outreach to students, Student Senate will work with Student Activities to organize more events near the H-Building and Vocational Building for students attending classes predominantly in these buildings. Service Projects will include the Thanksgiving Food Drive, Angel Tree Gift Drive, and Voter Registration Drive. Loganpalooza and Springfest will serve as

Student Involvement activities. Trustee Poshard encouraged the members to sponsor face-to-face debates during the upcoming election year. Chair Kilquist thanked the members of the group for their service.

#### **MINUTES OF THE SEPTEMBER 24, 2019, REGULAR BOARD MEETING**

Minutes of the September 24, 2019, regular meeting were previously distributed.

Mandy Little and Jake Rendleman moved and seconded that the Board of Trustees approve the minutes of the September 24, 2019, regular meeting.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3987)

#### **CONTENT OF CLOSED SESSION MINUTES OF SEPTEMBER 24, 2019**

Closed session minutes of the September 24, 2019, regular meeting were previously distributed.

Aaron Smith and Glenn Poshard moved and seconded that the Board of Trustees approve the content of the closed session minutes of September 24, 2019, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3988)

#### **TREASURER'S AND FINANCIAL REPORT (Appendix I)**

The treasurer's and financial report for the period ending August 31, 2019, was previously distributed.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the treasurer's and financial report for the period ending August 31, 2019.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3989)

#### **EXPENDITURE LIST (Appendix II)**

The expenditure list for the period ending September 30, 2019, was previously distributed.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the expenditure list for the period ending September 30, 2019.

Upon roll call, all members present voted yes, with the exception of Trustee Borgsmiller, who voted no. Motion carried.  
(Resolution #16-3990)

#### **RECOGNITION OF GUESTS**

None.

**OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

None.

**BOARD OF TRUSTEES REPORTS**

**A. Comments by Board Chair**

None.

**B. Athletics Advisory Committee**

No report.

**C. Building, Grounds, and Safety Committee**

Trustee Jake Rendleman noted that the protection, health, and safety projects presented for approval later on the agenda were reviewed by the Building, Grounds, and Safety Committee in September.

**D. Board Policy Committee**

Trustee Mandy Little reported that the administration is currently working on some updates to Board Policy, and the committee will meet when they are ready for review.

**E. Budget and Finance Committee**

No report.

**F. Integrated Technology Committee**

Trustee Rebecca Borgsmiller reported that the Integrated Technology Committee received reports from subcommittees at the October meeting. The Ed Tech subcommittee is looking for the proper way to spend the student technology fee designated for upgrading technology in the classroom. There was some discussion regarding e-sports, and an ad hoc committee was appointed to gather additional information on this topic.

**G. Illinois Community College Trustees Association (ICCTA)**

Trustee Mandy Little stated that ICCTA is looking for input from its members regarding discussion topics for the Trustees Roundtable. Topics discussed in the last roundtable included rogue trustees and the value of the community college associate degree. The seminar scheduled for November is "Exploring Diversity in the Classroom and Beyond." The National Legislative Summit will be held in Washington, D.C., on February 9-12, 2020.

**H. John A. Logan College Foundation**

Trustee Jake Rendleman reported that 223 people attended the Foundation's Buffalo Tro on September 27, which brought in \$8,600 after expenses. This was more than double last year's total. New officers elected at the October meeting included Megan Jones, president, Don Bigham, vice-

president, and Marty Davis, 2<sup>nd</sup> vice-president. The Foundation has awarded more than \$115,000 in campus grants over the past two years and is currently accepting applications.

**I. Student Trustee**

Student Trustee Hanna Dobrynski reported that Phi Theta Kappa is sponsoring a perfect attendance contest. Students with perfect attendance can enter to win a tuition waiver for six credit hours for Spring 2020. Student Senate is working to raise awareness of the student Volmail account, and Cyber Security teams have started fundraising for an upcoming conference in St. Louis.

