

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois on Tuesday, April 23, 2019, commencing at 7:00 p.m.

The meeting was called to order by Chair Bill Kilquist.

The Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Ray Hancock	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron Smith	-- present
Hanna Dobrynski	-- present
Bill Kilquist	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Rhett Barke, legal counsel, Susan May, recording secretary to the Board of Trustees; and other College personnel.

Chair Bill Kilquist led the Board in the Pledge of Allegiance.

**MINUTES OF THE REGULAR MARCH BOARD MEETING**

Minutes of the regular meeting of March 26, 2019, were previously distributed.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the minutes of the regular meeting of March 26, 2019.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3868)

**TREASURER'S AND FINANCIAL REPORT (Appendix I)**

The treasurer's and financial report for the period ending February 28, 2019, was previously distributed.

Glenn Poshard and Jake Rendleman moved and seconded that the Board of Trustees approve the treasurer's and financial report for the period ending February 28, 2019.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3869)

## **EXPENDITURE LIST (Appendix II)**

The expenditure list for the period ending March 31, 2019, was previously distributed.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the expenditure list for the period ending March 31, 2019.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3870)

**RECOGNITION OF GUESTS** – None.

**OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS** – None.

## **BOARD OF TRUSTEES REPORTS**

### **A. Comments by Board Chair**

Trustee Bill Kilquist reported that board officers elected at the organizational meeting included Bill Kilquist, board chair; Mandy Little, vice-chair; and Jake Rendleman, secretary. Chair Kilquist congratulated Jane Bryant (Outstanding Full-Time Faculty Member) and Marva Watson (Outstanding Adjunct Faculty) on their nominations for ICCTA awards.

**B. Athletics Advisory Committee** – No report.

**C. Building, Grounds, and Safety Committee** – No report.

**D. Board Policy Committee** – No report.

**E. Budget and Finance Committee** – No report.

### **F. Integrated Technology Committee**

Trustee Becky Borgsmiller reported that the Integrated Technology Committee did not meet in April due to a lack of quorum.

### **G. Illinois Community College Trustees Association (ICCTA)**

Trustee Mandy Little reported that the second round of interviews for the ICCTA Executive Director would begin on May 20. Interviews for ICCTA officers will take place in April, and recommendations will be made to the ICCTA board. ICCTA Executive Director Mike Monaghan was honored at the Southeast Regional Trustees meeting held at Rend Lake College. John A. Logan College will serve as the host college for the Southeast Regional Trustees meeting in the fall.

### **H. John A. Logan College Foundation**

Trustee Jake Rendleman reported that the Foundation received a \$15,000 donation for the Principals Scholarship Endowment, which is awarded to a Carterville High School student selected by the high school principal. The Foundation has a new website that features video testimonials from donors and scholarship recipients, and the date of the Foundation Golf Classic has been changed to Friday, August 9.

## **I. Student Trustee**

Student Trustee Hanna Dobrynski reported on the various activities planned for the Finish Strong Initiative during finals week. Cybersecurity students will volunteer at the Marion VA Medical Center on May 2<sup>nd</sup>, and the College's Upsilon Pi Chapter was recognized as one of the Top 40 chapters out of 1,250 in the world.

## **GROUP/ASSOCIATION REPORTS**

### **A. Faculty Association Report**

Association President Robert McKenzie congratulated Bill Kilquist on his re-election and Aaron Smith on his election to the Board of Trustees.

### **B. Term Faculty Association Report** – No report.

### **C. Logan Operational Staff Association Report** – No report.

## **OFFICERS' REPORTS**

### **Solar Project**

Vice-President McCormick reported that John A. Logan College received notification of funding for the solar array project from the Illinois Power Authority.

### **Treasurer's Report**

Mr. McCormick reported on a new feature available on the treasurer's report that includes the weighted average rate of return on the schedule of investments.

### **Comments from President Ron House**

President House yielded to legal counsel Rhett Barke to report on the findings regarding the distribution of flyers on the John A. Logan College parking lots. Mr. Barke stated that surveillance camera images identified the individual distributing flyers on vehicles on the campus parking lot, and pursuant to College Board Policy, the distribution of materials on cars is not permitted. A ban notice was executed by President House and delivered to this individual by the Williamson County Sherriff. Mr. Barke confirmed that this individual was not a student or employee of the College.

## **CONSENT AGENDA (Voice Vote)**

### **A. Repayment of Inter-Fund Loans**

President House recommended that the Board of Trustees approve the inter-fund loan repayment in accordance with the Illinois Compiled Statutes, Chapter 110, Act 805/3-34 listed below:

- Inter-fund loan payment from the Restricted Purposes Fund to the Working Cash Fund in the amount of \$700,000.
- Inter-fund loan payment from the Trust and Agency Fund to the Working Cash Fund in the amount of \$75,000.

**B. Equipment Purchase for Automotive Program**

President House recommended that the Board of Trustees approve the purchase of one dynamometer from Land & Sea, Inc., in the amount of \$40,574.00. This equipment will be funded through the Perkins Grant for the Automotive Program.

**C. Follett Bookstore Contract Extension (Appendix III)**

President House recommended that the Board of Trustees approve a two-year contract extension agreement with Follett Higher Education Group for the period of July 1, 2019 – June 30, 2021, as included in Appendix III.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve Consent Agenda items A - C.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3871)

**NEW BUSINESS**

**A. Agriculture Classroom and Lab Remodel in H Building (Appendix IV)**

President House recommended that the Board of Trustees approve the resolution for the capital project, authorize the request for bids, and approve the inclusion of this project in the FY2020 Capital Project Plan.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the resolution and authorize the request for bids for the locally funded capital project as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3872)

**B. Jenzabar One Contract (Appendix V and VI)**

*Vice-President Brad McCormick introduced Jenzabar representatives, Peter Tyrel, chief revenue officer, and Tim Schmidt, regional sales director. There was discussion regarding the move to the Jenzabar One platform, and Mr. Tyrel assured the Board that John A. Logan College will have a commitment at the highest level within the organization. Mr. McCormick stated that all of the individuals involved in this process were in agreement with the decision to move to Jenzabar One. The full implementation of this product is anticipated to take eighteen months.*

President House recommended that the Board of Trustees approve the agreement, pending legal review, to migrate the existing Jenzabar CX/JX/JICS and Higher Reach platforms to the Jenzabar One host environment.

Ray Hancock and Mandy Little moved and seconded that the Board of Trustees approve the agreement to migrate to Jenzabar One as recommended.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3873)

**C. Agreement with SIU Carbondale Head Start (Appendix VII)**

*There was discussion regarding the transition to a full SIU Head Start program that would provide an anticipated net savings of \$150,000 per year for the College. Under this model, the employment of the current preschool staff, including five Logan Operational Staff Association (LOSA) members, would be terminated effective June 30, 2019. President House stated that it was in the best interest of the College to transition to this model, and the administration will work closely with the union to fulfill the rights and benefits of the LOSA staff.*

President House recommended that the Board of Trustees approve the lease agreement with SIU Carbondale Head Start, pending legal review, and approve the termination of the five LOSA preschool staff effective June 30, 2019.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the lease agreement with SIU Carbondale Head Start and the termination of five LOSA preschool staff effective June 30, 2019, as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3874)

**D. Personnel**

**Operational Staff**

*President House pulled the two positions from the agenda to give the administration time to address the recall rights of the LOSA preschool staff.*

**Non-Teaching Professional Staff**

President House recommended the following non-teaching professional staff members who have served at the College less than five years be offered one-year contracts through June 30, 2020:

<b><u>Full-Time Employee</u></b>	<b><u>Start Date</u></b>	<b><u>Changed</u></b>
W. Craig Addison	11/01/12	07/01/19
Nathan Arnett	08/15/02	11/01/17
Amy Bafford	05/02/11	08/01/14
Kara Bevis	08/24/18	
Jon Boyer	11/01/12	07/01/19
Nikki Brooks	11/01/03	10/01/15
William Burnside	07/01/08	
Stephanie Chaney Hartford	11/18/98	07/28/16
Scott Elliott	08/20/98	06/01/16
Tim Gibson	06/01/10	07/28/14
Tina Griffiths	08/16/16	
Tammy Gwaltney	08/14/18	
Jordan Hicks	11/13/17	
Kris Kilpatrick	03/16/18	

