SURGICAL TECHNOLOGY
ADMISSION PACKET FOR AUGUST 2025 FULL-TIME PROGRAM

Admission procedures require you to:
1. Be admitted to the College and have a student ID number **before** applying to the program.
2. Apply to the program **before** registering for the pre-entrance exam.
3. Check email frequently throughout the admission process. Correspondence will only be sent via email.

Dear Surgical Technology Applicant:

Thank you for your interest in the Surgical Technology Program (STP) Program at John A. Logan College (JALC). The career that you are considering is truly exciting! Graduates of this program earn an Associates of Applied Science in Surgical Technology.

The College has an open admission policy; however, there are some programs which have additional entrance requirements. Please examine this packet, which will provide you with information about the profession and career to become a Certified Surgical Technologist (CST) in the Surgical Technology Program. Links to online applications, general and program requirements, and test registration are included. Enclosed you will find information about:

- ADMISSION PROCEDURES
    - STEP 1: General Admission Requirements
    - STEP 2: Program Application Requirement
    - STEP 3: Pre-Entrance Exam Requirement
    - STEP 4: Admission Selection Process
- PROFESSION
- PROGRAM
- TECHNICAL ABILITIES AND SKILLS REQUIRED
- PROGRAM OBJECTIVES
- PROGRAM OUTCOMES
- ACCREDITATION
- LEGAL LIMITATIONS
- REQUIREMENTS OF ADMITTED STUDENTS
- PROGRAM GUIDE AND COURSE DESCRIPTIONS
- GENERAL COURSE REQUIREMENTS
- PROGRAM COSTS
- FINANCIAL ASSISTANCE

Further information is included in this packet and available on our website at Restricted Allied Health Admission. We encourage you to thoroughly review the packet and website prior to applying to the program. Best wishes in your educational endeavors.

Regards,

Ariella Gomez
Coordinator of Testing Services

Jennifer Jordan
Program Coordinator and Associate Professor of Surgical Technology

Changes effective 9/16/24 - please note information listed in this packet is subject to change.

ADMISSION PROCEDURES

The following admission procedures shall be followed by all prospective applicants seeking admission to the JALC STP program. It is imperative that the steps be followed in order to ensure that all the admission procedures are complete by the deadline date. Failure to comply with the deadline dates designated by JALC will automatically terminate the application for the program.

These admission procedures are in accordance with Illinois law. The law requires that programs not having sufficient space and resources to accommodate all applicants will accept those applicants best qualified, using ranking, ability and achievement test scores as guides, with preference given to students residing in-district.

The JALC STP program admission process does not discriminate on the basis of race, creed, color, national origin, gender, age, or the presence of a non-job-related condition or disability.

To be eligible for admission in the full-time program beginning fall 2025, an applicant must meet these criteria and submit the following credentials to the designated office by the deadline date:

STEP 1: General Admission Requirements

□ Apply for general admission to the College by completing the online application by **March 31, 2025**, if not currently enrolled in courses at JALC. If an applicant prefers, a paper application may be completed, you can contact admissions at (618) 985-2828 ext: 8298.

   If an application for general admission has previously been submitted, please update any relevant information online in the MyJALC portal, if necessary.

   Need help accessing student accounts click here, contact the Admissions and Records Office at (618) 985-2828 Ext. 8298.

□ Submit current placement scores to the **Admissions and Records Office** by **March 31, 2025**. We will accept scores from ACCUPLACER, ACT, or SAT taken within the past three years. An applicant who has not already completed a college-level English and Mathematics course or scored below the minimum requirement in English and Math on the ACT or SAT, must complete placement testing in Reading, Writing, and Mathematics to determine appropriate placement in courses. For more information about placement testing, visit Required Placement Testing. If an applicant needs to schedule an appointment to take a placement test, contact Testing Services at (618) 985-2828 Ext. 8520.

   Regardless of placement test scores taken for general college admission, and any resultant remedial courses required, all applicants desiring to apply for the STP program will be allowed to take the STP pre-entrance exam. However, if an applicant scores low on any general admission placement test, counselors may advise against continuing the STP application process.