**GROUP/ASSOCIATION REPORTS**

- A. **Faculty Association Report** – No report.
- B. **Adjunct Faculty Association Report** – No report.
- C. **Logan Operational Staff Association Report** – No report.

**OFFICERS' REPORTS**

**ACEN Accreditation Visit**

Vice-President Melanie Pecord announced that the Accreditation Commission for Education in Nursing (ACEN) team conducted their site visit in October. There are additional steps in the process; however, the preliminary results were very positive. The final results of the process are expected in April 2020.

**Staff Award**

Brian Sickinger, network systems administrator, was awarded first place in the KACE Hackathon competition at the Quest KACE UserKon conference in Florida. Mr. Sickinger competed against individuals from all over the world in both higher education and in the corporate world.

**32<sup>nd</sup> Annual Hunting and Fishing Days Report**

Dr. Barry Hancock reported that approximately 36,000 people attended Hunting and Fishing Days in September. The food court setting, with live performances from local bands, was a positive addition to this year's event that included 15 food vendors. Other highlights included seminars from the Outdoor Channel Drop Zone TV and the History Channel's Forged in Fire with Michael Kerley. Black Diamond provided 60 helicopter rides over the two-day event, and 48 high school teams participated in the bass fishing tournament. The Tim Grounds Memorial Goose and Duck calling contests were brought back this year and were a huge success. Dr. Hancock praised the collaborative work between the College departments in putting this event together.

**Civil War Days**

Dr. Barry Hancock reported that approximately 350 children from area schools attended the 15<sup>th</sup> Annual Civil War Days that featured keynote speaker Dr. James Gaskill from the 17<sup>th</sup> Corps Field Hospital. The

General John A. Logan Museum in Murphysboro also provided an evening program on Civil War Medicine. Dr. Hancock expressed his appreciation to the Board for their support of these events.

**Comments from President Ron House**

President House commended the nursing director and nursing faculty for excelling in the recent self-study to gain accreditation for the Associate Degree Nursing program.

**Southern Illinois Collegiate Common Market**

President House reported that the Southern Illinois Collegiate Common Market (SICCM) encompasses three instructional programs, including Medical Lab Technology, Occupational Therapy Assistant, and Surgical Technology. This year 77 students enrolled in all programs; 51 students from John A. Logan College and 26 students from Shawnee College. The institutional assessment billing for FY2020 is proportional to the number of students in the program and primarily covers the cost for instructional programs. Dr. House commented that there had been discussion about bringing the programs to the John A. Logan College campus; however, the cost to refurbish facilities to accommodate the lab components is prohibitive at this time.

**CONSENT AGENDA (Voice Vote)**

**A. Joint Agreement for Dual Credit Education Cooperation (Appendix III)**

President House recommended that the Board of Trustees approve the dual credit educational cooperation agreement with Southwestern Illinois College, District #522, effective Fall 2019 – Spring 2020 for the courses presented below:

<b>High School</b>	<b>Program</b>	<b>JALC Course</b>
Collinsville High School	Automotive Collision Technology	ACT 190 – Auto Body Repair I ACT 196 – Auto Body Lab

**B. Approval of Institutional Assessment Billing for Southern Illinois Collegiate Common Market (SICCM) (Appendix IV)**

President House recommended that the Board of Trustees authorize the administration to pay a single installment of \$347,001 to Southern Illinois Collegiate Common Market for John A. Logan College’s share of costs of the SICCM programs for FY2020.

**C. Enterprise Zone Resolution (Appendix V)**

President House recommended that the Board of Trustees approve the Enterprise Zone Resolution presented in Appendix V.

