



JOHN A. LOGAN COLLEGE
Financial Aid Office
700 Logan College Drive
Carterville, Illinois 62918

IRS Verification of Nontax-filing Letter - 2018

Provides proof that the IRS has no record of a filed Form 1040, 1040A or 1040EZ for the year you requested. It doesn't indicate whether you were required to file a return for that year.

Ways to Get Letter

- You may register to use Get Transcript Online at www.irs.gov
 - Go to www.irs.gov
 - Click *Get My Tax Record* from the homepage.
 - Choose either *Get Transcript Online* or *Get Transcript by Mail*To register and use the Get Transcript Online service, you need:
 - Your [SSN](#), date of birth, filing status and mailing address from latest tax return,
 - access to your email account,
 - your personal account number from a credit card, mortgage, home equity loan, home equity line of credit or car loan, and a mobile phone with your name on the account.To use the Get Transcript by Mail service, you need your:
 - SSN or Individual Tax Identification Number (ITIN),
 - Date of birth, and
 - Mailing address

- You may also request a Non-filing letter by faxing/ mailing Form 4506-T, Request for Transcript of Tax Return as instructed on the form.
 - Go to www.irs.gov
 - Search for form 4506-T
 - Follow instructions on formNote: *DO NOT use form 4506, Request for Copy of Tax Return as there is a fee.

Once letter is obtained please either mail, email, fax, or bring in person to the John A. Logan College Financial Aid Office.

Phone: (618) 985-3741 Fax: (618) 985-4116 or (618) 985-9751
Financial Aid Email: financialaid.info@jalc.edu WEB SITE: <http://www.jalc.edu>

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