

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois on Tuesday, January 22, 2019, commencing at 7:00 p.m.

The meeting was called to order by Chair Bill Kilquist.

The Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- not present
Ray Hancock	-- present
Mandy Little	-- present
William Orrill	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Hanna David	-- present
Bill Kilquist	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instructional services, Rhett Barke, legal counsel, Susan May, recording secretary to the Board of Trustees; and other College personnel.

Chair Bill Kilquist led the Board in the Pledge of Allegiance.

MINUTES OF THE REGULAR NOVEMBER BOARD MEETING

Minutes of the regular meeting of November 27, 2018, were previously distributed.

Glenn Poshard and Bill Orrill moved and seconded that the Board of Trustees approve the minutes of the November 27, 2018, regular meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3816)

CONTENT OF CLOSED SESSION MINUTES OF NOVEMBER 27, 2018

Closed session minutes of November 27, 2018, were previously distributed.

Bill Orrill and Ray Hancock moved and seconded that the Board of Trustees approve the content of the closed session minutes of November 27, 2018, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3817)

TREASURER’S AND FINANCIAL REPORTS (Appendix I)

The treasurer’s and financial reports for the periods ending October 31, 2018, and November 30, 2018, were previously distributed.

Glenn Poshard and Bill Orrill moved and seconded that the Board of Trustees approve the treasurer’s and financial reports for the periods ending October 31, 2018, and November 30, 2018.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3818)

EXPENDITURE LISTS (Appendix II)

The expenditure lists for the periods ending November 30, 2018, and December 31, 2018, were previously distributed.

Mandy Little and Ray Hancock moved and seconded that the Board of Trustees approve the expenditure lists for the periods ending November 30, 2018, and December 31, 2018.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3819)

RECOGNITION OF GUESTS

Chair Bill Kilquist recognized Michael McMahan, member of the Shawnee Community College Board of Trustees.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

No comments.

B. Athletics Advisory Committee

No report.

C. Building, Grounds, and Safety Committee

No report.

D. Board Policy Committee

Trustee Ray Hancock reported that the committee met to review the policy revisions presented for action later on the agenda.

E. Budget and Finance Committee

No report.

F. Integrated Technology Committee

Student Trustee Hanna David commented that the College had implemented a program to provide free printing for students.

G. Illinois Community College Trustees Association (ICCTA)

Trustee Mandy Little reported that the ACCT National Legislative Summit would be held in Washington, DC in February. An ICCTA conference call is scheduled with Senators Tammy Duckworth and Dick Durbin in conjunction with the Summit meetings. The position vacancy for the executive director of ICCTA will post in February, and the Executive Search Committee will choose the semi-finalists and conduct interviews in April. The ICCTA 2019 Lobby Day will take place on May 1st in Springfield.

H. John A. Logan College Foundation

Trustee Jake Rendleman reported that the 43rd Annual Foundation Italian Dinner will be held on Tuesday, February 26.

I. Student Trustee

Student Trustee Hanna David reported on upcoming student club events for the spring semester. Phi Theta Kappa will conduct monthly meetings with non-active members for recruiting purposes. Student Senate will host an open house and continue to work on ways to increase communication between the College and students. Cyber Security students assisted Girl Scout Troops in earning their cyber security and first-aid badges, and the Cyber Security Team ranked top ten in the nation at the Argonne National Library Cyber Defense Competition and was first in the Illinois community college division.

GROUP/ASSOCIATION REPORTS

- A. **Faculty Association Report** – No report.
- B. **Term Faculty Association Report** – No report.
- C. **Logan Operational Staff Association Report** – No report.

OFFICERS' REPORTS

Diagnostic Medical Sonography

The College received notification that the Diagnostic Medical Sonography program was reaccredited.

Social Media Marketing

Success stories related to students, faculty, staff, and programs will be highlighted through new social media marketing efforts.

Foundation Grants Award

The Criminal Justice program received funding through the John A. Logan College Foundation Grant Award program for simulation software that will be used to train students.

Southern Illinois Medical Services Walk-In Health Clinic

Vice-President Brad McCormick recognized Mr. John Kilman, an on-site manager with J & L Robinson Construction Company, and expressed his appreciation to the company for completing the walk-in health clinic project both on time and on budget.

CONSENT AGENDA

Item B, Proposal to Increase International Tuition, was pulled from the Consent Agenda for further discussion and separate action.

A. Award of Contract for H Building Chiller Replacement (Appendix III)

President House recommended that the Board of Trustees award the contract for the replacement of the H Building chiller system to HSG Mechanical in the amount of \$170,995.

