

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on January 26, 2016, commencing at 7:15 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

Cheryl Graff	--	absent
Bill Alstat	--	present
Jackie Hancock	--	present
Bill Kilquist	--	present
Jake Rendleman	--	present
Ray Hancock	--	present
Brandi Husch	--	present
Don Brewer	--	present

Also present were: Ron House, Interim President; Brad McCormick, Vice-President for Business Services and College Facilities; Larry Peterson, Interim Vice-President for Administration; Laurel Klinkenberg, Vice-President for Instruction; Pat Hewson, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Don Brewer led the board in the Pledge of Allegiance.

MINUTES OF THE NOVEMBER MEETING AND SPECIAL MEETING OF DECEMBER 8, 2015

The minutes of the regular meeting of November 24, 2015 and the special meeting of December 8, 2015 were previously distributed.

Jake Rendleman and Ray Hancock moved and seconded approval of the minutes of the regular meeting of November 24, 2015, and the special meeting of December 8, 2015.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3269)

CLOSED SESSION MINUTES

Bill Alstat and Jake Rendleman moved and seconded that the Board of Trustees approve the content of the closed session minutes of September 22, 2015 and October 14, 2015, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3270)

TREASURER’S AND FINANCIAL REPORTS (Appendix I)

The treasurer’s and financial reports for the periods ending October 31, 2015, and November 30, 2015 were previously mailed.

Jake Rendleman and Ray Hancock moved and seconded approval of the treasurer’s and financial reports for the periods ending October 31, 2015, and November 30, 2015.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3271)

EXPENDITURE LISTS (Appendix II)

The expenditure lists for the periods ending November 30, 2015, and December 31, 2015, were previously mailed.

Ray Hancock and Jackie Hancock moved and seconded approval of the expenditure lists for the periods ending November 30, 2015, and December 31, 2015.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3272)

RECOGNITION OF GUESTS

None.

PUBLIC AUDIENCE FOR QUESTIONS/COMMENTS

None.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

Board Chair Brewer had distributed copies of Board Policy 2410 – Meetings of the Board and asked the board to review the section pertaining to public comments and questions at board meetings. He suggested the Board Policy Committee review as well.

Chairman Brewer announced that the Darren Pulley Atrium dedication will be February 9 at 6:00 p.m. Mr. Brewer read a statement from the Pulley family expressing their appreciation for the naming of this facility in Darren’s honor. The family presented each member of the Board of Trustees with a desktop engraving as a token of their appreciation.

B. Awards and Naming Facilities Committee – No additional report.

C. Illinois Community College Trustees Association (ICCTA)

Trustee Jake Rendleman reported he had attended an ICCB meeting the previous Friday, noting that there wasn't much conclusive information, but a great deal of speculation concerning the state budget situation. He noted that due to financial problems across the state, the ICCTA had cancelled its meeting at the ACCT Legislative Summit in Washington, DC, and instead conducted a conference call for any trustees who wished to participate. Mr. Rendleman said there is not much to report, but it does seem that legislators are starting to feel the heat. He commented that all entities of the Illinois Community College system have been and will continue to talk to legislators.

D. John A. Logan College Foundation

Trustee Rendleman reported Staci Shafer and the Foundation Board are currently focused on the development of a major Capital Campaign. The Executive Committee is working to determine which consulting group they will be working with. The campaign will lead up to the 50th Anniversary of John A. Logan College in 2017. The 40th Annual Italian Dinner held on January 13 served 416 people and raised funds for scholarships. The Foundation is in the process of implementing a new scholarship management database, Academic Works, which will make scholarship application much more user friendly for students. Mr. Rendleman announced that Kara Gilbert is the new Coordinator of Scholarships and Accounting Support Services in the Foundation Office. He reported a new scholarship had just been created for nursing students and a new scholarship for cosmetology students was created earlier in the month. He also announced the Foundation Office is currently accepting nominations for the 2016 Distinguished Alumnus Award and briefly summarized the award criteria.

