

**JOHN A. LOGAN COLLEGE**  
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on September 22, 2015, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

Cheryl Graff	-- present
Bill Alstat	-- absent for roll call
Jackie Hancock	-- present
Bill Kilquist	-- present
Jake Rendleman	-- present
Ray Hancock	-- present
Brandi Husch	-- present
Don Brewer	-- present

Also present were: Mike Dreith, President; Brad McCormick, Vice-President for Business Services and College Facilities; Larry Peterson, Interim Vice-President for Student Affairs and Community Education; Laurel Klinkenberg, Vice-President for Instruction; Don Prosser, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

**MINUTES OF THE AUGUST BOARD MEETING AND JULY BUDGET HEARING**

The minutes of the regular board meeting of August 25, 2015 and the budget hearing of July 28, 2015 were previously distributed.

Cheryl Graff and Jake Rendleman moved and seconded approval of the minutes of the regular board meeting of August 25, 2015 and the budget hearing of July 28, 2015.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3223)

**TREASURER'S AND FINANCIAL REPORT (NO ACTION)**

The Treasurer's and Financial Report for the period ending July 31, 2015 will be presented along with the report for the period ending August 31, 2015 at the October meeting of the Board of Trustees.

**EXPENDITURE LIST (Appendix I)**

The expenditure list for the period ending August 31, 2015 was previously mailed.

Ray Hancock and Jackie Hancock moved and seconded approval of the expenditure list for the period ending August 31, 2015.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3224)

### **RECOGNITION OF GUESTS**

Interim Vice-President for Student Affairs and Community Education Larry Peterson introduced Gary and Barbara Pulley and Erica Pulley, parents and daughter of the late Darren Pulley.

### **PUBLIC AUDIENCE FOR QUESTIONS/COMMENTS**

None.

### **BOARD OF TRUSTEES REPORTS**

#### **A. Comments by Board Chair**

No comments.

#### **B. Awards and Naming Facilities Committee**

At the August 25, 2015 board meeting, Chairman Brewer had appointed himself and Vice-Chair Bill Kilquist to serve as the Awards and Naming Facilities Committee. That committee brought a recommendation to the Board of Trustees to name the atrium of the H Building (Workforce Education and Construction Management Building) in honor of the late Darren Pulley. Mr. Brewer stated that since Mr. Pulley's parents and daughter were in the audience, he was moving this action item, listed on the agenda under New Business as Item F, to this part of the meeting. Mr. Pulley was a long-time employee of the College and instrumental in the formation and success of the College's Center for Business and Industry. Chairman Brewer asked for board action on this item. He noted a dedication ceremony will be held at a future time.

#### **ACTION ON NEW BUSINESS ITEM F:**

Bill Kilquist and Jake Rendleman moved and seconded that the Board of Trustees approve naming the atrium of Building H (Workforce Education and Construction Management Building) in honor of Darren Pulley.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3225)

Trustee Bill Alstat arrived at 7:10 p.m.

#### **C. Illinois Community College Trustees Association (ICCTA)**

Trustee Jackie Hancock reported on the most recent meeting of the ICCTA on September 11 and 12, stating topics discussed were the state budget and bills dealing with local control of community

colleges. There was a seminar on ethics and a roundtable discussion with representatives from community colleges across the state. Trustee Jake Rendleman said Sen. Patrick McGuire, chair of the Illinois Senate Higher Education Committee, joined the luncheon meeting and held a discussion on the bills pertaining to local control. Mr. Rendleman reported that Trustee Jackie Hancock had received her first Trustee Education Award.

Trustee Rendleman reported he had attended the Illinois Community College Board meeting the previous week in Mattoon. He distributed copies of a legislative session update prepared by ICCTA legislative liaisons and briefly discussed the many ramifications of the budget impasse.

Mr. Rendleman also reported the Southeast Region Trustees will meet on November 5 at Southeastern Illinois College. ICCTA Executive Director Mike Monaghan will be giving a report at that meeting, and Mr. Rendleman encouraged all trustees to attend.

**D. John A. Logan College Foundation**

Trustee Jake Rendleman drew the board's attention to a letter of appreciation distributed to the board from Board of Trustee Merit Scholarship recipient Emily Buetow.

**E. Employment Services Committee**

No report.

**F. Athletics Advisory Committee**

No report.

