SURGICAL TECHNOLOGY
ADMISSION PACKET FOR AUGUST 2019 FULL-TIME PROGRAM

Admission procedures require you to:
1. Be admitted to the College and have a student ID number **before** applying to the program.
2. Apply to the program **before** registering for the pre-entrance exam.
3. Check email frequently throughout the admission process. Correspondence will only be sent via email.

Dear Surgical Technology Applicant:

Thank you for your interest in the Surgical Technology Program (STP) at John A. Logan College (JALC) offered through the Southern Illinois Collegiate Common Market (SICCM). The career that you are considering is truly exciting! Graduates of this program earn a Certificate of Achievement in Surgical Technology.

The College has an open admission policy; however, there are some programs which have additional entrance requirements. Please examine this packet, which will provide you with information about the profession and career of a Certified Surgical Technologist (CST) and the SICCM Surgical Technology Program. Links to online applications, general and program, and test registration are included. Enclosed you will find information about:

- ADMISSION PROCEDURES
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Further information is included in this packet and available on our website at Restricted Allied Health Admission. We encourage you to thoroughly review the packet and website prior to applying to the program. Best wishes in your educational endeavors.

Regards,

Susan Phillips
Coordinator of Allied Health Admission

Stephanie Chaney Hartford, Ph.D.
Dean for Academic Affairs

Changes effective 10/04/18 - please note information listed in this packet is subject to change.

ADMISSION PROCEDURES

The following admission procedures shall be followed by all prospective applicants seeking admission to the SICCM STP program through JALC. It is imperative that the steps be followed in order to ensure that all of the admission procedures are complete by the deadline date. Failure to comply with the deadline dates designated by JALC and SICCM will automatically terminate the application for the program.

The admission procedures for the SICCM STP program are the same for John A. Logan College and Shawnee Community College. Each college does give preference to its in-district students. Students may apply at only one community college for entrance into a program. Applications and testing will be cross-checked among the campuses.

These admission procedures are in accordance with Illinois law. The law requires that programs not having sufficient space and resources to accommodate all applicants will accept those applicants best qualified, using ranking, ability and achievement test scores as guides, with preference given to students residing in-district.

The SICCM STP program admission process does not discriminate on the basis of race, creed, color, national origin, gender, age, or the presence of a non-job-related condition or disability.

To be eligible for admission in the full-time program beginning fall 2019, an applicant must meet these criteria and submit the following credentials to the designated office by the deadline date:

STEP 1: General Admission Requirements

☐ [Apply for general admission](#) to the College by completing the online application by **March 31, 2019**, if not currently enrolled in courses at JALC. If an applicant prefers, a paper application may be completed at the Admissions and Records Office (C201).

   If an application for general admission has previously been submitted, please update any relevant information online in the [MyJALC](#) portal, if necessary.

   Need help accessing student accounts [click here](#), contact the Admissions and Records Office at (618) 985-2828 Ext. 8297, or visit one of the front admission windows in C201.

☐ Submit current placement scores to the **Admissions and Records Office** by **March 31, 2019**. We will accept scores from ACCUPLACER, ACT, SAT, ASSET, or COMPASS taken within the past three years. An applicant who has not already completed a college-level English and Mathematics course, or scored below the minimum requirement in English and Math on the ACT or SAT, must complete placement testing in Reading, Writing, and Mathematics to determine appropriate placement in courses. For more information about placement testing, visit [Required Placement Testing](#). If an applicant needs to schedule an appointment to take a placement test, contact Testing Services at (618) 985-2828 Ext. 8520.

   Regardless of placement test scores taken for general college admission, and any resultant remedial courses required, all applicants desiring to apply for the STP program will be allowed to take the STP pre-entrance exam. However, if an applicant scores low on any general admission placement test, counselors may advise against continuing the STP application process.

☐ Submit all transcripts, high school and college, to the **Admissions and Records Office** by **March 31, 2019**. **An official copy of a final high school or GED® (High School Equivalency) transcript with a graduation date is required**. In addition, official transcripts from other colleges attended are required if transferring any courses. Transcript must show

when the course was taken and the grade received. It is the applicant's responsibility to ensure that all official college transcripts have been received and evaluated in the Admissions and Records Office by the deadline.