**D. Protection, Health, and Safety Projects (Appendices VI – X)**

President House recommended that the Board of Trustees approve the protection, health, and safety projects presented in Appendices VI – X, to be funded through the 2019 tax levy and prior years' accumulated protection, health, and safety surplus funds.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve Consent Agenda Items A – D.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3991)

**NEW BUSINESS**

**A. Risk Management Plan 2019 – 2020 (Appendix XI)**

Illinois Compiled Statute 745 ILCS 10/8 and 10/9 provides for the use of taxing authority for funding expenses relating to tort liability and liability risk management. Vice-President Brad McCormick provided an overview of the Risk Management Plan that represents expenses anticipated in fiscal year 2020. Some expenses will be paid from the 2018 tax levy, some from revenues associated with the upcoming 2019 tax levy, and others from accumulated fund balances from past years' tax levies. Initiatives addressed in this plan include investment in police and technology services, staff risk management activities, and capital projects with risk management components.

Ray Hancock and Mandy Little moved and seconded that the Board of Trustees approve the Risk Management Plan for 2019 – 2020, as presented in Appendix XI.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3992)

**B. Personnel**

**Operational Staff**

The position of full-time, grade IV, administrative assistant IV (associate dean of career and technical education) was pulled from the agenda and will be reposted.

President House recommended that Tracie Zoller be employed as a full-time, grade V, administrative assistant V (director of nursing) at John A. Logan College.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the operational staff personnel as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3993)

**Non-Teaching Professional Staff**

President House recommended that Lindsey Yordy be employed as a full-time, grade IV, coordinator of testing services at John A. Logan College.

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the employment of the coordinator of testing services as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3994)

### **Maintenance/Building Staff**

President House recommended that Jeremy Mueller be employed as a full-time, grade IX, director of buildings and grounds at John A. Logan College.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the employment of the director of buildings and grounds as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3995)

### **Adjunct Faculty**

President House recommended that Brittany Lockhart be ratified as a part-time instructor of nursing at John A. Logan College effective August 28, 2019.

President House recommended that True (Tori) Neal be ratified as a part-time instructor of sociology at John A. Logan College effective August 14, 2019.

Aaron Smith and Glenn Poshard moved and seconded that the Board of Trustees approve the adjunct faculty as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3996)

### **Community Education Staff**

President House recommended that Michael Mausey be ratified as a Welding – An Intro instructor at John A. Logan College effective June 13, 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the community education staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3997)

### **Non-Teaching Professional Grant Staff**

President House recommended that Traci Weissmueller be employed as a full-time, grade III, Perkins support coordinator at John A. Logan College.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the non-teaching professional grant staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3998)

### **Part-Time Grant Faculty**

President House recommended that Joseph Powers be ratified as a part-time ABE/GED instructor at John A. Logan College effective October 1, 2019.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the part-time grant faculty as recommended.

A voice vote showed all in favor. Motion carried  
(Resolution #16-3999)

### **Volunteer Personnel**

President House recommended that Pamela Shallenberger be appointed as a volunteer for literacy.

Ray Hancock and Mandy Little moved and seconded that the Board of Trustees approve the volunteer personnel as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-4000)

### **Retirement/Resignation**

President House recommended that the Board of Trustees accept the retirement request of Wendelyn Ann Spencer, administrative assistant III, Center for Workforce Development, effective December 1, 2019.

President House recommended that the Board of Trustees accept the retirement request of Gregory Stettler, director of community education, effective September 1, 2021.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees accept the retirement requests as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-4001)

President House recommended that the Board of Trustees accept the resignation of Autumn Abbott, coordinator of student financial assistance, effective October 23, 2019.

Jake Rendleman and Aaron Smith moved and seconded that the Board of Trustees accept the resignation as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-4002)

### **ANNOUNCEMENTS**

Trustee Glenn Poshard thanked the Board of Trustees for their support of the Poshard Foundation's 20<sup>th</sup>-year celebration in October.



**ADJOURNMENT**

Mandy Little and Aaron Smith moved and seconded that the regular meeting of the Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-4003)

The meeting was duly adjourned at 7:56 p.m.

Respectfully submitted by Susan May, Recording Secretary to the Board of Trustees



William J. Kilquist, Board Chair



Jacob "Jake" Rendleman, Secretary