**G. Diversity Committee**

Trustee Jackie Hancock reported on efforts being made on a diversity restructuring plan for the next two years as part of the College's strategic plan. She reported on events held by the Office of Diversity and Inclusion during September, and said the next committee meeting will be October 28.

**H. Building, Grounds, and Safety Committee**

Trustee Bill Kilquist reported the Building, Grounds, and Safety Committee had met, and it is the committee's recommendation that the board approve the Protection, Health, and Safety projects that will appear later in the meeting on the consent agenda.

**I. Board Policy Committee**

Trustee Ray Hancock reported the Board Policy Committee will meet on October 12 at 1:00 p.m. He said a great deal of material has been collected from the HLC committees identifying policies that potentially need updates. He reminded everyone if they have any board policies they feel need attention, to give them to him, Jake Rendleman, or Donna Glodjo.

**J. Budget and Finance Committee**

Trustee Cheryl Graff reported the Budget and Finance Committee had met and interviewed two firms regarding the bond issue. After the presentations, the committee determined that it preferred PMA Securities who can also serve as a financial advisor to help in other areas. She reminded the board this is about seeking approval of a bond issue that will take care of the cost of end of employment benefits over the next 12 – 15 years. This will prevent that cost from being taken from the College’s operating budget. Ms. Graff noted two items regarding the bonds would appear later on the agenda. She explained these items are just to start the process, and are not the final approval. There will be a public hearing prior to that approval. Trustee Bill Alstat commented that it would be desirable to further explore bonds in general when looking to the financial future of the College.

**K. Integrated Technology Committee**

Trustee Jackie Hancock reported the CEO of CampusWorks Liz Murphy has been on campus several times and participated in several conference calls as the Technology Committee has looked at possible recommendations. She said Karen Heinemann has also assisted with recommendations, and some possible scenarios to move the College forward would be presented later in the meeting.

Trustee Bill Kilquist reported the Ad Hoc Committee had met twice and it is obvious the College is in “dire straits” with the Jenzabar system. He said that some proposed solutions would be presented later on the agenda, noting that fixing this will cost some money. He felt decisions needed to be made that evening regarding this. Mr. Kilquist said if this doesn’t work, there will be a “blood-letting”. Chairman Brewer asked how long the Ad Hoc Committee would need to continue meeting. Mr. Kilquist said he felt the committee had done some good work and would like to keep the committee in effect until the College is in the Jenzabar JX system. He thanked Mark Rogers for leading the committee, and all the members for their input. Trustee Jackie Hancock stressed that the College needs an IT leader who knows all aspects of the system, and that everyone involved needs to work as a team, focus, and be accountable. Trustee Alstat asked how it was determined that additional actions and costs are necessary. Trustee Kilquist said proposals were received from CampusWorks for three different scenarios. Mr. Alstat asked about where the problem lies. Mr. Kilquist said he feels both CampusWorks and Jenzabar share some responsibility, but that we can’t look back – we just need to do what has to be done to get the system working. There was a brief discussion on the problems with having employees in place who may not have the expertise to handle this system. Trustee Ray Hancock asked if the College’s IT employees have had training. Mr. Kilquist said they have had some training and noted that the department has to be looked at very closely to be sure ongoing training occurs. It was asked that further discussion be held until the agenda item is presented.

**L. Student Trustee**

Student Trustee Brandi Husch reported on a successful LoganPalooza event for students. She had attended her first ICCB Student Advisory Committee meeting on September 11 and 12 where she was appointed ICCTA liaison, which will make her a member of the SAC Executive Committee. She was also selected for the Legislative Advisory Committee, vice-chair of the Open Committee, and a member of the Local Issues Committee. Ms. Husch reported on upcoming events including a Wii Bowling event sponsored by the Gamers Club; the American Heart Association HeartWalk; a tobacco

quit line for students sponsored by Continuing Education and Student Activities; a simulation by Model Illinois Government students; and a Logan Lowdown event on October 29.

Chairman Brewer congratulated Ms. Husch on all of her appointments.

## **GROUP/ASSOCIATION REPORTS**

### **A. Faculty Association Report**

Faculty Association Representative Eric Ebersohl reported the political science faculty and Political Science Club recently sponsored a successful Constitution Day. He asked faculty member Terri Rentfro to give a report on cyber security events. Ms. Rentfro stated that October is Cyber Security Awareness Month, and a center for information assurance is being created on campus. She reported the Logan Defenders will present a Cyber Safety for Kids (and parents) event October 17. Brown bag sessions regarding cyber safety and security at work will be held for faculty and staff, and Mark Rogers and his team will present “Your Digital Life” for students on October 21 and 22. Information will also be placed on monitors and flyers made available to get information out.