C. Establishment of Escrow/Trust Account for Capital Development Board Project (Appendix V)

President House recommended that the Board of Trustees approve the Bank of Herrin as a banking partner for the purpose of establishing trust agreements for capital projects.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve Consent Agenda Items A and C as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3820)

Item B pulled from the Consent Agenda for discussion and separate action:

B. Proposal to Increase International Tuition (Appendix IV)

President House recommended that the Board of Trustees approve proposed tuition rates for Summer 2019, Fall 2019, and Spring 2020. There is no increase proposed for the in-district, out-of-district, or student activity fee. The international rate, which has historically been established as equivalent to the College's cost of producing a credit hour, would increase to \$448.

Student Trustee Hanna David presented information on the impact of this increase and shared the obstacles and expense associated with being an international student. There was further discussion related to the value of international students to higher education communities and other options that may be considered in setting the international tuition rate. Vice-President McCormick noted that the Illinois statute does not dictate the international tuition for community colleges, and suggested reviewing the formula used to calculate this rate.

Mandy Little and Jake Rendleman moved and seconded a motion to table Consent Agenda Item B, Proposal to Increase International Tuition, for further review.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3821)

OLD BUSINESS

A. Board Policy Revision, Board Policy 5141, Retirement Benefits (Appendix VI)

Revisions to Board Policy 5141, Retirement Benefits were presented to the Board of Trustees for first reading at the November 27, 2017 board meeting and also made available for employee input. The Board Policy Committee met in January to review the policy and recommend that the Board of Trustees approve the revisions to Board Policy 5141, Retirement Benefits.

Trustee Ray Hancock reported that the purpose of this policy is to promote retirement and save money for the College. The revisions proposed by the administration removed the contiguous years of service requirement and included a graduated incentive according to years of service. Vice-President McCormick added that the prior policy, relative to the purchase of unused sick time, outlined a requirement of 15 and 20 years of service. The value of this incentive to the individual and the College is a formula-based multiplier which is higher for those retiring earlier and settles out at a cap of \$7,500, which is equal to the incentive in the previously policy which has expired. Presently, the College has 102 full-time employees (37%) that meet the minimum eligibility requirements to retire as of July 1, 2019. The average years of service for those eligible are approximately 16 years in each employee group. This incentive has no pension effect on the employee or the College. It is estimated that if up to 50 percent of eligible employees moved into retirement in the next five years, the annual cost of the incentive would be covered by salary savings in year three.

Ray Hancock and Bill Orrill moved and seconded that the Board of Trustees approve Board Policy 5141, Retirement Benefits, as recommended and provided in Appendix VI.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3822)

NEW BUSINESS

Operational Staff

President House recommended that Kendra Barnes be employed as a full-time, grade IV, financial aid specialist IV.

President House recommended that Ariella Gomez be employed as a full-time, grade IV, testing services clerk.

President House recommended that Amy Coan be ratified as a part-time, early childhood substitute effective December 11, 2018.

President House recommended that Jennifer Gulley be ratified as a part-time lifeguard effective January 7, 2019.

President House recommended that KC Jo Hertter be ratified as a part-time lifeguard effective January 14, 2019.

President House recommended that Fallon Scillufo be ratified as a part-time head lifeguard effective January 21, 2019.

President House recommended that Noah Wood be ratified as a part-time lifeguard effective January 14, 2019.

Bill Orrill and Mandy Little moved and seconded that the Board of Trustees approve the Operational Staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3823)

Maintenance/Building Staff

President House recommended that Blake Cook be ratified as a full-time, temporary, custodian effective January 4, 2019.

President House recommended that Duncan Willsey be ratified as a full-time, temporary, custodian effective January 4, 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the Maintenance/Building staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3824)

Full-Time Faculty

President House recommended that Leslie Harmon-McKenzie be ratified as a full-time, tenure track faculty, emergency medical services instructor effective January 14, 2019.

Bill Orrill and Glenn Poshard moved and seconded that the Board of Trustees approve the full-time faculty as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3825)

Term Faculty

President House recommended that Jillian Davidson be ratified as a part-time instructor of speech effective January 14, 2019.

President House recommended that Juanita Diaz-Duran be ratified as a part-time instructor of economics effective January 14, 2019.

President House recommended that James Downhour be ratified as a part-time instructor of history effective January 14, 2019.

President House recommended that Kodie Ferketich be ratified as a part-time instructor of engineering graphics effective January 14, 2019.

President House recommended that Jason Hartz be ratified as a part-time instructor of mathematics and economics effective January 14, 2019.

