

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on August 26, 2014, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Jake Rendleman.

The chair directed the recording secretary to call the roll:

Donald L. Brewer	--	present
Mike Hopkins	--	present
Bill Kilquist	--	absent for roll call
Jackie Hancock	--	present
Cheryl Graff	--	present
John Sanders	--	present
Kayla Malone	--	present
Jake Rendleman	--	present

Also present were: Mike Dreith, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Student Affairs and Community Education; Lauren Klinkenberg, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Rendleman led the Pledge of Allegiance.

MINUTES OF THE JULY BOARD MEETING

The minutes of the regular board meeting of July 22, 2014 were previously distributed.

Jackie Hancock and Mike Hopkins moved and seconded approval of the July 22, 2014 board minutes.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3062)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending June 30, 2014 was previously mailed.

Cheryl Graff and Jackie Hancock moved and seconded approval of the treasurer's and financial report for the period ending June 30, 2014.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3063)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending July 31, 2014 was previously mailed.

Mike Hopkins and Cheryl Graff moved and seconded approval of the expenditure list for the period ending July 31, 2014.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-3064)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

Local tennis instructor Larry Geer gave a presentation encouraging the board to consider starting men's and women's tennis teams at the College. He discussed benefits, projected budgetary needs, and local support, noting that he would be willing to do fund raisers to help with the cost of such programs. Trustee Jackie Hancock complimented Mr. Geer on the quality of his presentation. Board Chair Jake Rendleman thanked Mr. Geer and said the Athletic Committee, with the help of Vice-President Daugherty as the contact person, will discuss the matter.

Trustee Bill Kilquist arrived at 7:15 p.m.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair – No comments.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Jackie Hancock reported the next meeting of the ICCTA will be September 12 and 13 in Bloomington.

C. Southeast Region Trustees (SERT)

Trustee Cheryl Graff reported the Southeast Region Trustees will meet on October 29 in the Robert L. Mees Village Centre. SIU President Randy Dunn will be the keynote speaker.

D. John A. Logan College Foundation

Trustee Jackie Hancock reported on a Foundation meeting held earlier in the evening. Outgoing president Elaine Melby was presented with a plaque. New Foundation officers are: Jeff Speith, president; Nancy Fricke, vice-president; Jessica-Doerr Berger, second vice-president; and Brad McCormick, treasurer. New members are Guy Alongi, Du Quoin; Pat Benton, Cartersville; Steve Falat, Murphysboro; Carl Goodwin, Herrin; Terrence Henry, Marion; Bill Kuhnert, Trico; Lyndell Zanotti, Johnston City; and Rodney Laningham, Crab Orchard.

Ms. Hancock reported on a presentation given at the fall faculty and staff meeting by the CEO of Campus Works and said Campus Works gave a \$5,000 donation to the Foundation. Ms. Hancock also reported she is now a member of the Integrated Technology committee, and summarized presentations she heard at the first committee meeting regarding technology needs.

E. Association of Community College Trustees (ACCT)

Trustee John Sanders stated the ACCT Annual Leadership Conference will be held in Chicago, October 22-25.

F. Hiring Committee

Trustee Sanders said a Hiring Committee meeting will be scheduled soon.

G. Human Resources Committee – No report.

H. Athletic Advisory Committee – No report.

I. Developmental Education Committee -- No report.

J. Nursing Committee -- No report.

K. Diversity Committee

Trustee Jackie Hancock reported the next meeting of the Diversity Committee will be September 25 at 2:00 p.m. in the Administration Building.

L. Board Building Committee

Vice-President McCormick asked if the Board Building Committee could meet immediately following the Campus Safety Committee meeting on September 4, since the same trustees are on both committees. There was agreement that the Board Building Committee could meet at that time.

M. Board Policy Committee

Trustee John Sanders reported the Board Policy Committee had met and policy revisions are appearing later on the agenda for first reading.

N. Board Finance Committee

Vice-President McCormick reported the Board Finance Committee had met and three issues discussed were the budget, the refinancing of debt, and the proposed technology fee – all of which are on the meeting agenda.

O. Campus Safety Committee

Board Chair Jake Rendleman reported a meeting of the Campus Safety Committee is scheduled for September 4 at 8:30 a.m.

