

Application Checklist - Carl D. Perkins Grant

Name: _____ Date: _____

Semester: _____ Advisor: _____

Degree or Certificate Program: _____

The Carl D. Perkins Grant was created to provide assistance to qualifying Career and Technical Education students. It is a federal grant and must be administered in accordance with federal legislation that dictates funding criteria and award amounts. Perkins awards are based on (1) inclusion in a qualified special population or (2) financial need. Please see page 2 of this application for information concerning Special Populations criteria and financial need.

In addition to meeting Special Populations criteria, students **must** meet the following conditions:

1. Be enrolled in a Career and Technical Education degree or certificate program (Major Code: 1.2).
2. Be enrolled as a full-time student and following the specified degree or certificate plan (unless degree or certificate program states otherwise).
3. Have maintained a 2.0 Grade Point Average or better during the previous semester and will maintain a 2.0 Grade Point Average or better throughout the application semester.

Perkins Grant assistance is released on a first-come, first-served basis for the following support services:

Mileage Reimbursement

Textbook Rental

Childcare Assistance

Follow the application checklist below to submit a complete application. The student is responsible for supplying current copies of supporting documentation with each application - do not bring originals. Applications cannot be processed without supporting documentation. Completed applications will be processed according to date of receipt.

- Fill in your Name, Date, Semester, Advisor and Degree or Certificate Program
- Fill in the Personal Information boxes
- Submit copies of your Supporting Documentation (there will be at least 4, but possibly more)
- Put a check mark next to the Special Population category that describes you best
- Check the boxes that correspond to the types of support services you are seeking
- Optional: If you are requesting assistance with childcare, fill in Childcare Assistance Information
- Read the statement of understanding and sign and date your application

APPLICATION: CARL D. PERKINS STUDENT SUPPORT SERVICES

Qualified Career and Technical Education students are eligible to receive funds for student support services under Public Law 109-270. To help determine your eligibility, please complete this form (2 pages). Allocations will be determined by the number of participants and the availability of funds.

PERSONAL INFORMATION

Student ID Number: _____ Email Address: _____ Name: _____ Address _____ City, State & Zip _____ Phone (Cell) _____ (Home) _____	Birth Date _____ Age _____ Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male Veteran: <input type="checkbox"/> Yes <input type="checkbox"/> No Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Legally Separated Number of Dependent Children _____ Number of Children Needing Childcare _____
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SUPPORTING DOCUMENTATION

Current photocopies of the following items **must** accompany this application:

- | | |
|--|--|
| <input type="checkbox"/> Your Degree or Certificate Program (plan)

<input type="checkbox"/> Your Schedule

<input type="checkbox"/> Your Driver's License or State ID | <input type="checkbox"/> Your Financial Aid Award Letter, and / or

<input type="checkbox"/> Your Public Assistance Award Letter or card for WIC, Food Stamps, Medicaid, TANF, SSI |
|--|--|

If requesting Childcare Assistance, also include photocopies of the following:

- | | |
|---|--|
| <input type="checkbox"/> Birth Certificate(s) of children requiring day care assistance | <input type="checkbox"/> Daycare License/Registered Home License |
|---|--|

SPECIAL POPULATIONS

Check the category that describes you best:

- _____ **Displaced Homemaker** - has worked as an adult primarily without pay to care for the home and has diminished marketable skills; has been dependent on public assistance but is no longer supported by such income; is a parent whose youngest dependent child will become ineligible to receive TANF; is unemployed or under employed and is experiencing difficulty in obtaining suitable employment.
- _____ **Limited English Proficiency** – does not speak/understand the English language in an instructional setting well enough to benefit from technical and vocational studies to the same extent as a student whose primary language is English.
- _____ **Individual with a Disability** – physical or mental impairment that substantially limits one or more major life activities.
- _____ **Economically Disadvantaged** – receiving financial aid, public assistance (TANF eligible), WIA benefits, or are at or below the national poverty level or the Self-Sufficiency Standard for Illinois
- _____ **Enrollment in a Non-traditional Field** - (Sex-Equity) – persons entering a technical program or occupation not traditional for their gender.
- _____ **Single Parent, including Single Pregnant Woman** - unmarried or legally separated and has custody (or joint custody) of child(ren). Include a copy of child's birth certificate with supporting documents

APPLICATION: CARL D. PERKINS STUDENT SUPPORT SERVICES

REQUESTED SUPPORT SERVICES

Check the support service or services needed – **combined total not to exceed semester limit**

Mileage Reimbursement
 Textbook Rental
 Childcare Assistance

CHILDCARE ASSISTANCE INFORMATION

If you are requesting assistance with childcare, please fill in the following information:

Names of Children	Age	Proposed Daycare Facility or Registered Home: (Check one)
_____	_____	<input type="checkbox"/> John A. Logan College Daycare Center
_____	_____	<input type="checkbox"/> Other (*IF QUALIFIED)
_____	_____	*Daycare centers must be licensed by the State and Registered Homes must have a permit from the Department of Human Services.
_____	_____	

To be eligible for student support services provided in the Carl D. Perkins Career and Technical Education Improvement Act, I understand the following as checked below:

- That support services through the Perkins grant are intended to help me complete my program of study.
- That I am responsible for managing my time and resources so that I am able to complete my program of study in the most efficient manner possible.
- That I must be enrolled in a Career and Technical Education degree or certificate program of study and that I must take only the required courses listed in my degree plan (with the exception of remedial courses).
- That I must be enrolled full-time to remain eligible (unless my degree or certificate program states otherwise).
- That I am expected to maintain at least a 2.0 grade point average ("C") or higher.
- That I am responsible to replace lost or stolen books immediately, and that I am to return my textbooks to the bookstore in good condition at the end of the semester or prior to my graduation in order to receive my diploma - no exceptions (or immediately if I am unable to complete the semester or withdraw from any class).
- That a **"HOLD"** will be placed on my records in the Business Office if I do not return the books as specified.
- That mileage forms must be turned in to G103 anytime during the week following my travel week.
- That if I am wishing childcare assistance, I must contact John A. Logan's Preschool program (x8246) first, then Childcare Resource and Referral (800-548-5563) to locate an approved provider that can work with my schedule.
- That the grant will only pay a portion of my childcare amount – I am responsible for paying the remainder.
- That the grant only pays for the specific days I attend class and that the grant will not pay for childcare on holidays or days that my child is absent from daycare.

I have read and understand the above listed eligibility requirements and agree to any and all conditions upon acceptance of Carl D. Perkins grant funds. I agree to pay reasonable collection fees including court costs as permitted by law in the event that my account is placed in the hands of a collection agency or any attorney for collection.

Student Signature

Date

Equal Opportunity Statement - John A. Logan College does not discriminate on the basis of race, religion, color, national origin, disability, age, sexual orientation, or gender orientation.