

**JOHN A. LOGAN COLLEGE**  
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on September 23, 2014, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Jake Rendleman.

The chair directed the recording secretary to call the roll:

Donald L. Brewer	--	present
Mike Hopkins	--	present
Bill Kilquist	--	present
Jackie Hancock	--	present
Cheryl Graff	--	present
John Sanders	--	present
Kayla Malone	--	present
Jake Rendleman	--	present

Also present were: Mike Dreith, President; Tim Daugherty, Vice-President for Student Affairs and Community Education; Lauren Klinkenberg, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Rendleman led the Pledge of Allegiance.

**MINUTES OF THE AUGUST BOARD MEETING AND BUDGET HEARING**

The minutes of the budget hearing and regular board meeting of August 26, 2014 were previously distributed.

Mike Hopkins and Cheryl Graff moved and seconded approval of the minutes of the budget hearing and regular board meeting of August 26, 2014.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3077)

**TREASURER'S AND FINANCIAL REPORT (Appendix I)**

Due to issues with the transition to Jenzabar, it was announced that the treasurer's and financial report for the period ending July 31, 2014 will be presented at the October meeting of the Board of Trustees.

**EXPENDITURE LIST (Appendix II)**

The expenditure list for the period ending August 31, 2014 was previously mailed.

Don Brewer and Mike Hopkins moved and seconded approval of the expenditure list for the period ending August 31, 2014.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-3078)

**RECOGNITION OF GUESTS**

None.

**OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

None.

**BOARD OF TRUSTEES REPORTS**

**A. Comments by Board Chair**

None.

**B. Illinois Community College Trustees Association (ICCTA)**

Trustee Jackie Hancock reported she attended the ICCTA seminar in Bloomington on September 12 and 13. Topics discussed included monitoring of proposals to offer baccalaureate degrees in technical fields; encouragement of best practices in textbook cost containment; and promotion of the 50<sup>th</sup> anniversary of the community college system in Illinois. Other seminars included a presentation by the author of the book "Illinois: Can You Fix It" and an informational session from the Illinois State Board of Elections on election law changes and updates. She said the finalists for the "Reel Illinois" project will be announced September 27. A topic at roundtable discussions was employee morale, and Ms. Hancock stressed the importance of this.

**C. Southeast Region Trustees (SERT)**

Trustee Cheryl Graff reported the Southeast Region Trustees meeting will be held October 29 at 6:30 p.m. at the Robert L. Mees Village Centre. The keynote speaker will be SIU President Randy Dunn.

**D. John A. Logan College Foundation**

Trustee Jackie Hancock reported the next meeting of the Foundation will be November 25.

**E. Association of Community College Trustees (ACCT)**

Trustee John Sanders reported the ACCT Annual Leadership Congress will be held in Chicago in October. Jackie Hancock, Jake Rendleman, Kayla Malone, and President Dreith plan to attend. The ICCTA will hold meetings in conjunction with the ACCT Congress.

John Sanders and Mike Hopkins moved and seconded that Jackie Hancock be named the voting delegate representing John A. Logan College at the ACCT Leadership Congress.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3079)

**F. Hiring Committee**

Trustee John Sanders reported the Hiring Committee will met on October 15.

**G. Human Resources Committee**

No report.

**H. Athletic Advisory Committee**

Trustee Don Brewer said the Athletic Advisory Committee will meet sometime during the month of October.

**I. Developmental Education Committee**

No report.

**J. Nursing Committee**

No report.

**K. Diversity Committee**

Trustee Jackie Hancock reported the Diversity Committee is scheduled to meet on September 25.

**L. Board Building Committee**

Board Chair Rendleman reported the Board Building Committee had met and discussed issues dealing with building security issues and future plans.

**M. Board Policy Committee**

Trustee Sanders reported the Board Policy Committee had met and is presenting one policy for final approval by the Board of Trustees later on the agenda.

**N. Board Finance Committee**

No report.

