

## HOURS OF OPERATION

All offices open Monday – Thursday, 8:00am – 4:30pm unless listed below

**SUMMER HOURS: Offices closed Fridays (May 26 – July 28)**

All times subject to change. Call in advance to verify hours.

List maintained by Student Activities & Cultural Events: 618-985-2828 Ext. 8416

### Closed on Holidays

Martin Luther King’s Birthday.....	January 15, 2017
Presidents Day.....	February 19, 2017
Good Friday.....	March 30, 2017
Memorial Day.....	May 28, 2017
Independence Day.....	July 3-4, 2017
Labor Day.....	September 4, 2017
Veteran’s Day.....	November 10, 2017
Thanksgiving Break.....	November 22 – 25, 2017
Christmas.....	December 25, 2017

### College Breaks

Offices open, Classes not in session

Spring Break.....	March 12-17, 2017
Fall Break.....	October 9 – 10, 2017

### Main Campus

Monday – Thursday: 6:00am – 10:00pm  
Saturday & Sunday: Scheduled events only

#### Alongi Extension Center (Du Quoin)

Monday – Thursday: 8:00am – 9:00pm

#### West Frankfort Extension Center

Monday, Wednesday: 8:00am – 4:30pm  
Tuesday: 8:00am – 9:00pm

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#### Academic Advisement Center

618-985-2828 Ext. 8070

#### Admissions

618-985-2828 Ext. 8298

Monday – Thursday: 8:00am – 4:30pm

#### Fall Walk-In Registration:

August 10 – August 23

**Aerobic & Weight Training Center – See CHEC**

**Aquatic Center – See CHEC**

#### Athletics

618-985-2828 Ext. 8439

One hour before game time

#### Bookstore

Operated by Follett

618-985-2828 Ext. 8127

**(June 12-15, 19)**

Monday – Thursday: 8:00am – 5:30pm

**(Reopen June 27)**

Monday – Thursday: 8:00am – 4:30pm

**Box Office**

618-985-2828 Ext. 8287

Monday – Thursday, 8:00am – 4:30pm

One hour prior to curtain/show time

**Bursar**

618-985-2828 Ext. 8440

Monday – Thursday: 8:15am – 4:15pm

**Cafeteria – See Chartwells Dining Services****Campus Police**

618-985-5550

24 hours per day / 365 days per year

**Campus Support Services**

618-985-2828 Ext. 8260

Monday – Thursday: 8:00am – 4:30pm

**Cashier – See Bursar****Chartwells Dining Services**

Logan's Canteen (Cafeteria)

618-985-2828 Ext. 8335

Monday – Thursday: 8:00am – 1:00pm

Volunteer Express (Coffee Shop)

Monday – Thursday: 8:00am – 11:00am

**CHEC (Community Health Education Complex)**

618-985-2828 Ext. 8502

Aerobic & Weight Training Center

Monday – Friday: 5:30am – 8:30pm

Saturday: 5:30am – 3:00pm

Aquatic Center

Monday – Friday: 5:30am – 9:00am, 11:00am – 1:00pm, 6:30pm – 8:30pm

Saturday: 5:30am – 10:00am

**Childcare – See Preschool****Coffee Shop – See Chartwells****Computer Labs**

C238

618-985-2828 Ext. 8388

Monday – Thursday: 8:00am – 4:30pm

C231A Multi-Media Lab

618-985-2828 Ext. 8270

(See LRC for request to open)

**Copy Center – See Campus Support Services****Cosmetology Lab**

618-985-2828, Ext. 8243

By appointment

**Dental Hygiene Clinic**

618-985-2828 Ext. 8690

By appointment

**Facilities Scheduling (see Scheduling)****Financial Aid**

618-985-2828 Ext. 8186

**In person:**

Monday – Thursday: 9:00am – 4:00pm

**Phone and email:**

Monday – Thursday: 8:00am – 4:30pm

**Fitness Center – See CHEC****Information Desk**

618-985-2828 Ext. 8613

Monday – Thursday: 8:00am – 4:30pm

All other hours – See Campus Police

**I.T. Help Desk**

618-985-2828 Ext. 8388

Monday – Thursday: 7:45am – 4:30pm

**Learning Lab**

618-985-2828 Ext. 8607

Monday: 7:30am – 4:00pm

Tuesday – Thursday: 7:30am – 4:00pm

**Summer 2017 (June 12-July 28)**

Monday: 7:30am – 6:00pm

Tuesday – Thursday: 7:30am – 4:00pm

**Library**

618-985-2828 Ext. 8338

Monday – Thursday: 7:30am – 4:30pm

**Mail Room – See Campus Support Services****Preschool**

618-985-2828 Ext. 8246

Monday – Thursday: 7:30 – 5:00pm

**Performing Arts – See Box Office**

**Public Safety – See Campus Police**

**Recreation Center – See CHEC**

**Salon – See Cosmetology Lab**

**Scheduling**

618-985-2828 Ext. 8343

Monday – Thursday: 7:30am – 4:30pm

**Security – See Campus Police**

**Shipping & Receiving**

618-985-2828 Ext. 8419

Monday – Thursday: 7:30am – 3:30pm

**Swimming Pools – See CHEC**

**Theatre – See Box Office**

**Workout Room – See CHEC**

**Writing Center**

618-985-2828 Ext. 8528

Monday – Thursday: 9:00am – 2:00pm