

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois on Tuesday, August 27, 2019, commencing at 7:00 p.m.

The meeting was called to order by Chair Bill Kilquist.

The Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Ray Hancock	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron Smith	-- present
Hanna Dobrynski	-- present
Bill Kilquist	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instructional services, Rhett Barke, legal counsel, Susan May, recording secretary to the Board of Trustees; and other College personnel.

Chair Bill Kilquist led the Board in the Pledge of Allegiance.

MINUTES OF THE REGULAR JULY BOARD MEETING

Minutes of the regular meeting of July 23, 2019, were previously distributed.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the minutes of the regular meeting of July 23, 2019.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3941)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending June 30, 2019, was previously distributed.

Ray Hancock and Glenn Poshard moved and seconded that the Board of Trustees approve the treasurer's and financial report for the period ending June 30, 2019.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3942)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending July 31, 2019, was previously distributed.

Aaron Smith and Glenn Poshard moved and seconded that the Board of Trustees approve the expenditure list for the period ending July 31, 2019.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3943)

RECOGNITION OF GUESTS – None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

The Board received comments from a retired faculty member regarding the advisory opinion issued by the Attorney General and the recording of the March 2, 2016, closed session meeting.

There was additional discussion among the board regarding planning documents and improved communication about planning that is currently taking place.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

Chair Kilquist read comments provided by Vice-President McCormick for clarification regarding Board Policy 7154, Purchasing, and payments made for social media marketing. This policy, mainly taken from the Illinois Public Community College Act, speaks to supplies, materials, or work, not professional services. The administration views social media marketing as any other type of marketing, which is a professional service.

B. Athletics Advisory Committee – No report.

C. Building, Grounds, and Safety Committee

Trustee Jake Rendleman reported that the Building, Grounds, and Safety Committee met in August to discuss protection, health and safety projects and the need for improvements to accessibility at Logan Fitness. Information was presented by the engineer and architect on the two proposed PHS projects that seek to solve flooding and mechanical system problems at the main campus and the Alongi DuQuoin Extension Center. Solutions to improve accessibility at Logan Fitness will be presented in a PHS project application for consideration in October.

D. Board Policy Committee

Trustee Mandy Little reported that proposed revisions to board policy being presented for first reading were discussed by the Board Policy Committee on August 2, 2019.

E. Budget and Finance Committee – No report.

F. Integrated Technology Committee

Trustee Ray Hancock reported that Mark Rogers and Krystal Reagan will serve as chair and co-chair of the Integrated Technology Committee. Projects established this year include the implementation of a multi-factor authentication process for employees, a solution to mitigate email phishing attempts, a data center refresh project, the second-year computer replacement schedule, and a complete roll-out

of Windows 10. The committee also discussed the new technology used for the distance learning project with Trico, Elverado, and Crab Orchard.

G. Illinois Community College Trustees Association (ICCTA)

Trustee Mandy Little reported that the Trustees Association had 31 participants at their annual retreat held on August 2 and 3 on the John A. Logan College campus. The retreat included a tour of campus and lunch, and Trustee Little thanked everyone involved with the planning and coordination of this event. The Association will vote to adopt one of 60 submissions for a new logo received from community colleges all over the state. The next meeting will be held in Springfield on September 13-14. Plans are underway to celebrate the 50th anniversary of ICCTA in culmination with the annual award ceremony in June 2020.

H. John A. Logan College Foundation

Trustee Jake Rendleman reported that a new record was set at the 42nd annual JALC Foundation Golf Classic that raised a total of \$35,535. The tournament included 41 teams, 30 hole sponsors, and 10 major sponsors in addition to the title sponsor US Bank. All fall scholarships have been awarded except for a few that require department selection. Tickets will be available in the Foundation Office for the Buffalo Tro that will be held on Friday, September 27. Participants will hear the history of the Buffalo Tro as told by the Buck Skinners.

I. Student Trustee

Student Trustee Hanna Dobrynski reported on the special events held during the student's first week back to school. Attendance at the Student Senate Open House doubled this year and the Phi Theta Kappa's College Project is to encourage students to go to class. Dental Assisting Club will hold a Crest Whitestrips fundraiser and the Yoda Club will hold a bake sale at LoganPalooza.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association President Robert McKenzie reported that a contract agreement was reached and presented for approval on the agenda. Mr. McKenzie reported that eighty percent of the faculty voted to approve the contract, and he is very close to 100 percent faculty participation in the union.

B. Term Faculty Association Report – Association President Michelle Howerton-Vargas was unable to attend.

C. Logan Operational Staff Association Report – No report.

OFFICERS' REPORTS

Agriculture Lab

Acting Vice-President Pecord announced that the agriculture lab is complete and functional for students in the new agriculture program.