President House recommended that Jeffrey Linz be ratified as a part-time instructor of philosophy effective January 14, 2019.

President House recommended that April Martinez be ratified as a part-time instructor of physical education development effective January 14, 2019.

President House recommended that Amy Miller be ratified as a part-time instructor of interpreter preparation effective January 14, 2019.

President House recommended that Melissa Pierce be ratified as a part-time instructor of electronics effective January 14, 2019.

President House recommended that Gail Sesock be ratified as a part-time instructor of mathematics effective January 14, 2019.

President House recommended that Mallory Wilson be ratified as a part-time instructor of mathematics effective January 14, 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the Term Faculty as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3826)

Community Education Staff

President House recommended that Francesca Burkett be ratified as a substitute Swim Lesson instructor effective January 21, 2019.

President House recommended that Trisha Earll be employed as a People with Arthritis Can Exercise instructor effective January 22, 2019.

President House recommended that Tammy Gwaltney be employed as a Feng Shui instructor effective January 22, 2019.

President House recommended that Ashley Stevens be employed as a Parent and Tot Swim instructor effective January 26, 2019.

President House recommended that Jennifer Suthard be employed as a Boot Camp and Total Body with Abs instructor effective January 22, 2019.

President House recommended that Steve Wooldridge be employed as a Calligraphy for Greeting Cards instructor effective January 23, 2019.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve the Community Education as recommended.

A voice vote showed all in favor. Motion carried
(Resolution #16-3827)

Workforce Development Staff (50% College/50% Grant)

President House commented that the Workforce Development part-time trainers have variable timeframes of instruction.

President House recommended that David Aud be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Valerie Bethel be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Cynthia Bisching be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Sandra Burroughs be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Katie Chu be employed as a Food Service Manager instructor at John A. Logan College effective Spring 2019.

President House recommended that Max Damron be employed as a Highway Construction Careers Training Program instructor at John A. Logan College effective Spring 2019.

President House recommended that Ron Eastwood be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Brenda Erickson be employed as a Computer instructor and a Management Supervisory instructor at John A. Logan College effective Spring 2019.

President House recommended that Chris Georgantas be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Ronnie Gibbens be employed as a Highway Construction Careers Training Program instructor at John A. Logan College effective Spring 2019.

President House recommended that David Gear be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Lisa Hudgens be employed as a Highway Construction Careers Training Program instructor at John A. Logan College effective Spring 2019.

President House recommended that Chris Johnston be employed as a Water Works instructor at John A. Logan College effective Spring 2019.

President House recommended that Sonnet Johnston be employed as a Real Estate instructor at John A. Logan College effective Spring 2019.

President House recommended that James Clayton Lenzo be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Odel Lewis be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Randall Lively be employed as a Certified Production Technician instructor at John A. Logan College effective Spring 2019.

President House recommended that Robert Loftus be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Paul Melvin II be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Kimberly Miller be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Brenda Mummert be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Michelle Ohms be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Bart Pulliam be employed as a Highway Construction Careers Training Program instructor at John A. Logan College effective Spring 2019.

President House recommended that Terri Rentfro be employed as a Computer instructor at John A. Logan College effective Spring 2019.

President House recommended that Carol Schlitt be employed as a Food Service Manager instructor at John A. Logan College effective Spring 2019.

President House recommended that Lori Switcher be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Lori Tonazzi be employed as a Computer instructor at John A. Logan College effective Spring 2019.

President House recommended that Sonya Young be employed as a CPR instructor at John A. Logan College effective Spring 2019.

President House recommended that Danny Zoller be employed as a CPR instructor at John A. Logan College effective Spring 2019.

Bill Orrill and Mandy Little moved and seconded that the Board of Trustees approve the employment of the Workforce Development instructors as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3828)

Part-Time Grant Faculty

President House recommended that Andrea Mize be ratified as a part-time ABE/GED instructor at John A. Logan College effective January 8, 2019.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the part-time grant faculty as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3829)

ANNOUNCEMENTS

Trustee Ray Hancock announced that Wanda (Hancock) McCabe has recently passed away. She and her husband Alan were substantial donors to the John A. Logan College Foundation and funded the Bell Tower located on the College's west entrance.

ADJOURNMENT

Glenn Poshard and Mandy Little moved and seconded that the regular meeting of the Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3830)

The meeting was duly adjourned at 8:15 p.m.

Respectfully submitted by Susan May, Recording Secretary for the Board of Trustees.



William J. Kilquist, Board Chair



Mandy Little, Board Secretary