□ Submit all transcripts, high school and college, to the **Admissions and Records Office** by **March 31, 2025**. **An official copy of a final high school or GED® (High School Equivalency) transcript with a graduation date is required**. In addition, official transcripts from other colleges attended are required if transferring any courses. Transcript must show when the course was taken, and the grade received. It is the applicant's responsibility to ensure that all official college transcripts have been received and evaluated in the Admissions and Records Office by the deadline.

□ Provide proof of current residency to the **Admissions and Records Office** by **March 31, 2025**. Preference is given to in-district applicants. The following forms may serve as acceptable proof of residency to be **RANKED** as an in-district applicant:

- A valid Illinois driver's license with an address in JALC College District #530
- A valid Illinois state identification card with an address in JALC College District #530
- A valid Illinois voter's registration card that indicates JALC College District #530
- A current Illinois real estate tax bill that indicates property is owned within the JALC College District #530

In-district applicants will be rank ordered before applicants' out-of-district, if one of the above forms of acceptable proof is received in the Admissions and Records Office by March 31, 2025. If one of the above forms of acceptable proof is not received in the Admissions and Records Office by March 31, 2025, the applicant will be rank ordered at the bottom of the in-district list with all other out-of-district applicants.

Although the following forms may serve as proof to be charged the in-district tuition rate for an approved course or program guide, these forms **DO NOT** qualify as acceptable proof of residency to be **RANKED** as an in-district applicant. Therefore, **the applicant will be rank ordered at the bottom of the in-district list with all other out-of-district applicants**.

- A letter from an employer that indicates employment in JALC College District #530
- A lease agreement that indicates residence in JALC College District #530
- A bank or credit card statement that indicates residence in JALC College District #530
- A utility bill that indicates residence in JALC College District #530
- An insurance card or billing statement
- Paystub
- Shelter Residency Documentation
- Installment Loan Documentation
- Medical claim or statement of benefits
- A valid Illinois FOID card with an address in JALC College District #530
- A final transcript from an in-district high school with a graduation date within the past five years

Verification must show the applicant's name with their current address. PO Boxes are not accepted as proof of residency. New driver's licenses now show both PO Box and street address.

If an applicant has questions regarding general admission, they should contact the Admissions and Records Office at (618) 985-2828 Ext. 8298.

STEP 2: Program Application Requirement

AN APPLICANT MUST HAVE AN ACTIVE JALC STUDENT ID NUMBER AND VOLMAIL EMAIL BEFORE APPLYING TO THE PROGRAM.

□ [Apply to the Surgical Technology program](#) by completing the online application form by **March 31, 2025**. Fill out application completely and hit the submit button. Once submitted, click on the link provided to register for the pre-entrance exam. A new program application is required each year.

If an applicant has questions regarding program admission, they should contact Testing Services at (618) 985-2828 Ext. 8247.

STEP 3: Pre-Entrance Exam Requirement

AN APPLICANT MUST APPLY TO THE PROGRAM BEFORE REGISTERING FOR THE PRE-ENTRANCE EXAM.

☐   Register online to take the **Test of Essential Academic Skills (TEAS)** pre-entrance exam for the STP program by the test registration deadline. To access the test registration link, visit Restricted Allied Health Testing.

BEFORE REGISTERING, please read the information below carefully about the exam. Scroll down to view test dates and registration deadlines.

The test given for entry into the STP program is the TEAS Test of Essential Academic Skills (TEAS). The exam includes sections on reading, math, science, and English and language usage. All four sections of the test will be given. The total percentage score will be used as a raw score and used for admission ranking.

Additional information about the test can be accessed by going to ATI Testing (TEAS). Click on the TEAS tab at the top to locate study preparation materials and ATI Teas Exam Details.

Test scores are valid for two consecutive academic years; however, a new program application must be completed each year and submitted by the required deadline. If an applicant tested the previous academic year and chooses not to retest in the current academic year, they must submit a written request to the Coordinator of Testing Services for the previous test scores to be considered. In this instance, no pre-entrance exam registration is necessary.

Registration will only be accepted online through RegisterBlast. Students must register for a seat prior to the test date. There is a $70.00 + tax payment due at the time of the exam. If you do not bring a debit or credit card on the day of the exam, you will not be allowed to test.