☐ Provide proof of current residency to the **Admissions and Records Office** by **March 31, 2019**. Preference is given to in-district applicants. The following forms may serve as acceptable proof of residency to be **RANKED** as an in-district applicant:

- A valid Illinois driver's license with an address in JALC College District #530
- A valid Illinois state identification card with an address in JALC College District #530
- A valid Illinois voter's registration card that indicates JALC College District #530
- A current Illinois real estate tax bill that indicates property is owned within the JALC College District #530

In-district applicants will be rank ordered before applicants' out-of-district, if one of the above forms of acceptable proof is received in the Admissions and Records Office by March 31, 2019. If one of the above forms of acceptable proof is not received in the Admissions and Records Office by March 31, 2019, the applicant will be rank ordered at the bottom of the in-district list with all other out-of-district applicants.

Although the following forms may serve as proof to be charged the in-district tuition rate for an approved course or program guide, these forms **DO NOT** qualify as acceptable proof of residency to be **RANKED** as an in-district applicant. Therefore, **the applicant will be rank ordered at the bottom of the in-district list with all other out-of-district applicants**.

- A letter from an employer that indicates employment in JALC College District #530
- A lease agreement that indicates residence in JALC College District #530
- A bank statement or utility bill that indicates residence in JALC College District #530
- A valid Illinois FOID card with an address in JALC College District #530
- A final transcript from an in-district high school with a graduation date within the past five years
- A CAREER Agreement approved by JALC's V.P. for Instruction

Verification must show the applicant's name with their current address. PO Boxes are not accepted as proof of residency. New driver's licenses now show both PO Box and street address.

If an applicant has questions regarding general admission, they should contact the Admissions and Records Office at (618) 985-2828 Ext. 8297 or visit the Admissions and Records Office (C201).

STEP 2: Program Application Requirement

AN APPLICANT MUST HAVE AN ACTIVE JALC STUDENT ID NUMBER AND VOLMAIL EMAIL BEFORE APPLYING TO THE PROGRAM.

☐ Apply to the Surgical Technology program by completing the online application form by **March 31, 2019**. Fill out application completely and hit the submit button. Once submitted, click on the link provided to register for the pre-entrance exam. A new program application is required each year.

If an applicant has questions regarding program admission, they should contact the Coordinator of Allied Health Admission at (618) 985-2828 Ext. 8497 or visit the Admissions and Records Office (C201).

STEP 3: Pre-Entrance Exam Requirement

AN APPLICANT MUST APPLY TO THE PROGRAM BEFORE REGISTERING FOR THE PRE-ENTRANCE EXAM.

☐ Register online to take the **PSB Health Occupations Aptitude Examination** (HOAE) pre-entrance exam for the STP program by the test registration deadline. To access the test registration link, visit Restricted Allied Health Testing.

  BEFORE REGISTERING, please read the information below carefully about the exam. Scroll down to view test dates and registration deadlines.

  The test given for entry into the STP program is the PSB Health Occupations Aptitude Examination (HOAE). The exam includes sections on academic aptitude, spelling, reading comprehension, information in the natural science and vocational adjustment index. All five sections of the test will be given. The raw score of the first four sections will be added to achieve a composite exam score to be used for admission ranking. The fifth section will be utilized for research purposes.

  Additional information about the test can be accessed by going to Psychological Services Bureau (PSB). Click on Resources for Test Taking to locate documents that may be viewed or printed containing information regarding Sample Questions, Understanding Test Results, and Other Helpful Resources. Other test preparation web-based tutorials can be accessed online at Test Prep Tutorials.

  Test scores are valid for two consecutive academic years; however, a new program application must be completed each year and submitted by the required deadline. If an applicant tested the previous academic year and chooses not to retest in the current academic year, they must submit a written request to the Coordinator of Allied Health Admission in the Admissions and Records Office in order for the previous test score to be considered. In this instance, no pre-entrance exam registration is necessary.

  Registration and payment will only be accepted online through RegisterBlast. There is a $33.50 registration fee ($30.00 for the test plus a $3.50 processing fee) due at the time of registration for each test date scheduled. Please have a credit card or debit card ready.

  Two tests may be taken within one academic year (September 1st through August 31st) and there must be at least 21 days between test attempts. Tests will be held in Testing Services (C205B) and will begin promptly at 9:00 AM and 1:00 PM, unless indicated otherwise. Late arrivals may not be allowed to take the test.