Dual Credit Spanish Offerings

John A. Logan College is providing dual credit Spanish instruction in Trico, Elverado and Crab Orchard High Schools using the new distance learning technology provided through a grant received from ICCB.

Agreement with SIU-Edwardsville – BS Nursing Degree

John A. Logan College and SIU-Edwardsville have approved an enhanced articulation agreement that gives ADN graduates the opportunity to obtain employment and continue their education online through SIU-Edwardsville. Students can obtain a bachelor in nursing degree by taking 109.5 credit hours from John A. Logan College and 22 additional credit hours offered online through SIU-Edwardsville. This agreement provides an excellent opportunity for nursing students at John A. Logan College.

Phi Theta Kappa Board of Trustees Excellence Award

John A. Logan College Board of Trustees has been awarded the Phi Theta Kappa Board of Trustees Excellence Award which recognizes distinguished community college Boards of Trustees for their leadership and outstanding commitment to student success. John A. Logan College is one of only four community colleges nationwide to receive this prestigious award.

Interim Chief of Campus Police

President House reported that Mr. Stan Diggs, retired state policemen and criminal justice term faculty, has been assigned to serve as Interim Chief of Campus Police.

Roundtable Discussion with Governor Pritzker

President House reported that Lori Longueville, director of childcare resource and referral at John A. Logan College, participated in a roundtable discussion in Carbondale with Governor Pritzker regarding childcare and human services.

CONSENT AGENDA

A. Statement of Final Construction Completion

President House recommended that the Board of Trustees approve the Statements of Final Completion to be submitted to the Illinois Community College Board for the following projects:

<u>Project Name</u>	<u>Project Budget</u>	<u>Actual Expenditures</u>
BAS Control Replacements	\$350,500	\$355,973.67
SIH CHEC Clinic	\$496,393	\$387,495.19

B. Approval of PHS Project – Mechanical Systems Work (Appendix III)

President House recommended that the Board of Trustees approve the project application and resolution presented in Appendix III for mechanical systems work proposed for the main campus location and the Alongi DuQuoin Extension Center. The estimated cost for this project is \$268,628, which will be funded through excess protection, health, and safety funds from prior years’ tax levies.

C. Approval of PHS Project - Drainage Corrective Work (Appendix IV)

President House recommended that the Board of Trustees approve the project application and resolution presented in Appendix IV to mitigate flooding and associated water damage at the main campus location and Alongi DuQuoin Extension Center. The estimated cost for this project is \$173,440, which will be funded through excess protection, health, and safety funds from prior years' tax levies.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve Consent Agenda Items A, B, and C as recommended.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3944)

OLD BUSINESS

A. Adoption of 2019 – 2020 Budget (Appendices V and VI)

The tentative budget for the 2019-2020 academic year was presented at the July meeting, and a public meeting was held at 6:30 p.m., August 27, 2019, in the Administration Board Room, John A. Logan College, 700 Logan College Road, Carterville, IL. An analysis of the FY 2020 budget is included in Appendix VI. There were no changes to the tentative budget or the proposed final budget. The following resolution is recommended to be adopted by the Board of Trustees:

WHEREAS the Community College Board of John A. Logan College District No. 530, Counties of Williamson, Jackson, Franklin, Randolph, and Perry, and the State of Illinois caused to be prepared in tentative form a budget and the secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and whereas a public hearing was held as to such budget on the 27th day of August 2019. Notice of the hearing was given at least thirty days prior thereto as required by law and all other legal requirements have been complied with.

NOW THEREFORE BE IT RESOLVED by the Community College Board of said District as follows:

SECTION 1 -- That the fiscal year of the Community College District be and the same is hereby fixed and declared to be beginning July 1, 2019, and ending June 30, 2020, and

SECTION 2 -- That the budget containing an estimate of amounts available in each fund separately and of expenditures from each, and same is hereby adopted as the budget of this Community College District for the said fiscal year.

President House recommended that the Board of Trustees adopt the 2019-2020 budget as recommended and that the administration be authorized to implement this budget effective July 1, 2019.

Glenn Poshard and Aaron Smith moved and seconded that the Board of Trustees adopt the 2019-2020 budget as recommended and that the administration be authorized to implement this budget effective July 1, 2019.

Upon roll call, all members present voted yes, with the exception of Trustee Borgsmiller, who voted no. Motion carried.
(Resolution #16-3945)

NEW BUSINESS

A. Proposed Revisions to Board Policy for First Reading (Appendix VII) (NO ACTION)

The Board Policy Committee met on August 2, 2019, and presented revisions to the following policies to the Board of Trustees for first reading:

Board Policy 5110	– General Hiring
Board Policy 5144	– Additional Retirement Incentive
Board Policy 5221A	– Executive Support Staff Hours and Compensation
Board Policy 5223	– Teaching Load for Non-Teaching Professional Staff
Board Policy 5250	– Professional Growth for NTP and Executive Support Staff
Board Policy 5251	– Executive Support Staff Course Work
Board Policy 5260	– Vacation Leave
Board Policy 5272	– Sick Leave
Board Policy 7310	– Tuition
Board Policy 7320	– Refund Policy

The proposed revisions will be made available to employees for input and brought back to the Board for final action at the September 24, 2019, regular meeting.