E. Employment Services Committee -- No report.

F. Athletics Advisory Committee

Chairman Brewer reported the Athletics Advisory Committee had met earlier that evening to discuss how the Athletics Department is and will be coping with financial reductions in athletics. He noted that department had seen a 15% reduction in expenditures this year, not counting the resolution previously passed by the Board of Trustees to discontinue College support of housing athletes in August of 2017 (approximately \$200,000). Discussion by the committee was held on ways to handle this and still maintain a healthy athletic program. Unfortunately, Mr. Brewer said that due to the uncertainty of state funding, there will likely have to be further cuts to athletic programs. Mr. Brewer clarified that recruits that are being recruited now are being told that housing will be provided for the first year only, and will no longer be paid beginning in August of 2017.

G. Diversity Committee

Trustee Jackie Hancock spoke of the importance of and interest in diversity in today's society, and reported a meeting including the committee, community members, and representatives from other institutions will be held February 3 at the Carterville Community Center.

H. Building, Grounds, and Safety Committee -- No report.

I. Board Policy Committee

Trustee Ray Hancock stated the Board Policy Committee has not met since the last board meeting, but will be meeting on the following Friday. He noted the policies presented for first reading at the December 8 special board meeting will appear later on the agenda for final approval by the board. Dr. Hancock said this is a labor intensive task because so many people across campus need to review the policies before they come to the committee. The committee is working to get through the entire policy manual as quickly as they can.

J. Budget and Finance Committee – No report. The committee will meet in February.

K. Integrated Technology Committee

Trustee Jackie Hancock reported the committee had met earlier that day and said that CampusWorks CEO Liz Murphy will be speaking later on the agenda.

L. Student Trustee

Student Trustee Brandi Husch reported on a successful Angel Tree Drive sponsored by the Student Senate. She thanked all the trustees who participated in the Angel Tree challenge, and announced that Jake Rendleman was the winner of the Honorary Angel award for his donation to the project. Ms. Husch reported that 300 area children were served through the College's donations. She also reported on activities of the Yoda Club, the PTK Pizza fundraisers, and the Gamers Club. Student Trustee packets will be available for interested students on February 1 and a candidate forum is scheduled for March 1. The student trustee election will be held March 9. Ms. Husch reported on a Valentine Day Raffle fundraiser for the John A. Logan Choir and the upcoming Miss, Mrs., and Mr. Volunteer pageant. A voter registration drive sponsored by the Student Senate will be held on February 3 and the Political Science Club is organizing a presidential election analysis panel discussion for March 1. The JALC Scholar Bowl team finished third at sectionals, with one team member scoring the highest of all participants. Ms. Husch reported she recently attended the ICCB Student Advisory Committee meeting in Springfield, and Student Advocacy Day was a part of the discussions. She noted students are highly involved in talking with legislators regarding budget concerns. A recent effort resulted in 7,887 signatures on a petition, 371 personal letters, and 417 electronic letters all sent to Springfield. Trustee Rendleman said this student activity was reported to the Illinois Community College Board at its meeting and was very well received. He expressed his appreciation to Ms. Husch for her outstanding efforts on behalf of the College.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Eric Ebersohl introduced faculty member and department chair Stephanie Chaney Hartford to read a statement to the board on behalf of the faculty regarding the state budget situation and its impact on every fiber of John A. Logan College – especially the students – present and future. She spoke of the faculty's intent to stand up and have a voice in raising awareness of the issues. The faculty intends to continue meeting with College administrators, work with the staff, join with the students and let the community know that impending changes caused by this situation will impact all of them – the jobs, economy, and

everything that we know. She asked the board to please work with the faculty to help them get their voices out and do anything they can to raise awareness of the impact of the situation. Chairman Brewer thanked Dr. Chaney Hartford for her comments, stating that he is sure the board will continue to work with all areas of the College in any way they can to help resolve the problem.

B. Term Faculty Association Report

Term Faculty Association Representative Charles Rudolph reported progress is being made toward a contract and noted their group is also very concerned with the budget issues facing the College.

C. Logan Operational Staff Association Report – No report.

D. Logan Professional Staff Association Report

Beth Stephens reported the Logan Professional Staff Association will be continuing negotiation meetings the following Friday and hopes to make progress.