  Photo ID and JALC student ID number required on day of exam. No personal belongings are needed or permitted to be in applicant possession during the test. If an applicant must bring something, a designated place will be provided.

  Tests will be administered in a computer-based format and are timed. The exam will take a minimum of 2 ½ hours. No calculators are permitted during the exam. Test questions may not be copied. Scratch paper must be turned in. These tests are copyrighted by Psychological Services Bureau (PSB). It is illegal to copy any portion of these exams.

  Testing Services will print and provide test results to the applicants upon completion of the test session. Results will also be sent to the Coordinator of Allied Health Admission in the Admissions and Records Office.

  Please be advised test scores below 150 are ineligible for placement into the program.

The college reserves the right to change exam dates and fees at any time. Seating is limited, and registrations will be processed on a first come, first served basis. Applicants must register before the registration deadline set below for each test session.

HOAE Test Dates for STP	Registration Deadlines
Thursday, November 1, 2018 @ 9:00 AM	Wednesday, October 31, 2018
Thursday, November 1, 2018 @ 1:00 PM	Wednesday, October 31, 2018
Friday, November 2, 2018 @ 9:00 AM	Thursday, November 1, 2018
Friday, November 2, 2018 @ 1:00 PM	Thursday, November 1, 2018
Thursday, December 13, 2018 @ 9:00 AM	Wednesday, December 12, 2018
Thursday, December 13, 2018 @ 1:00 PM	Wednesday, December 12, 2018
Friday, December 14, 2018 @ 9:00 AM	Thursday, December 13, 2018
Friday, December 14, 2018 @ 1:00 PM	Thursday, December 13, 2018
Friday, February 1, 2019 @ 9:00 AM	Thursday, January 31, 2019
Friday, February 1, 2019 @ 1:00 PM	Thursday, January 31, 2019
Thursday, February 7, 2019 @ 9:00 AM	Wednesday, February 6, 2019
Thursday, February 7, 2019 @ 1:00 PM	Wednesday, February 6, 2019
Friday, February 8, 2019 @ 9:00 AM	Thursday, February 7, 2019
Friday, February 8, 2019 @ 1:00 PM	Thursday, February 7, 2019
Thursday, March 7, 2019 @ 9:00 AM	Wednesday, March 6, 2019
Thursday, March 7, 2019 @ 1:00 PM	Wednesday, March 6, 2019
Friday, March 8, 2019 @ 9:00 AM	Thursday, March 7, 2019
Friday, March 8, 2019 @ 1:00 PM	Thursday, March 7, 2019
Friday, March 29, 2019 @ 9:00 AM	Thursday, March 28, 2019
Friday, March 29, 2019 @ 1:00 PM	Thursday, March 28, 2019

If an applicant has a disability and wishes to obtain reasonable accommodations, they should contact Disability Support Services at (618) 985-2828 Ext. 8516 to schedule an appointment with the coordinator to see if they qualify for services.

If an applicant has questions regarding the pre-entrance exam or test results, they should contact Testing Services at (618) 985-2828 Ext. 8520 or visit Testing Services (C205).

STEP 4: Prerequisite Course Requirement

☐ Submit an official college transcript that shows successful completion of prerequisite course requirement listed with a minimum of a C grade to the **Admissions and Records Office** by **March 31, 2019**. No transcript required if courses completed at JALC.

- BIO 205 – Human Anatomy and Physiology I

If an applicant is accepted into the program and the above course is not completed with a minimum of a C grade by **August 2, 2019**, they will not be allowed to start the program and their position will be forfeited to the next qualified applicant on the list.

For general course advisement and registration, an applicant should contact their advisor. If they need to be assigned to an advisor, they should contact Testing Services at (618) 985-2828 Ext. 8520. Registration is by appointment only, except during designated walk-in dates.

STEP 5: Admission Selection Process

The selection of applicants is based on the stated admission criteria. The test scores are very important in the selection process because they are rank ordered from highest to lowest. Applicants that earn the highest total points and complete the admission criteria by the program deadline will be selected. Priority will be given to applicants residing in-district. Rank order for the STP program is based **exclusively** upon the following:

1. PSB Health Occupations Aptitude Examination (HOAE) scores. All five sections of the test will be given, however only the cumulative raw score of the first four sections will be used for admission ranking. The fifth section will be utilized for research.