### **B. Term Faculty Association Report**

Term Faculty Association Representative Charles Rudolph reported the association is back at the bargaining table for its contract.

### **C. Logan Operational Staff Association Report**

No report.

### **D. Logan Professional Staff Association Report**

LPSA Representative Beth Stephens reported the association is still in negotiations for a contract.

## **OFFICERS' REPORTS**

### **A. Adult Education Funding**

Vice-President Larry Peterson asked Dean Kay Fleming to address the board regarding issues facing the Adult Education Department. Ms. Fleming reported that Workforce Development and Adult Education includes several programs, and there are several grants which support those programs. Programs include GED, Alternative High School, Early School Leavers, Adult Volunteer and Family Literacy Program, Child Care Resource and Referral, Highway Construction and Careers Training, and Procurement Technical Assistance Center (PTAC). She noted that all the programs except one serve disadvantaged populations within the College district. Ms. Fleming reported that at this point, with the support of John A. Logan College, basic programming in all of the grant areas has not been interrupted, students and clients continue to be served, and programs continue to produce reimbursable credit hours for the College. Traditionally, the College has sustained the grant programs until funding has been allocated by the different funding agencies; then, the grants reimburse the College. Ms. Fleming said no information has been received from funding agencies that these grants will not be funded. The Illinois State Board of Education has released level funding

for the Alternative High School program. She noted that federal funds – as long as they are not associated with any state funds – have been drawn down. This means the Child Care Resource and Referral grant, which is totally federally funded, is receiving payments. All the other programs have state funds attached and there is no information being released at this time on the status of these funds. Ms. Fleming said her staff is working very closely together to plan carefully and be resourceful. Some “extra” programs have been delayed and will have to be suspended until more is known about funding. She stressed the importance of continuing to provide services to in order to prevent losing these students. Ms. Fleming said the greatest challenge is to continue doing business until the state comes up with a budget. Her programs are relying on the College to help with dollars for faculty, staff, and minimal expenses until word is received from the state. Seventy-five percent of the Workforce Education staff are funded fully or in part by grants. She noted the benefit of the credit hours generated by these programs and the savings to the College through work done on campus by students in the Highway Construction and Careers Training program. In conclusion, Ms. Fleming stated her department will continue to work closely with Vice-Presidents Peterson and McCormick and Stacy Buckingham to look at monthly expenses, make projections, and make sure they have the information necessary to make good, informed decisions.

#### **B. Treasurer’s Report**

Vice-President for Business Services and College Facilities Brad McCormick complimented Ms. Fleming on her report. He reported his staff has put together a cash flow spending analysis of grant areas as referred to in Ms. Fleming’s report. Going forward, Mr. McCormick said the forecasted expense will be turned into actual expense on a month-to-month basis. He stressed that he is not looking at this to recommend termination of any grant staff; however, Mr. McCormick informed the board that by December, if grant funds are not flowing again, the College may have fronted as much as \$275,000 for grant programs. He plans to notify the board at the November meeting of the status of the grant situation, reassess whether any action is necessary, and get direction from the board. He stated that the programs cannot go to June 30 of next year without funding.

#### **C. Higher Learning Commission Accreditation Update**

Vice-President for Instruction Laurel Klinkenberg introduced faculty member and HLC committee co-chair Eric Heiple to give the board a report on the Federal Compliance piece of the Higher Learning Commission reaffirmation. Mr. Heiple reported he serves as co-chair for Federal Compliance with Director of Student Financial Assistance Sherry Summary. He stated that Federal Compliance is part of the reaffirmation of accreditation process, but is separate from the assurance argument and the quality initiative. He had distributed a report to the board outlining the ten components the HLC will review in regards to Federal Compliance and showing the status of each component. The Federal Compliance committee consists of 14 people who Mr. Heiple reported are working very hard. He noted that seven of the ten components have already been completed. Evidence is still being gathered for the remaining three components. He stated the committee is a little ahead of schedule. The goal is to have the evidence collected by the end of this semester and use the spring 2016 semester to fine-comb everything gathered to be sure the HLC receives an accurate document. He expressed his appreciation for the opportunity to serve in this process, stressing that the committee takes it very seriously and understands the importance to the College.

