

# Associate Degree Nursing (ADN) Hybrid Online Admission Checklist

BEFORE YOU APPLY, it is important for you to first thoroughly read the program admission packet online at [Restricted Allied Health Admission](#). The admission packet, admission checklist, program guide, testing resources, and online application form are available online at this link.

Admission procedures require you to:

1. Be admitted to the College and have a student id number **before** applying to the program.
2. Apply to the program **before** registering for the pre-entrance exam.
3. Check email frequently throughout the admission process. Correspondence will only be sent via email.

The following checklist is provided to help you complete your file for the ADN hybrid online program so that you may be considered. It is your responsibility to assure that these documents have been received in the designated office by the deadline date. REFER TO THE ADMISSION PACKET FOR DEADLINES!

## STEP 1: General Admission Requirements

- [Apply for general admission](#) to the College by completing the online application. If you prefer, a paper application may be completed at the Admissions and Records Office.
- Placement scores. We will accept scores from ACCUPLACER, ACT, or SAT taken within the past three years. To schedule an appointment to take a placement test, contact Testing Services at (618) 985-2828 Ext. 8520. Testing is by appointment only, except during designated walk-in dates.
- Official copy of a final high school or GED® (High School Equivalency) transcript **with a graduation date** is required.
- Official transcripts from all other colleges attended are required if transferring any courses.
- Proof of current residency is required. Preference is given to in-district applicants. The following forms may serve as acceptable proof to be **RANKED** as an in-district applicant:
  - A valid Illinois driver's license with an address in JALC College District #530
  - A valid Illinois state identification card with an address in JALC College District #530
  - A valid Illinois voter's registration card that indicates JALC College District #530
  - A current Illinois real estate tax bill that indicates property is owned within the JALC College District #530

Questions regarding general admission, contact the Admissions and Records Office at (618) 985-2828 Ext. 8298.

## STEP 2: Program Application, LPN License & Work Experience Requirements

- [Apply to the Associate Degree Nursing Hybrid Online program](#) by completing the online application form. Fill out application completely and hit the submit button. A new program application is required each year.

- Submit an official college transcript that shows successful completion of an accredited Practical Nursing Program. No transcript required if program completed at JALC.
- Provide a copy of a current unencumbered Illinois LPN license.
- Provide evidence of Licensed Practical Nurse work experience (or equivalent work experience) with a letter from employer on company letterhead indicating dates of employment as a Licensed Practical Nurse **or** successful employee performance evaluation from employer.

Questions regarding program admission, contact the Coordinator of Nursing Admission at (618) 985-2828 Ext. 8497.

### **STEP 3: Pre-Entrance Exam Requirement**

- Register online to take the **PSB Registered Nursing School Aptitude Examination (RNSAE)** by the test registration deadline. To register, visit [Restricted Allied Health Testing](#). There you will be able to view instructions, test dates, registration deadlines, and access the test registration link.

Questions regarding the pre-entrance exam or test results, contact Testing Services at (618) 985-2828 Ext. 8247.

### **STEP 4: Prerequisite Course Requirements**

- Enroll in prerequisite course requirements. Courses must be completed with a grade of a C or higher prior to starting the program.
  - BIO 205 – Human Anatomy and Physiology I<sup>1</sup>
  - BIO 206 – Human Anatomy and Physiology II<sup>1</sup>
  - PNE 209 – IV Therapy (or comparable IV course)
  - ALH 101 – Cardiopulmonary Resuscitation OR  
ALH 102 – CPR Recertification
  - CHM 141 – General, Organic, and Biochemistry I<sup>1</sup>
  - BIO 226 – General Microbiology<sup>1</sup>

<sup>1</sup> Will also satisfy the online course requirement below if taken as online or hybrid section.

- Enroll in **online course** requirement. Online course must be completed with a grade of a C or higher prior to starting the program.

For advisement and registration, contact your advisor. If you need to be assigned to an advisor, contact Testing Services at (618) 985-2828 Ext. 8520. Registration is by appointment only, except during designated walk-in dates.