<b>Full-Time Employee</b>	<b>Start Date</b>	<b>Changed</b>
Aimee Lemrise	06/18/18	
Megan Moseley	04/28/14	09/01/15
Dustin Myers	07/23/18	07/01/19
Chelsea Qualls	07/01/15	02/01/18
J. Adam Rubin	08/23/00	08/01/18
Amanda Shelby	08/01/07	
Brian Sickinger	09/02/14	07/01/19
Taylor Siefert	08/16/16	
Kyle Smithpeters	07/03/12	
Zachary Stacy	03/16/18	
Greg Starrick	03/01/18	
Kyle Surprenant	08/15/12	
Rachel Sveda-Webb	01/16/18	11/01/18
Scott Ward	09/26/18	
Scott Wernsman	08/01/12	07/01/16

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the one-year contracts through June 30, 2020, for the non-teaching professional staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3875)

President House recommended that the following non-teaching professional staff members be offered two-year contracts through June 30, 2021:

<b>Full-Time Employee</b>	<b>Start Date</b>	<b>Changed</b>
Alisha Craddock	03/26/09	11/01/12
Paul Crawford	08/01/14	
Robin Egelston	09/15/93	10/01/12
Hailly Fulk-Williams	04/04/11	02/08/12
Travis Geske	09/16/13	
Bradley Griffith	10/01/14	
April Martinez	12/01/14	
Susan May	01/07/02	11/16/12
Krystal Reagan	01/02/13	
Christy Stewart	06/23/14	

Mandy Little and Jake Rendleman moved and seconded that the Board of Trustees approve the two-year contracts through June 30, 2021, for the non-teaching professional staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3876)

President House recommended that the following non-teaching professional staff members be offered three-year contracts through June 30, 2022:

<b>Full-Time Employee</b>	<b>Start Date</b>	<b>Changed</b>
Adrienne Barkley-Giffin	04/01/00	
W. Craig Batteau	09/12/94	07/23/97
Clay Brewer	03/05/01	
Stacy Buckingham	02/01/90	08/01/95
Teri Campbell	11/01/96	
Lauralyn Cima	02/13/91	
Melvin Cripps	08/27/97	12/01/99
Marilyn Falaster	12/16/99	
Kay Fleming	08/19/91	
Eunice Toyin Fox	01/02/08	
Michelle Hamilton	08/12/96	
Barry Hancock	07/29/96	03/25/98
Johnna Herren	04/21/99	07/01/07
Stacy Holloway	07/10/90	09/16/97
Pat Jackson	05/16/97	06/01/98
Phillip Lane	12/01/05	
Mike Maeser	05/10/99	
Christy Marrs	09/07/94	10/18/99
Christy McBride	07/01/97	
Chris Naegele	07/02/07	
Steve O'Keefe	07/01/97	
Susan Phillips	02/03/97	10/01/03
Beth Porritt	08/16/01	08/01/13
Eric Pulley	01/03/95	
Staci Shafer	04/16/10	
Jason Snider	10/18/99	
Beth Stephens	01/21/97	04/17/06
Gregory Stettler	09/06/95	
Rose Ann Stewart	08/11/05	
Richard Sussman	07/19/04	
Gary Tendick	08/16/95	
Roger Von Lancken	07/01/09	08/01/13
Dennis White	10/11/95	
Tim Williams	08/16/91	01/01/98
Matt Yusko	04/11/94	
Susan Zamora	08/06/07	

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the three-year contracts through June 30, 2022, for the non-teaching professional staff as recommended.

A voice vote showed all in favor, with the exception of Bill Kilquist who voted no. Motion carried.  
(Resolution #16-3877)

President House recommended that the following employees who are on non-teaching professional stipend contracts be offered a continuation contract if their special services are required through 2020:

<b><u>Employee</u></b>	<b><u>Title</u></b>
Adrienne Barkley-Giffin	Phi Theta Kappa Advisor
Vicki Blair	Historical Village Lead Docent
T. J. Cox	Assistant Men's Basketball Coach
Thomas Ferris	Head Men's Golf Coach
William Glenn	Head Women's Golf Coach
Charlie Jones	Chair, Diversity Committee
Page Kirkpatrick	Assistant Baseball Coach
J. Patrick Morey	Assistant Baseball Coach
Nathan Richard	Assistant Men's Basketball Coach
Katie Sandusky	Assistant Softball Coach
Jessica Whitehead	Assistant Volleyball Coach
Kelsey Williams	Assistant Women's Basketball Coach

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the non-teaching professional stipend contracts through 2020 as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3878)

### **Full-Time Faculty**

*The item regarding employment of a full-time CIS instructor was pulled from the agenda.*

### **Term Faculty**

President House recommended that Deidre Childers be ratified as a part-time instructor of dental assisting at John A. Logan College effective January 14, 2019.