After registering for a seat, students must go to www.atitesting.com and create an account. This must be completed prior to your exam date or you might not be allowed to take the exam.

Two tests may be taken within one academic year (September 1st through August 31st) and there must be at least 21 days between test attempts. Tests will be held in Testing Services and will begin promptly at 9:00 AM and 1:00 PM, unless indicated otherwise. Late arrivals may not be allowed to take the test.

If you can not attend your scheduled test please contact Testing Services. Failure to do so will result in a loss of a test attempt. Please be aware a maximum of two test attempts are allowed each academic year.

Remote testing options available at an additional cost. Please inquire by contacting Testing Services.

Photo ID and a Debit or Credit Card is required on exam day.

No personal belongings are needed or permitted to be in applicant possession during the test. If an applicant must bring something, a designated place will be provided.

Refunds will **not** be issued.

Tests will be administered in a computer-based format and are timed. The exam will take a minimum of 3 ½ hours. Online calculator provided as allowed on the exam. Test questions may not be copied. Scratch paper must be turned in. These tests are copyrighted by ATI Testing (TEAS). It is illegal to copy any portion of these exams.

Testing Services will provide test results to the applicants after results have tabulated.

The college reserves the right to change exam dates and fees at any time. Seating is limited, and registrations will be processed on a first come, first served basis. Applicants must register before the registration deadline set below for each test session.

TEAS Test Dates for STP	Registration Deadlines
Friday, September 27, 2024 @ 9:00 AM	Thursday, September 26, 2024 by 9:00 AM
Friday, October 18, 2024 @ 9:00 AM	Thursday, October 17, 2024 by 9:00 AM
Friday, November 1, 2024 @ 9:00 AM	Thursday, October 31, 2024 by 9:00 AM
Thursday, November 14, 2024 @ 1:00 PM	Wednesday, November 13, 2024 by 1:00 PM
Friday, November 22, 2024 @ 9:00 AM	Thursday, November 21, 2024 by 9:00 AM
Friday, December 6, 2024 @ 9:00 AM	Thursday, December 5, 2024 by 9:00 AM
Thursday, December 12, 2024 @ 1:00 PM	Wednesday, December 11, 2024 by 1:00 PM
Friday, December 20, 2024 @ 9:00 AM	Thursday, December 19, 2024 by 9:00 AM
Friday, January 3, 2025 @ 9:00 AM	Thursday, January 2, 2025 by 9:00 AM
Thursday, January 16, 2025 @ 1:00 PM	Wednesday, January 15, 2025 by 1:00 PM
Friday, January 17, 2025 @ 9:00 AM	Thursday, January 16, 2025 by 9:00 AM
Thursday, January 23, 2025 @ 1:00 PM	Wednesday, January 22, 2025 by 1:00 PM
Friday, January 24, 2025 @ 9:00 AM	Thursday, January 23, 2025 by 9:00 AM
Tuesday, January 28, 2025 @ 5:00 PM	Monday, January 27, 2025 by 5:00 PM
Friday, January 31, 2025 @ 9:00 AM	Thursday, January 30, 2025 by 9:00 AM
Thursday, February 6, 2025 @ 1:00 PM	Wednesday, February 5, 2025 by 1:00 PM
Friday, February 7, 2025 @ 9:00 AM	Thursday, February 6, 2025 by 9:00 AM
Tuesday, February 11, 2025 @ 5:00 PM	Monday, February 10, 2025 by 5:00 PM
Thursday, February 13, 2025 @ 1:00 PM	Wednesday, February 12, 2025 by 1:00 PM
Friday, February 14, 2025 @ 9:00 AM	Thursday, February 13, 2025 by 9:00 AM
Wednesday, February 19, 2025 @ 9:00 AM	Tuesday, February 18, 2025 by 9:00 AM
Thursday, February 20, 2025 @ 1:00 PM	Wednesday, February 19, 2025 by 1:00 PM
Friday, February 21, 2025 @ 9:00 AM	Thursday, February 20, 2025 by 9:00 AM
Wednesday, February 26, 2025 @ 9:00 AM	Tuesday, February 25, 2025 by 9:00 AM
Thursday, February 27, 2025 @ 1:00 PM	Wednesday, February 26, 2025 by 1:00 PM
Friday, February 28, 2025 @ 9:00 AM	Thursday, February 27, 2025 by 9:00 AM
Monday, March 3, 2025 @ 9:00 AM	Sunday, March 2, 2025 by 9:00 AM

