

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on July 22, 2014, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Jake Rendleman.

The chair directed the recording secretary to call the roll:

Donald L. Brewer	--	present
Mike Hopkins	--	present
Bill Kilquist	--	present
Jackie Hancock	--	present
Cheryl Graff	--	present
John Sanders	--	present
Kayla Malone	--	present
Jake Rendleman	--	present

Also present were: Mike Dreith, President; Brad McCormick, Vice-President for Business Services and College Facilities; Tim Daugherty, Vice-President for Student Affairs and Community Education; Lauren Klinkenberg, Vice-President for Instruction; John Huffman, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Rendleman led the Pledge of Allegiance.

MINUTES OF THE JUNE BOARD MEETING

The minutes of the regular board meeting of June 24, 2014 were previously distributed.

Jackie Hancock and Bill Kilquist moved and seconded approval of the June 24, 2014 board meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3052)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending May 31, 2014 was previously mailed.

Don Brewer and Mike Hopkins moved and seconded approval of the treasurer's and financial report for the period ending May 31, 2014.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3053)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending June 30, 2014 was previously mailed.

Mike Hopkins and Cheryl Graff moved and seconded approval of the expenditure list for the period ending June 30, 2014.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-3054)

RECOGNITION OF GUESTS

None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

None.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

Board Chair Jake Rendleman informed the Board of Trustees that former Dean Linda Barrette's husband had passed away and shared a note he had received from her. He also reported on the passing of Dr. John Kaeser and employee Lindell Blades' brother. He noted the ACCT Annual Leadership Congress will be held in October and encouraged those interested to let the recording secretary know.

Mr. Rendleman welcomed new Vice-President for Instruction Laurel Klinkenberg. Dr. Klinkenberg thanked everyone for the warm welcome and said she is looking forward to a new start at JALC.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Jackie Hancock reported there will be an ICCTA Executive Committee Retreat in Schaumburg on August 8 and 9. The next ICCTA meeting will be in Bloomington-Normal on September 12 and 13. ICCTA meetings will be held in conjunction with the ACCT Congress in Chicago in October.

C. Southeast Region Trustees (SERT)

Trustee Cheryl Graff said possible dates are being looked at for an October meeting of the Southeast Region Trustees.

D. John A. Logan College Foundation

Trustee Jackie Hancock reported the next meeting of the John A. Logan College Foundation will be August 26, prior to the Board of Trustees meeting.

D. Association of Community College Trustees (ACCT)

No report other than the upcoming Congress in October which was previously mentioned.

F. Hiring Committee - No report.

G. Human Resources Committee - No report.

H. Athletic Advisory Committee - No report.

I. Developmental Education Committee - No report.

J. Nursing Committee - No report.

K. Diversity Committee - No report.

L. Board Building Committee - No report.

M. Board Policy Committee

Trustee John Sanders stated a few policies were being presented later on the agenda for final approval by the board. The committee will meet again in August.

N. Board Finance Committee

Trustee Mike Hopkins reported the Board Finance Committee had met prior to the board meeting, and stated that tough times are ahead for the budget. The committee had discussed the possible need to look at some sort of debt issuance in relation to our tax levy and look outside our operating funds. He said in order to fund growth needs in technology, network upgrades, infrastructure, academic programs, digital safety cameras the board will need to look at some alternatives. Trustee Cheryl Graff stressed the importance of adequate funding for our STEM programs and needed network infrastructure.

O. Campus Safety Committee - No report.

P. Awards and Naming Facilities Committee

Trustee Mike Hopkins said the Awards and Naming Facilities Committee hopes to bring recommendations at the next board meeting.

Q. Student Trustee

Student Trustee Kayla Malone reported on a recent successful blood drive on campus, adding that the Practical Nursing students will be sponsoring another drive on July 25 and 26. Student Senate will be preparing welcome week kits for students and the Phi Theta Kappa Alumni Association is hosting a meeting in August.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association representative Adam Rubin stated that Eric Ebersohl was unable to attend, but was teaching a class. The Association is looking forward to fall semester.

B. Term Faculty Association Report

Term Faculty Association representative Charles Rudolph reported negotiations are ongoing.

C. Logan Operational Staff Association Report - No report.

OFFICERS' REPORTS

A. Academic Year Faculty/Staff Meeting

Vice-President for Student Affairs and Community Education Tim Daugherty reported the academic year faculty/staff meeting will be held August 15. This year's theme will be "How is Technology Changing Us," and a representative from CampusWorks will be speaking. There will be a continental breakfast at 8:15 a.m., and the general meeting will begin at 9:00 a.m.