Trustee Ray Hancock asked if the federal government is involved in this process because of all the federal funding. Mr. Heiple confirmed this is the case. The Higher Learning Commission has to show

the U. S. Department of Education that the College is being held accountable and meets the federal standards.

Chairman Brewer thanked Mr. Heiple for his report and Dr. Klinkenberg for bringing the monthly HLC reports to the board.

Chairman Brewer declared a five-minute break to give visitors and people giving reports an opportunity to leave the meeting if they desired.

**CONSENT AGENDA**

**A. Change of Time of October Board Meeting**

President Dreith recommended that the Board of Trustees act to change the time of the October 27, 2015 board meeting to 6:30 p.m. in order to accommodate an interactive meeting with the John A. Logan College Student Senate.

**B. Award Contract for Pressbox and Bleachers (Appendix II)**

President Dreith recommended that the Board of Trustees award the bid to the lowest responsible bidder, Fager-McGee Construction, of Murphysboro, IL in the amount of \$123,000 for the purchase and installation of a press box and bleacher extensions for the baseball field. The project is funded in part by a gift with the remaining funds to be paid by the John A. Logan College Foundation.

**C. Approval of Statement of Final Construction Completion**

President Dreith recommended that the Board of Trustees approve submission of the Statements of Final Construction Compliance to ICCB on the projects listed below:

<u>Project Name</u>		<u>Project Budget</u>	<u>Actual Expenditures</u>
Fire Alarm System Replacement	Project # 530-TE-2320-0914	\$116,534.00	\$ 109,726.49
Roof Administration Building	Project # 530-TE-2311-0714	\$ 55,990.00	\$ 46,154.05
Mechanical Systems Upgrade	Project # 530-T-2292-1213	\$617,952.00	\$ 440,309.30
Repair/Retube Existing Boilers	Project # 530-T-2136-1011	\$ 72,600.00	\$ 74,905.00

**D. Protection, Health & Safety (PHS) Projects Approval (Appendices III, IV, and V)**

President Dreith recommended that the Board of Trustees approve the Protection, Health & Safety (PHS) applications as included in Appendices III, IV, and V for the following projects:

- i. O'Neill Lighting Replacement and Replacement of Failed Acoustical Treatments, Project Budget \$150,000
- ii. Miscellaneous Mechanical System Replacements, Project Budget \$549,143
- iii. Grounds Storage Building Roof Replacement and Electrical Repairs, Project Budget \$99,043

Jake Rendleman and Bill Alstat moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution 16-3226)

## **NEW BUSINESS**

### **A. Approval of Financial Advisory Agreement with PMA Securities, Inc. (Appendix VI)**

Vice-President for Business Services and College Facilities Brad McCormick reported the Board Finance Committee met on Wednesday, September 9 to interview two firms which offer municipal financial advisory services. The committee recommended the Board of Trustees employ PMA Securities, Inc. Such employment was represented in the financial advisory agreement included as Appendix VI for the issuance of General Obligation bonds, Series 2015. The professional services fees are outlined in Section V of the agreement and total \$27,500. Mr. McCormick said these are not the only fees associated with the debt issuance as other professional service providers will derive compensation through the debt issuance. PMA Securities, Inc. is a registered broker dealer and municipal advisor with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board.

President Dreith recommended and Cheryl Graff and Bill Alstat moved and seconded that the Board of Trustees approve the financial advisory agreement with PMA Securities, Inc. presented as Appendix VI.

A voice vote showed all in favor. Motion carried.  
(Resolution 16-3227)

### **B. CONSIDERATION AND ACTION ON A RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE) OF THE DISTRICT, FOR COMMUNITY COLLEGE PURPOSES, INCLUDING, BUT NOT LIMITED TO, OTHER POST-EMPLOYMENT BENEFITS EXPENSES OF THE DISTRICT AND FOR THE PAYMENT OF EXPENSES INCIDENT THERETO (Appendix VII)**

Chairman Don Brewer announced that in order to defray the ordinary and necessary costs of operating the District, including but not limited to other post-employment benefits expenses, the Board of Trustees would consider the adoption of a resolution authorizing the issuance of general obligation alternate bonds and directing the publication of a notice setting forth the determination of the Board to issue such bonds. Whereupon the board secretary read by title a resolution included as Appendix VII, a copy of which was provided to each member of the Board of Trustees prior to said meeting and was available to anyone who requested a copy.