OFFICERS' REPORTS

A. Jenzabar Implementation and Technology Update

Vice-President McCormick introduced Liz Murphy, CampusWorks CEO to give the board an update on technology and Jenzabar implementation. Ms. Murphy said she is very humbled to be selected to give the board an update on the investment they approved, noting that we are about 100 days into this very important project. She stated the decision the board made back in September to invest in technology is at the cornerstone of how we recalibrate to “do more with less” during these difficult financial times. She noted it will be impossible to meet the increased service demands of today’s students and meet the needs of faculty in the classroom unless there is the technology infrastructure to support that.

The investment made by the Board of Trustees was for a SWAT team which was a group of individuals to come in and work on the College’s new administrative system and support the whole staff in getting under the challenges being experienced. Ms. Murphy reported that many have worked together in partnership with the team from CampusWorks and Jenzabar and in 100 days, out of 132 identified issues on the list, all but 35 have been resolved. That progress has cleaned up bad data so that reports can be written (the reporting is still being worked on); a complete security audit and assessment has been done; and three key changes at the top of Dr. Peterson’s list have been implemented (print a bill, print a schedule, pay a bill). Ms. Murphy said the John A. Logan staff is working diligently to accept the technology, noting it has been a very difficult transition for them. She acknowledged there were indeed problems with the system, but stated that in partnership with the company (Jenzabar), CampusWorks has got them to take responsibility for what they need to do and they are delivering on their end. She stressed that the project is not done. The contract approved is for the SWAT to continue through March 31, and there are still a number of things to get done -- one of which is a three-year technology plan complete with financial impact. The College will decide the priorities of what is in that technology plan. She noted the technology investment is going to give the institution the ability to serve more students, but consideration must be given as to how to do it differently. As an example, she reported that the No. 1 peak time for students across the nation to register for courses is 2:00 a.m., noting that giving students the opportunity to do 80%

of the services when they want to do them is critical. The other 20% of the time when they need face to face help, they can come to the College and have a conversation. This will allow the College to do more with fewer people over time, and reach the goal of uptaking services without increasing costs. Ms. Murphy stressed the College is on the path to doing that.

Improvements are on schedule to be made in recruiting and admissions over the next several months. An ITC group, made up of functional users from throughout the institution, will be working to set up priorities. Ms. Murphy stated March 31 is the transition period, but it is not the time when services go away. The other part of what the board agreed to was ongoing services at a much smaller rate to continue to support the growth and development of the staff and the system. She recognized the College's IT staff, saying they have been very flexible and followed Vinny Zicoello's leadership in an impressive manner.

Trustee Kilquist asked JALC employees in the audience if they feel more comfortable with the system now than they did five months ago and there were positive responses. Ms. Murphy said this isn't just about software – it is about how individuals at the College work together to resolve issues. Technology has pushed employees into a place where they have to work in a more integrated way. She noted there is still a significant amount of training to be done. Trustee Ray Hancock asked how the board will feel assured the College's IT staff can really pick this up and move forward with it, and if they will be visionary with it. Ms. Murphy said some extensive conversation had taken place in the meetings held earlier that day. They do not have all the answers. There is a consideration in the contract that provides strategic and visionary guidance for the leadership in IT ongoing for the length of the two-year contract. She stated it will continue to be important to IT to get adequate training to upscale the skills they currently have. She noted some of the skills our IT staff had were based on very old technology that we were supporting, but said they have been great about being willing to learn new and different things. If they continue on that path, Ms. Murphy said it will be very helpful. She said the Technology Plan will lay out where we need to go, and the Technology Council – which is made up of the needs of the users – will confirm if that is the right direction. Dr. Hancock asked if there is a projection as to how long before this system may become obsolete and need to be changed out again. Ms. Murphy said we bought the future and we are implementing the present. There is an upgrade to the system already included in the contract we bought and it is just now being written from scratch. She stated the College is very safe with the fact that this system will take us many years into the future.