B. Community College Bachelor's Degree

President Mike Dreith reported he had been asked to serve on a sub-committee of the Illinois Community College Council of Presidents to study the possibility of adding a limited number of technical and healthcare related bachelors' degrees in Illinois community colleges. He noted a similar effort failed in Illinois several years ago. Dr. Dreith reported the group is studying models from other states, potential degree offerings, and strategizing on possible legislative strategies. He stressed this is strictly an exploratory committee that does not yet have a plan to propose to the Illinois higher education community. He stated John A. Logan College would have to be very sensitive to its relationship with SIUC, noting that a bachelor of science in nursing might be a possibility since SIUC does not have such a degree. Some other possible degrees (not offered by SIUC) would be health care administration, construction management, drafting, sustainable energy, electronics or computer forensics. Dr. Dreith will keep the board informed of any developments.

CONSENT AGENDA

A. Bid--Athletic Team Transportation

President Dreith recommended that the Board of Trustees approve the lowest responsible bid meeting specifications from Southwestern Illinois Bus Company, LLC of Chester, IL, for athletic team transportation for the 2014-2015 fiscal year in the amount of \$66,935; and that the administration be authorized to accept this bid.

Vice-President Brad McCormick informed the board that the lowest bid was from the incumbent provider, and there is a list of 15 incidents where this company failed to satisfy last year's bid specifications and performance requirements. Thus the next lowest bidder, Southwestern Illinois

Bus Company, LLC, is the recommendation. College legal counsel voiced his approval of the recommendation.

B. Athletic Insurance Renewal (First Agency)

President Dreith recommended that the Board of Trustees approve renewal of the athletic injury policies with First Agency in the combined total amount of \$73,494.

C. Approval of Joint Agreement with Illinois Eastern Community Colleges, District #529 (Appendix III)

President Dreith recommended that the Board of Trustees approve revision to the College's Joint Agreement with Illinois Eastern Community Colleges, District #529 as contained in Appendix III.

D. Appointment of Member of Board of Trustees to Integrated Technology Committee

The Board of Trustees authorized Board Chair Jake Rendleman to make an appointment of a member of the Board of Trustees to the Integrated Technology Committee. He will make this appointment at the next board meeting, and asked any interested trustees to contact him.

John Sanders and Jackie Hancock moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3055)

OLD BUSINESS

A. Board Policy Revisions/Additions (Appendix IV)

The Board Policy Committee had presented the following policy changes/additions to the Board of Trustees for first reading at the June 24 meeting:

- Board Policy 5221 – Non-Union Operational Staff Position Guidelines
- Board Policy 5221B – Non-Union Operational Salary Grades & Positions – *(RECOMMENDED FOR DELETION)*
- Board Policy 8243 – Dual Credit and Dual Enrollment Courses *(NEW)*

These policies were made available to College employees for input and brought back to the board for final action.

President Dreith recommended and Mike Hopkins and Bill Kilquist moved and seconded that the Board of Trustees approve changes/additions to board policies as listed above and included in Appendix IV.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3056)

NEW BUSINESS

A. Tentative Budget for 2014-2015 (FY 2015) (Appendix V)

In accordance with state law and normal operating procedures at John A. Logan College, the administration and the Finance Committee of the Board of Trustees met and discussed the tentative budget for the 2014-2015 fiscal year. The budget has been prepared in tentative form and will be effective July 1, 2014, through June 30, 2015. In order to comply with statutory requirements mandating a 30-day notice of public hearings and availability for public inspection, President Dreith recommended the following resolution be adopted:

RESOLUTION

BE IT RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530, in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and State of Illinois hereby adopt the period from July 1 through June 30 as the official fiscal year of the College for the purposes of budgeting and fiscal reporting, and

BE IT FURTHER RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530, hereby authorize and instruct Mike Dreith, President, to prepare in tentative form a budget for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

BE IT ALSO RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530 authorize and instruct the Secretary of the Board to publish a notice that the tentative budget is available for public inspection on the College campus and on the College's website during the time and on the date therein specified in the following newspaper in the district:

Southern Illinoisan
710 North Illinois
Carbondale, IL 62901

AND BE IT FURTHER RESOLVED by the Board of Trustees of John A. Logan College, Community College District No. 530 that such notice be in the following form:

NOTICE OF PUBLIC HEARING

Notice is hereby given by the Board of Trustees of John A. Logan College, Community College District No. 530, in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and State of Illinois, that the tentative budget for said community college district for the fiscal year beginning July 1, 2014, will be on file and conveniently available for public inspection at the office of the Vice-President for Business Services and College Facilities, Administration Building, on the John A. Logan College campus, Carterville, Illinois, in this community college district, and on the College's website from and after 8:00 a.m. on the

23rd day of July, 2014, through 6:30 p.m. on the 26th day of August, 2014.
Notice is further given that a public hearing on said budget will be held between the hours of 6:30 p.m. and 7:00 p.m. on the 26th day of August, in the Board of Trustees Conference Room, Administration Building, John A. Logan College, Carterville, IL, in Community College District No. 530.