Cheryl Graff and Bill Alstat moved and seconded that said resolution be adopted as presented.

Upon roll call all members voted yes. Motion carried.  
(Resolution 16-3228)

**C. CONSIDERATION AND ACTION ON A RESOLUTION CALLING A PUBLIC HEARING CONCENING THE INTENT OF THE DISTRICT TO SELL GENERAL OBLIGATION BONDS (ALTENATE REVENUE SOURCE) FOR COMMUNITY COLLEGE PURPOSES, INCLUDING, BUT NOT LIMITED TO, OTHER POST-EMPLOYMENT BENEFITS EXPENSES OF THE DISTRICT (Appendix VIII)**

Chairman Brewer announced that the Bond Issue Notification Act requires that a public hearing be called and held in connection with the sale of bonds in the amount of not to exceed \$4,915,000 for community college purposes including, but not limited to, other post-employment benefits expenses of the District and that the Board of Trustees would consider the adoption of a resolution calling such public hearing. Whereupon the board secretary read by title a resolution as included in Appendix VIII, a copy of which was provided to each member of the Board of Trustees prior to said meeting and was available to anyone who requested a copy.

Bill Alstat and Cheryl Graff moved and seconded that said resolution as presented in Appendix VIII be adopted to hold a public hearing at 7:00 p.m. on October 27, 2015 in the Board Room of the College's Carterville, Illinois campus.

Upon roll call, all members voted yes. Motion carried.  
(Resolution 16-3229)

**D. Award of Contract for Support of Jenzabar (Appendix IX)**

Trustee Bill Kilquist stated a number of scenarios are being presented to the board regarding needs in the technology area going forward. The board was asked to consider approval of one or more of the scenarios. He asked Vice-President McCormick to explain the possible scenarios to the board.

Mr. McCormick distributed a handout to the board which contained information on the background of the technology situation, including gaps in IT skill set gaps, particularly with Jenzabar implementation and ongoing support; need to realign IT organization to reduce costs and increase service; need for project manager beginning October 1 for Jenzabar implementation and IT projects; and the need for user departments and faculty to adopt the business workflows in the Jenzabar application. He state that three scenarios are being presented that are designed to address these challenges.

Scenario One would contractually provide for three main areas. One would be the help desk function for employees and students. There would be 24/7 coverage for students to assist with any problems. Another major component of this scenario would be Jenzabar system support necessary to provide everyone the service needed contractually. The third component would be to provide Cognos reporting assistance to catch up on current demand and provide ongoing reporting support. Vice-President McCormick presented a breakdown of the cost figures for this scenario. These included estimates for the Help Desk; remote service management, DBA support, system patches and updates, Cognos reporting (Jenzabar); remote server management for Higher Reach; and a Cognos programmer (Campus Works) full time for 2 months to assist with the backlog of vital reports – then half-time for four more months. The total for Scenario One would be \$363,060 for twelve months. Some cost would be offset with staff re-assignments. In answer to questions from Trustee Kilquist, Vice-President clarified that this scenario does not provide for an on-site project manager or an executive director of information technology. The College would still have to come up with a solution for that. Mr. McCormick also clarified that (contrary to rumors) the executive

director of information technology position that was recently advertised had not been diminished in compensation or grade – it is still a grade 11 non-teaching professional position.

Scenario Two was titled by CampusWorks “Realigned IT Organization”, and is a much bolder approach to solving the problems. The objectives of this scenario would be to increase service and reduce cost of the IT organization; ensure ongoing support for faculty, staff and students; and leverage the Jenzabar implementation to further reduce operating costs throughout the College. Mr. McCormick went over the proposed changes to the IT structure. In addition to the items mentioned in Scenario One, this scenario would also provide, as requested by the ad hoc committee, a SWAT team (CampusWorks) to address Jenzabar implementation issues at a one-time cost of \$530,406 for six months. In addition to the Scenario One items previously mentioned, Scenario Two also recommends a Chief Information Security Officer role contracted for 20 hours per month to help the College with any liability associated with an information breach. This scenario also includes a Jenzabar consulting pool to use as needed. Vice-President McCormick clarified this is over the top of Scenario One and noted that Scenario Two does provide for a chief executive director of information technology from outside the College (Scenario One does not.) The total cost for the first year of Scenario Two would be \$903,166. Mr. McCormick went over the collaborative services this scenario would provide in Year 2 which would total \$424,760. He noted the Year 2 dollars would be somewhat offset by changes in staffing. There was a brief discussion on travel expenses.