B. Personnel

1. Ratification of Collective Bargaining Agreement

President House recommended that the Board of Trustees approve the collective bargaining agreement with the John A. Logan College IEA Full-Time Faculty Association, effective Fall 2019 through Summer 2023. This contract was ratified by full-time faculty on August 15, 2019, by a vote of 47 to 1, and contains increases of approximately 5.0 percent for FY2020, 4.0 percent for FY2021, and 3.0 percent for the remaining two years.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the collective bargaining agreement with the John A. Logan College IEA Full-Time Faculty Association as recommended.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3946)

2. Ratification of Wage Openers for Collective Bargaining Agreements

A. President House recommended that the Board of Trustees approve a salary increase of \$1.00 per hour each year for FY2020 and FY2021, for members of the Logan Operational Staff Association, effective July 1, 2019.

Aaron Smith and Glenn Poshard moved and seconded that the Board of Trustees approve the salary increase for members of the Logan Operational Staff Association members as recommended.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3947)

- B. President House recommended that the Board of Trustees approve a salary increase of \$1.00 per hour each year for FY2020 and FY2021, for members of the Laborer's Local 773, effective July 1, 2019.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the salary increase for members of the Laborer's Local 773 as recommended.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3948)

- C. President House recommended that the Board of Trustees approve a salary increase of 5.0 percent for FY2020, and 4.0 percent for FY2021, for members of the Teamsters Local Union No. 50, effective July 1, 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the salary increase for members of the Teamsters Local Union No. 50 as recommended.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3949)

3. Approval of Salary Increase for Executive Support Staff and Non-Teaching Professionals

President House recommended that the Board of Trustees approve an annual salary increase of 5.0 percent for executive support staff and non-teaching professionals under contract for FY2020, effective July 1, 2019.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the salary increase for executive support staff and non-teaching professionals under contract for FY2020 as recommended.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3950)

4. Employment of Support Personnel

Operational Staff

President House recommended that Shari Cowan be employed as a full-time, grade V, administrative assistant V (executive director of integrated technology).

Aaron Smith and Mandy Little moved and seconded that the Board of Trustees approve the employment of Ms. Cowan as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3951)

President House recommended that Kimberly Swinford be ratified as a part-time, grade III, dental lab technician III, effective August 12, 2019.

Ray Hancock and Mandy Little moved and seconded that the Board of Trustees approve the employment of Ms. Swinford as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3952)

President House recommended that Tiara Golgin be ratified as a part-time lifeguard at John A. Logan College effective July 23, 2019.

President House recommended that Rebecca Ludwig be ratified as a part-time lifeguard at John A. Logan College effective August 18, 2019.

President House recommended that Jacee Woodward be ratified as a part-time lifeguard effective August 13, 2019.

Ray Hancock and Glenn Poshard moved and seconded that the Board of Trustees approve the employment of the part-time lifeguards as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3953)

Maintenance/Building Staff

President House recommended that Andy Garrett be ratified as a full-time grounds/custodian, effective July 15, 2019.

President House recommended that Richard Layne be ratified as full-time building maintenance, effective June 17, 2019.

President House recommended that Tim Loyd be employed as full-time grounds maintenance.

President House recommended that Jon Hankins be employed as full-time building maintenance.

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the maintenance/building staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3954)

Security Staff

President House recommended that Shawn Talluto be employed as a full-time campus police law enforcement officer at John A. Logan College effective September 1, 2019.

President House recommended that Reid Bastien be employed as a full-time campus police law enforcement officer at John A. Logan College effective September 1, 2019.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve the security staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3956)

Non-Teaching Professional Staff

President House recommended that Pat Jackson be ratified as a full-time, grade VIII, director of financial assistance, effective August 1, 2019.

President House recommended that Autumn Abbott be ratified as a full-time, grade III, coordinator of student financial assistance, effective August 1, 2019.

Jake Rendleman and Aaron Smith moved and seconded that the Board of Trustees approve the ratification of Ms. Jackson and Ms. Abbott as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3957)

President House recommended that Lauren Surprenant be recalled to a full-time, grade III, recruiter at John A. Logan College effective September 1, 2019.

Jake Rendleman and Aaron Smith moved and seconded that the Board of Trustees approve the recall of Ms. Suprenant as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3958)

President House recommended that Taylor Rogers be employed as a part-time, stipend, assistant women's softball coach at John A. Logan College effective September 1, 2019.

