

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the rescheduled regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois held at Carterville, Illinois on August 30, 2016, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

Cheryl Graff	--present
Jackie Hancock	--present
Bill Kilquist	--present
Jake Rendleman	--present
Ray Hancock	--present
Christine Lipe	--present
Don Brewer	--present

Also present were: Ron House, interim president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instruction; Pat Hewson, college legal counsel; Steve O'Keefe, director of college relations; Susan May, recording secretary to the board of trustees; and other College personnel.

Board Chair Don Brewer acknowledged the absence of Trustee Bill Alstat, spoke of his tenure on the Board, and stated that he will be greatly missed. He asked everyone in attendance to stand in a moment of silence in honor of Trustee Bill Alstat.

Board Chair Don Brewer led the board in the Pledge of Allegiance.

MINUTES OF THE JULY 21, 2016 SPECIAL MEETING AND REGULAR JULY BOARD MEETING

Minutes of the July 21, 2016 special meeting and regular meeting of July 26, 2016 were previously distributed. Trustee Cheryl Graff requested that a correction be made on the regular meeting minutes of July 26, 2016. Trustee Graff was not present at the July 26, 2016 meeting and her name should be removed from the motion to adjourn.

Bill Kilquist and Jackie Hancock moved and seconded approval of the minutes of the July 21, 2016 special meeting and regular meeting of July 26, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3396)

TREASURER’S AND FINANCIAL REPORT (Appendix I)

The treasurer’s and financial report for the period ending June 30, 2016 was previously distributed.

Jake Rendleman and Cheryl Graff moved and seconded approval of the treasurer’s and financial report for the period ending June 30, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3397)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending July 31, 2016 is enclosed for consideration and action.

Cheryl Graff and Ray Hancock moved and seconded approval of the expenditure list for the period ending July 31, 2016.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3398)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

- A. **Comments by Board Chair** – No comments.
- B. **Awards and Naming Facilities Committee** – No report.
- C. **Illinois Community College Trustees Association (ICCTA)**

Trustee Jackie Hancock reported that the ICCTA meetings will be held in Springfield, Illinois on September 9 and 10.

- D. **John A. Logan College Foundation**

Trustee Jake Rendleman reported that the 39th Annual Golf Classic was held on Friday, August 5, at Crab Orchard Golf Course. Thirty-eight teams participated in the tournament that raised nearly twenty thousand dollars for scholarships. A President’s Circle event is being planned for the fall. The annual Money Managers meeting was held last week and conducted a review of the investment portfolio. The review met the approval of the committee. Academic Works is live and the Foundation office is accepting spring applications for scholarships exclusively online. The Foundation board will meet again on September 20, 2016, in the Batteau Room. Nancy Fricke has completed her

one-year term as president, and Jessica Doerr-Berger will be the president for next year. The vice-president will be Terrance Henry.

E. **Employment Services Committee** – No report.

F. **Athletics Advisory Committee**

Board Chair Don Brewer stated that the appointment of an athletic director is included on the agenda.

G. **Diversity Committee**

Trustee Jackie Hancock stated that the Diversity Committee will meet on September 7.

H. **Building, Grounds and Safety Committee** – No report.

I. **Board Policy Committee**

Trustee Ray Hancock stated that the committee will be scheduling a meeting soon.

J. **Budget and Finance Committee**

Trustee Cheryl Graff stated that items are included for discussion later in the agenda.

K. **Integrated Technology Committee**

Trustee Jackie Hancock stated that Krystal Reagan is setting up the meeting schedule for the Integrated Technology Committee, and items are included for discussion later in the agenda.

L. **Student Trustee**

Student Trustee Christine Lipe reported that the Student Senate distributed 500 welcome kits in the first two days of the semester, twenty-four students attended the First Day Bash, and approximately 800 students attended the Welcome Back Cookout hosted by the faculty and staff. Phi Theta Kappa will be hosting a weekly pizza day, a blood drive is scheduled, and the choir will be hosting a popcorn fundraiser. Ms. Lipe commented that she had received positive feedback from students about Logan Loves Fridays, and the bookstore will have discounted apparel during Logan Pallooza on September 7, to support Logan Loves Fridays. She also commented that students were very excited about the removal of the reserved parking spaces.