Scenario Three was titled “Jenzabar SWAT” and was designed to address requests from the ad hoc committee. This scenario would just provide for a SWAT team to address Jenzabar implementation issues over a six month period at a cost of \$594,056.

Vice-President McCormick reported he had spent a great deal of time with Liz Murphy, CampusWorks CEO, discussing these proposals. His concerns with the Scenario Three solution are that it would not provide the assurance needed to get the issues resolved. It does not contractually provide for Help Desk services, leaving holes in solving the service issues. Mr. McCormick said his recommendation would be either Scenario One or Scenario Two. If Scenario Two is chosen, he will obviously need to work with the Board Finance Committee on how to finance it.

Trustee Kilquist said there is no doubt there are issues with Jenzabar and IT, and someone has to be in a position to hold their feet to the fire. He stated he is all for re-aligning the IT organization and providing needed training. He said he would also like legal counsel to work with the administration on whatever scenario is chosen to put some teeth in a contract with either Jenzabar or CampusWorks to hold their feet to the fire and make sure this works. Trustee Bill Alstat questioned how quickly this could be solved and noted his concerns over the amounts of money being spent. After a brief discussion, Trustee Kilquist stated that in order to avoid doing this halfway, he feels the board should go with Scenario Two. Trustee Cheryl Graff asked if any of this is covered in the budget. Vice-President McCormick said the amount of Scenario Two is not covered in the budget. He said many of the frustrations that have surfaced with Jenzabar have surfaced from students and faculty concerning the first student registration process through Jenzabar in April of this year. While much of the system was already implemented, the student registration process wasn’t implemented until registration for summer semester this year. He noted that some steps have already been taken to deal with the frustrations. Vice-President McCormick stated that one of the biggest “bangs” will occur when the Cognos report writing resource hits the ground. At the present time, many people on campus are having to act and operate in an information vacuum, and the Cognos resources to be

provided will help this tremendously. He stressed that three months from now, we cannot expect that all problems will be solved and all will be well; however, he stated that in three months there will be a marked difference. He pointed out that in some modules, the system is approximately a year away from Jenzabar JX being delivered. He said Scenario One and Scenario Two are not proposed to “do this until things are right”; but to say “this is the way we are operating going forward”. Mr. McCormick said it will take a couple of weeks to get contracts together after the board makes a decision. It will be about a month before some of the things start to happen, but by November 1, there will be some changes.

Trustee Kilquist asked Vice-President McCormick how approval of Scenario One, Two, or Three would impact Agenda Item E – Award of Help Desk Support. Mr. McCormick explained at the time the agenda was put together, we were unsure how the proposals were going to come together. If the board approves one of the scenarios, Item E would now be a part of that.

College Legal Counsel Don Prosser stressed to the board that a guarantee cannot be built into this contract. He said these companies do not do business that way, noting the price that has been quoted is without guarantee and without penalties. If the board wanted a guarantee, it would cost numbers much bigger than this to even get someone to talk to us. While he acknowledged the frustration of the situation, he wanted the board to understand this is the way this industry is run. Mr. Kilquist said there are other industries out there like Illusions. Mr. Prosser said Jenzabar is not unique and he would be very surprised if any industry in this business furnished a guarantee. Vice-President McCormick noted that part of the unwillingness of this industry – across the board, not just Jenzabar – to provide a guarantee, is because they would have to have a caveat that says “we will guarantee if you do everything we tell you to do”. Mr. McCormick said there are College people in the room who are not willing to do that, which is part of the reason the industry will not guarantee. Mr. Kilquist said we just need to make the contract as tight as possible.

Trustee Jackie Hancock commented that starting a new system like this always has problems. She said this will take cooperation and understanding by everyone involved. Mr. Kilquist said he likes the realigned organization of the IT department presented with Scenario Two.

Bill Kilquist and Bill Alstat moved and seconded that the Board of Trustees authorize the administration to enter into contracts necessary to accomplish Scenario Two as presented for collaborative technology support for John A. Logan College not to exceed \$903,166 for Year One, and not to exceed 424,760 for Year Two, plus travel expenses; and that this approval is inclusive of Item E listed on the agenda as Help Desk Support.

