

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois on June 28, 2016, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

Cheryl Graff	-- present
Bill Alstat	-- present
Jackie Hancock	-- not present
Bill Kilquist	-- present
Jake Rendleman	-- present
Ray Hancock	-- present
Christine Lipe	-- not present
Don Brewer	-- present

Also present were: Ron House, interim president; Brad McCormick, vice-president for business services and college facilities; Laurel Klinkenberg, vice-president for instruction; Pat Hewson, college legal counsel; Steve O'Keefe, director of college relations; Susan May, recording secretary to the board of trustees; and other College personnel.

Board Chair Don Brewer led the board in the Pledge of Allegiance.

**MINUTES OF THE REGULAR MAY BOARD MEETING**

Minutes of the regular meeting of May 24, 2016 were previously distributed.

Bill Alstat and Cheryl Graff moved and seconded approval of the minutes of the regular meeting of May 24, 2016.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3351)

**TREASURER'S AND FINANCIAL REPORT (Appendix I)**

The treasurer's and financial report for the period ending April 30, 2016 was previously distributed.

Cheryl Graff and Bill Alstat moved and seconded approval of the treasurer's financial report for the period ending April 30, 2016.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3352)

## **EXPENDITURE LIST (Appendix II)**

The expenditure list for the period ending May 31, 2016 was previously distributed.

Jake Rendleman and Ray Hancock moved and seconded approval of the expenditure list for the period ending May 31, 2016.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3353)

## **RECOGNITION OF GUESTS**

No guests were recognized.

## **OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

Dr. Brenda Erickson, professor emeritus of business, read a statement to the board regarding the workforce preparation obligation John A. Logan College has to its district.

## **BOARD OF TRUSTEES REPORTS**

**A. Comments by Board Chair** – Chair Don Brewer thanked Vice-President for Instruction Dr. Laurel Klinkenberg for her service to John A. Logan College and wished her the very best in her new position.

**B. Awards and Naming Facilities Committee**

Chair Don Brewer reported that the committee is awaiting additional information on the requests received.

**C. Illinois Community College Trustees Association (ICCTA)**

Trustee Jake Rendleman reported on the annual ICCTA meeting and President's Council held in June. He stated that Amy Butler, this year's recipient of the Gandhi/King Peace Award, also won the Paul Simon Student Essay Contest two years ago.

**D. John A. Logan College Foundation**

Trustee Jake Rendleman reported the Foundation received just over \$13,000 from the two-day concert event partnered with Black Diamond Harley Davidson. This event provided a great opportunity to raise awareness about the Foundation, and Black Diamond has expressed interest in working with the Foundation again for future concerts. The Foundation Golf Classic is set for Friday, August 5, at the Crab Orchard Golf Course. The Bank of Herrin is the title sponsor, and sponsors for the hole-in-one competitions are Vic Koenig Chevrolet and Black Diamond Harley Davidson.

**E. Employment Services Committee** – No report.

**F. Athletics Advisory Committee**

Board Chair Don Brewer reported that the committee met last week to discuss pending personnel changes due to the retirement of the athletic director and head baseball coach.

**G. Diversity Committee – No report.**

**H. Building, Grounds and Safety Committee – No report.**

**I. Board Policy Committee**

Trustee Ray Hancock reported that the committee will meet soon to continue their review of board policies.

**J. Budget and Finance Committee – No report.**

**K. Integrated Technology Committee – No report.**

**L. Student Trustee – No report.**

**GROUP/ASSOCIATION REPORTS**

**A. Faculty Association Report**

Association Vice-President Keith Krapf thanked President House for recent meetings held with a small group of full-time faculty.

**B. Term Faculty Association Report**

Association President Robert McKenzie reported that a tentative agreement has been reached on contract bargaining and thanked all of the members who had been involved in the process.

**C. Logan Operational Staff Association Report – No report.**

**D. Logan Professional Staff Association Report**

Association President Scott Wernsman reported that a tentative agreement has been reached on layoff bargaining, and the group will meet with administration again in July to continue contract bargaining.