President House recommended that Lindsey Cox be employed as a part-time instructor of nursing at John A. Logan College effective June 10, 2019.

Ray Hancock and Aaron Smith moved and seconded that the Board of Trustees approve the term faculty as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3879)

### **Community Education Staff**

President House recommended that Debra Fosse be ratified as an Aqua for Multiple Sclerosis instructor at John A. Logan College effective March 30, 2019.

President House recommended that Nathaniel Shaw be ratified as a Personal Training instructor at John A. Logan College effective March 27, 2019.



Mandy Little and Jake Rendleman moved and seconded that the Board of Trustees approve the Community Education staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3880)

**Non-Teaching Professional Grant Staff**

President House recommended that Lucia Amorelli be employed as a part-time, grade II, tutor at John A. Logan College.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the non-teaching professional grant staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3881)

President House recommended that the following non-teaching professional grant staff members be offered employment through June 30, 2020, contingent upon available grant funding:

<b><u>Grant Employee</u></b>	<b><u>Start Date</u></b>	<b><u>Changed</u></b>
Eric Behle	03/02/98	
Amy Biley	08/16/01	
Erin Bradley	01/26/17	
Melissa Brown	09/10/13	
Carla Campbell	02/17/93	
Reva Cox	08/17/95	01/28/98
David Brad Cullum	10/09/17	
Jil Deaton	06/03/96	07/01/00
Kari Ellet	09/11/17	12/16/18
Christina Gilroy	09/14/15	12/01/15
Michelle Guy	11/01/16	
Crystal Hosselton	12/01/10	11/01/11
Paige Leonard	09/11/17	07/01/18
Lori Longueville	11/15/90	
Genea Lowe	07/16/07	07/01/18
Lisa McCuan	04/01/99	
Jackie McGee	03/25/98	
Dinah Meacham	03/06/95	
Francie Morhet	08/16/11	
Brittany Roberts	10/01/17	
Gina Simpkins	10/01/13	
Lauren Surprenant	12/01/17	
Karla Tabing	08/29/91	
Nina Wargel	09/16/96	
Mark Wece	11/01/18	
Lindsay Willmore	12/03/18	

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the one-year contracts through June 30, 2020, for the non-teaching professional grant staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3882)

### **Volunteer Personnel**

President House recommended the appointment of volunteers Norma Allen, Janet Althoff, and Henry Nicolaides for the Mees Historical Village.

President House recommended the appointment of volunteers Michael Batinski, Jeri Kinser, and Gregory Wendt for literacy.

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the volunteer personnel as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3883)

### **Resignations/Retirements**

President House recommended that the Board of Trustees accept the retirement request of John M. Laster, custodian, effective July 1, 2019.

President House recommended that the Board of Trustees accept the retirement request of Larry Dale Marrs, building maintenance, effective July 1, 2019.

President House recommended that the Board of Trustees accept the retirement request of Richard Keith Adams, custodian, effective July 1, 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees accept the retirement requests as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3884)

### **INFORMATIONAL ONLY ITEM (NO ACTION REQUIRED)**

In accordance with Board Policy 7315, Establishment of Fees, President House reported on lab fees approved for the following courses:

**Agricultural Program:** Effective Fall 2019, a lab fee of \$30 per course will be applied to all sections of AGR 102 – Introduction to Crop Science, AGR 103 – Introduction to Horticulture, AGR 104 – Introduction to Soil Science, AGR 112 – Computers in Agriculture, AGR 121 – Introduction to Animal Science, and AGR 122 – Introduction to Agriculture Mechanics

**Computer Information Systems:** Effective Fall 2019, a lab fee of \$25 per course will be applied to all sections of CIS 171 - Introduction to Scripting.

**Dental Assisting:** Effective Summer 2019, a lab fee of \$120 per course will be applied to all sections of DNA 200 – Dental Expanded Functions and DNA 202 – Dental Expanded Functions: Restorative.

**ANNOUNCEMENTS**

Chair Bill Kilquist asked the members to notify him of their desire for committee assignments before the next meeting.

**ADJOURNMENT**

Mandy Little and Jake Rendleman moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3885)

The meeting was duly adjourned at 8:11 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees,



William J. Kilquist, Chair



Jake Rendleman, Secretary