P. Awards and Naming Facilities Committee

Trustee Mike Hopkins stated two recommendations from the Awards and Naming Facilities Committee would appear later on the agenda for action.

Q. Student Trustee

Student Trustee Kayla Malone reported on recent successful blood drives sponsored by the Practical Nursing Club; a welcome picnic to be held on September 3; Yoda Club computer repair dates; Loganpalooza to be held on September 17; an upcoming Student Leadership Program on September 24; and a voter registration drive to be sponsored by Student Senate. She reported Student Senate had passed out 200 Welcome Week kits to students. Members of Student Senate will be participating in the ALS Ice Bucket Challenge the following day.

President Dreith reported he had received notification from ICCB that Kayla Malone has been accepted into the prestigious ICCB Student Externship program and noted that this is quite an honor. The board applauded Ms. Malone.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Eric Ebersohl introduced Katy Carl to report on English Department activities. Ms. Carl stated the English Department provides many services to the College and the community, including teaching 60 writing courses this semester (half of which are being taught by very professional term faculty members); teaching over a dozen literature courses; hosting the High School Writing Contest; distribution of a literary magazine which invites input from students, faculty and staff; and maintaining the Writing Center. She said English faculty have been in the forefront of the dual credit program, and noted the department is a part of many student success initiatives. In answer to questions from the board, Ms. Carl explained the processes for the High School Writing Contest.

B. Term Faculty Association Report

Term faculty representative Charles Rudolph thanked Katy Carl for her kind acknowledgement of term faculty. He had no report.

C. Logan Operational Staff Association Report – No report.

OFFICERS' REPORTS

A. Fall Semester Enrollment Report

Vice-President for Student Affairs and Community Education Tim Daugherty stated the census date for fall semester will be the following Friday, but current figures show 5,950 students enrolled in credit bearing courses. He anticipated this will exceed 6,000 by the end of the week. This is down about 3.8% from last fall semester.

B. Retention and Graduation Rates

Vice-President Daugherty stated efforts are underway to track data to measure student success, and one of the main ways to look at this is student retention. He distributed charts showing student retention rates of VFA cohort groups measured from Fall 08 through Fall 13. The charts showed retention rates of this group within a semester, fall to spring retention, and fall to fall (one-year) retention rates. He noted the retention rate from fall 13 to spring 14 was one of the lowest (66.4%). The one year retention chart showed a low point in fall 10 to fall 11, but has rebounded since then. Dr. Daugherty said committees and the

administration are getting ready to review retention and recruitment efforts, looking at past practices, modifying them as necessary, and looking at what needs to be done for the future. Trustee Cheryl Graff asked if the later starting date for this fall semester made a difference with controlling late enrollment, closed class cards, etc. Dr. Daugherty said he didn't feel this made an impact. He said the administrators are beginning to see that we have scheduling issues that need to be corrected. Vice-President Klinkenberg reported she has met with the instructional deans to align schedules for spring semester to better meet student needs. Changes will ensure some improvement for spring 2015 and should be corrected by fall 2015. Dr. Daugherty said faculty had been wonderful with allowing students to come into class late this fall, but noted that these are at risk students. He hopes to soon begin tracking the success of late-starting students. Ms. Graff asked about the data used for the fall to fall retention figures presented – does this include students who might have actually completed a one-year program and need to be pulled out of the data? Vice-President Daugherty said the next step in refining and compiling this data is to be sure these successful students aren't included in such a report. There was discussion on the promise of the new software in compiling good data.

C. Phi Theta Kappa Report

Vice-President Daugherty introduced Brandi Husch, Phi Theta Kappa Illinois Regional Vice-President, to give the board a report on the state Honor's Institute. Ms. Husch summarized her responsibilities as a regional officer and gave a PowerPoint presentation on a week-long Honor's Institute she recently attended at Washington University in St. Louis. Over 500 attendees participated in the event. Ms. Husch said the institute was life-changing for her and thanked the board and administration for all the opportunities she has had at John A. Logan College.

Dr. Daugherty noted the College's Phi Theta Kappa Chapter is in the top 50 in the world (it had been previously reported they were in the top 100). The new Phi Theta Kappa officers were present at the board meeting, and Sponsor Adrienne Barkley Giffin introduced those individuals.

