**Dual Enrollment Classes—High School Students**

High school students who are juniors or seniors may enroll in regular college courses with the approval of their high schools. Regular college courses are offered on the John A. Logan College main campus, online, at the Alongi Du Quoin Extension Center, West Frankfort Extension Center and all other satellite locations.

All course prerequisites must be met in order to enroll in regular college courses. Students earn college credit for these courses; however, high school credit is generally not earned (check with your high school guidance counselor). Registration must take place through the high school guidance office and the John A. Logan College office for Dual Credit/Dual Enrollment.

High School students may not enroll in classes offered at the College after the registration deadline closes. No new courses may be added after the fifth day of each semester (or after the fifth day of the start of the class in the case of block scheduling courses).

The official course withdrawal policy of the College applies to high school students. Students may officially withdraw from a class within the first fourteen days of a semester with no grade recorded. **Students must see a high school guidance counsellor and have their paperwork sent to the Dual Credit/Dual Enrollment office at John A. Logan College to officially withdraw from a course.** A student making an official withdrawal between the end of the second week and the end of the twelfth week will be given a "W" grade. A student making an official withdrawal after the twelfth week must be passing in order to receive a "WP." If the student is not passing, the grade will be recorded as a "WE." Any student who does not make an official withdrawal but merely ceases attending a class will receive an "E" (failing) for all grading purposes. More information on Academic Policies is available in the College Catalog on our website at http://www.jalc.edu/catalog/pdfs/0809/academic_policies.pdf

Enrollment information and registration requirements are available on the College’s website under the tab for Prospective Students (High School Students—Earn College Credit) at http://www.jalc.edu/dual_credit/ or by searching for key words, dual credit at www.jalc.edu.