**O. Campus Safety Committee**

Board Chair Rendleman reported the Campus Safety Committee had met and discussed the security cameras and the parking area for staff vehicles outside the campus police office.

**P. Awards and Naming Facilities Committee**

No report.

**Q. Student Trustee**

Student Trustee Kayla Malone requested that the bi-annual meeting of the Student Senate with the Board of Trustees be held in conjunction with the October 28 board meeting. There was a consensus of the board that the time of the regular October board meeting would be changed to 6:30 p.m. to accommodate a meeting with the Student Senate.

Ms. Malone reported on a recent voter registration drive and a successful Loganpalooza. Five clubs will be involved in the upcoming Hunting and Fishing Days and four clubs will be involved in the Heart Walk. Other upcoming events include Break-It-Out Day and Phi Theta Kappa fall induction. She reported the Yoda Club had an overwhelming response to its computer day for kids, and that Scholarbowl had won its first practice meet. Ms. Malone announced she attended the recent ICCB Student Advisory Committee meeting in Bloomington and was appointed to the IBHE Student Advisory Committee liaison position, along with two vice-chair positions – awards and recognition committee and the outreach committee. She was also appointed to the ICCB SAC executive board. Ms. Malone reported she had attended the first session of her ICCB externship.

**GROUP/ASSOCIATION REPORTS**

**A. Faculty Association Report**

Faculty Association Representative Eric Ebersohl stated that Stephanie Chaney Hartford, chair of the Humanities Department, had announced art instructor Drew Tucker was featured prominently in an online article. He also announced on behalf of Social Science Department Chair Jane Bryant that a Constitution Day celebration will be held on October 1 which will include a panel discussion on the Affordable Care Act from the medical and legal perspectives.

**B. Term Faculty Association Report**

Term Faculty Association Representative Charles Rudolph expressed his gratitude to the JALC campus safety staff for tracking him down during a recent medical emergency involving his wife. He noted concerns regarding mileage reimbursement to term faculty who are traveling to satellite campuses. He also expressed that term faculty working at the Community Health Education Complex are concerned about issues there and waiting for answers.

**C. Logan Operational Staff Association Report**

Logan Operational Staff Association Representative Tracie Zoller reported LOSA and the full-time faculty are helping a fellow employee battling multiple myeloma. She said any donations to help the employee with expenses are greatly appreciated.

**OFFICERS' REPORTS**

**A. National Adult Education and Family Literacy Week**

Vice-President for Student Affairs and Community Education Tim Daugherty reported the College's Adult Education and Family Literacy Program is hosting an event celebrating National Adult Education and Family Literacy Week on September 25. The event recognizes the benefits and opportunities the program provides throughout the area, and ICCB Executive Director Karen Hunter Anderson will be the keynote speaker. He invited the trustees to attend.

**B. National Council of Marketing and Public Relations (NCMPR) Presentation**

Vice-President Daugherty informed the board that Director of College Relations Steve O'Keefe has been invited to be a featured speaker at the upcoming conference of the National Council of Marketing and Public Relations in Green Bay, Wisconsin.

**C. Instructional Division Update**

Vice-President for Instruction Laurel Klinkenberg reported faculty had done a wonderful job implementing new steps to increase accountability in attendance reporting. She has been working with advising and career/technical and baccalaureate education to improve scheduling of courses to better meet student needs. Dr. Klinkenberg also reported on the assessment project, stating that faculty is on board and assessment of information literacy is underway this fall.

Dr. Dreith explained that Vice-President Brad McCormick's absence was due to him being at a national conference of chief financial officers of which he is president. The final evening of the conference involved him handing over the gavel to the next president and conflicted with the board meeting.

**D. Illinois Community College Board Recognition**

President Dreith reported the Illinois Community College Board granted the College "recognition continued with conditions" after a focus visit this past June. ICCB determined that some credit hours generated at the Community Health Education Center dating back to 2009 were no longer eligible for state funding, as had been the case for many years prior to that. This will result in diminished state funding in the future. As a result, the College's administration has begun to study options for a new business model to be used at the CHEC which will be presented to the Board of Trustees for their consideration before the end of the calendar year. Dr. Dreith assured everyone on the board as well as in the district that this will not affect the quality of the education students get at John A. Logan College. He stated that two forums will be held the next day for all employees to further explain and answer any questions he can answer at this time.

Trustee Don Brewer said he feels two items are very important – first, that quality education continue to be offered. Secondly, he stated concerns about the financial impact and said he feels the last thing that should be considered is laying off staff. Brewer said he would like to be involved in the decisions made regarding this issue on the ground level. He suggested the board chair assign a board member or two to a committee to work with the administration involving any changes to be made. He also said he wonders about our “reserve fund” and whether there will be money there to use. Board Chair Rendleman said that when more information is available, he will take this into consideration. Trustee Bill Kilquist said he would like to be a part of this committee.

**E. Hunting and Fishing Days**

Trustee Jackie Hancock reported Hunting and Fishing Days will be held on campus on September 27 and 28 and shared some of the list of attractions offered. She invited trustees to attend a breakfast honoring the sponsors on Saturday morning, September 27.

**F. American Heart Association Heart Walk**

Dr. Dreith reported the annual Heart Walk will be held on the JALC campus October 4. Board Chair Rendleman said T-shirts are being sold to support the event.

**G. Women’s Health Conference**

Trustee John Sanders said his sister-in-law, Jo Sanders, is involved in the women’s health conference which is held annually on campus. He said she comments every year on the excellent job JALC staff do in assisting with this event.

**Trustee Sanders asked that Item A be pulled from the Consent Agenda for discussion and a separate vote, and Trustee Don Brewer requested that Item B be pulled from the Consent Agenda for discussion and a separate vote.**

**A. Approval Of Surveillance and Security Camera Replacement Project (Appendix III)**

The ICCB project application and board resolution for replacing surveillance and security cameras using the upcoming 2015 Protection, Health and Safety tax levy were included with the board packet. The total estimated cost is \$475,641, of which approximately \$180,000 will be grant funded. The scope of work was included in the project application in Appendix III. Dr. Dreith said Architechniques, Inc. will select a design professional to act as a consultant to the firm and will select the software and services using a qualifications based process, and the camera equipment and installation will be competitively bid.

Dr. Dreith asked Chief Information Technology Officer Mark Kinkade to share additional information. Mr. Kinkade reported this project involves approximately 180 IP-based cameras which will be connected to the College’s network. (Old cameras are not connected to the network.) At this time there is nowhere to plug those cameras into the College’s network, which Kinkade said is a big issue. It was noted that this action is to approve the PHS project and the cameras will not come out of operating funds. Trustee Kilquist stressed the importance of this camera project for the safety of JALC students and staff as well as risk management and property control. Trustee Sanders said he appreciates the Campus Safety Committee’s recommendation, but feels this is quite a bit of money

and may perhaps be overkill. Board Chair Rendleman said he doesn't feel we can put a price on safety and pointed out there is a grant for \$180,000 which will cover a portion of the project. There was a brief discussion on the inadequacy of the existing cameras and Director of Emergency Planning and Risk Management Don Priddy spoke of the extreme improvements the new cameras will make. Trustee Don Brewer said he shares Trustee Sanders' concerns, but feels since this is from PHS funds, we should move forward.

President Dreith recommended and Bill Kilquist and Don Brewer moved and seconded that the Board of Trustees approve a project for replacement of surveillance and security cameras using the upcoming 2015 Protection, Health and Safety tax levy (not from operating budget) as recommended by the Board Building Committee and Campus Safety Committee and adopt the following resolution:

**RESOLUTION TO APPROVE  
PROTECTION, HEALTH & SAFETY PROJECT**

**WHEREAS**, pursuant to the provision of the statutes of the State of Illinois, Community College District No. 530 (hereinafter referred to as John A. Logan College) is authorized to complete necessary projects dealing with health or safety of students, employees or visitor; and,

**WHEREAS**, the Board of Trustees of Community College District No. 530 (hereinafter referred to as the Board) has received reports from the administration as to the condition of facilities at John A. Logan College, as defined in 23 Illinois Administrative Code, Code, 1501.601; and,

**WHEREAS**, the Board has received a report from a licensed professional architect that there is one project at John A. Logan College which requires a relocation and remodel, as defined in 23 Illinois Administrative Code, Sec. 1501.601; and,

**WHEREAS**, the project recommended for relocation and remodel is:

Project Name:	Surveillance & Security Camera Replacement
Budget Amount:	\$475,641.00

(All projects include architectural supervision of the projects from bidding through total completions and all work to be completed in a workmanlike manner.)

**WHEREAS**, all facilities described by the projects set forth are owned by John A. Logan College.

Now, be it resolved by the Board of Trustees of Community College District 530, as follows:

1. The recitals set forth above are incorporated herein and made a part hereof.
2. The physical facilities described in the one project set forth above require alterations or repairs and are necessary to remove health or safety hazards to the students, employees, or visitors of John A. Logan College.
3. There are not sufficient funds available in the Operation and Maintenance Fund of John A. Logan College to complete the project set forth above.

4. The cost of the project set forth above, as determined in the certified estimate of a licensed architect, is not less than \$475,641.00.
5. The Administration is authorized to execute all documents, and to take all actions necessary, for approval and completion of these projects consistent with Illinois Rev. Stat. Ch. 122 Paragraph 103-20.3.01 and 23 Illinois Administrative Code Section 1501.608. Properly completed application forms shall be completed and forwarded to the President/CEO of the ICCB for approval of the above-referenced project.

A voice vote showed all in favor with the exception of Trustee John Sanders who voted no. Motion carried.

(Resolution #16-3080)

#### **B. Network Infrastructure Modernization Proposal from Dell (Appendix IV)**

In the board packet for the August 2014 board meeting, there was an attachment that outlined the proposal from Dell to upgrade the campus wide network. President Dreith said it was that proposal that formed the need to adopt the \$5.00 credit hour based technology fee which would be used to fund a 5-year lease to own project. Dell has proposed a solution comprised of Dell Core N4000 Series high-performance 10/40 GbE managed switch, 3000 series networking switches, OpenManage Network Manager, Wireless – enhanced coverage, Dell’s Sonicwall firewall/content filtering appliance and additional digital storage arrays. Dell is also providing ProSupport Plus, giving the college peace of mind that it has access to remote and on-site support with parts and labor response guarantees. Additionally, the college is benefiting from Dell's three-year 'Next Business Day' warranty and complete implementation service. In addition to a much faster and more secure network, this infrastructure modernization positions John A. Logan College to accommodate new IP based video surveillance cameras as well as many more future initiatives. Various documents associated were included as Appendix IV. It was explained that although Mark Kinkade, Chief Information Technology Officer, has received another proposal from Cisco Systems at a much higher price, this project has not been competitively bid due to complexity and inability to match services and specific equipment. This project qualifies for the exception to bidding in Board Policy 7154 and in 110 ILCS 805/3-27.1/(f) as it is “telecommunications and interconnect equipment, software, and services”. The cost of the proposal is \$998,561.

Don Brewer said he feels the board needs to take a closer look at these million-dollar items, and asked if it was possible to get a different bid. Mark Kinkade reported approximately 18 meetings were held with Dell for this project and noted the huge scope of the initiative. It included Dell spending a great deal of time looking at our campus and interacting with staff. He stated Dell has been known to be a solid company with good prices and service. Mr. Kinkade said he had Cisco give a bid on hardware for the project, and part for part, Cisco would have been slightly higher without including all the services, installation, and training offered by Dell. He felt a full bid from Cisco would probably have been somewhere in the \$1.5 million range. He stated that to invite additional vendors in for a large exploring of the campus would take three to six months and be disruptive to operations. The importance of moving forward with the upgrade was stressed, noting it will not only be vital to the security camera project, but will give much needed expanded bandwidth capacity, a new firewall, faster connectivity, training, new software to deploy computers and Dell engineers to install equipment. A pro-support engineer will also be assigned to John A. Logan College as a much-needed support resource. Mr. Kinkade said this upgrade will not only show

tangible results in fewer outages and cancelled classes, but will also prevent an intangible stigma that the College is not where it should be with technology. He noted the College's strategic plan stresses strategic use of technology and being innovative, and said a robust network is desperately needed to support curriculum changes coming in the future. Mr. Kinkade thanked the board for their support of technology. Trustee Rendleman asked if this will take the place of some other contracts. Mr. Kinkade said it will replace some existing maintenance agreements. Trustee Sanders asked if this is the expected cost amount and if it is what the \$5.00 technology fee was based on, and it was confirmed that it was. Sanders said while he is still not convinced of the need for the cameras, the other facets of this project are obviously much needed for college operations and student success.

President Dreith recommended and Mike Hopkins and Don Brewer moved and seconded that the Board of Trustees approve the Dell Network Modernization Project and the 5-Year Equipment Lease in the amount of \$998,561.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3081)

## **OLD BUSINESS**

### **A. Revisions/Additions to Board Policies (Appendix V)**

At the August 26 board meeting, the Board Policy Committee presented proposed board policy changes/additions to the Board of Trustees for first reading as follows:

Board Policy 7501 – Email Continuity  
Board Policy 5260 – Vacation (Revision)  
Board Policy 8244 – General Program and Residency Requirements for  
Graduation (New)

Due to comments and suggestions received, Board Policy 7501 – Email Continuity and Board Policy 5260 -- Vacation, will be revisited by the Board Policy Committee before bringing for final action. Board Policy 8244 was presented to the board for final action.

President Dreith recommended and John Sanders and Bill Kilquist moved and seconded that the Board of Trustees approve new Board Policy 8244 – General Program and Residency Requirements for Graduation as contained in Appendix V.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3082)

## **NEW BUSINESS**

### **A. Modification of the Chartwell's Contract**

*This item was pulled from the agenda and a recommendation will be brought to the board at a later date.*

## **CLOSED SESSION**

Board Chair Jake Rendleman stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; and collective bargaining; and that he would appreciate board action and a roll call vote to that effect.

Cheryl Graff and Jackie Hancock moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-3083)

The meeting was declared in closed session at 8:00 p.m.

The meeting was declared back in regular session at 9:00 p.m.

## **CLOSED SESSION MINUTES**

Jackie Hancock and Bill Kilquist moved and seconded that the Board of Trustees approve the content of the closed session minutes of August 26, 2014, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3084)

President Dreith recognized Campus Police Officer Christine Baker who made an announcement regarding an upcoming 5K walk-run to raise awareness for breast cancer research on October 25.

## **PERSONNEL**

### **Operational Staff**

President Dreith recommended that Dawn Hooker be employed as a full-time, grade III, extension center specialist III effective October 13, 2014.

*The item regarding employment of full-time, grade III, administrative assistant III (campus safety) was pulled from the agenda.*

President Dreith recommended that Brian Sickinger be ratified as a full-time, temporary, grade III, technology support technician effective September 2, 2014.

### **Campus Safety Staff**

President Dreith recommended approval of a one-year contract for the Laborers International 773 group (Campus Safety Staff).

### **Non-Teaching Professional Staff**

President Dreith recommended that Kevin McAlister be employed as a full-time, grade VI, coordinator of custodial & environmental services effective October 6, 2014.

President Dreith recommended that Bradley Griffith be employed as a full-time, temporary, grade IV, aquatics coordinator effective October 1, 2014.

President Dreith recommended that Joshua Boren be ratified as a part-time, temporary, aquatics coordinator at John A. Logan College effective August 25, 2014.

President Dreith recommended that Dwight Hoffard be ratified as a part-time, stipend, coordinator of hunting and fishing days at John A. Logan College effective August 1, 2014.

President Dreith recommended that Kara Lazdinis be ratified as a part-time, temporary, aquatics coordinator at John A. Logan College effective August 25, 2014.

President Dreith recommended that Mark Rogers be ratified as a part-time, stipend, cyber defense team coach at John A. Logan College effective July 1, 2014.

President Dreith recommended that Mia Stock be ratified as a part-time, temporary, aquatics coordinator at John A. Logan College effective August 25, 2014.

### **Full-Time Faculty**

President Dreith recommended the Board of Trustees consider the retirement request of Della J. Fulk, assistant professor of dental assisting, effective July 31, 2016.

President Dreith recommended the Board of Trustees consider the retirement request of Terri L. Rentfro, professor of computer information systems, effective July 31, 2016.

### **Term Faculty**

President Dreith recommended that Cassandra Caswell be ratified as a part-time instructor of diagnostic medical sonography at John A. Logan College effective August 18, 2014.

President Dreith recommended that Katrina Cerutti be ratified as a part-time substitute instructor of cosmetology at John A. Logan College effective September 2, 2014.

President Dreith recommended that Susan Daun be ratified as a part-time instructor of criminal justice at John A. Logan College effective August 18, 2014.

President Dreith recommended that Pamela Kimball be ratified as a part-time instructor of theatre at John A. Logan College effective August 18, 2014.

President Dreith recommended that Rachel McCoy be ratified as a part-time instructor of diagnostic medical sonography at John A. Logan College effective August 18, 2014.

President Dreith recommended that Luke Norris be ratified as a part-time instructor of sociology at John A. Logan College effective August 18, 2014.

President Dreith recommended that Jay Oetman be ratified as a part-time instructor of English at John A. Logan College effective August 18, 2014.

President Dreith recommended that Thomas Peppers be ratified as a part-time instructor of English at John A. Logan College effective August 18, 2014.

President Dreith recommended that Toni Perkins be ratified as a part-time instructor of business at John A. Logan College effective August 18, 2014.

President Dreith recommended that Krystal Reagan be ratified as a part-time instructor of computer science at John A. Logan College effective August 18, 2014.

President Dreith recommended that Kyler Cook be ratified as a part-time instructor of speech at John A. Logan College effective August 18, 2014.

#### **Continuing Education Staff**

President Dreith recommended that Katie Chu be ratified as a Country Line Dancing instructor at John A. Logan College effective September 10, 2014.

President Dreith recommended that Brittany Schnicker be ratified as a Softball 101 for Kids (3<sup>rd</sup> – 5<sup>th</sup> Grades) instructor at John A. Logan College effective June 9, 2014.

#### **Grant Personnel**

President Dreith recommended that Zebulun Johnson be ratified as a part-time adult basic education instructor at John A. Logan College effective August 26, 2014.

President Dreith recommended that Janice Yeager be ratified as a part-time adult basic education instructor at John A. Logan College effective August 26, 2014.

#### **Volunteer Personnel**

President Dreith recommended the appointment of volunteers Amanda Barnard, Jessica Bertolozzi, Evangeline Chugh, Marsha Coffey, Coleman Fitch, Eleni Gebre, Marcus Harper, Ruth Hefferman, Betsy Ingersoll, Alice Kledzinski, Heidi Ousley, Valerie Pfaff, Autum Stearns, Rebecca Tally, Amy Tango, Mary Yeck, and Elizabeth Zwick for Literacy.

President Dreith recommended the appointment of volunteer Casey Rose for Athletics.

John Sanders and Cheryl Graff moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3085)

## **ANNOUNCEMENTS**

The Board of Trustees and administration presented retiring legal counsel John Huffman with an engraved rocking chair in honor of his many years of outstanding service to John A. Logan College.

## **ADJOURNMENT**

John Sanders and Cheryl Graff moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3086)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Jake Rendleman, Board Chair

Cheryl Graff, Secretary