   Each applicant may take the pre-entrance exam twice within one academic year and there must be at least 21 days between test attempts. Any additional tests beyond the first two will not be counted. The highest composite score of the two tests will be used for determination of admission. **Test scores of 150 or higher are required to be considered for placement into the program**. Testing will be cross-checked among the campuses.

2. Additional points will be given for achieved passing grades in previously taken courses of BIO 205, BIO 206 and BIO 226. The following points will be added for each grade earned: A = 10 points, B = 8 points, C = 6 points. Courses must be completed by **March 31, 2019** in order for points to be added. Courses completed after that time will not count as points toward admission. Each course must have been passed with a minimum of a C grade. No points will be given without an official transcript. Official transcripts must show when the course was taken and the grade received. **Additional points will only be added to test scores that are 150 or higher**.

Total points achieved will be added to the combined earned raw scores of sections 1 through 4 of the HOAE. Rank ordering of applicants for admission consideration will be made on the basis of total points earned. Ties will be broken by the highest score achieved on the HOAE, Part 1 and Part 3, successively.

To be eligible for fall 2019 admission, testing must be complete and scores available to the college by March 31, 2019. Determination of the list of accepted students will be made from the applicants who have tested and applied by March 31st.

Each college has twelve admission slots, for a total class size of twenty-four students. Admission lists will be ranked and determined separately at each college, for the twelve student slots accorded that college and by the applications submitted to that college.

If the program is not full, colleges may choose to test and accept applications through April 30th for any remaining slots. Unless program slots still remain for fall 2019 admission, those applicants testing and applying after April 30th will be considered for fall 2020 admission.

The twelve top-scoring applicants from each college will be admitted to the SICCM STP program. A list of accepted applicants will be developed by mid-April, the spring before the start of the program. Accepted applicants will be informed of admission into the program by the admitting college via email beginning mid-April 2019 and will have seven (7) days from the date emailed to return the acceptance form in the attached acceptance letter. Should an accepted applicant choose not to enter the class, the next applicant in the rank order for that campus will be notified

of acceptance. If no response is obtained, the applicant will be dropped from future consideration and the next alternate on the list will be notified of acceptance.

Notification of denial into the program will be sent via email when all positions are filled, typically before late June. Any individual, not receiving an email by late June, should contact the Coordinator of Allied Health Admission in the Admissions and Records Office. Applicants who are not admitted and remain on the list after the program starts will not be carried over for the next year. If interested in applying for the next year's program, a new program application must be submitted.

If an applicant is accepted to the program and chooses not to enter the fall class, any future admission must be by re-application. All applicants must make application for each year they wish to be considered for entrance into the STP program. PSB Health Occupations Aptitude Examination (HOAE) results will be considered valid for two consecutive academic years.

No student may be admitted to any individual Southern Illinois Collegiate Common Market program more than *two times* within a *five-year period*. After withdrawing from a single program two times, the student will be allowed to enter any other SICCM program *only one time*. "Withdrawing" is defined as declining a previously accepted admission invitation within ten weeks of program start time and/or withdrawing from class attendance before completing the first semester. Each campus may consider exceptions for extreme cases of unanticipated, non-elective health issues of self and family.

All correspondence will be sent via email, including acceptance, alternate, and denial notifications. Therefore, an applicant must provide an email, Volmail or personal, that is checked on a regular basis. The mailing address provided on the program application will be used for residency purposes and verification of residence at that address will be required (see residency requirements under STEP 1).

It is extremely important to abide by the deadline dates outlined in this packet. It is the applicant's responsibility to assure that these documents have been received in the designated office by the deadline date.

If you have questions regarding this process, please contact the Coordinator of Allied Health Admission at (618) 985-2828 Ext. 8497 or visit the Admissions and Records Office (C201).

