

Students withdrawing from classes in the transfer, career, or continuing education divisions of the College during the **following periods** will be given **100%** refunds:

- First **14 calendar days** of the Fall and Spring Semesters **excluding spring break**;
- First **7 calendar days** of **Block and** Summer Semesters.

Upon notification that an enrolled student has died during a semester, the student will be removed from all courses and all charges pertaining to the semester will be refunded to his/her student account. If the refunding of charges generates a credit, such will be remitted to the student's estate.

ADOPTED: JUNE 3, 1968  
AMENDED: MAY 17, 1979; JULY 28, 1998; JULY 24, 2012; **NOVEMBER 24, 2015**  
REVIEWED: OCTOBER 12, 2015  
LEGAL REF.:  
CROSS REF.: