



professional development quickenotes

Online Blackboard Training

January 18, 2008

The Teaching and Learning Center is pleased to announce the creation of a new Online Teaching Certification Course for JALC faculty and staff. The course is designed to be taught completely online and provide participants with the experience of being both a student in an online course and the creator of an online course and corresponding course site.

The goal of the course is to provide instructors the toolset they need to create an online course that meets the standards defined in the "Assessment Rubric for Online Instruction" and other generally accepted best practices for online instruction. While designed especially for online instruction, the techniques and practices are equally applicable to hybrid and supplemental applications as well.

When the course is completed, participants will have created a course site with at least some course content in each area. That course site can then be exported for their use in an actual online, hybrid, or supplemental course.

The course begins 2/4/2008 and lasts 10 weeks. The following material will be covered in the course:

Blackboard Basics

The course will begin with creating an account and move through logging in and the basic elements of the Welcome Screen and the Control Panel. Other basics include announcements, email, messages, digital dropbox, staff information, managing course enrollment, and customizing the "look and feel" of the course site.

Blackboard Advanced Topics

Advanced topics to be covered include the gradebook; discussion boards; assignments; SafeAssign; and quizzes, exams, and surveys.

Pedagogy

Pedagogical topics include assessment, effective structuring of the course site, incorporating the library into your course, copyright issues, and communication.

Helper Applications

Computer applications that are helpful for creating or posting information will be covered, including PrimoPDF, ZipCentral, Respondus, Audacity, and Jing. The software is all either free or trial ware and can be loaded on your office and/or home computer.

Make sure you experience being an e-Learner yourself before you attempt to deliver a course online.

Sophie di Corpo
University of New South Wales

Upon successful completion, full-time faculty will receive 35 hours of training time toward the incentive gifts available in the TLC. Term instructors will receive a personal portable DVD player.



Blackboard

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