B. Treasurer's Report

Vice-President McCormick displayed a graph showing projected operating cash balances including working cash transfers and interfund loans in order to show just how long the College can go with no state budget. He noted the graph assumes no state funding for FY 2016 and 75% funding for FY 2017. He showed that without our money from the state (35% of our budget) cash flow is projected to drop below zero in May of 2016. At that time we would borrow \$1.2 million from our own working cash fund to get back above zero. One month – maybe two – later, we would fall back below zero again when we would transfer what remains of our auxiliary fund balance in order to get back above zero. Following that, the graph would continue to drop below zero. Mr. McCormick said this cash flow projection is built on the assumption that we find a minimum of \$4 million to take out of our budget before FY 2017. With a minimum of \$4 million in cuts, we would be above zero until January 2017, and then fall back below zero. Mr. McCormick noted this is a forecast which will change from week to week, but these are the best assumptions staff can make under the current

conditions. He stressed these projections also assume the College curtails spending at 1% per month, compounded through that period of time. It was noted that from January 2017 on, the only answer will be debt. Mr. McCormick is in the process of checking with banks regarding getting lines of credit established to pay bills. He briefly summarized the steps that are already being taken to further cut budgets. He also noted that the College's current rating with Standard and Poor's has held the same, indicating they know we are doing what we can to accommodate the issues facing the College.

C. Enrollment Report

Vice-President for Administration Larry Peterson asked Eric Pulley and Tim Williams to give an overview of spring semester enrollment as well as a history of how enrollment has evolved to where we are now. He stated the Board of Trustees and staff are hungry for some true and accurate numbers and they are going to hear them.

Eric Pulley gave an in-depth PowerPoint presentation showing tenth-day enrollments throughout the history of the College, sharing headcount and credit hour numbers and noting percentages of increases/decreases. Mr. Pulley said he would project that this spring tenth day enrollment would show 5,041 – a drop of around 800 students from last spring. Mr. Pulley expressed some concerns with the way things are counted. The College has two different systems going and two different programs going which impact these numbers. He talked about the students in community education, adult ed, and business and industry and the problems of adding these students into tenth-day figures when their credit hours are a fraction of what a traditional full or part-time student's would be, noting that this causes a rise in headcount but a decrease in credit hour figures. He referred to last fall semester figures and explained that in the fall there was not a purge, and Higher Reach was implemented to keep track of students in community ed and business and industry. He said that this does not give a clear picture of what is actually happening with enrollment, and that taking these students out of the equation will show a clearer picture of how many traditional students we actually had (which was much less than the reported tenth day enrollment). Speaking to the bottom line enrollment for spring, Mr. Pulley took out the number of Higher Reach students, and showed the resulting figure representing what we call traditional students. He said that actual enrollment is up 867 heads – over 25% from last fall.

Dean for Student Services Tim Williams reported to the board on the changes, improvements, and extra efforts in student services in the areas of academic advisement. He noted many problems with Jenzabar had been addressed and solved with the help of Mr. Zicolello. Mr. Williams shared the extraordinary efforts by many employees on campus to assist with contacting students on the purge list (900 students) to attempt to get them in to pay their bill. He noted the first day after the holiday break was the largest day of student payments taken in in one day in the history of the College. The effort resulted in reducing the 900 students down to 112 students. Sixty of the 112 students re-enrolled prior to the start of spring semester. Mr. Williams expressed his appreciation to his staff and many others across campus who assisted in the outstanding efforts to enroll students.

Dr. Peterson stated that spring 2016 tenth-day enrollment still could not be used as a baseline enrollment because it includes business and industry, Higher Reach, and continuing ed numbers and is not a true picture of what enrollment of traditional students really is. He spoke of decisions that have been made in the past by the board that may not have been built on real numbers. Dr.

Peterson gave an overview of credit hours over the last few years. He stated that going forward, we must reach into high schools with renewed efforts in dual credit and a report was given on current efforts. Trustee Rendleman asked about a dollar value for the increase in spring enrollment and hours from fall semester. Dr. Peterson said it would be about \$1 million. Mr. Rendleman expressed his appreciation for all the efforts being made. Dr. Peterson stressed the importance as we go forward to protect student work, student scholarships, and aid to the students. Trustee Kilquist expressed his appreciations for all the efforts to put students first. He expressed regret that the media had not heard the enrollment presentation. President House stated that there has been some confusion regarding MAP and noted that the College is prefunding MAP and plans to continue putting the students first as long as we possibly can. There was a brief discussion on how the changes in the CHEC building had actually impacted enrollment and credit hours. Dr. Hancock stated he is glad to hear about the efforts and changes being made and stressed the importance of keeping it up. It was stressed how critical it is that employees in the institution not give in to complacency, realize how special this institution is, and put students first.

