

## HOURS OF OPERATION

All offices open Monday – Friday, 8:00am – 4:30pm unless listed below

All times subject to change. Call in advance to verify hours.

List maintained by Student Activities & Cultural Events: 618-985-2828 Ext. 8416

### Closed on Holidays

New Year's Day.....	January 1-2, 2018
Martin Luther King's Birthday.....	January 15, 2018
President's Day.....	February 19, 2018
Good Friday.....	March 30, 2018
Memorial Day.....	May 28, 2018
Independence Day.....	July 4, 2018
Labor Day.....	September 3, 2018
Veteran's Day.....	November 12, 2018
Thanksgiving .....	November 21 – 23, 2018
Christmas.....	To be Determined

### College Breaks

Offices open, Classes not in session

Spring Break.....	March 12-17, 2018
Thanksgiving Break.....	November 19 & 20, 2018

### Main Campus

Monday – Friday: 6:00am – 10:00pm  
Saturday & Sunday: Scheduled events only

#### Alongi Extension Center (Du Quoin)

Monday – Thursday: 8:00am – 9:00pm  
Friday: 8:00am – 4:30pm

#### West Frankfort Extension Center

Monday, Wednesday, Friday: 8:00am – 4:30pm  
Tuesday, Thursday: 8:00am – 9:00pm

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#### Admissions

618-985-2828 Ext. 8298

Monday – Friday: 8:00am – 4:30pm

#### **Walk-In Registration: January 4 – 17, 2018**

January 4: 8:00am – 5:30pm

January 5: 8:30am – 4:00pm

January 8 – 11: 8:30am – 5:30pm

January 12: 8:30am – 4:00pm

January 16: 8:30am – 5:30pm

January 17: 8:30am – 4:00pm

#### Athletics

618-985-2828 Ext. 8439

Monday – Friday: 8:00am – 4:30pm

One hour before game time

**Aerobic & Weight Training Center – See CHEC**

**Aquatic Center – See CHEC**

**Bookstore**

Operated by Follett  
618-985-2828 Ext. 8127

**Regular Hours:**

Monday: 8:00am – 5:30pm  
Tuesday – Wednesday: 8:00am – 4:30pm  
Thursday: 8:00am – 4:00pm  
Friday: 8:00am – 1:00pm

**Closed: Friday, February 23**

**Spring Break: March 12-16**

Monday – Thursday: 10:00am – 2:00pm  
Friday: Closed

**Box Office**

618-985-2828 Ext. 8287  
Monday – Friday, 8:00am – 4:30pm  
One hour prior to curtain/show time

**Bursar**

618-985-2828 Ext. 8440  
Monday – Friday: 8:00am – 4:30pm

**Cafeteria – See Chartwells Dining Services**

**Campus Police**

618-985-5550  
24 hours per day / 365 days per year

**Campus Support Services**

618-985-2828 Ext. 8280  
Monday – Friday: 8:00am – 4:30pm

**Cashier – See Bursar**

**Chartwells Dining Services**

Logan's Canteen (Cafeteria)  
618-985-2828 Ext. 8335  
Monday – Friday: 7:00am – 2:00pm

Volunteer Express (Coffee Shop)

Monday – Thursday: 7:00am – 3:00pm  
Friday: 7:00am – 2:00pm

**CHEC (Community Health Education Complex)**

618-985-2828 Ext. 8502  
Aerobic & Weight Training Center  
Monday – Friday: 5:30am – 8:30pm  
Saturday: 5:30am – 3:00pm  
Sunday: 12:00pm – 6:00pm

Aquatic Center

Monday – Friday: 5:30am – 9:00am,  
11:00am – 1:00pm,  
6:30pm – 8:30pm  
Tuesday & Thursday 3:00pm – 5:00pm  
Saturday: 5:30am – 10:00am

**Childcare – See Preschool**

**Coffee Shop – See Chartwells**

**Computer Labs**

C238 Open Access Lab  
618-985-2828 Ext. 8495  
Monday – Friday: 8:00am – 4:30pm  
C231A Multi-Media Lab  
618-985-2828 Ext. 8270  
By Appointment

**Copy Center – See Campus Support Services**

**Cosmetology Lab**

618-985-2828, Ext. 8243  
By appointment

**Dental Hygiene Clinic**

618-985-2828 Ext. 8690  
By appointment

**Facilities Scheduling (see Scheduling)**

**Financial Aid**

618-985-2828 Ext. 8186  
In person: Monday – Friday, 9:00am – 4:00pm  
Phone and email: Monday – Friday, 8:00am – 4:30pm

**Fitness Center – See CHEC**

**Information Desk**

618-985-2828 Ext. 8613  
Monday – Friday: 8:00am – 4:30pm  
All other hours – See Campus Police

**I.T. Help Desk**

618-985-2828 Ext. 8388  
Monday – Friday: 7:45am – 4:30pm

**Learning Lab**

618-985-2828 Ext. 8607

Monday: 7:30am – 6:00pm

Tuesday – Thursday: 7:30am – 4:30pm

Friday: 7:30am – 4:00pm

**Library**

618-985-2828 Ext. 8338

Monday – Tuesday: 7:30am – 6:00pm

Wednesday – Friday: 7:30am – 4:30pm

**Mail Room – See Campus Support Services****Preschool**

618-985-2828 Ext. 8246

Monday – Friday 7:30 – 5:00pm

**Performing Arts – See Box Office****Public Safety – See Campus Police****Recreation Center – See CHEC****Salon – See Cosmetology Lab****Scheduling**

618-985-2828 Ext. 8343

Monday – Friday: 7:30am – 4:30pm

**Security – See Campus Police****Shipping & Receiving**

618-985-2828 Ext. 8419

Monday – Friday: 7:30am – 3:30pm

**Swimming Pools – See CHEC****Theatre – See Box Office****Workout Room – See CHEC****Writing Center**

618-985-2828 Ext. 8528

Monday – Friday: 9:30am – 2:30pm