D. Instructional Services Update

Vice-President for Instruction Laurel Klinkenberg reported there will be a new continuous professional development model at the College. Another change this fall involves steps to increase accountability in attendance reporting. This will now be reported online and will eventually be done through Jenzabar. Dr. Klinkenberg noted this is another improvement toward keeping students on the right path to success.

E. Review of Hiring Procedures

President Dreith introduced Executive Director of Human Resources Clay Brewer to give a presentation on how hiring is done at the College. Dr. Brewer first covered the hiring processes most frequently used which include non-teaching professional staff, operation staff, Teamsters and Laborers. He noted the only variance in these groups is that the date of posting is determined by collective bargaining. The process begins with the Board of Trustees' approval in closed session to fill a vacancy or create a position. Dr. Brewer covered in detail each of the next steps -- the creation of job descriptions, development of job postings, committee selection, committee orientation, creation and approval of a ranking document, development and approval of interview questions, screening of applications by Human Resources, interviews by committees and choosing of three top names, reference checks, completion of salary documents and benefits sheets, contacting candidates. Dr. Brewer said the faculty processes are basically the same, but when a vacancy occurs, the department chair is the chair of the hiring committee, two individuals within the department are chosen, one individual outside the department is chosen, and one non-teaching professional staff member is chosen to serve.

President Dreith stated he has some ideas for tweeking hiring processes that he will be taking to the Hiring Committee at its next meeting.

F. State Smoking Law

President Dreith announced that Governor Pat Quinn has signed a law banning indoor and outdoor smoking at all state-supported colleges and universities. The law will take effect July 1, 2015, and allows exceptions for smoking inside privately owned vehicles traveling through campus and allows smoking on campus inside non state-owned vehicles. There was a question raised about vapor cigarettes. Vice-President McCormick said there is no policy that mentions it at this time. The College’s Police Department had asked that the Business and Environmental Services Committee address this and make a distinction to make these the same as a regular cigarette because of difficulty in enforcement. That committee chose to not address or make any recommendations at that time. There was discussion that this policy could be brought to the Board Policy Committee for review. There was a brief discussion on use of chewing tobacco.

President Dreith informed the board of an arrest on a campus parking lot which had occurred the previous evening involving illegal drugs and weapons. It was noted that these were not John A. Logan College students. He and the board chair complimented the JALC Police Department on their handling of the situation.

CONSENT AGENDA

A. Microsoft Software Licensing

President Dreith recommended that the Board of Trustees approve the College to purchase software from CDW-G as the vendor for Microsoft Enrollment for Education Solutions 12 month licensing for the amount of \$54,856.98.

B. Bid - Protection Health Safety Compliance - Roof Replacement Administration Building

President Dreith recommended that the Board of Trustees award the bid for roofing of the Administration Building to the lowest responsible bidder, Vaughn’s Roofing of Paducah, KY, in the amount of \$40,446.

C. Adoption of Greater Egypt Enterprise Extension Resolution

President Dreith recommended that the Board of Trustees adopt the following resolution to extend and clarify incentives of the Williamson County Enterprise Zone.

**A RESOLUTION TO EXTEND AND CLARIFY INCENTIVES
OF THE WILLIAMSON COUNTY ENTERPRISE ZONE**

WHEREAS, a Resolution was adopted on October 25, 2011, by the John A. Logan College that limited incentives of the Williamson County Enterprise Zone by creating a new five-year Property Tax Incentive that would be effective through June 30, 2016. The new incentive offered by the participating taxing bodies in Williamson County was approved by the State of Illinois on June 13, 2011.

WHEREAS, a Resolution clarifying the new incentive was adopted on August 28, 2012.

NOW, THEREFORE BE IT ORDAINED BY THE John A. Logan College as follows:

Part 1. The Property Tax Abatement incentive be extended through June 30, 2021.

Section VI(c) of the Williamson County Enterprise Zone is amended by inserting, in lieu of, a new Section VI(c) as follows:

Section VI(c)

"Such abatement shall be at the rate of 100% of the value of the improvements for the assessment year in which the improvements are made, 80% for the second year, 60% for the third year, 40% for the fourth year, and 20% for the fifth year. The provisions of this five year abatement apply only to improvements (new construction/renovation/rehabilitation) which start on or after July 1, 2011. This incentive is in effect from July 1, 2011 to June 30, 2021, and.."