Trustee Ray Hancock asked Vice-President McCormick if he felt at the end of two years, College staff would be at a level of efficiency to effectively continue operating the system. Mr. McCormick said neither Scenario One or Scenario Two are intended to provide for our own staff being efficient – they provide for outside staff to be efficient. If the goal is to have the College do these services, these options do not propose that. He said he feels Scenario Two provides less risk of failure than Scenario One. Vice-President McCormick stressed that some people on campus will not be happy with any scenario, because it is impossible to give everyone everything they want; however, through the committee structure, the primary points that we must have were identified and those can be accomplished. In answer to questions from Trustee Rendleman, Mr. Kilquist explained that the College’s contract with Karen Heinemann of CampusWorks expires September 30, after which we would have no support help on campus, so it is important this be handled promptly. Vice-President

Peterson said he understands Attorney Prosser's points about how the industry works, but asked if it is within reason to structure the contract to build in a payment schedule rather than pay all the money up front. Atty. Prosser said he doesn't know what all has been negotiated at this point, but this could be addressed for consideration. There was some discussion on the possibility of adding a termination clause. Vice-President McCormick made a request that, if the board does take action, there be a regular reporting by the representative from CampusWorks until such time that the board doesn't feel this is necessary. Vice-President Peterson stressed the importance that the system work for student registration which begins on November 1.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-3230)

### **CLOSED SESSION**

Board Chair Don Brewer stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; and collective bargaining; and that he would appreciate board action and a roll call vote to that effect.

Cheryl Graff and Bill Kilquist moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-3231)

The meeting was declared in closed session at 8:55 p.m.

The meeting was declared back in regular session at 10:45 p.m.

### **CLOSED SESSION MINUTES**

Cheryl Graff and Bill Alstat moved and seconded that the Board of Trustees approve the content of the closed session minutes of August 25, 2015, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3232)

### **PERSONNEL**

#### **Operational Staff**

President Dreith recommended that Sharyl Melvin be ratified as a full-time, grade IV, secretary IV (vice president for student affairs and community education) effective September 1, 2015.

President Dreith recommended that Fallon Scillufo be employed as a part-time, lifeguard effective October 1, 2015.

### **Maintenance/Building Staff**

President Dreith recommended that Jimmy Dodd be ratified as full-time, grounds maintenance effective August 11, 2015.

*The agenda item to ratify a full-time, building maintenance staff member was removed from the agenda.*

### **Security Staff**

President Dreith recommended that Cody Blumenstock be employed as a part-time, campus safety law enforcement officer effective September 24, 2015.

President Dreith recommended that Courtney Christian be ratified as a part-time, campus safety law enforcement officer effective September 14, 2015.

President Dreith recommended that Toby Coffey be employed as a part-time, campus safety law enforcement officer effective September 24, 2015.

### **Non-Teaching Professional Staff**

President Dreith recommended that Nikki Brooks be employed as a full-time, grade III, disability support services coordinator effective October 2, 2015.

President Dreith recommended that Casey Rose be employed as a part-time, assistant women's basketball coach effective September 23, 2015.

President Dreith recommended that Kristin Shelby be ratified as a full-time, grade III, advisor/counselor at John A. Logan College effective September 1, 2015.

President Dreith recommended consideration of retirement request of Coordinator of End-User Support Gary Smith effective February 16, 2018.

### **Full-Time Faculty**

President Dreith recommended that Nathan Arnett be granted the academic rank of Associate Professor.

President Dreith recommended consideration of the retirement request of Professor of English and Department Chair Kathleen Carl effective August 1, 2017.

President Dreith recommended consideration of the retirement request of Associate Professor of Mathematics and Department Chair Kathirave Giritharan effective August 1, 2017.

President Dreith recommended consideration of retirement request of Assistant Professor of Life Sciences Leila Jo Hart effective June 1, 2016.

## **Term Faculty**

President Dreith recommended that Evelyn Barrientos-Perkins be ratified as a part-time instructor of Spanish at John A. Logan College effective August 19, 2015.

President Dreith recommended that Kimberly Berger be ratified as a part-time instructor of interpreter preparation at John A. Logan College effective August 19, 2015.

