

Associate Degree Nursing (ADN) Hybrid Online Admission Checklist

BEFORE YOU APPLY, it is important for you to first thoroughly read the program admission packet online at [Restricted Allied Health Admission](#). The admission packet, admission checklist, curriculum, and testing resources are available online at this link.

New admission procedures required you to:

1. be admitted to the College and have a student id number before applying to the program.
2. apply to the program before registering for the pre-entrance exam.
3. check email frequently throughout the admission process. Correspondence will only be sent via email.

The following checklist is provided to help you complete your file for the ADN hybrid online program so that you may be considered. It is your responsibility to assure that these documents have been received in the designated office by the deadline date. REFER TO THE INFORMATION PACKET FOR DEADLINES!

STEP 1: General Admission – Submit the following to the Admissions Office

- [Apply for general admission](#) to the College by completing the online application. If you prefer, a paper application may be completed at the Admissions Office.
- Placement scores. We will accept scores from ACCUPLACER, ACT, ASSET, or COMPASS taken within the past three years. To schedule an appointment to take a placement test, contact Testing Services at (618) 985-2828 Ext. 8520. Testing is by appointment only, except during designated walk-in dates.
- Official copy of a final high school or GED® (High School Equivalency) transcript is required.
- Official transcripts from all other colleges attended are required if transferring courses.
- Proof of current residency is required. Preference is given to in-district applicants. The following forms may serve as acceptable proof of residency as an in-district applicant:
 - A valid Illinois driver's license with an in-district address
 - A valid Illinois state identification card with an in-district address
 - A valid Illinois voter's registration card that indicates JALC College District #530
 - A current Illinois real estate tax bill that indicates property is owned within the JALC College District #530

Questions regarding general admission, contact the Admissions Office at (618) 985-2828 Ext. 8476 or visit the Admissions Office (C201).

STEP 2: Apply to Program – Submit the following to the Admissions Office

- Apply to the ADN hybrid online program by completing the online application in the [MyJALC portal](#). Click **Login** and enter your username and password. Choose **Students** tab at top. Click **Admission to Health-Care Majors** link in left column. Click **Associate Degree Nursing Hybrid Online Application** link on right. Fill out application completely and hit the **Submit** button. If you prefer, a paper application may be completed at the Admissions Office.

- Submit an official college transcript that shows successful completion of an accredited Practical Nursing Program. No transcript required if program completed at JALC.
- Provide a copy of a current unencumbered Illinois LPN license.
- Provide evidence of one (1) or more year's Licensed Practical Nurse work experience (or equivalent work experience) with a successful employee performance evaluation from employer **or** notarized letter from employer containing dates of employment as a Licensed Practical Nurse.

Questions regarding program admission, contact the Coordinator of Allied Health Admission at (618) 985-2828 Ext. 8497 or visit the Admissions Office (C201).

STEP 3: Register for the Pre-Entrance Exam with Testing Services

- Register online to take the **PSB Registered Nursing School Aptitude Examination (RNSAE)** by the test registration deadline. To register, visit [Restricted Allied Health Testing](#). There you will be able to view instructions, test dates, registration deadlines, and access the test registration link.

Questions regarding the pre-entrance exam or test results, contact Testing Services at (618) 985-2828 Ext. 8520 or visit Testing Services (C205).

STEP 4: Enroll in Prerequisite and General Course Requirements

- Enroll in prerequisite course requirements. Courses must be completed with a grade of a C or higher to start the program.
 - BIO 205 – Human Anatomy and Physiology I
 - ENG 101 – English Composition I
 - PNE 100 – Nutrition
 - PSY 132 – General Psychology
 - PNE 209 – I.V. Therapy (or comparable I.V. course)
 - ALH 101 – Cardiopulmonary Resuscitation (or comparable CPR course)
 - BIO 206 – Human Anatomy and Physiology II
 - BIO 226 – General Microbiology
 - CHM 141 – General, Organic, and Biochemistry I
 - Math Elective – complete **one**:
 - MAT 113 – Introduction to Contemporary Mathematics
 - MAT 120 – Elementary Statistics
 - MAT 104 – Mathematics for Allied Health
 - Speech Elective – complete **one**:
 - SPE 115 – Speech
 - SPE 116 – Interpersonal Communication
- Enroll in an **online course**. Online course must be completed with a grade of a C or higher to start the program.

For advisement and registration, contact your advisor. If you need to be assigned to an advisor, contact Testing Services at (618) 985-2828 Ext. 8520. Registration is by appointment only, except during designated walk-in dates.