**OFFICERS' REPORTS**

**A. Student Activities, Adrienne Barkley-Giffin**

Director of Student Activities and Cultural Events, Adrienne Barkley Giffin distributed an annual Community Engagement Report listing the number of participants in various projects, events, and other activities that occur outside regular classroom learning. In 2015, the total participants impacted by John A. Logan College through these Community Engagement activities was just over

123,000. Ms. Barkley also introduced two members of the Phi Theta Kappa Honor Society who reported on the awards Phi Theta Kappa received recently at the Illinois convention. The chapter theme for the upcoming year is "If you want to go fast, go alone. If you want to go far, go together." The students concluded thanking the Board and administration for their support over the past year.

President House announced that John A. Logan College has again received full recognition from the Illinois Community College Board through June 3, 2020, and acknowledged Dr. Laurel Klinkenberg for playing an integral part in getting this full recognition back from the state of Illinois.

## **CONSENT AGENDA**

### **A. Prevailing Wage Act Requirements**

Annually, according to state law, the Board of Trustees is required to take action on the Prevailing Wage Act. This resolution, essentially, reaffirms that the College will pay the prevailing wage on work that is done by outside contract laborers. The Resolution and the Certificate of Resolution adopting the Prevailing Wage Act is filed with the Secretary of State Index Division, Springfield, Illinois, and with the Illinois Department of Labor. It must be published in a newspaper of general circulation in the district.

#### **RESOLUTION OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #530, COUNTIES OF WILLIAMSON, JACKSON, FRANKLIN, PERRY, AND RANDOLPH, AND STATE OF ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID COLLEGE**

WHEREAS, the State of Illinois has enacted An Act regulating wages of laborers, mechanics, and other workers employed in any public works by the State, county, city, or any public body or any political subdivision or by anyone under contract for public works, approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq. and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Community College District #530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, and the State of Illinois investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said College employed in performing construction of public works, for said College.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #530, COUNTIES OF WILLIAMSON, JACKSON, FRANKLIN, PERRY, AND RANDOLPH, AND THE STATE OF ILLINOIS:

SECTION 1: To the extent and as required by An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works, approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics, and other workers engaged in construction of public works coming under the jurisdiction of the College is hereby ascertained to be the same as the prevailing rate of wages for construction work in Williamson County area as determined by the Department of Labor of the State of Illinois as of July 2015, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the

prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Departments July 2015 determination and apply to any and all public works construction undertaken by Community College #530. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the College to the extent required by the aforesaid act.

SECTION 3: The Board of Trustees shall publicly post or keep available for inspection by any interested party in the main office of the College this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board of Trustees shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board Treasurer shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board Treasurer shall cause to be published in a newspaper of general circulation within the area a copy of this Resolution, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

**Recommendation:** That the Board of Trustees approve the Prevailing Wage Act and the Resolution pertaining thereto and that the administration be authorized to publish this Resolution and maintain the Resolution and all related documents in the College file as required by statute.

#### **B. Inter-Fund Loans**

In order to balance out the College's various funds, it is necessary to make certain inter-fund loans as of June 30, 2016. These loans will be paid back through the normal course of business during the 2016-2017 budget year. These loans will be made in accordance with the Illinois Public Community College Act, Illinois Compiled Statutes, Chapter 110, Act 805, and Section 3-34. We are recommending that the following inter-fund loans be approved:

- (1) Inter-fund loan from the working cash fund to the trust and agency fund in the amount of \$75,000.
- (2) Inter-fund loan from the working cash fund to the restricted purposes fund in the amount not to exceed \$600,000.

**Recommendation:** That the Board of Trustees approve the following inter-fund loans: \$75,000 from the working cash fund to the trust and agency fund and \$600,000 from the working cash fund to the restricted fund.

#### **C. Resource Allocation and Management Plan (RAMP) (Appendix III)**

It is recommended that last year's RAMP application for FY2017 simply be resubmitted for FY2018 with the elimination of two (2) projects. The projects eliminated were the "New Physical and Life

Science Building” and the “Workforce Development and Community Education Building”. The Board Building and Safety Committee recommends the elimination of these projects from consideration due to decline in enrollment and the financial inability to support the projects from both the 25% matching requirement and the ongoing operational costs. The Board Building committee discussed the RAMP application at its May meeting. The ICCB RAMP application is included as Attachment III. The projects included in order of preference are:

- 1) Parking Lot A and Adjacent Roadways Resurfacing
- 2) Renovations of Student Services
- 3) New Campus Entrance – Tippy Road

**Recommendation:** That the Board of Trustees approve the FY2018 Resource Allocation and Management Plan as recommended by the Board Building Committee and that the administration be authorized to submit this document to the ICCB and the IBHE with appropriate signatures.