TEAS Test Dates for STP	Registration Deadlines
Friday, March 14, 2025 @ 9:00 AM	Thursday, March 13, 2025 by 9:00 AM
Friday, March 28, 2025 @ 9:00 AM	Thursday, March 27, 2025 by 9:00 AM
Monday, March 31, 2025 @ 9:00 AM	Sunday, March 30, 2025 by 9:00 AM

If an applicant has a disability and wishes to obtain reasonable accommodations, they should contact Disability Support Services at (618) 985-2828 Ext. 8270 to schedule an appointment with the DSS coordinator to see if they qualify for services. The applicant will need to have accommodations approved by the DSS coordinator at least 1 week in advance to the testing date so that proper arrangements can be made.

If an applicant has questions regarding the pre-entrance exam or test results, they should contact Testing Services at (618) 985-2828 Ext. 8247.

STEP 4: Admission Selection Process

The selection of applicants is based on the stated admission criteria. The test scores are very important in the selection process because they are rank ordered from highest to lowest. Applicants that earn the highest total points and complete the admission criteria by the program deadline will be selected. Priority will be given to applicants residing in-district. Rank order for the STP program is based **exclusively** upon the following:

1. Test of Essential Academic Skills (TEAS) scores. All four sections of the test will be given. The total percentage score will be used as a raw score for admission ranking.

    Each applicant may take the pre-entrance exam twice within one academic year and there must be at least 21 days between test attempts. Any additional tests beyond the first two will not be counted. The highest composite score of the two tests will be used for determination of admission.

2. Additional points will be given for achieved passing grades in previously taken courses of BIO 205, BIO 206 and BIO 226. The following points will be added for each grade earned: A = 10 points, B = 8 points, C = 6 points. Additional points will be given for achieved passing grades in previously taken course of COM 115/COM 116, ENG 101/ENG 113, ALH 217 and MAT 104. The following points will be added for each grade earned: A = 3 points, B = 2 points, C = 1 point. Courses must be completed by **March 31, 2025** for points to be added. Courses completed after that time will not count as points toward admission. Each course must have been passed with a minimum of a C grade. No points will be given without an official transcript. Official transcripts must show when the course was taken, and the grade received.

Total percentage score achieved will be used as a raw score. Rank ordering of applicants for admission consideration will be made based on total points earned. Ties will be broken by the scores achieved on the TEAS, science and reading, successively.

To be eligible for fall 2025 admission, testing must be complete and scores available to the college by March 31, 2025. Determination of the list of accepted students will be made from the applicants who have tested and applied by March 31st.

The program enrolls a total of twenty (20) students per year. If the program seats are not full by April 30th, the college will continue accepting applications until all seats have been filled prior or

late June. Unless empty program slots remain for fall 2025 admission, those applicants testing and applying after April 30th will be considered for fall 2026 admission.

The top-scoring applicants will be admitted to the JALC STP program. A list of accepted applicants will be developed by mid-April, the spring before the start of the program. Accepted applicants will be informed of admission into the program by the admitting college via email beginning mid-April 2025 and will have seven (7) days from the date emailed to return the acceptance form in the attached acceptance letter. Should an accepted applicant choose not to enter the class, the next applicant in the rank order will be notified of acceptance. If no response is obtained, the applicant will be dropped from future consideration and the next alternate on the list will be notified of acceptance.

Notification of denial into the program will be sent via email when all positions are filled, typically before late June. Any individual, not receiving an email by late June, should contact the Coordinator of Testing Services. Applicants who are not admitted and remain on the list after the program starts will not be carried over for the next year. If interested in applying for the next year's program, a new program application must be submitted.

If an applicant is accepted to the program and chooses not to enter the fall class, any future admission must be by re-application. All applicants must make application for each year they wish to be considered for entrance into the STP program. ATI Test of Essential Academic Skills (TEAS) results will be considered valid for two consecutive academic years.