Part 2. The Clarification of Section VI(c) is amended by inserting in lieu of, a new clarification of Section VI(c) as follows:

Clarifications:

Since the assessment year follows the calendar year (January – December) and the assessed value for the assessment is always listed as January 1, there could be improvements made and assessed between July 1, 2021 and December 31, 2021 that are eligible for this abatement. This is possible due to the fact that the assessed value will be recorded as of January 1, 2021 and the incentive states *"Such abatement shall be at the rate of 100% of the value of the improvements **for the assessment year** in which the improvements are made"*.

It is possible for a new improvement to receive a partial assessment for a given assessment year and then then have the additional increased value assessed the following assessment year. In these cases the tax abatement benefit will be applied based on the assessment year for each separate increase. (ex. Company A starts on a \$1,000,000 improvement, but only gets half way through construction in 2018 and the assessment shows an increase in value of \$300,000. This \$300,000 increase will start its abatement for the 2018 assessment year and will be eligible for 4 years of abatement. In 2019 company A completes the construction resulting in an additional \$700,000 increase in the assessed value. This \$700,000 increase will start its abatement in 2019 and will be eligible for three years of abatement.)

Due to the June 30, 2021 end date of this incentive not every improvement will be able to receive a full five years of abatement. A schedule describing the applicable abatement is below.

Date improvements are assessed	Abatement	Notes:
July 1, 2011 to December 31, 2017	Such abatement shall be at the rate of 100% of the value of the improvements for the assessment year in which the improvements are made, 80% for the second year, 60% for the third year, 40% for the fourth year, and 20% for the fifth year.	
January 1, 2018 to December 31, 2018	Such abatement shall be at the rate of 100% of the value of the improvements for the assessment year in which the improvements are made, 80% for the second year, 60% for the third year, 40% for the fourth year.	The fifth assessment year will be beyond June 30, 2021 and will not be eligible for tax abatement.
January 1, 2019 to December 31, 2019	Such abatement shall be at the rate of 100% of the value of the improvements for the assessment year in which the improvements are made, 80% for the second year, 60% for the third year.	The fourth and fifth assessment years will be beyond June 30, 2021 and will not be eligible for tax abatement.
January 1, 2020 to December 31, 2020	Such abatement shall be at the rate of 100% of the value of the improvements for the assessment year in which the improvements are made, 80% for the second year.	The third, fourth and fifth assessment year will be beyond June 30, 2021 and will not be eligible for tax abatement.
January 1, 2021 to June 30, 2021	Such abatement shall be at the rate of 100% of the value of the improvements for the assessment year in which the improvements are made.	The second, third, fourth and fifth assessment year will be beyond June 30, 2021 and will not be eligible for tax abatement.

Passed and approved this 26th day of August, 2014

JOHN A. LOGAN COLLEGE

Head of Taxing Unit

Attest: _____

D. Joint Agreement with Rend Lake College District #521

President Dreith recommended that the Board of Trustees approve the following revisions to the College's Joint Agreement with Rend Lake College District #521:

Changes to the list of educational programs that John A. Logan College will accept students into from Rend Lake College District include the addition of Business Management and HVAC Sustainable Energy. Courses to be deleted from this list include ECE 100 – Quality Environments in Family Care, 6ACE 269 – Water Operator Training, 6DRV 057A – Wastewater Treatment, 6DRV 086A – Waterworks Operations – Basic, 6DRV 087A Waterworks Operation – Intermediate, 6DRV 088A – Waterworks Operation – Advanced and 6DRV 199A Wastewater 2: Intermediate. Also deleted was the statement “All mutually approved Southern Illinois Healthcare (SIH) Delta Regional Simulation Lab courses housed on the John A. Logan College campus.”

Changes to the list of education programs that Rend Lake College agrees to accept students into from John A. Logan College include the addition of Graphic Web Design, Green Facilities Management, IT Systems Specialist – PC Maintenance, IT Systems Specialist – Windows, Nail Technology and Sustainable Design. Programs to be deleted from this list include Wireless Communication Technology, Wireless Communication Technology – Electronics for Wireless Communication, Wireless Communication Technology – Land-Based Communication Systems.

E. Joint Agreement with Shawnee Community College District #531

President Dreith recommended that the Board of Trustees approve the following revisions to the College's Joint Agreement with Shawnee Community College District #531:

Changes to the list of educational programs that John A. Logan College will accept students into from Shawnee Community College District include the addition of CNC Machinist. Programs to be deleted from this list include HVAC Energy Management Systems and HVAC Performance Systems. Also deleted were the statements “All Department of Corrections training courses,” and “Students receiving training through the Southern Illinois Healthcare (SIH) Delta Regional Simulation Lab housed on the John A. Logan College campus.”

Changes to the list of education programs that Shawnee Community College agrees to accept students into from John A. Logan College include the deletion of Alcohol and Other Drug Abuse Counseling.

F. Joint Agreement with Southeastern Illinois College District #533

President Dreith recommended that the Board of Trustees approve the following revisions to the College's Joint Agreement with Southeastern Illinois College District #533:

Changes to the list of educational programs that John A. Logan College will accept students into from Southeastern Illinois College District include the deletion ASL/Deaf Studies – Interpreter Preparation. Also deleted was the statement “All mutually approved Southern Illinois Healthcare (SIH) Delta Regional Simulation Lab courses housed on the John A. Logan College campus.”

Changes to the list of education programs that Southeastern Illinois College agrees to accept students into from John A. Logan College include the addition of Bioenergy Production, Biofuels Production & Sustainability, Information Technology – Health Information (pending ICCB approval), Information Technology – Security (pending ICCB approval). Programs to be deleted from this list include Carpentry and Building Trades Level II, Family & Consumer Science, Game Preserve Management, Global Information Systems/Global Positioning Systems, Outdoor Recreation, Pharmacy Technician, Shooting Complex Management and Web Development. Also deleted was the statement ‘Regional Law Enforcement Firearms and Use of Force Training.’

G. Joint Agreement with Southwestern Illinois College District #522

President Dreith recommended that the Board of Trustees approve the following revisions to the College's Joint Agreement with Southwestern Illinois College District #522:

Changes to the list of educational programs that John A. Logan College will accept students into from Southwestern Illinois College District include the addition of Family Child Care.

Changes to the list of education programs that Southwestern Illinois College agrees to accept students into from John A. Logan College include the addition of Agriculture Prep-Major, Construction Electrical Specialist, Welding Technology – Advanced and Welding Technology – Specialized. Programs to be deleted from this list include Computer Information Systems – Database Development & Mgt., Computer Information Systems – Database Programming, Electronic Publishing Specialist and Precision Machining Technology – CNC Machining.

Board Chair Jake Rendleman asked President Dreith to further explain the joint agreements. Dr. Dreith stated that JALC formally recognizes programs between contiguous community college districts. Annually these colleges review programs for changes, modifications, viability, and student demand. Only the changes being recommended are listed in this agenda. He commented briefly on the deletion of the Delta Simulation Lab courses, noting that the lab is still being discussed with Shawnee, Southeastern, and Rend Lake Colleges and all have agreed the lab does not need to be included in these joint agreements since it is not a program, but represents training through Business and Industry. A separate agreement will be drafted for the Sim Lab.

Cheryl Graff and Don Brewer moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3065)

OLD BUSINESS

A. Adoption of 2014-2015 Budget (Appendix III)

The tentative budget for the 2014-2015 academic year was approved at the July 22 meeting and a public meeting was held at 6:30 p.m., August 26, 2014, in the Administration Board Room, John A. Logan College, 700 Logan College Road, Carterville, IL. Based on the results of the hearing, President Dreith recommended the following resolution be adopted by the Board of Trustees:

WHEREAS the Community College Board of John A. Logan College District No. 530, Counties of Williamson, Jackson, Franklin, Randolph, and Perry, and the State of Illinois caused to be prepared in tentative form a budget and the secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and whereas a public hearing was held as to such budget on the 26th day of August, 2014. Notice of hearing was given at least thirty days prior thereto as required by law and all other legal requirements have been complied with.

NOW THEREFORE BE IT RESOLVED by the Community College Board of said District as follows:

SECTION 1 -- That the fiscal year of the Community College District be and the same is hereby fixed and declared to be beginning July 1, 2014, and ending June 30, 2015, and

SECTION 2 -- That the budget containing an estimate of amounts available in each fund separately and of expenditures from each, and same is hereby adopted as the budget of this Community College District for the said fiscal year.

President Dreith recommended and Mike Hopkins and Cheryl Graff moved and seconded that the Board of Trustees adopt the 2014-2015 budget as recommended, and that the administration be authorized to implement this budget effective July 1, 2014.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-3066)

NEW BUSINESS

A. Revisions/Additions to Board Policies (Appendix IV) (NO ACTION)

The Board Policy Committee presented proposed board policy changes/additions to the Board of Trustees for first reading as follows:

Board Policy 5260 – Vacation (Revision)

Board Policy 7501 – Email Continuity Policy (New)

Board Policy 8244 – General Program and Residency Requirements for Graduation (New)

These policies will be made available to College employees for input and brought back to the board for final action at the September 23 board meeting.

B. Naming of College Facilities

The Naming Facilities Committee made the following recommendations:

- That Room Number B-48 be named the Donald L. Nolen Room. Don Nolen was on the John A Logan Board of Trustees from 1976 to 1997. For over 21 years he served the College District, and he was Board Chair from 1978 to 1980. For his great accomplishments and service to John A. Logan College, the Naming Committee recommends that Room Number B-48 be named the Donald L. Nolen Room.
- That the John A. Logan Courtyard Pond be named The Dwight Hoffard Pond or “Hoffard Pond” in recognition of Dwight Hoffard’s service to John A. Logan College. Dwight worked tirelessly for the past 26 years to make the Southern Illinois Hunting & Fishing Days the largest celebration of National Hunting and Fishing Day in the State bringing up to 40,000 visitors to the campus each year. His faithful and devoted commitment to the John A. Logan College Buildings and Grounds for the past 27 years has been one of the key reasons why our Campus has such beauty. For the past 27 years, this College has given its visitors a wonderful “first impression” thanks in part to Dwight Hoffard, and it is with these reasons the Committee recommended that the Courtyard Pond be now named The Dwight Hoffard Pond or “Hoffard Pond”.

Mike Hopkins and Bill Kilquist moved and seconded that the Board of Trustees approve the recommendations of the Naming Facilities Committee to name Room B-48 the Donald L. Nolen Room and name the John A. Logan Courtyard Pond “Hoffard Pond”.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3067)

C. Consideration and Action on a Resolution Setting Forth and Describing in Detail Claims for Proper Community College Purposes and Declaring the Intention to Issue Bonds for the Purpose of Paying such Claims Against the District (Appendix V)

Board Chair Jake Rendleman recommended that in view of the current financial condition of the district, the Board of Trustees consider the adoption of a resolution setting forth and describing in detail outstanding claims against the district, declaring its intention to issue funding bonds, and directing that notice of such intention be published.

Mike Hopkins and Cheryl Graff moved and seconded that the Board of Trustees adopt the attached Resolution (Appendix V) setting forth and describing in detail outstanding claims against the District, declaring its intention to issue funding bonds to pay claims against the District, and directing that notice of such intention be published.

Trustee John Sanders asked Vice-President McCormick to further explain. Vice-President McCormick said that two years ago, in order for the College to make the investment in the Jenzabar system, the board authorized the College to issue debt certificates to make that occur in hopes we

could make the debt certificate payments out of the general operating funds. That has been done for the past two years; however, given the current budget difficulties with 1.6% growth in property values, declining enrollment, and declining state funds, it is no longer possible for the College to make those payments in that measure. He explained this resolution calls for the intent to issue funding bonds to pay that claim (the debt certificates) over the remaining eight years of that amortization schedule. Doing this will take that amount of money out of the operating fund and puts it into the bond fund which the tax levy would be feeding. The result would be a 3% increase in the tax levy. He illustrated the calculation of the impact on tax payers. Vice-President McCormick said it has just become financially necessary to trim that amount of money from the operating funds.

Upon roll call the trustees voted as follows: Bill Kilquist – yes; Jackie Hancock – yes; Cheryl Graff – yes; John Sanders – no; Don Brewer – yes; Mike Hopkins – yes; Jake Rendleman – yes; Kayla Malone – yes. Motion carried.
(Resolution #16-3068)

D. Consideration and Action on a Resolution Calling a Public Hearing Concerning the Intent of the Board of Trustees of the District to sell Funding Bonds for the Purpose of Paying Claims Against the District

Board Chair Jake Rendleman announced that the Bond Issue Notification Act requires that a public hearing be called and held in connection with the sale of bonds in the amount of \$3,100,000 for the purpose of paying claims against the District and that the Board of Trustees would consider the adoption of a resolution calling such public hearing.

Mike Hopkins and Cheryl Graff moved and seconded that the Board of Trustees call a public hearing to be held at 6:30 o'clock p.m. on the 23rd day of September, 2014, in the John A. Logan College Board Room, 700 Logan College Road, Carterville, Illinois, in the District, concerning the Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds.

Upon roll call the trustees voted as follows: Bill Kilquist – yes; Jackie Hancock – yes; Cheryl Graff – yes; John Sanders – no; Don Brewer – yes; Mike Hopkins – yes; Jake Rendleman – yes; Kayla Malone – yes. Motion carried.
(Resolution #16-3069)

E. Approval of Technology Fee of \$5 per Credit Hour (Appendix VI)

Vice-President McCormick stated the direction of technology at John A. Logan College requires additional funding for the upgrade and expansion of the network infrastructure. This upgrade and expansion is necessary to accommodate the 175-200 digital cameras the College will be installing as a part of the \$360,000 security camera project which will be funded 50% by a grant and 50% through protection, health and safety funds. In addition, the upgrade will speed the College's network access up by ten times, greatly expand a secured wireless network across campus, and provide much greater access to technology in the classroom. He explained the proposed \$5 per credit hour technology fee will generate \$350,000 annually in revenue that will be placed in restricted fund (03) to be used for funding the network upgrade and expansion. That project will be coming to the board for action at a later meeting, but is anticipated to cost approximately

\$900,000. The effective date of the proposed technology fee is the spring 2015 semester. A brief summary of the network project is included as Appendix V.

President Dreith recommended and Cheryl Graff and Mike Hopkins moved and seconded that the Board of Trustees approve a technology fee of \$5 per credit hour effective spring semester 2015.

Trustee John Sanders asked if it were not for the upgrade in security cameras, would this be necessary. Vice-President McCormick said there is a great need, even without the cameras. He shared an analogy from the Chief Information Officer which said that our network is like a garden hose. At any time anyone can open the spicket and consume the full gigabyte. Increasing to 10 gigabytes addresses a huge need to build capacity both for the present and the future (10 gigabytes is the standard right now and the College is at 1). This upgrade would greatly improve student usability, wireless connectivity, and security. Vice-President McCormick reported the average community college technology fee is \$146 per year, and shared some further survey results showing our recommendation is not outside what is being experienced throughout the state. Student Trustee Kayla Malone stated she has never been in favor of higher tuition or fees, but feels that in this case it is a necessity. She noted that you can't put a price on safety and students are always commenting on the slowness of the current internet connection. She stated she had spoken with all student members at the Student Senate open house and to several other students across campus. Not one had opposed it, saying they would gladly pay the fee to have improved internet service and increased security. Some of the Phi Theta Kappa students present at the board meeting echoed this sentiment. There was a brief discussion on the proposed digital security cameras.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-3070)

F. PHS Project Approval – Fire Alarm System Replacement (Appendix VII)

Vice-President McCormick reported the fire alarm panels and several major components of the campus fire alarm system on campus are old enough that service is becoming difficult as the support for these systems has been discontinued by the manufacturer. This replacement project will allow a complete, new and current Fire Alarm system, meeting the National Fire Protection Association Standards, and the Standards of the International Building Codes to be installed for the Carterville main campus buildings. McCormick said the project will be funded through remaining Protection, Health and Safety dollars from the 2014 fiscal year, explaining that other 2014 projects were enough under budget that the surplus is available. The total project costs are estimated to be \$116,535. The Resolution and ICCB Capital Project Application Form is included as Appendix VII.

