

## HOURS OF OPERATION

All offices open Monday – Thursday, 8:00am – 4:30pm unless listed below

**SUMMER HOURS: Offices closed Fridays (May 26 – July 28)**

All times subject to change. Call in advance to verify hours.

List maintained by Student Activities & Cultural Events: 618-985-2828 Ext. 8416

### Closed on Holidays

Martin Luther King’s Birthday.....January 15, 2017  
Presidents Day.....February 19, 2017  
Good Friday.....March 30, 2017  
Memorial Day.....May 28, 2017  
Independence Day.....July 4, 2017  
Labor Day..... September 4, 2017  
Veteran’s Day.....November 10, 2017  
Thanksgiving Break.....November 22 – 25, 2017  
Christmas.....December 25, 2017

### College Breaks

Offices open, Classes not in session

Spring Break.....March 12-17, 2017  
Fall Break.....October 9 – 10, 2017

### Main Campus

Monday – Thursday: 6:00am – 10:00pm  
Saturday & Sunday: Scheduled events only

#### Alongi Extension Center (Du Quoin)

Monday – Thursday: 8:00am – 9:00pm

#### West Frankfort Extension Center

Monday, Wednesday: 8:00am – 4:30pm  
Tuesday: 8:00am – 9:00pm

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#### Academic Advisement Center

618-985-2828 Ext. 8070

#### Admissions

618-985-2828 Ext. 8298

Monday – Thursday: 8:00am – 4:30pm

#### Fall Walk-In Registration:

August 10 – August 23

**Aerobic & Weight Training Center – See CHEC**

**Aquatic Center – See CHEC**

#### Athletics

618-985-2828 Ext. 8439

One hour before game time

#### Bookstore

Operated by Follett

618-985-2828 Ext. 8127

**(June 12-15, 19)**

Monday – Thursday: 8:00am – 5:30pm

**(Reopen June 27)**

Monday – Thursday: 8:00am – 4:30pm

**Box Office**

618-985-2828 Ext. 8287

Monday – Thursday, 8:00am – 4:30pm

One hour prior to curtain/show time

**Bursar**

618-985-2828 Ext. 8440

Monday – Thursday: 8:15am – 4:15pm

**Cafeteria – See Chartwells Dining Services****Campus Police**

618-985-5550

24 hours per day / 365 days per year

**Campus Support Services**

618-985-2828 Ext. 8260

Monday – Thursday: 8:00am – 4:30pm

**Cashier – See Bursar****Chartwells Dining Services**

Logan’s Canteen (Cafeteria)

618-985-2828 Ext. 8335

Monday – Thursday: 8:00am – 1:00pm

Volunteer Express (Coffee Shop)

Monday – Thursday: 8:00am – 11:00am

**CHEC (Community Health Education Complex)**

618-985-2828 Ext. 8502

Aerobic & Weight Training Center

Monday – Friday: 5:30am – 8:30pm

Saturday: 5:30am – 3:00pm

Aquatic Center

Monday – Friday: 5:30am – 9:00am, 11:00am – 1:00pm, 6:30pm – 8:30pm

Saturday: 5:30am – 10:00am

**Childcare – See Preschool****Coffee Shop – See Chartwells****Computer Labs**

C238

618-985-2828 Ext. 8388

C231A Multi-Media Lab

618-985-2828 Ext. 8270

**Copy Center – See Campus Support Services****Cosmetology Lab**

618-985-2828, Ext. 8243

By appointment

**Dental Hygiene Clinic**

618-985-2828 Ext. 8690

By appointment

**Facilities Scheduling (see Scheduling)****Financial Aid**

618-985-2828 Ext. 8186

**In person:**

Monday – Thursday: 9:00am – 4:00pm

**Phone and email:**

Monday – Thursday: 8:00am – 4:30pm

**Fitness Center – See CHEC****Information Desk**

618-985-2828 Ext. 8613

Monday – Thursday: 8:00am – 4:30pm

All other hours – See Campus Police

**I.T. Help Desk**

618-985-2828 Ext. 8388

Monday – Thursday: 7:45am – 4:30pm

**Learning Lab**

618-985-2828 Ext. 8607

Monday: 7:30am – 4:00pm

Tuesday – Thursday: 7:30am – 4:00pm

**Summer 2017 (June 12-July 28)**

Monday: 7:30am – 6:00pm

Tuesday – Thursday: 7:30am – 4:00pm

**Library**

618-985-2828 Ext. 8338

Monday – Thursday: 7:30am – 4:30pm

**Mail Room – See Campus Support Services****Preschool**

618-985-2828 Ext. 8246

Monday – Thursday: 7:30 – 5:00pm

**Performing Arts – See Box Office**

**Public Safety – See Campus Police**

**Recreation Center – See CHEC**

**Salon – See Cosmetology Lab**

**Scheduling**

618-985-2828 Ext. 8343

Monday – Thursday: 7:30am – 4:30pm

**Security – See Campus Police**

**Shipping & Receiving**

618-985-2828 Ext. 8419

Monday – Thursday: 7:30am – 3:30pm

**Swimming Pools – See CHEC**

**Theatre – See Box Office**

**Workout Room – See CHEC**

**Writing Center**

618-985-2828 Ext. 8528

Monday – Thursday: 9:00am – 2:00pm