GROUP/ASSOCIATION REPORTS

A. **Faculty Association Report**

Faculty Association President Richard Deutsch expressed condolences to the family, friends, and colleagues of Bill Alstat. He reported that faculty are concerned about continuity of programs, the number of full-time and term faculty, developmental English students and the Writing Center. He stated that faculty would like to work together with administration to consider solutions related to their concerns.

B. Term Faculty Association Report

Term Faculty Association President Steve Constantine stated that the Association and administration worked together, and agreed upon a memorandum of understanding to address issues involving emeritus faculty in the new term faculty contract.

C. Logan Operational Staff Association Report

LOSA Representative Frances Cobb extended condolences to the Board of Trustees on the loss of their friend and colleague.

D. Logan Professional Staff Association Report

No report.

OFFICERS' REPORTS

A. Instructional Updates

Acting Vice President Melanie Pecord commented on the HLC update provided for the Board, which included a timeline in preparation for the site visit in April 2017. The Heating and Air Conditioning program has been selected 12th best in the country, and recently received \$250,000 of donated equipment and items for their program. Two students received a \$1,000 scholarship in the computer forensics area and will be able to use this scholarship at John A. Logan College. The SIU-C class being held on John A. Logan's campus has eleven students, and additional courses are being considered. A group of individuals, referred to as Team Logan, will work together to recruit students, attend high school events, and speak at various orientations. Logan Loves Fridays was implemented on August 17th encouraging faculty, staff and students to wear Logan blue. On August 25th, 40 employees participated in the DuQuoin Twilight Parade. Ms. Pecord thanked the many employees that worked together in a dedicated effort to support students at John A. Logan College.

B. Fall 2016 Enrollment

Eric Pulley, director of institutional research, presented the current status of enrollment for Fall 2016. Fall 2015, 10th day enrollment numbers (with no purge) were compared to current Fall 2016 enrollment (with purge). Mr. Pulley explained that students enrolled through the Higher Reach system in Continuing Education and Center for Business & Industry courses were deducted from original enrollment figures, as well as students impacted by the purge. The best estimate of Fall 2015 enrollment, excluding Higher Reach students and students that would have been affected if a purge occurred, equated to 3,396 students. The current Fall 2016 enrollment, excluding Higher Reach students and students affected by the purge, equated to 3,948 students. As of August 29, 2016, the difference resulted in an increase of 552 students (16.3%) for Fall 2016.

Mr. Pulley also compared credit hours between Fall 2015 and Fall 2016. The best estimate for Fall 2015, if a purge had occurred, equated to 36,735 credit hours. The current Fall 2016 credit hours after a purge, equated to 39,540. The difference resulted in an increase of 2,805 credit hours (7.6%) for Fall 2016. Mr. Pulley stated that a large portion of our enrollment assistance in terms of growth was due to the efforts of many to reduce the impact of the purge.

Chair Don Brewer congratulated the staff for their hard work. Trustee Ray Hancock asked why the Higher Reach students were deducted in this calculation, and Mr. Pulley explained that this was done in an effort to provide a clear picture of the 10th day numbers for enrollment and credit hours.

C. Dual Credit

Scott Wernsman, director of dual credit and partnerships, reported that 172 junior and senior high school students attended the Summers Honors Institute this year, which was up about 37.6%. In Fall 2015, there were 552 students (2,598 credit hours) in dual credit/dual enrollment courses, and this Fall 2016, there are 662 students (3,203 credit hours), which is an increase of 20.1% in headcount and 23.3% in credit hours. Carbondale High School has expanded their offerings by six different classes of dual credit. Carterville and Crab Orchard High Schools are participating in a cohort this year where John A. Logan faculty teach dual credit courses on the high school campuses. There are 40 students enrolled at Carterville High School and 18 students at Crab Orchard. In response to questions from Trustee Rendleman and Trustee Ray Hancock, Mr Wernsman confirmed that dual credit students were included in the headcount reported by Mr. Pulley, and faculty teaching dual credit meet the requirements outlined by the Illinois Community College Board.