Dated this 22th day of July, 2014 by the Board of Trustees of Community College District No. 530 in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and State of Illinois.

By: _____
Secretary, Board of Trustees

Cheryl Graff and Mike Hopkins moved and seconded that the Board of Trustees approve the tentative 2014-2015 (FY 2015) budget to be made available for public inspection, that the Resolution and Notice of Public Hearing be approved by the Board, and that the administration be authorized to meet all legal requirements concerning the adoption of the tentative budget.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-3057)

CLOSED SESSION

Board Chair Jake Rendleman stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; and that he would appreciate board action and a roll call vote to that effect.

Don Brewer and Bill Kilquist moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-3058)

The meeting was declared in closed session at 7:30 p.m.

The meeting was declared back in regular session at 10:00 p.m.

CLOSED SESSION MINUTES

Jackie Hancock and Mike Hopkins moved and seconded that the Board of Trustees approve the content of the closed session minutes of June 24, 2014, but that these minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3059)

PERSONNEL

Operational Staff

President Dreith recommended Lisa Pruitt be employed as a full-time, grade III, accounting clerk III (floater) effective August 1, 2014.

President Dreith recommended the status of Pam McReynolds, dental lab technician III, be changed to full-time effective August 1, 2014.

President Dreith recommended approval of reclassification and compensation for the non-union operational group.

Maintenance/Building Staff

President Dreith recommended that Jerod Hayes be ratified as a full-time custodian at John A. Logan College effective June 16, 2014.

President Dreith recommended that Carol Porritt be ratified as a part-time custodian at John A. Logan College effective June 13, 2014.

President Dreith recommended that Randel Penrod be ratified as a full-time custodian at John A. Logan College effective July 1, 2014.

President Dreith recommended that Lydia Bowen be ratified as a part-time custodian at John A. Logan College effective June 30, 2014.

President Dreith recommended that Carl Brannan be employed as a full-time, Teamster, building maintenance staff member effective August 8, 2014.

Campus Police Staff

President Dreith recommended that Jerry Hiller be employed as a part-time, campus safety law enforcement officer effective July 24, 2014.

Non-Teaching Professional Staff

President Dreith recommended that Paul Crawford be employed as a full-time, grade II, coordinator of corporate occupational health and safety training effective August 1, 2014.

President Dreith recommended that Tim Gibson be employed as a full-time, grade IX, director of buildings and grounds effective July 28, 2014.

President Dreith recommended that Chris Naegele be employed as a full-time, grade VIII, director of facility services effective July 28, 2014.

President Dreith recommended that Breannen Richardson be employed as a full-time, grade IV, internal policy and communications coordinator.

President Dreith recommended that Amy Bafford be employed as a full-time, grade IV, manager of campus support services effective August 1, 2014.

Full-Time Faculty

President Dreith recommended that Jason McFarland be employed as a full-time, tenure track faculty, auto collision/auto services instructor for fall 2014.

President Dreith recommended that Robert Craig be employed as a full-time, tenure track faculty, electronics instructor for fall 2014.

Employment of a full-time, tenure track faculty, English instructor for fall 2014 was pulled from the agenda.

Term Faculty

President Dreith recommended that Brenda Mummert be ratified as a part-time instructor of certified nursing assistant at John A. Logan College effective June 9, 2014.

President Dreith recommended that Shirley Jones be employed as a part-time instructor of nursing at John A. Logan College effective August 22, 2014.

President Dreith recommended that Mary Dianne Kolodziej be employed as a part-time instructor of nursing at John A. Logan College effective August 22, 2014.

President Dreith recommended that Kristopher Whitlock be employed as a part-time instructor of emergency medical services at John A. Logan College effective August 18, 2014.

Volunteer Personnel

President Dreith recommended the appointment of volunteers Laura Van Abbema and Carl Cottingham for Historical Village.

John Sanders and Mike Hopkins moved and seconded that the Board of Trustees approve all personnel items on the agenda as recommended.

A voice vote showed all in favor with the exception of Bill Kilquist who voted no. Motion carried. (Resolution #16-3060)

ANNOUNCEMENTS

None.

ADJOURNMENT

John Sanders and Mike Hopkins moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3061)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Jake Rendleman, Chair

Cheryl Graff, Secretary