**D. Renewal of Egyptian Building Trades Council Project Labor Agreement (Appendix IV)**

The renewal agreement with the Egyptian Building Trades Council Project Labor as provided in Attachment IV is a continuation of the agreement first approved 10 years ago. The only change in this agreement are the dates listed in paragraph six. This would be a 5-year agreement with the option to automatically renew for an additional 5-year period. The intent of the agreement is stated in paragraph one (1) and has a purpose of making our construction projects complete on time, with qualified and skilled craftsmen, on budget, and with no problems related to labor disputes.

**Recommendation:** That the Board of Trustees approve the Project Labor Agreement between the College and the Egyptian Building Trades Council as presented in Attachment IV.

**E. Destruction of Verbatim Recordings of Closed Session**

In compliance with revisions made to the Open Meetings Act, the Board of Trustees has kept a verbatim tape recording of all closed sessions since January of 2004. The law states that the verbatim recording of a closed meeting may be destroyed after 18 months upon approval of the Board. The Board of Trustees has periodically approved destruction of recordings in accordance with this time frame. College legal counsel has recommended that the Board approve destruction of the closed session verbatim recordings through and including November 25, 2014.

**Recommendation:** That the Board of Trustees accept the recommendation of legal counsel and approve the destruction of the verbatim recordings of closed session meetings through and including November 25, 2014.

*ITEM F – JOINT AGREEMENT WITH SHAWNEE COMMUNITY COLLEGE DISTRICT #531 WAS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION AND SEPARATE ACTION (SEE BELOW).*

**G. Joint Agreement with Illinois Eastern Community College District #529**

The College currently has a joint agreement with Illinois Eastern Community College District #529 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Illinois Eastern Community College District include the **removal** of Dental Hygiene.

Changes to the list of educational programs that Illinois Eastern Community Colleges will accept students into from John A. Logan College District include the **addition** of Broadband Telecom, and the **removal** of Industrial Quality Management and Telecommunications Technology.

**Recommendation:** That the Board of Trustees approve the above revisions to the College's Joint Agreement with Illinois Eastern Community College District #529.

*ITEM H – JOINT AGREEMENT WITH SOUTHWESTERN ILLINOIS COLLEGE DISTRICT #522 WAS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION AND SEPARATE ACTION (SEE BELOW).*

**I. Joint Agreement with Kaskaskia College District #501**

The College currently has an inter-district agreement with Kaskaskia College District #501 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Kaskaskia College include the **addition** of Auto Collision Technology, Auto Collision Technology-Paint and Metal Technician, Cyber-Security/Information Assurance, and Home Performance Specialist. Other changes include the **removal** of Dental Hygiene, Energy Management Systems, Fire Science Services, Fire Science Services (Fire Fighter II), Fire Science Services (Fire Fighter III), HVAC Energy Efficiency, HVAC and Green Building, HVAC Green Technologies, and HVAC Performance Systems.

Changes to the list of educational programs that Kaskaskia College will accept students from John A. Logan College include the **addition** of Geospatial Essentials, Geospatial Essentials for Criminal Justice (pending ICCB approval), and Geospatial Essentials for Drafting (pending ICCB approval). Other changes include the **removal** of Aeronautical Science, Commercial Custodial Services, Electronic Automation Computer Tech, and Resident/Commercial Electrical Technology.

**Recommendation:** That the Board of Trustees approve the above revisions to the College's Joint Agreement with Kaskaskia College District #501.

**J. Joint Agreement with Southeastern Illinois College District #533**

The College currently has an inter-district agreement with Southeastern Illinois College District #533 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Southeastern Illinois College include the **addition** of Home Performance Specialist. Other changes include the **removal** of Dental Hygiene, Drafting, CAD Technology, Green Technology, HVAC Energy Efficiency, HVAC Installer, HVAC Specialist, HVAC Residential Cooling and Refrigeration, HVAC Energy Management Systems, HVAC and Green Building, HVAC Green Technologies, HVAC Performance Systems, Industrial Maintenance

Engineering-Industrial Controls, Industrial Maintenance Engineering-Industrial Electronics Maintenance, Industrial Maintenance Engineering-PLC Technician, and Sustainable Systems.