D. Student Impact from Purge

Dean of Student Services Tim Williams congratulated his staff for their efforts to reduce the number of students impacted by the purge, while continuing to provide great customer service and assist students during the enrollment process. Mr. Williams stated the ten-year average number of students impacted by a purge was 785. In Spring 2016, 120 students were impacted by the purge, and 249 students in Fall 2016. Christy Stewart, associate dean for student services, also stated that the process for late enrollment had improved this semester. Dual credit is another area that we will continue to see growth, especially in smaller schools who are unable to provide a variety of electives for their students because of the state budget constraints.

E. Bursar Office Activity

Vice-President for Business Services & College Facilities Brad McCormick presented a graph illustrating the impact of activity in the Bursar Office resulting from the increased enrollment and efforts by staff to notify students of tuition deadlines. In August 2016, the number of students served at the Bursar window or over the phone was 1072, compared to 591 students served in August 2015. Students paying on-line went from 164 to 251, and students utilizing the FACTS payment plan program went from 143 to 384. Financially, the College took in \$1,109,000 in tuition/fee payments during the month of August 2016, compared to \$569,000 in tuition/fee money received in August 2015.

F. Jenzebar Implementation

Executive Director of Integrated Technology Scott Elliott discussed the process that started just three years ago when John A. Logan College switched from APECS to the Jenzebar system. We are now beginning our fourth year of that process, utilizing Jenzebar products such as CX, JX, JICS, and Higher Reach. It is a complicated system where different pieces have to communicate with each other with data passing back and forth through those different systems. Payroll and Human Resources departments are still using the APECS system, and are planning on migrating from APECS into the Jenzebar CX system this academic year. Mr. Elliott stated that we also have different modules moving from Jenzebar CX to JX, which is their newer product line. Over the past year, we

have seen some improvements in the Jenzebar system for reporting purposes and data processing. We are using a new student retention module for the first time this fall. The institution as a whole has had quite a learning curve moving from our past system into the new system, and will continue to work through issues during the Jenzebar implementation. Trustee Kilquist asked why the JX system has been so delayed since this is the product purchased, and Mr. Elliott responded that Jenzebar is developing JX in modules, so the College is implementing JX modules as they are being developed.

G. Update on Disposal of Surplus Property

John A. Logan has adopted a new surplus disposal method called GovDeals.com, which is a website where public entities can put surplus items up for auction. There is no cost associated with this website, and John A. Logan College can put an item up for auction once it has been declared surplus. It is a very simple process where items purchased are picked up at the College and no delivery or warranty is involved. Most of the items sold included large bulky items that were taking up a lot of geographic space. The College has sold about 17 items, which has resulted in \$10,200 in revenue.

CONSENT AGENDA

A. Microsoft Software Licensing

John A. Logan College computers and servers utilize Microsoft Software products. These products include Microsoft operating system, server, utility and application software. In 2014 JALC entered into a three-year pricing agreement with Microsoft Enrollment for Education Solutions or EES. The EES agreement allows all College computers to use Windows and Office software products. The EES agreement also provides options for College employees to use Office on their home computers through the Work at Home and Home User programs. In addition to Windows and Office, EES will include server licensing for Office 365, SharePoint, SQL, Exchange, Windows Data Center, and System Center Configuration Manager (SCCM). The College's renewal date is September 2016.

Recommendation: That the Board of Trustees approves the College to purchase our software from CDW-G as the vendor to purchase Microsoft Enrollment for Education Solutions 12-month licensing for the amount of \$42,793.73.

B. Permission to Solicit Proposals for Copiers

The College's 60-month lease and maintenance contract with IKON for 41 copiers placed across the campus and at our extension centers will expire December 2016. The administration requests authorization from the Board of Trustees to issue a request for proposals for a new 60-month lease. We are working to reduce the number of machines through consolidation of print/copy locations to save costs. It is anticipated the results will be provided to the Board of Trustees at the October 2016 board meeting along with a recommendation from the administration.