D. Instructional Services Update

With relation to the previous discussion, Vice-President for Instruction Laurel Klinkenberg stressed the importance of recruitment and retention. She reported spring semester was off to a great start with a faculty in-service day held on January 12 where faculty heard speakers talk about the challenges of students with PTSD. She noted that meeting these students' needs is another way to help with retention. She thanked the faculty and staff for their participation in a successful start of the semester.

E. Higher Learning Commission Update

Dr. Klinkenberg noted that handouts had been distributed with Higher Learning Commission updates and a copy of the HLC newsletter. She stressed the importance of keeping the College in compliance with all the expectations. At the January 12 faculty in-service, presentations on assessment were given by Abel Kinser and Krystal Reagan. This is the College's Quality Initiative with HLC, and Dr. Klinkenberg expressed her appreciation to faculty for submitting and analyzing the necessary documentation. She reported on ongoing efforts to partner at a higher level with SIUC and improve articulation.

F. Center for Excellence

Dr. Klinkenberg noted that the College's application for the Center for Excellence has been submitted and Terri Rentfro has received an encouraging email from the external reviewer which said John A. Logan College is a "well-recognized, two-year community college here and beyond"....."John A. Logan submitted an excellent application"....."John A. Logan serves as a role model for other aspiring two-year colleges" ... and "John A. Logan is a solid example of what is expected of a Center for Academic Excellence."

President House added that this Center for Excellence is a big deal. He said if our College lands this designation, it will mean a great deal from now on, and noted that there are only 25 institutions nationwide with this designation. He said he will have more about this in a later report.

CONSENT AGENDA

A. Resolution to Adopt Williamson County Multi-Hazard Mitigation Plan (Appendix III)

President House recommended that the Board of Trustees adopt the Williamson County Multi-Hazard Mitigation Plan as an official plan as contained in the resolution in Appendix III.

Jake Rendleman and Bill Alstat moved and seconded that the Board of Trustees approve the item on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3272)

OLD BUSINESS

A. Board Policy Revisions (Appendix IV)

The Board Policy Committee had presented the following Board Policies for first reading at the December 8, 2015 special board meeting. Policies had also been made available for employee input and were presented for final action by the Board of Trustees:

Board Policy 5227 – Non-Teaching Professional Employment Contracts (NEW)
Board Policy 5225 – Dismissal or Suspension
Board Policy 3210 – Curriculum Development
Board Policy 3310 – College Name, Colors, Nickname, and Mascot
Board Policy 3320 – Official Seal
Board Policy 3330 – Official Logo
Board Policy 3350 – Official Publications

President House recommended and Ray Hancock and Jake Rendleman moved and seconded that the Board of Trustees approve revisions to Board Policies as recommended by the Board Policy Committee and included in Appendix IV.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3273)

CLOSED SESSION

Board Chair Don Brewer stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals, and collective bargaining, and that he would appreciate board action and a roll call vote to that effect.

Bill Kilquist and Bill Alstat moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3274)

The meeting was declared in closed session at 9:15 p.m.

The meeting was declared back in regular session at 10:00 p.m.

PERSONNEL

Operational Staff

President House recommended that Carmen Burkett be employed as a part-time, lifeguard effective February 4, 2016.

President House recommended that Heather Chandler be employed as a full-time, grade V, administrative assistant V (dean for academic affairs) February 1, 2016.

President House recommended that Ashlee Childers be ratified as a part-time, lifeguard effective January 22, 2016.

President House recommended that Missy Inman be ratified as a full-time, grade V, administrative assistant V (executive director of integrated technology) effective November 30, 2015.

President House recommended that Regina LiDonne be ratified as a full-time, administrative assistant V (dean for institutional effectiveness) effective December 1, 2015.

President House recommended that Nicole Mathis be employed as a full-time, grade V, administrative assistant V (dean for student services) February 1, 2016.