No student may be admitted into the Surgical Technology Program more than *two times* within a *five-year period*. Each campus may consider exceptions for extreme cases of unanticipated, non-elective health issues of self and family.

All correspondence will be sent via email, including acceptance, alternate, and denial notifications. Therefore, an applicant must provide an email, Volmail or personal, that is checked on a regular basis. The mailing address provided on the program application will be used for residency purposes and verification of residence at that address will be required (see residency requirements under STEP 1).

It is extremely important to abide by the deadline dates outlined in this packet. It is the applicant's responsibility to assure that these documents have been received in the designated office by the deadline date.

If you have questions regarding this process, please contact the Coordinator of Testing Services at (618) 985-2828 Ext. 8247.

PROFESSION

Surgical technologists are allied health professionals who are an integral part of a team of medical practitioners (surgeons, anesthesiologists, registered nurses) providing the best surgical care to patients in a variety of settings (hospitals, surgery centers, delivery rooms, private doctors suites, and other settings which require knowledge of asepsis).

The surgical technologist works under the supervision of a surgeon to ensure that the operating room environment is safe, all equipment functions properly, all instruments required are available and the operative procedure is conducted under conditions that maximize patient safety.

A surgical technologist possesses expertise in the theory and application of sterile and aseptic technique and combines the knowledge of human anatomy, surgical procedures, and

implementation tools and techniques to facilitate a physician's performance of invasive therapeutic and diagnostic procedures.

As part of the surgical team, the surgical technologist is responsible for providing an optimal surgical environment for the patient. The surgical technologist is responsible for three phases of surgical patient care or surgical case management. Some duties of the surgical technologist in each phase of case management include:

Preoperative Case Management

- Donning OR attire and personal protective equipment
- Preparing the OR
- Gathering necessary equipment and supplies
- Opening sterile supplies
- Scrubbing and donning sterile gown and gloves
- Organizing the sterile field for use
- Counting necessary items
- Assisting team members during entry to the sterile field
- Exposing the operative site with sterile drapes

Intraoperative Case Management

- Passing instrumentation, equipment and supplies to the surgeon and surgical assistant
- Preparing and handling pharmaceuticals
- Predicting needs of the patient and surgeon and preparing necessary items
- Counting necessary items
- Caring for specimens
- Applying dressings

Postoperative Case Management

- Maintaining the sterile field until the patient is transported
- Removing used instruments, equipment and supplies from the OR
- Caring and maintaining instruments, equipment and supplies following use
- Preparing OR for the next patient

The median salary for local certified surgical technologists is approximately $23.64 per hour. Shift differentials will add more per hour and the hourly wage will vary slightly at each health care institution. In many instances there is additional "call pay".

For more information about the profession, pay and job outlook, visit Bureau of Labor Statistics.

PROGRAM

The Surgical Technology [two-year] Associates of Applied Science degree program accepts a total of 20 students each spring semester to begin the following fall semester.

Currently, the STP courses are taught during the day. There will be three clinical rotations, one starting the summer of the first year, one in the fall and spring semesters in the second year. Clinical rotation days are either Wednesday and Friday or Tuesday and Thursday. Students may be required to drive up to an hour or more to their clinical site.

If the number of students requiring clinical rotations exceeds the number of slots available at the clinical affiliates, students may be required to complete clinical rotation during the break following the scheduled semester or as soon as a clinical affiliate is available for training. A listing of facilities used for clinical rotations is provided to students in the Surgical Technology Program Handbook.

Included in this packet is a link to the list of STP courses with descriptions. Most of the STP courses have both lecture and hands-on laboratory components.

The STP is full-time only, with courses offered in a specific sequence. All STP courses in a semester must be taken and passed in order to progress to any STP course work of the next semester. All the STP courses must be passed with a grade of C or better. All students will complete over 600 clocks hours in the supervised clinical rotation during the course of the program.