Recommendation: That the Board of Trustees authorize the administration to solicit proposals for a new 60-month copier lease.

C. EnerNOC Energy Management Services Agreement (Attachment III)

Three years ago, the College entered into agreement with EnerNOC for the management of energy demand services and for energy procurement consulting and bidding services. That agreement expires at the end of August, as do also our energy purchase agreements. Attachment III is provided for the board's review for continuation of the same services for another three (3) year period. The administration has been very pleased with the performance of EnerNOC, and we believe our record in management of our energy and the price of energy supports the recommendation for renewal of this agreement. The compensation to EnerNOC is paid by the resulting energy provider at a rate of \$0.0023 per kWh of electricity used by the College. Depending upon actual kWh usage, this will be approximately \$14,000 per year while total electricity cost for FY2015 was \$532,000 for the year.

Recommendation: That the Board of Trustees approve the three (3) year agreement with EnerNOC Energy Management Services effective September 1, 2016, pending legal review.

D. Jenzabar Software Annual Maintenance Agreement (Appendix IV)

The first three years of maintenance agreement expense was incorporated into the original sales agreement with Jenzabar. Effective with the beginning of the fourth year of Jenzabar use, the College must renew a maintenance agreement to provide support for all the software components currently used, as well as the ones we have purchased but not yet implemented. Maintenance must be continued in order for the College to receive software updates, enhancements, and support; and to be upgraded to the "JX" modules from the present "CX" modules in the future without additional payment. The total for all maintenance contract expense is \$182,370. A copy of the itemized invoice is included as Attachment IV. Please note that this does not include support contracts that are not related to standard maintenance. Those contracts are still required and will be coming forward for renewal later this fall.

Recommendation: That the Board of Trustees authorize payment of the annual maintenance agreement for Jenzabar software in the amount of \$182,370.

E. Credit Card Transaction Fee

During the last fiscal year, 461 students set up payment plans with the college using our third party vendor FACTS. Of that number 296 (64%) did so by having the payment provider draw the funds from their credit card rather than directly from a bank account. When the credit card is used rather than a bank account, there is a transaction fee of 2.25% charged by the credit card provider. Historically, the college has absorbed that fee by having the fee amount deducted by FACTS from the student's payment before sending us the student's money. Last year, that resulted in \$12,813 in fees deducted from the student payment to cover the credit card processors' fees for the \$569,484 of charges paid using credit cards for the FACTS payment plans alone. The trend nationally has been to have the student or parent (whosever card is used) pay the credit card processing fee. The vice president for business services & college facilities is requesting that John A. Logan College join in this practice. This will result in savings to the College and may also cause some students or parents to begin drawing the payments from bank accounts (where there is no fee) instead of using their credit cards.

Recommendation: That the Board of Trustees allow the College to begin holding the payer responsible for the credit card transaction fees effective Spring 2017 semester.

Jake Rendleman and Jackie Hancock moved and seconded approval of all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3399)

NEW BUSINESS

A. Tuition and Fee Proposal for Spring 2017 (Appendix V)

Vice-President McCormick stated that it had been reported to the Board that the FY17 budget was put together with the need for an additional \$300,000 in revenue from tuition and fees in the spring semester. Initially the plan was to implement a flat \$10 tuition increase, but after talking with various staff from student services, bursar's office and information technology, and speaking with the Student Senate, the plan was modified to reflect the request below. Student Trustee Christine Lipe stated that she had received feedback from students regarding this increase, which ranged from favorable, neutral, to unfavorable. Ms. Lipe stated that she was concerned that the average cost of this increase would be higher for the part-time student. Director of Community Health Education Complex Brad Griffith reported that 350 responses were received to a survey asking students if they would support the activity fee; and if such a fee were implemented, how likely would they use the CHEC facility? Twenty-five percent responded they would not support a fee, while 75% responded they would be in support, or did not care. Fourteen percent responded they would not use the facility, and 86% stated it was a service that they would utilize. Mr. McCormick added that this fee gives students the opportunity to take one Community Health Education course each semester offered through the CHEC center at no additional cost. Chair Don Brewer stated that traditionally he opposes a tuition increase, but these are difficult times that require difficult decisions.