President House recommended that Debbie Richison be ratified as a full-time, grade V, administrative assistant V (dean for academic affairs) effective December 1, 2015.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve all operational personnel as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3275)

Maintenance/Building Staff

President House recommended that John Vic Bione be ratified as a full-time, custodian effective January 11, 2016.

President House recommended that Jon Hankins be ratified as full-time, building maintenance effective January 7, 2016.

Campus Police Staff

President House recommended that Brian Bechtel be ratified as a full-time, campus safety law enforcement officer effective December 1, 2015.

President House recommended that Courtney Christian be ratified as a full-time, campus safety law enforcement officer effective December 1, 2015.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve all Maintenance/Building Staff and Campus Police Staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3276)

Non-Teaching Professional Staff

President House recommended that the item recommending employment of a full-time, grade XI, executive director of integrated technology be removed from the agenda.

Jake Rendleman and Bill Alstat moved and seconded the removal of the item recommending employment of an executive director of integrated technology from the agenda.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3277)

President House recommended and Bill Kilquist and Ray Hancock moved and seconded that the Board of Trustees ratify Jane Minton as a part-time, stipend, advisor at John A. Logan College effective January 11, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3278)

Bill Kilquist and Jake Rendleman moved and seconded that Larry Peterson continue in the position of interim vice-president for administration through December 31, 2016.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3279)

Bill Kilquist and Ray Hancock moved and seconded that Ron House continue in the position of interim president through December 31, 2016.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3280)

Term Faculty

President House recommended that Shawn Adams be ratified as a part-time instructor of accounting at John A. Logan College effective January 13, 2016.

President House recommended that Ibrahima Coulibaly be ratified as a part-time instructor of economics at John A. Logan College effective January 13, 2016.

President House recommended that Tenley Dailey be ratified as a part-time substitute instructor of dental hygiene at John A. Logan College effective November 1, 2015.

President House recommended that Zachary Gibbons be ratified as a part-time instructor of heating and air conditioning at John A. Logan College effective January 13, 2016.

President House recommended that Bradley Griffith be ratified as a part-time instructor of physical education at John A. Logan College effective January 13, 2016.

President House recommended that Martin Hawkins be ratified as a part-time instructor of business at John A. Logan College effective January 13, 2016.

President House recommended that Rammi Hazzaa be ratified as a part-time instructor of physical education at John A. Logan College effective January 13, 2016.

President House recommended that Kim Herron-Titus be ratified as a part-time instructor of English at John A. Logan College effective January 13, 2016.

President House recommended that Jared Kemling be ratified as a part-time instructor of philosophy at John A. Logan College effective January 13, 2016.

President House recommended that Laurel Klinkenberg be ratified as a part-time instructor of college 101 at John A. Logan College effective January 13, 2016.

President House recommended that Jennifer Maschhoff be ratified as a part-time instructor of health information technology at John A. Logan College effective January 13, 2016.

President House recommended that Stephen May be ratified as a part-time instructor of construction management at John A. Logan College effective January 13, 2016.

President House recommended that Elizabeth Robinson be ratified as a part-time instructor of heating and air conditioning at John A. Logan College effective January 13, 2016.

President House recommended that Glen Smith be ratified as a part-time instructor of chemistry at John A. Logan College effective January 13, 2016.

President House recommended that Richard Smith, Jr. be ratified as a part-time instructor of electronics at John A. Logan College effective January 13, 2016.

President House recommended that Benna Williams be ratified as a part-time instructor of accounting at John A. Logan College effective January 13, 2016.

Continuing Education Staff

President House recommended that Matthew Beckham be employed as a Flag Football League instructor at John A. Logan College effective April 3, 2016.

President House recommended that Stephanie Campbell be ratified as a Couponing 101 instructor at John A. Logan College effective January 25, 2016.

President House recommended that Tricia Zoeller be employed as a Retro Dance Fitness instructor at John A. Logan College effective March 28, 2016.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve all Term Faculty and Continuing Education Staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3281)

ANNOUNCEMENTS

None.

ADJOURNMENT

Jake Rendleman and Bill Kilquist moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3282)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Don Brewer, Chair

Jake Rendleman, Secretary