President House recommended that Thomas Dalton be employed as a part-time, stipend, assistant women's basketball coach at John A. Logan College effective September 1, 2019.

President House recommended that Shane Dye be employed as a part-time, stipend, head women's golf coach at John A. Logan College.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the part-time stipend positions as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3959)

Full-Time Faculty

President House recommended that David Ing be ratified as a full-time, temporary, biology instructor at John A. Logan College effective August 14, 2019.

Jake Rendleman and Aaron Smith moved and seconded that the Board of Trustees approve the employment of Mr. Ing as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3960)

President House recommended that Roger Jeter be ratified as a full-time, tenure track faculty, computer information systems instructor at John A. Logan College effective August 14, 2019.

Ray Hancock and Hanna Dobrynski moved and seconded that the Board of Trustees approve the employment of Mr. Jeter as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3961)

Term Faculty

President House recommended that Stephanie Banks be ratified as a part-time instructor of nursing, effective August 21, 2019.

President House recommended that Eunice Toyin Fox be ratified as a part-time instructor of orientation, effective August 14, 2019.

President House recommended that Tammy Gwaltney be ratified as a part-time instructor of orientation, effective August 14, 2019.

President House recommended that Michelle Hamilton be ratified as a part-time instructor of orientation, effective August 14, 2019.

President House recommended that Christy McBride be ratified as a part-time instructor of orientation, effective August 14, 2019.

President House recommended that Michelle McDaniel be ratified as a part-time instructor of economics and marketing, effective August 14, 2019.

President House recommended that James O'Donoghue be ratified as a part-time instructor of English, effective August 14, 2019.

President House recommended that Melanie Pecord be ratified as a part-time instructor of orientation, effective August 14, 2019.

President House recommended that Rasanji Rathnayake be ratified as a part-time instructor of mathematics, effective August 14, 2019.

President House recommended that Beth Stephens be ratified as a part-time instructor of orientation, effective August 14, 2019.

President House recommended that Sue Trammell be ratified as a part-time instructor of biology, effective August 14, 2019.

Glenn Poshard and Aaron Smith moved and seconded that the Board of Trustees approve the term faculty personnel as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3962)

Community Education Staff

President House recommended that Lucia Amorelli be employed as an Earthwise 365! Reducing Our Footprint One Step at a Time instructor, effective September 12, 2019.

President House recommended that Emma Brazeau be employed as a personal trainer and swimming lessons instructor, effective August 28, 2019.

President House recommended that Melissa Brock be employed as a Part A: I Have a Cricut, Now What? Instructor, effective September 12, 2019.

President House recommended that Melissa Brock be employed as a Part B: Cricut Workshop: Holiday Crafting instructor, effective October 17, 2019.

President House recommended that Linda Hooker be employed as a Ceramics and Crafts, Contemporary instructor, effective September 10, 2019.

President House recommended that Jeanette Johnson be employed as a Paper Pulp Painting instructor, effective September 9, 2019.

President House recommended that Amanda Lowery be employed as a Music Together (Ages 0-5) instructor, effective September 11, 12, and December 4, 2019.

President House recommended that Gabrielle O'Brien be ratified as a Swim Lessons instructor, effective July 18, 2019.

President House recommended that Riley Riggs be ratified as a Personal Training instructor, effective July 24, 2019.

President House recommended that Cheryl Stein be employed as a Hiking Southern Illinois Parks instructor, effective October 5, 2019.

Mandy Little and Jake Rendleman moved and seconded that the Board of Trustees approve the community education staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3963)

Volunteer Personnel

President House recommended the appointment of volunteer Lauren Bond for athletics.

President House recommended the appointment of volunteer Randall Moe for the historical village.

President House recommended the appointment of volunteer Geoff Ritter for literacy.

Ray Hancock and Glenn Poshard moved and seconded that the Board of Trustees approve the volunteer personnel as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3964)

Other Personnel

President House recommended that Adrienne Barkley Giffin be promoted to a full-time, grade VIII, associate dean of student activities and cultural events, effective September 1, 2019.

Mandy Little and Hanna Dobrynski moved and seconded that the Board of Trustees approve the promotion of Ms. Giffin as recommended.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3965)

President House recommended that Dr. Melanie Pecord be approved as vice-president for instruction and awarded a three-year contract to be finalized by the College attorney and President. The contract will be effective September 1, 2019, through August 30, 2022, and will be prepared in accordance with current policies and procedures.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees award a three-year contract to Dr. Melanie Pecord as vice-president for instruction.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3966)

ANNOUNCEMENTS – None.

ADJOURNMENT

Glenn Poshard and Jake Rendleman moved and seconded that the regular meeting of the Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3967)

The meeting was duly adjourned at 8:59 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees



William J. Kilquist, Board Chair



Jake Rendleman, Board Secretary