Changes to the list of educational programs that Southeastern Illinois College will accept students from John A. Logan College include the **addition** of Outdoor Recreation Management (pending ICCB approval). Other changes include the **removal** of Esthetics, Facilities Maintenance, Oil & Natural Gas Technician, and Personal Trainer/Fitness Instructor.

**Recommendation:** That the Board of Trustees approve the above revisions to the College's Joint Agreement with Southeastern Illinois College District #533.

**K. Joint Agreement with Rend Lake College District #521**

The College currently has an inter-district agreement with Rend Lake College District #521 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students from Rend Lake College include the **addition** of Auto Collision Tech Structural Damage Repair, Paint & Metal Technician, Computer Forensics, Cyber-Security/Information Assurance, Electrical Construction Technology, Home Performance Specialist, and Massage Therapy. Other changes include the **removal** of Dental Hygiene, HVAC Energy Efficiency, HVAC Electrical Specialist, HVAC Energy Management, HVAC Green Technologies, HVAC Installer, HVAC Performance Systems, HVAC Residential Cooling and Refrigeration, and Information Systems and Accounting.

Changes to the list of educational programs that Rend Lake College will accept students from John A. Logan College include the **removal** of Green Facilities Management, Mining Technology, Mining Technology-Mine Electricity, Mining Technology-Mine Mechanics, Mining Technology-Mine Supervisory, Mining Technology-Advanced Mining, and Sustainable Design.

**Recommendation:** That the Board of Trustees approve the above revisions to the College's Joint Agreement with Rend Lake College District #521.

**L. Award of Parking Lot Striping Contract**

Bids were publicly opened on June 23, 2016, at 12:00 noon by Crawford Engineering. Two bids were received from local companies in the amounts of \$29,855.52 and \$30,352.60. The lowest responsible bid was Pinoy Construction from Harrisburg, Illinois in the amount of \$29,855.52, which includes three alternates.

**Recommendation:** That the Board of Trustees award the contract to Pinoy Construction in the amount of \$29,855.52, including three alternates.

Bill Kilquist and Ray Hancock moved and seconded that the Board of Trustees approve items A through L, with the exception of items F and H on the consent agenda as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3354)



**ITEM F AND H (Removed from Consent Agenda for separate discussion and action)**

**F. Joint Agreement with Shawnee Community College District #531**

The College currently has a joint agreement with Shawnee Community College District #531 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Shawnee Community College District include the **addition** of Cyber-Security/Information Assurance and Home Performance Specialist. Other changes include the **removal** of Dental Hygiene, Drafting CAD Technology, Fire Science Services, Fire Science Services (Fire Fighter II), Fire Science Services (Fire Fighter III), Green Technology, HVAC Energy Efficiency, HVAC Green Technologies, and Aquatics/Swimming/Lifeguard Certification.

Changes to the list of educational programs that Shawnee Community College will accept students into from John A. Logan College includes the **addition** of Diesel Technology, Industrial Electronics & Maintenance, International Logistics, Logistics Management, and Logistic Operation and Management.

**Recommendation:** That the Board of Trustees approve the above revisions to the College's Joint Agreement with Shawnee Community College District #531.

**H. Joint Agreement with Southwestern Illinois College District #522**

The College currently has a joint agreement with Southwestern Illinois College District #522 for the purpose of better meeting the needs of all students in the two college districts. Changes to the list of educational programs that John A. Logan College will accept students into from Southwestern Illinois College District include the **addition** of Cyber-Security/Information Assurance and Home Performance Specialist. Other changes include the **removal** of Banking, Dental Hygiene, HVAC Energy Efficiency, HVAC Energy Management Systems, HVAC Green Technologies, and HVAC Performance Systems.

Changes to the list of educational programs that Southwestern Illinois College will accept students into from John A. Logan College District include the **removal** of Agriculture Pre-Major, Construction Management, Sustainability, Electrical Design & Management, Entrepreneur, and Industrial Pipefitting.

**Recommendation:** That the Board of Trustees approve the above revisions to the College's Joint Agreement with Southwestern Illinois College District #522.

Trustee Jake Rendleman questioned the removal of the Heating and Air Conditioning programs and Fire Science programs from the joint agreements listed in Items F and H of the Consent Agenda. Dean for Instruction Melanie Pecord stated that some of the Heating and Air Conditioning programs were removed because the Colleges have similar programs. In response to the Fire Science programs, Vice-President for Instruction Laurel Klinkenberg confirmed that we do not have facilities to offer full Fire Science degrees, so it was in the best interest of Logan to remove these programs.

Jake Rendleman and Bill Alstat moved and seconded that the Board of Trustees approve items F and H as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3355)

The tentative budget for the 2016-2017 academic year was approved at the May meeting and a public meeting will be held at 6:30 p.m., June 28, 2016, in the Administration Board Room, John A. Logan College, 700 Logan College Road, Carterville, IL. Based on the results of the hearing, I would recommend the following resolution be adopted by the Board of Trustees:

WHEREAS the Community College Board of John A. Logan College District No. 530, Counties of Williamson, Jackson, Franklin, Randolph, and Perry, and the State of Illinois caused to be prepared in tentative form a budget and the secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and whereas a public hearing was held as to such budget on the 28th day of June, 2016. Notice of hearing was given at least thirty days prior thereto as required by law and all other legal requirements have been complied with.

NOW THEREFORE BE IT RESOLVED by the Community College Board of said District as follows:

SECTION 1 -- That the fiscal year of the Community College District be and the same is hereby fixed and declared to be beginning July 1, 2016, and ending June 30, 2017, and

SECTION 2 -- That the budget containing an estimate of amounts available in each fund separately and of expenditures from each, and same is hereby adopted as the budget of this Community College District for the said fiscal year.

An analysis of the FY 2017 budget is included in Appendix V.

Ray Hancock and Cheryl Graff moved and seconded that the Board of Trustees adopt the 2016-2017 budget as recommended and that the administration be authorized to implement this budget effective July 1, 2016.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3356)

### **CLOSED SESSION**

Board Chair Brewer stated that it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; impact bargaining and collective bargaining; and he would appreciate board action and a roll call vote to that effect.

Jake Rendleman and Bill Alstat moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members present voted yes. Motion Carried.  
(Resolution #16-3357)

The meeting was declared in closed session at 7:30 p.m.

The meeting was declared back in regular session at 8:25 p.m.

**APPROVAL OF ASSOCIATION OF TERM FACULTY CONTRACT**

President House recommended and Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve the Association of Term Faculty contract, pending approval by the Association of Term Faculty.

A voice vote showed all in favor. Motion Carried.  
(Resolution #16-3358)

**APPROVAL OF IEA ASSOCIATION CONTRACT**

President House recommended and Cheryl Graff and Bill Alstat moved and seconded that the Board of Trustees approve the John A. Logan IEA Association contract, pending approval by the IEA Association.

A voice vote showed all in favor. Motion Carried.  
(Resolution #16-3359)

**MEMORANDUM OF UNDERSTANDING WITH LOGAN PROFESSIONAL STAFF ASSOCIATION**

President House recommended and Bill Alstat and Bill Kilquist moved and seconded that the Board of Trustees approve the memorandum of understanding and settlement agreement between John A. Logan College and the Logan Professional Staff Association, pending approval by the association.

A voice vote showed all in favor. Motion Carried.  
(Resolution #16-3360)

**APPOINTMENT OF ACTING VICE-PRESIDENT FOR INSTRUCTION**

President House recommended and Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve the appointment of Melanie Pecord as acting vice-president for instruction effective July 1, 2016.

Upon roll call, all members present voted yes. Motion Carried.  
(Resolution #16-3361)

## **PERSONNEL**

### **Operational Staff**

President House recommend that Ariella Gomez be employed as a part-time, grade II, administrative assistant II (women for health and wellness) at John A. Logan College.

President House recommended that Carly Callahan be ratified as a part-time, lifeguard at John A. Logan College effective June 1, 2016.

President House recommended that Letasha Napier be ratified as a part-time, early childhood substitute at John A. Logan College effective May 31, 2016.