TECHNICAL ABILITIES AND SKILLS REQUIRED

In order to handle the job responsibilities and tasks assigned to students in the STP program, students must be able to:

- Perform a full-range of body motion including handling and lifting clients, manual and finger dexterity, and eye-hand coordination.
- Bend, reach, pull, push, stand, stoop, walk during shift, and agility to handle body mass.
- Lift and carry up to sixty (60) pounds.
- Demonstrate visual acuity (with correction if needed) within normal range including peripheral vision and reading of fine print.
- Demonstrate auditory acuity (with correction if needed) that includes hearing muffled voices (through the mask) with extraneous background noise.
- Withstand unusual smells-cauterized tissue.
- Wear full surgical attire including personal protective equipment.
- Adapt effectively, displaying flexibility in environments with high tension to insure client safety.
- Concentrate and pay attention to detail.
- Perform fine motor skills with both right and left hands. (Dexterity and application in working with microscopic pieces of equipment and sutures, hold retractors, etc.)
- Adapt to irregular working hours as well as ability to stay over shift as necessary.
- Respond quickly and in an emotionally controlled manner in emergency situations.
- Communicate in a rational and coherent manner both orally and in writing with individuals of all professions and social levels.
- Recognized that work environment will include exposure to diseases and toxic substances. (sterilant, x-ray, fumes, development of latex allergy, and so forth).
- Show evidence of skin integrity.
- Problem solve using conceptual, integrative, and quantitative reasoning skills.

PROGRAM OBJECTIVES

Upon completion of this STP program, the graduate must be able to demonstrate entry-level competencies to become a Surgical Technologist. The graduate will have knowledge and experience with aseptic surgical techniques and possess the technical skills needed to:

- Assist with patient care and related services in hospital operating rooms.

- Perform tasks that help ensure a safe surgical environment.
- Contribute to the operating team's efficiency.
- Support the surgeons and others involved in operating procedures.

PROGRAM OUTCOMES

CST Pass Rates

Academic Year	# Students Tested	# Students Passed	Pass Rate
8/1/2024 – 7/31/2026	TBD	TBD	TBD

Graduate Placement Rates

Academic Year	# Students Enrolled	# Student Placed	Placement Rate
8/1/2024 – 7/31/2026	TBD	TBD	TBD

ACCREDITATION

The John A Logan College Surgical Technology Program (STP) is actively seeking initial accreditation through CAAHEP (ARC/STSA). The accreditation self-study will take place during the initial JALC cohort (August 2024 to May 2026). The timeline is to receive STP accreditation awarded through CAAHEP by spring 2026, but it cannot be guaranteed.

Once approved, the STP program will be accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). Graduates of the STP program **must** sit for the Surgical Technologist National Certifying Examination. The National Board of Surgical Technology and Surgical Assisting (NBSTSA) is the certifying agency for surgical technologists. This computer-delivered examination will be administered to students' a week prior to graduation or a week after graduation. Successful completion of this exam confers the title of Certified Surgical Technologist (CST). Certification provides evidence that the certified individual has met the national standard for the knowledge that underlies surgical technologist practice. Certified individuals demonstrate mastery of a broad range of knowledge of surgical procedures, aseptic technique, and patient care by successfully completing the surgical technologists certifying examination.

LEGAL LIMITATIONS

Students must have a valid social security number to participate in this program. This number is required for the criminal background check. A valid social security number must be on file in the Admissions and Records Office prior to the admission deadline.

A felony conviction may adversely affect the graduate's ability to sit for certification examinations and/or obtain certification, registration and/or licensure to practice in Illinois and other states. It also influences whether hospitals and other health agencies will accept the student for clinical education experiences required for graduation. Therefore, the program requires admitted students to complete a criminal background check prior to beginning the STP program.

As a condition of assignments to clinical educational experiences, admitted students will also be required to submit to a drug screening. The drug screen will be completed by a party selected by the program and paid for by the student and is nonrefundable.

Potential applicants with questions concerning the above, can make an appointment with the STP Program Director prior to starting.

REQUIREMENTS OF ADMITTED STUDENTS

The college gives preference to all in-district students first. The length of the program is a two-year associates of applied science degree.