As explained at the time of the presentation of the tentative budget to the Board of Trustees in May, the FY2017 budget revenues were projected based upon a future recommendation to the board of a \$10 increase in tuition and fees, which when included with the \$5 technology fee, would bring the total credit hour cost for in-district to \$124. This increase budgeted was equivalent to \$300,000 in revenue. Following much discussion with staff in various departments, the consensus is to lower the tuition increase and add an "Activity Fee" that is not assigned to each credit hour. The revised proposal supported by student services, business services and community education is to request an increase in tuition of \$6 per credit hour, plus a flat "Activity Fee" of \$60 to be applied to each student enrolled for 6 credit hours or more. The combination of this lower tuition increase plus the flat fee will generate the additional revenue needed and, at the same time, provide every half-time or more student with access to the Community Health Education Center and various other student activities, such as musical and theatrical performances, athletic games, etc. Students enrolled less than half-time may choose a CHEC membership at the normal rate. Attachment V is provided to inform the board of the tuition rates available currently from ICCB. In a recent IPEDS federal report, John A. Logan College was ranked 43rd according to the "Lowest Net Cost" community colleges. Only two other Illinois community colleges were ranked lower. In the most recent year reported, 64% of Logan students received some form of scholarship or grant. Given that the "Stop

Gap” budget has actually created a “gap” of \$2.8 million in state funding in a budget that was already unbalanced, it is recommended the Board approve the recommendation from administration.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the tuition increase of \$6.00 per credit hour and other residency rates as shown in Appendix V, and the flat “Activity Fee” of \$60 per semester per student enrolled half-time or greater.

Upon roll call, all members present voted yes, with the exception of Student Trustee Christine Lipe, who voted no. Motion carried.
(Resolution #16-3400)

B. CAREER Articulation Agreement (Appendix VI)

This agreement is being offered through ICCB and works exactly the same as our current joint agreements. We do have the option to remove our name from this list in the spring semester. If we join this agreement and decide we do not like it in the spring, we can elect to have our name withdrawn. This agreement will go to ICCB in September, which will include many local colleges that will also be adding their names to this list. This agreement will make it a little easier to keep it up to date and easier to implement with other colleges.

In an effort to increase availability of educational programs to citizens in neighboring districts, John A. Logan College would like to request approval to be added as a participating community college in the statewide articulation agreement known as the **Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER) agreement (Attachment VI)**. Parties of this agreement desire to share programs of each institution and thereby maximize the utilization of the finances, facilities, equipment, and personnel of each institution providing educational services which might otherwise be impracticable for any of the parties individually. The Illinois Community College Board (ICCB) will take a revised agreement (with all colleges that are signing or intending to sign noted on the revised agreement) to the September ICCB meeting for approval.

Ray Hancock and Bill Kilquist moved and seconded that the Board of Trustees approve John A. Logan College as a participating college in the CAREER statewide articulation agreement to be approved at the ICCB meeting in September.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3401)

CLOSED SESSION

Board Chair Don Brewer stated that it was desirable to hold a closed session at this time to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific individuals; and collective bargaining, and he would appreciate board action and a roll call vote to that effect.

Jackie Hancock and Cheryl Graff moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3402)

The meeting was declared in closed session at 8:21 p.m.

The meeting was declared back in regular session at 9:15 p.m.

CLOSED SESSION MINUTES

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve the content of the closed session minutes of the May 24, June 28, and July 21, 2016, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3403)

PERSONNEL

OPERATIONAL STAFF – None at this time.

MAINTENANCE/BUILDING STAFF

President House recommended that Dwight Hoffard be ratified as a part-time, stipend, coordinator of hunting and fishing days at John A. Logan College effective, August 1, 2016.

Jake Rendleman and Jackie Hancock moved and seconded that the Board of Trustees approve Dwight Hoffard as a part-time, stipend, coordinator of hunting and fishing days effective August 1, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3404)

SECURITY STAFF – None at this time.

NON-TEACHING PROFESSIONAL STAFF

President House recommended that Glenn Parker be ratified as a part-time, temporary, supervising dentist at John A. Logan College effective June 13, 2016.

Jake Rendleman and Cheryl Graff moved and seconded that the Board of Trustees ratify Glenn Parker as a part-time, temporary, supervising dentist effective June 13, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3405)

President House recommended the employment of Jadee Jackson and Paige Kirkpatrick as part-time stipend, assistant baseball coaches.

President House recommended the employment of Kate Rife as part-time stipend, assistant softball coach.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve Jadee Jackson and Paige Kirkpatrick as part-time stipend assistant baseball coaches, and Kate Rife as a part-time stipend assistant softball coach

A voice vote showed all in favor. Motion carried.
(Resolution #16-3406)

President House recommended the appointment of Greg Starrick as interim part-time athletic director effective September 1, 2016.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve Greg Starrick as interim part-time athletic director effective September 1, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3407)

Chair Don Brewer stated that at the last meeting they employed President Ron House for a two-year contract and directed the attorney to work with him to determine the terms of that contract other than the length. The copy of said contract is available for your inspection.

Bill Kilquist and Jake Rendleman moved and seconded that the Board of Trustees approve the terms of the two-year contract for President Ron House.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3408)

FULL-TIME FACULTY – None at this time.

TERM FACULTY

President House recommended that Thomas Avila be ratified as a part-time instructor of history at John A. Logan College effective August 17, 2016.

President House recommended that Lynne Brown be ratified as a part-time instructor of speech at John A. Logan College effective August 17, 2016.

President House recommended that Aaron Carter be ratified as a part-time instructor of HVAC at John A. Logan College effective August 17, 2016.

President House recommended that Tenley Dailey be ratified as a part-time instructor of dental hygiene at John A. Logan College effective August 17, 2016.

President House recommended that Hailly Fulk-Williams be ratified as a part-time instructor of accounting at John A. Logan College effective August 17, 2016.

President House recommended that Amy Harkins be ratified as a part-time instructor of nursing at John A. Logan College effective July 20, 2016.

President House recommended that Andrew Harper be ratified as a part-time instructor of English at John A. Logan College effective August 17, 2016.

President House recommended that Amanda Harris be ratified as a part-time instructor of business at John A. Logan College effective August 17, 2016.

President House recommended that Marilyn Haywood be ratified as a part-time instructor of business at John A. Logan College effective August 17, 2016.

President House recommended that Kristen Heiple be ratified as a part-time instructor of business at John A. Logan College effective August 17, 2016.

President House recommended that Cathrine Hoekstra be ratified as a part-time instructor of English at John A. Logan College effective August 17, 2016.

President House recommended that Angela Holland be ratified as a part-time instructor of biology at John A. Logan College effective August 17, 2016.

President House recommended that Lori Johnson be ratified as a part-time instructor of business at John A. Logan College effective August 17, 2016.

President House recommended that Rebecca Kagaris be ratified as a part-time instructor of health at John A. Logan College effective August 17, 2016.

President House recommended that Rebecca Kagaris be ratified as a part-time instructor of sociology at John A. Logan College effective August 17, 2016.

President House recommended that Lindsey Lyons be ratified as a part-time substitute instructor of cosmetology at John A. Logan College effective August 17, 2016.

President House recommended that Marcia Matthias be ratified as a part-time instructor of health information technology at John A. Logan College effective August 17, 2016.

President House recommended that Shelby Mayer be ratified as a part-time instructor of cosmetology at John A. Logan College effective August 17, 2016.

President House recommended that Benjamin Newman be ratified as a part-time instructor of criminal justice at John A. Logan College effective August 17, 2016.

President House recommended that Laura O'Connell be ratified as a part-time instructor of physical science at John A. Logan College effective August 17, 2016.

President House recommended that Jerry Parker be ratified as a part-time instructor of HVAC at John A. Logan College effective August 17, 2016.