President House recommended that Sayler Shurtz be ratified as a part-time, lifeguard at John A. Logan College effective June 1, 2016.

President House recommended that Benjamin Wayer be ratified as a part-time, lifeguard at John A. Logan College effective June 16, 2016.

President House recommended that Colt Wilkey be ratified as a part-time, lifeguard at John A. Logan College effective May 16, 2016.

President House recommended that Maggie Yewell be ratified as a part-time, lifeguard at John A. Logan College effective May 20, 2016.

President House recommended that Gavin Zimbardo be ratified as a part-time, lifeguard at John A. Logan College effective May 26, 2016.

President House recommended that Rebecca Caraker be employed as a full-time, grade II, learning resources clerk II (library) effective July 1, 2016.

Cheryl Graff and Jake Rendleman moved and seconded that the Board of Trustees approve the operational staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3362)

**Maintenance/Building Staff** – None at this time.

**Campus Police Staff** – None at this time.

### **PROFESSIONAL STAFF**

#### **Non-Teaching Professional Staff**

President House recommended that Margaret Stafford be ratified as a part-time, preschool lead teacher substitute effective March 31, 2016.

Bill Alstat and Bill Kilquist moved and seconded that the Board of Trustees approve the non-teaching professional staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3363)

**Full-Time Faculty** – None at this time.

**Term Faculty**

President House recommended that Diane Jenece Bishop be ratified as a part-time instructor of English at John A. Logan College effective June 13, 2016.

President House recommended that Brent Glays be ratified as a part-time instructor of English at John A. Logan College effective June 13, 2016.

President House recommended that Nicole Mathis be ratified as a part-time instructor of business at John A. Logan College effective June 13, 2016.

President House recommended that Dennis McDonald be employed as a part-time instructor of history at John A. Logan College effective August 17, 2016.

President House recommended that Tricia Martin-Dick be ratified as a part-time instructor of political science at John A. Logan College effective June 13, 2016.

President House recommended that Michael Moore be employed as a part-time instructor of psychology at John A. Logan College effective August 17, 2016.

President House recommended that Sarah Ritcheson be employed as a part-time instructor of English at John A. Logan College effective August 17, 2016.

President House recommended that Jessica Stearns be employed as a part-time instructor of nursing at John A. Logan College effective August 17, 2016.

Bill Kilquist and Jake Rendleman moved and seconded that the Board of Trustees approve the term faculty staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3364)

**Continuing Education Staff**

President House recommended that Tina Giordano be ratified as a Cooking Healthy with Cocoa instructor at John A. Logan College effective June 14, 2016.

President House recommended that Jacob Stone be ratified as a 1-on-1 Swim Lessons instructor at John A. Logan College effective June 14, 2016.

President House recommended that Jacob Stone be ratified as a Beginners Swim Lessons Level 2 instructor at John A. Logan College effective June 14, 2016.

Jake Rendleman and Bill Alstat moved and seconded that the Board of Trustees approve the Continuing Education staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3365)

**Operational Staff** – None at this time.

**Non-Teaching Professional Staff**

President House recommended that Stachia Cullers be employed as a full-time, temporary, grade VII, director of literacy effective July 1, 2016.

Bill Alstat and Cheryl Graff moved and seconded that the Board of Trustees approve the non-teaching professional grant personnel as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3366)

**Full-Time Faculty** – None at this time.

**Part-Time Faculty** – None at this time.

**VOLUNTEER PERSONNEL** – None at this time.

**RETIREMENTS**

**Logan Professional Staff Association**

President House recommended the consideration of retirement request of Angela Calcaterra, coordinator of deaf and hard-of-hearing services, effective July 1, 2016.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the retirement request as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3367)

## **RECALL OF LAID OFF EMPLOYEES**

### **Maintenance/Building Part-Time Staff**

President House recommended the recall of part-time maintenance/building staff Roger Banovz and David McCroy.

Bill Alstat and Jake Rendleman moved and seconded that the Board of Trustees approve the recall of two part-time building maintenance staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3368)

## **ANNOUNCEMENTS**

### **ADJOURNMENT**

Jake Rendleman and Bill Alstat moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3369)

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees

Don Brewer, Chair

Jake Rendleman, Secretary