PROFESSION

As part of the surgical team, the CST is responsible for providing an optimal surgical environment for the patient. The CST is responsible for three phases of surgical patient care or surgical case management. Some duties of the CST in each phase of case management include:

Preoperative Case Management

- Donning OR attire and personal protective equipment
- Preparing the OR
- Gathering necessary equipment and supplies
- Opening sterile supplies
- Scrubbing and donning sterile gown and gloves
- Organizing the sterile field for use
- Counting necessary items
- Assisting team members during entry to the sterile field
- Exposing the operative site with sterile drapes

Intraoperative Case Management

- Passing instrumentation, equipment and supplies to the surgeon and surgical assistant
- Preparing and handling pharmaceuticals
- Predicting needs of the patient and surgeon and preparing necessary items
- Counting necessary items
- Caring for specimens
- Applying dressings

Postoperative Case Management

- Maintaining the sterile field until the patient is transported
- Removing used instruments, equipment and supplies from the OR
- Caring and maintaining instruments, equipment and supplies following use
- Preparing OR for the next patient

The surgical technologist will be employed in a hospital operating room, emergency room, delivery room, ambulatory care facility, and other settings which require knowledge of asepsis.

The median salary for local certified surgical technologists is approximately $14 - $15 per hour. Shift differentials will add more per hour and the hourly wage will vary slightly at each health care institution. In many instances there is additional "call pay".

For more information on the profession, visit Bureau of Labor Statistics.

PROGRAM

The Surgical Technology [one year] certificate program is offered through the Southern Illinois Collegiate Common Market (SICCM) and is offered cooperatively with John A. Logan College and Shawnee Community College. Each May, twelve students from each college are admitted to begin the program the following fall semester. The total size for each entering class is twenty-four students.

Students are admitted to the STP program and register for all courses on their home campus. General education courses are taken at the student's home campus, but all STP courses are taught in the SICCM facility in Herrin, Illinois. This may require students to travel an hour or more to classes. Students will need to have transportation to accomplish travel requirements in the STP program. Travel time will need to be considered as well between home and the student's campus.

Currently, STP courses are taught during the day. STP courses are taught on Monday, Wednesday and Friday fall semester, and on Wednesday spring and summer semesters. There are three eight week clinical rotations; two are done in spring semester, and the final one is done in summer semester. Clinical rotations are done on either Monday and Friday or Tuesday and Thursday spring semester, and Monday, Tuesday, Thursday and Friday summer semester.

Clinical rotations may require considerable driving. Students should expect to potentially drive an hour or more to and from clinical sites. Students will use a lottery drawing system for selection of their choice of clinical sites. Driving time hinges on clinical site availability at a given point in the semester.

If the number of students requiring clinical rotations exceeds the number of slots available at the clinical affiliates, students may be required to complete clinical rotation during the break following the scheduled semester or as soon as a clinical affiliate is available for training. A listing of operating rooms used for clinical rotations will be given to the admitted student in the admission packet.

Included in this packet is a link to the list of STP courses with descriptions. Most of the STP courses have both lecture and hands-on laboratory components.

The STP is full-time only, with courses offered in specific sequence. All STP courses in a semester must be taken and passed in order to progress to any STP course work of the next semester. All of the STP courses must be passed with a grade of C or better. The program is designed to be completed within one calendar year, or three semesters. Supervised clinical rotations comprise over 500 clock hours in the spring and summer semester.

PROGRAM OBJECTIVES

Upon completion of this STP program, the graduate must be able to demonstrate entry-level competencies to become a Surgical Technologist/Technician. The graduate will have knowledge and experience with aseptic surgical techniques and possess the technical skills needed to:

- Assist with patient care and related services in hospital operating rooms.
- Perform tasks that help ensure a safe surgical environment.
- Contribute to the operating team's efficiency.
- Support the surgeons and others involved in operating procedures.

TECHNICAL ABILITIES AND SKILLS REQUIRED

In order to handle the job responsibilities and tasks assigned to students in the STP program, students must be able to:

- Perform a full-range of body motion including handling and lifting clients, manual and finger dexterity, and eye-hand coordination.
- Bend, reach, pull, push, stand, stoop, walk during shift and agility to handle body mass.
- Lift and carry up to sixty (60) pounds.
- Demonstrate visual acuity (with correction if needed) within normal range including peripheral vision and reading of fine print.
- Demonstrate auditory acuity (with correction if needed) that includes hearing muffled voices (through the mask) with extraneous background noise.
- Withstand unusual smells-cauterized tissue.
- Wear full surgical attire including personal protective equipment.
- Adapt effectively, displaying flexibility in environments with high tension to insure client safety.
- Concentrate and pay attention to detail.
- Perform fine motor skills with both right and left hands. (Dexterity and application in working with microscopic pieces of equipment and sutures, hold retractors, etc.)
- Adapt to irregular working hours as well as ability to stay over shift as necessary.
- Respond quickly and in an emotionally controlled manner in emergency situations.
- Communicate in a rational and coherent manner both orally and in writing with individuals of all professions and social levels.
- Recognized that work environment will include exposure to diseases and toxic substances. (sterilants, x-ray, fumes, development of latex allergy and so forth)
- Show evidence of skin integrity.
- Be able to problem solve using conceptual, integrative and quantitative reasoning skills.