Upon admission into the program, students will be required to successfully complete a job shadowing experience; a physical exam; the first of a series of three Hepatitis B Virus vaccinations [or sign a declination waiver]; a two-step TB skin test [and/or chest x-ray], MMR titer [and/or immunization], a Varicella [chicken pox] titer [and/or immunization], Tetanus-Pertussis [whooping cough] immunization and current flu shot. These must be completed prior to beginning the clinical. Current certification in BLS Providers CPR [cardiopulmonary resuscitation] for the length of the program, a drug screening test, a criminal background check and proof of health insurance are required.

Prospective STP students should **not** purchase any materials or supplies until **AFTER** they have been accepted and have registered for classes. Questions regarding uniforms, schedules, requirements, etc. will be answered for accepted students during a mandatory new student orientation session prior to the program start date with the STP Program Director.

Surgical Technology Handbook describing the drug screening, criminal background check, job shadowing, physical examination, vaccinations and immunizations. This will be distributed at the beginning of the program. Handbooks will contain the forms and deadlines necessary to complete those requirements prior to the start of class.

COVID Vaccine Requirements

On August 26, 2021, Illinois Governor J.B. Pritzker issued [Executive Order 2021-20](#) (COVID Executive Order No. 87). The Order mandates COVID-19 vaccination for all health care workers, school personnel, higher education personnel, and higher education students. Individuals covered by the Order must provide proof of COVID-19 vaccination to their applicable facility or school. Proof of COVID-19 vaccination may be met by providing any of the following:

- A Centers for Disease Control and Prevention (CDC) COVID-19 vaccination record card or photograph of the card;
- Documentation of vaccination from a health care provider or electronic health record; or
- State immunization records.

The Order further states that individuals who are not fully vaccinated must be excluded from the premises of the applicable health care facility, school or institution of higher education unless the

individual is tested for COVID-19 at least weekly with a test that has EUA or is operating per the laboratory developed test requirements by the CDC.

Students who are pursuing programs in the healthcare field are advised to be aware of the ever-changing environment as it relates to COVID and vaccine requirements. While testing as an alternative to vaccination is allowed per the Illinois mandate at the time of this publication, it is possible that this could change in the future. Also, prospective students should be advised that while the College does not specifically require the COVID vaccine, it is possible that one of the program's clinical healthcare sites may require the COVID vaccine for the student to train at the facility. In this instance, students must follow all requirements and policies set-forth by the healthcare clinical site. Students who do not meet the clinical site requirements will not be placed into clinical courses, and therefore, not allowed to maintain enrollment in a program that cannot be completed.

Updated information regarding COVID vaccine will made available to prospective students closer to the 2025-2026 academic year.

PROGRAM GUIDE AND COURSE DESCRIPTIONS

STP students must earn a minimum of a C grade in all courses listed in the program guide, including general courses.

It is the responsibility of all interested applicants to view the current STP program guide and course descriptions online at the following links:

[Surgical Technology – Associate in Applied Science Program Guide](#)

[Surgical Technology (STP) Course Descriptions](#)

GENERAL COURSE REQUIREMENTS

BIO 205 – Human Anatomy and Physiology I – 4 credits
BIO 206 – Human Anatomy and Physiology II – 4 credits
BIO 226 – General Microbiology – 4 credits
COM 115 – Speech **or** COM 116 – Interpersonal Communication – 3 credits
ENG 101 – English Composition **or** ENG 113 – Professional Technical Writing – 3 credits
ALH 217 – Medical Terminology I – 3 credits
MAT 104 – Mathematics for Applied Health – 3 credits

*Students must be certified in CPR (BLS Providers) throughout the length of the program.

All courses in the STP program guide must be completed with a minimum of a C grade to remain in the program.

Applicants should contact their advisor for general course advisement and registration. If you need to be assigned to an advisor, you should contact Testing Services at (618) 985-2828 Ext. 8520. Registration is by appointment only, except during designated walk-in dates.

PROGRAM COSTS

Within this highly mobile program, admitted STP students will be responsible for the following expenses, which are **estimates** based on the current 2024-2025 academic year.