President Dreith recommended that Elizabeth Bowen be employed as a part-time instructor of nursing at John A. Logan College effective October 1, 2015.

President Dreith recommended that Brenda Bratcher be ratified as a part-time instructor of mathematics at John A. Logan College effective August 19, 2015.

President Dreith recommended that Philip Brewer be ratified as a part-time instructor of philosophy at John A. Logan College effective August 19, 2015.

President Dreith recommended that Paul Byrne be ratified as a part-time instructor of geography at John A. Logan College effective August 19, 2015.

President Dreith recommended that Erin Carter be ratified as a part-time instructor of welding at John A. Logan College effective August 19, 2015.

President Dreith recommended that Debra Cunningham be employed as a part-time instructor of nursing at John A. Logan College effective October 1, 2015.

President Dreith recommended that Crystal Harsy be ratified as a part-time instructor of English at John A. Logan College effective August 19, 2015.

President Dreith recommended that Debra Hess be ratified as a part-time instructor of electronics at John A. Logan College effective August 19, 2015.

President Dreith recommended that Gy Hughes be ratified as a part-time instructor of English at John A. Logan College effective August 19, 2015.

President Dreith recommended that Paul Intravaia be ratified as a part-time instructor of music at John A. Logan College effective August 19, 2015.

President Dreith recommended that Sean Jones be ratified as a part-time instructor of physical science at John A. Logan College effective August 19, 2015.

President Dreith recommended that Charles Klayman be ratified as a part-time instructor of philosophy at John A. Logan College effective August 19, 2015.

President Dreith recommended that Cheongho Lee be ratified as a part-time instructor of philosophy at John A. Logan College effective August 19, 2015.

President Dreith recommended that Sharon Lorinkas be ratified as a part-time instructor of German at John A. Logan College effective August 19, 2015.

President Dreith recommended that Marcia Matthias be ratified as a part-time instructor of health information technology at John A. Logan College effective August 19, 2015.

President Dreith recommended that Rebecca Newburn be ratified as a part-time instructor of music at John A. Logan College effective August 19, 2015.

President Dreith recommended that Jan Oestmann be ratified as a part-time instructor of nursing at John A. Logan College effective August 20, 2015.

President Dreith recommended that David Schwartz be ratified as a part-time instructor of physical education at John A. Logan College effective August 19, 2015.

President Dreith recommended that Kyle Surprenant be ratified as a part-time instructor of physical education at John A. Logan College effective August 19, 2015.

President Dreith recommended that Dora Weaver be ratified as a part-time instructor of psychology at John A. Logan College effective August 19, 2015.

#### **Continuing Education Staff**

President Dreith recommended that Karen Frick be ratified as a Microsoft Office instructor at John A. Logan College effective June 16, 2015.

President Dreith recommended that Amanda Hickman be employed as an ACT Prep – English and Reading instructor at John A. Logan College effective October 6, 2015.

President Dreith recommended that Fae Ragan be ratified as a Fit for Life Stretching/Toning instructor at John A. Logan College effective August 31, 2015.

President Dreith recommended that Fae Ragan be ratified as a Pilate’s instructor at John A. Logan College effective August 31, 2015.

#### **Volunteer Personnel**

President Dreith recommended the appointment of volunteer Benjamin Burks, William Chaplain, Elizabeth Grisley, Lauren Jordan, and Carri Morris for Literacy.

#### **Board Action to Promote, Reassign, Demote or Discipline Personnel (Reorganization)**

Vice-President Larry Peterson recommended consideration of employments for the following positions effective October 1, 2015:

:

- Dean for Academic Affairs – Melanie Pecord
- Dean for Student Services – Tim Williams

- Associate Dean for Admissions – Christy Stewart
- Director for Advisement – Stacy Holloway
- Director for Curriculum, Instruction and Compliance – Lauralyn Cima
- Coordinator for Institutional Research – Gary Tendick
- Business Functions Analyst - Student Services – Terry Crain
- Business Functions Analyst - Financial Aid – Gary Smith
- Project Coordinator of Instruction – Susan May
- Associate Dean for Education Technology – Krystal Reagan
- *Help Desk Coordinator position was removed from the agenda*

Bill Kilquist and Bill Alstat moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3233)

**ANNOUNCEMENTS**

None.

**ADJOURNMENT**

Jake Rendleman and Bill Alstat moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3234)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Don Brewer, Chair

Jake Rendleman, Secretary