ACCREDITATION

The SICCM STP program is accredited by the [Commission on Accreditation of Allied Health Education Programs](#) (CAAHEP). Graduates of the SICCM STP program will qualify to sit for the [Surgical Technologist National Certifying Examination](#). [The National Board of Surgical Technology and Surgical Assisting](#) (NBSTSA) is the certifying agency for surgical technologists. This computer-delivered examination will be administered at students' home campus a week prior to graduation. Successful completion of this exam confers the title of Certified Surgical Technologist (CST). Certification provides evidence that the certified individual has met the national standard for the knowledge that underlies surgical technologist practice. Certified individuals demonstrate mastery of a broad range of knowledge of surgical procedures, aseptic technique, and patient care by successfully completing the surgical technologists certifying examination.

LEGAL LIMITATIONS

Students must have a valid social security number to participate in this program. This number is required for the criminal history background check.

A felony conviction may adversely affect the graduate's ability to sit for certification examinations and/or obtain certification, registration and/or licensure to practice in Illinois and other states. It also influences whether hospitals and other health agencies will accept the student for clinical education experiences required for graduation. Therefore, SICCM requires accepted students to complete a criminal history background check prior to beginning the STP program. Information about this process will be provided to the student when they are informed of acceptance into the program.

As a condition of assignments to clinical educational experiences, admitted students will also be required to submit to a drug screening. The screening will be completed by a party selected by SICCM, and paid for by the student and is nonrefundable. Information about the drug screen will be sent to a newly admitted student by SICCM in an admission packet.

REQUIREMENTS OF ADMITTED STUDENTS

Each college does give preference to its in-district students. The length of the program is twelve (12) months from start to finish.

STP courses will be held at the SICCM building, 3213 South Park Avenue, Herrin, Illinois. At the first scheduled class, questions regarding uniforms, schedules, requirements, etc., will be answered by the instructor.

Upon admission to the program students will be required to successfully complete a job shadowing experience; a physical exam; the first of a series of three Hepatitis B Virus vaccinations [or sign a declination waiver]; a two-step TB skin test [and/or chest x-ray], MMR titer [and/or immunization], a Varicella [chicken pox] titer [and/or immunization], Tetanus-Pertussis [whooping cough] immunization and current flu shot. These must be completed prior to the beginning of class. Current certification in Healthcare Provider CPR [cardiopulmonary resuscitation] for the length of the program, a drug screening test, a criminal background check and proof of health insurance are required at the beginning of the program before any clinical observation.

Prospective STP students should **not** purchase any materials or supplies until **AFTER** they have been accepted and have registered for classes. Questions regarding uniforms, schedules, requirements, etc. will be answered for accepted students during a mandatory new student orientation session in June with the Surgical Technology Director.

Admission packets describing the drug screening information, criminal background check, job shadowing, physical examination, vaccinations, and immunizations will be distributed at the orientation. Packets will contain the forms and deadlines necessary to complete those requirements prior to the start of class.

PROGRAM GUIDE AND COURSE DESCRIPTIONS

STP students must earn a minimum of a C grade in all courses listed in the program guide, including prerequisite and general education courses.

It is the responsibility of all interested applicants to view the current STP program guide and course descriptions online at the following links:

[Surgical Technology - Certificate of Achievement Program Guide](#)

[Surgical Technology (STP) Course Descriptions](#)

GENERAL COURSE REQUIREMENTS

BIO 205 – Human Anatomy and Physiology I[1] – 4 credits
BIO 206 – Human Anatomy and Physiology II[2] – 4 credits
BIO 226 – General Microbiology[3] – 4 credits

*Students must be certified in CPR for Health Providers at the start of the program.