President House recommended that Terri Pursell be employed as a part-time instructor of nursing at John A. Logan College effective September 29, 2016.

President House recommended that Lindsey Qualls be ratified as a part-time instructor of dental hygiene at John A. Logan College effective August 17, 2016.

President House recommended that Anita Rajan be ratified as a part-time instructor of physical science at John A. Logan College effective August 17, 2016.

President House recommended that Lee Rawson be ratified as a part-time instructor of auto services technology at John A. Logan College effective August 17, 2016.

President House recommended that Joseph Ryker be ratified as a part-time instructor of music at John A. Logan College effective August 17, 2016.

President House recommended that Jeremy Sargent be ratified as a part-time instructor of drafting at John A. Logan College effective August 17, 2016.

President House recommended that Dennis Stearns be ratified as a part-time instructor of HVAC at John A. Logan College effective August 17, 2016.

President House recommend that Joseph Willett be ratified as a part-time instructor of mathematics at John A. Logan College effective August 17, 2016.

CONTINUING EDUCATION STAFF

President House recommended that John Blondi be employed as a part-time IHSA Sports Officiating: basketball instructor at John A. Logan College effective November 16, 2016.

President House recommended that John Blondi be ratified as a part-time IHSA Sports Officiating: Football instructor at John A. Logan College effective August 17, 2016.

President House recommended that Mary Brown be employed as a part-time Beekeeping I – You Wanna Bee a Keeper? instructor at John A. Logan College effective September 6, 2016.

President House recommended that Kelin Field be employed as a Field Production – The Basics (Ages

High School and Older) instructor at John A. Logan College effective September 8, 2016.

President House recommended that Andrew Harper be employed as a part-time Stress Management 101 instructor at John A. Logan College effective September 12, 2016.

President House recommended that Catherine Helleny be employed as a part-time Bead Making/Jewelry Making instructor at John A. Logan College effective September 6, 2016.

President House recommended that Sharnita Lloyd be employed as an Adult Basketball League instructor at John A. Logan College effective September 6, 2016.

President House recommended that Edgar Orduz Moreno be employed as a part-time Spanish Conversational (Beg.) at John A. Logan College effective September 8, 2016.

President House recommended that Debra Oxford be employed as a Floral Arranging instructor at John A. Logan College effective September 8, 2016.

President House recommended that Debra Oxford be employed as a Photography (Beg.) instructor at John A. Logan College effective September 6, 2016.

President House recommended that Vionne Schmidt be employed as a part-time Exploration in Design Movement instructor at John A. Logan College effective September 7, 2016.

President House recommended that Gerald Thornhill be employed as a Pilot Ground School instructor at John A. Logan College effective September 8, 2016.

President House recommended that Karen Timmons-Brown be employed as a part-time Working from Home – An Alternative Option instructor at John A. Logan College effective September 6, 2016.

Jake Rendleman and Cheryl Graff moved and seconded that the Board of Trustees approve the employment of Term Faculty staff and Continuing Education staff as presented.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3409)

GRANT PERSONNEL

Operational Staff – None at this time.

Non-Teaching Professional Staff – None at this time.

Full-Time Faculty – None at this time.

Part-Time Faculty – None at this time.

VOLUNTEER PERSONNEL – None at this time.

RETIREMENTS:

Full-Time Faculty

President House recommended the consideration of retirement request of Robert English, assistant professor of physical science, effective August 1, 2018.

President House recommended the consideration of retirement request of Kathy Gibson, associate professor and coordinator for dental assisting, effective May 31, 2018.

Cheryl Graff and Jake Rendleman moved and seconded that the Board of Trustees approve the retirement requests as presented.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3410)

ANNOUNCEMENTS

Chair Don Brewer announced that a special meeting will be called for September 13, 2016, for the purpose of appointing a new trustee.

ADJOURNMENT

Jake Rendleman and Bill Kilquist moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3411)

Respectfully submitted: Susan May, recording secretary to the Board of Trustees

Don Brewer, Chair

Jake Rendleman, Secretary