ITEM	COST
Tuition – In-District at $145.00 per credit hour – 24 hours (general courses)	$3,480.00
Technology fee at $5.00 per credit hour – 24 hours (general courses)	$120.00
Course fees (general courses)	$115.00
Tuition – In-District at $145.00 per credit hour – 37.5 hours (STP courses)	$5,437.50
Technology fee at $5.00 per credit hour – 37.5 hours (STP courses)	$187.50
Course fees ($50.00 per STP course)	$450.00
Textbooks (STP courses)	$500.00
Scrubs and Patch	$100.00
Clinical Shoes	$75.00
Safety glasses	$10.00
Viewpoint includes drug screen and background check	$114.00
Student membership in the Association of Surgical Technologist	$45.00
National Certification Examination fee	$199.00
Online Clinical Case Tracking fee (Trajecsys)	$100.00
Registration fee for ATI Testing for Essential Academic Skills (TEAS)	$70.00
TOTAL ESTIMATED COST	**$11,003.00**

Click here to view Tuition and Fees Schedule.
Additional costs may include:

- $65.00 Student Activity fee assessed for 6 or more hours enrolled for fall and spring terms
- $40.00 Student Activity fee assessed for 3 or more hours enrolled for summer terms
- Malpractice/liability insurance (up to $15.00 annually)
- Demonstration of personal health insurance or Medicaid
- Medical exams, immunizations, and BLS Provider CPR certification

Note: Many of these costs will be incurred the first semester of the program since textbooks, uniforms and equipment can be used in subsequent semesters. Textbooks for general courses are not included due to variability of texts. Transportation and meals at centralized laboratory for STP courses and other clinical sites are the student's responsibility. Clinical sites are within a wide radius of the campus and mileage is an expense to consider seriously. **All costs listed above are estimates and subject to change**. **The STP student should plan to meet these financial obligations before entering the program**.

*Potential STP students should **not** purchase or schedule anything until after they have been accepted and registered to begin the STP program.*

For additional information, please contact Jennifer Jordan, STP Program Coordinator, at John A Logan College (618) 985-2828 ext: 8630 or jenniferjordan@jalc.edu.

FINANCIAL ASSISTANCE

JALC offers students several sources for financial assistance:

Financial Aid – A variety of financial aid exists and the applicant should contact the Financial Aid Office for more information at (618) 985-2828 Ext. 8308, financialaid.info@jalc.edu. Some of the types of financial aid presently offered are:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Illinois State Map Grant
- College Work Study

JALC is no longer participating in the Federal Direct Student Loan Program. Students in need of loan funds will have to apply for a Private Alternative Student Loan. In order to find a lender, contact your local Bank, Credit Union, or search on the web using "Private Alternative Student Loan providers" for your search. All students who apply for private alternative loans must first submit a FAFSA with JALC's federal school code 008076.

Financial aid requirements and general information can be accessed online at Financial Aid.

Scholarships – A variety of scholarships, administered through the JALC Foundation and external sources, are available and the applicant should contact the Foundation Office for more information at (618) 985-2828 Ext. 8355, foundation@jalc.edu.

Scholarship application procedures, scholarship application, letter of recommendation form, and lists of available scholarships through the JALC Foundation and external sources, can be accessed online at JALC Foundation.

Veterans Resources – Military veterans should contact Veterans Services at (618) 985-2828 ext: 8563 or veterans@jalc.edu for more information on Illinois Veterans Grant and GI Bill Benefits.

PATH Grant – PATH (Pipeline for the Advancement of the Healthcare Workforce) is a state grant that supports students enrolled in a Nursing or Allied Health program with books, stipends, childcare assistance, and additional resources as needed.

Eligibility requirements and PATH application can be accessed online at PATH – Pipeline for Advancement of the Healthcare Workforce.

For more information about the PATH Grant or about eligibility, contact the PATH Social Services Coordinator at (618) 985-2828 Ext. 8492.

Perkins Grant – If you are eligible, Perkins is a federal grant that supports students enrolled in Career and Technical programs with books, uniforms, etc., To be eligible: You must have been admitted into the Medical Laboratory Technology program, enrolled in Medical Laboratory Technology courses, and meet the criteria listed here: https://www.jalc.edu/perkins/ If you have any questions about the Perkins Grant or about eligibility, you can contact the Perkins Coordinator at (618) 985-28282 Ext. 8041