[1] BIO 205 is a prerequisite and must be completed with a minimum of a C grade before starting the program.

[2] BIO 206 must be completed with a minimum of a C grade by the end of the first semester.

[3] BIO 226 must be completed with a minimum of a C grade by the end of the second semester.

All applicants are strongly encouraged to successfully complete the general education courses with a minimum of a C grade prior to the fall semester they plan to start the program, so that they may increase their probability of success in the program.

For general course advisement and registration, an applicant should contact their advisor. If they need to be assigned to an advisor, they should contact Testing Services at (618) 985-2828 Ext. 8520. Registration is by appointment only, except during designated walk-in dates.

PROGRAM COSTS

Costs will vary among the two participating institutions because tuition fees per credit are not the same at all campuses. For specific campus tuition, consult individual school catalogs. Within this highly mobile program, admitted STP students will be responsible for the following expenses, which are **estimates** based on the current 2018-2019 academic year.

ITEM	COST
Tuition – In-District at $115.00 per credit hour – 12 hours (general courses)	$1,380.00
Technology fee at $5.00 per credit hour – 12 hours (general courses)	60.00

ITEM	COST
Course fees (general courses)	105.00
Tuition – In-District at $115.00 per credit hour – 30 hours (STP courses)	3,450.00
Technology fee at $5.00 per credit hour – 30 hours (STP courses)	150.00
Course fees ($50.00 per STP course)	350.00
Books (STP courses)	500.00
Scrubs	100.00
Clinical Shoes	75.00
Safety glasses	10.00
Drug Screening	49.00
Criminal Background ($40 and up, depending on how many different counties/states the student has lived)	40.00
Student membership in the Association of Surgical Technologist	45.00
National Certification Examination fee	190.00
Graduation fee	10.00
Registration fee for PSB Health Occupations Aptitude Examination (HOAE)	33.50
Total Estimated Cost	**$6,547.50**

Click here to view Tuition and Fees Schedule.

Additional costs may include:

- $60.00 Student Activity fee for 6 or more hours enrolled for fall and spring terms
- $40.00 Student Activity fee for 3 or more hours enrolled for summer terms
- Malpractice/liability insurance (up to $15.00 annually)
- Demonstration of personal health insurance or Medicaid
- Medical exams, immunizations, and Healthcare Provider CPR Certification

Note: Many of these costs will be incurred the first semester of the program since textbooks, uniforms and equipment can be used in subsequent semesters. Textbooks for general education courses are not included due to variability of texts. Transportation and meals at centralized laboratory for STP courses and other clinical sites are the student's responsibility. Clinical sites are within a wide radius of the campus and mileage is an expense to consider seriously. **All costs listed above are estimates and subject to change**. **The STP student should plan to meet these financial obligations before entering the program**.

*Potential STP students should **not** purchase or schedule anything until after they have been accepted and registered to begin the STP program*.

For additional information, please contact Jennifer Jordan, Director of SICCM STP program, at (618) 942-6902 or jjordan@siccm.com.

FINANCIAL ASSISTANCE

JALC offers students several sources for financial assistance:

Financial Aid – A variety of financial aid exists and the applicant should contact the Financial Aid Office for more information at (618) 985-2828 Ext. 8308, financialaid.info@jalc.edu, or C210. Some of the types of financial aid presently offered are:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Illinois State Map Grant
- College Work Study

JALC is no longer participating in the Federal Direct Student Loan Program. Students in need of loan funds will have to apply for a Private Alternative Student Loan. In order to find a lender, contact your local Bank, Credit Union, or search on the web using "Private Alternative Student Loan providers" for your search. All students who apply for private alternative loans must first submit a FAFSA with JALC's federal school code 008076.

Financial aid requirements and general information can be accessed online at Financial Aid.

Scholarships – A variety of scholarships, administered through the JALC Foundation and external sources, are available and the applicant should contact the Foundation Office for more information at (618) 985-2828 Ext. 8355, foundation@jalc.edu, or B33.

Scholarship application procedures, scholarship application, letter of recommendation form, and lists of available scholarships through the JALC Foundation and external sources, can be accessed online at JALC Foundation.

Veterans Resources – Military veterans should visit Veterans Services in C206 for more information on Illinois Veterans Grant and GI Bill Benefits.