President Dreith recommended and Bill Kilquist and Don Brewer moved and seconded that the Board of Trustees approve a Resolution to replace the College's fire alarm system to be funded through remaining Protection, Health and Safety dollars from the 2014 fiscal year at an estimated total cost of \$116,535, as outlined in the attached ICCB Capital Project Application Form (Appendix VII).

A voice vote showed all in favor. Motion carried.
(Resolution #16-3071)

Trustee Bill Kilquist acknowledged new security interns who were present at the meeting and asked them to introduce themselves.

CLOSED SESSION

Board Chair Jake Rendleman stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; and collective bargaining; and that he would appreciate board action and a roll call vote to that effect.

Don Brewer and Mike Hopkins moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all member voted yes. Motion carried.
(Resolution #16-3072)

The meeting was declared in closed session at 8:40 p.m.

The meeting was declared back in regular session at 9:20 p.m.

CLOSED SESSION MINUTES

Jackie Hancock and Mike Hopkins moved and seconded that the Board of Trustees approve the content of the closed session minutes of July 22, 2014, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3073)

PERSONNEL

Operational Staff

President Dreith recommended that Rebecca Schmidt be ratified as a temporary, part-time Secretary II (Women for Health and Wellness) effective August 14, 2014.

Non-Teaching Professional Staff

President Dreith recommended that Michelle Andolsek be employed as a full-time, grade IV, coordinator of human resources effective September 15, 2014.

President Dreith recommended that Jessica Whitehead be employed as a part-time, stipend, assistant volleyball coach effective August 27, 2014.

President Dreith recommended that the Board of Trustees consider the retirement request of director of literacy Sharon Colombo effective December 31, 2014.

Full-Time Faculty

President Dreith recommended the Board of Trustees consider the retirement request of chemistry professor Michiko Eberle effective May 31, 2016.

Term Faculty

President Dreith recommended that Sheila English be ratified as a part-time instructor of certified nursing assistant at John A. Logan College effective August 27, 2014.

President Dreith recommended that Brooke Lopeman be ratified as a part-time instructor of geography at John A. Logan College effective August 18, 2014.

President Dreith recommended that Cindy Minor be ratified as a part-time instructor of computer information systems at John A. Logan College effective August 18, 2014.

President Dreith recommended that Jane Minton be ratified as a part-time instructor of humanities at John A. Logan College effective August 18, 2014.

President Dreith recommended that Robin Morgan be ratified as a part-time instructor of cosmetology at John A. Logan College effective August 18, 2014.

President Dreith recommended that Susan Simmons be ratified as a part-time instructor of massage therapy at John A. Logan College effective August 18, 2014.

President Dreith recommended that Shannon Wilson be ratified as a part-time instructor of chemistry at John A. Logan College effective August 18, 2014.

Continuing Education Staff

President Dreith recommended that Joshua Adkins be employed as a Guitar (Beginning) instructor at John A. Logan College effective September 11, 2014.

President Dreith recommended that Joshua Adkins be employed as an Introduction to Computers instructor at John A. Logan College effective September 9, 2014.

President Dreith recommended that Lee Kirchner be employed as a Computer Maintenance instructor at John A. Logan College effective September 9, 2014.

President Dreith recommended that Cathy Small be employed as a Genealogy Basics On-line instructor at John A. Logan College effective September 11, 2014.

President Dreith recommended that Cathy Small be employed as a Genealogy Basics On-line instructor at John A. Logan College effective October 23, 2014.

President Dreith recommended that Christopher Smith be employed as a Gongkwon Yusul-Modern Korean Martial Arts (Ages 9-14) instructor at John A. Logan College effective September 15, 2014.

President Dreith recommended that Michelle Weston be employed as a French for Travelers (Let's Visit France) instructor at John A. Logan College effective September 11, 2014.

Volunteer Personnel

President Dreith recommended the appointment of volunteers Roseanna Dorsey, Johanna Haas, Casey Rapinchuk, and Jennifer Vo for Literacy.

Don Brewer and Mike Hopkins moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3074)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and Cheryl Graff moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3075)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Jake Rendleman, Chair

Cheryl Graff, Secretary