

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on April 28, 2015, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

Cheryl Graff	-- present
Bill Alstat	-- present
Jackie Hancock	-- present
Bill Kilquist	-- present
Jake Rendleman	-- present
Ray Hancock	-- present
Brandi Husch	-- present
Don Brewer	-- present

Also present were: Mike Dreith, President; Tim Daugherty, Vice-President for Student Affairs and Community Education; Brad McCormick, Vice-President for Business Services and College Facilities; Lauren Klinkenberg, Vice-President for Instruction; Don Prosser, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

MINUTES OF THE MARCH BOARD MEETING

The minutes of the regular board meeting of March 24, 2015 were previously distributed.

Jackie Hancock and Jake Rendleman moved and seconded approval of the minutes of the regular board meeting of March 24, 2015.

A voice vote showed all in favor with the exception of Trustee Bill Alstat who abstained. Motion carried. (Resolution #16-3163)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending February 28, 2015 was previously mailed.

Jake Rendleman and Cheryl Graff moved and seconded approval of the treasurer's and financial report for the period ending February 28, 2015.

A voice vote showed all in favor. Motion carried. (Resolution #16-3164)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending March 31, 2015 was previously mailed.

Jake Rendleman and Cheryl Graff moved and seconded approval of the expenditure list for the period ending March 31, 2015.

Upon roll call, all members present voted yes with the exception of Trustee Bill Alstat who abstained. Motion carried.
(Resolution #16-3165)

RECOGNITION OF GUESTS

Trustee Ray Hancock recognized his wife, Ruth, who was in the audience.

PUBLIC AUDIENCE FOR QUESTIONS/COMMENTS

None.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

Board Chair Don Brewer congratulated the new trustees and welcomed them to the board. He also expressed his appreciation to outgoing Board Chair Jake Rendleman for doing a tremendous job during some very controversial and difficult times. He noted that even without support from the news media and others in the recent election, Mr. Rendleman made a tremendous showing. Mr. Brewer thanked Mr. Rendleman for stepping aside and allowing him to serve as board chair during the last two years of his tenure.

Mr. Brewer addressed the number of board committees. He stated there are currently too many committees (12), and said he would like to narrow this down to about six committees if possible. Chairman Brewer asked that the representative of each committee listed on the agenda advise how many times that committee has met this year. After determining how active the committees are, Mr. Brewer and the board vice-chair will meet with the president to come up with a recommendation on changes in the committee structure. This recommendation will be brought to the board at its next meeting and followed by committee assignments.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Jackie Hancock said she had attended almost every one of the ICCTA seminars over the past few years; however, the ICCTA meeting was held that day in Springfield, and she was unable to attend because of the JALC board meeting. She reported the ICCTA does support the Governor's level funding policy, and at Lobby Day (April 29) our legislators will be asked to increase the MAP Grant funding and to support local control of community colleges. Everyone is anxiously waiting to see how the Illinois Supreme Court rules on the constitutionality of the pension reform. She noted decreasing enrollment is a trend statewide, reporting that the state of Illinois exported 16,500 more students to neighboring states than were imported.

Trustee Jake Rendleman reported the College hosted its Annual Legislative Breakfast the previous day, and said it was one of the better events we have had. U. S. Congressman Bost was in attendance, along with both of our state senators and three of the four state representatives. Representatives from local school districts were also in attendance. Mr. Rendleman expressed

concerns that local control is being eroded by the legislature which will take more money away from community colleges.

C. Southeast Region Trustees (SERT)

Trustee Cheryl Graff reported the Southeast Region Trustees had met on April 23, with 30 people in attendance. Dr. Tim Morthland, president and founder of Morthland College, was the keynote speaker. Southeastern Illinois College will be in charge of the Southeast Region Trustees meetings for the next two years. Chairman Brewer thanked Ms. Graff for her good work as chair of the Southeast Region.

D. John A. Logan College Foundation

Trustee Jackie Hancock reported she had attended every Foundation meeting during the two years she has served as the board's representative. She reported on a recent President's Circle Luncheon which resulted in several new scholarships. Upcoming Foundation fund raising events include a Cruise Night and Muscle Car and Truck Show at Walker's Bluff on May 15 and 16; a concert by the a Capella group *Blend* on May 28; and the Annual Golf Classic on June 19.

E. Association of Community College Trustees (ACCT)

Trustee Jackie Hancock reported ACCT will be meeting for its annual Leadership Conference in San Diego on October 14-17.

F. Hiring Committee – No report.

G. Human Resources Committee

No report. Trustee Rendleman stated this committee has met four or five times in the past year.

H. Athletics Advisory Committee

Board Chair Brewer stated the Athletics Advisory Committee has met three or four times in the past year. As a member of the committee, Mr. Brewer said the issue with the golf team traveling to nationals has been decided and the team will be going.

I. Developmental Education Committee

No report. Trustee Cheryl Graff stated this committee has not met during the past year.

J. Nursing Committee

No report. Trustee Kilquist stated this committee has not met during the past year.

K. Diversity Committee

Trustee Jackie Hancock stated the Diversity Committee has met four or five times during the past year. Approximately eight different events have been hosted by the Office of Diversity and Inclusion. Ms. Hancock reported on a recent event held in honor of National Women's History

Month featuring former Lt. Governor Sheila Simon as the keynote speaker. She also reported Dr. Marilyn Toliver had given an outstanding performance of “Still I Rise” by Maya Angelou. AAWCC Scholarship Award recipients had been recognized, and the Diversity Advisory Committee had met regarding the Affirmative Action Plan and a strategic plan on diversity.

L. Board Building Committee

Trustee Bill Kilquist reported the Building Committee has met six times during the past year, and said this is a very important committee. He said the report from the last committee meeting was basically contained in the consent agenda items regarding the security camera project; CHEC re-roof and locker rooms; and a new energy contract.

M. Board Policy Committee

No report. Trustee Jackie Hancock stated the Board Policy Committee had met eight times during the past year.

N. Board Finance Committee

No report. Trustee Cheryl Graff reported the Board Finance Committee met four to five times per year.

O. Campus Safety Committee

Trustee Rendleman reported the Campus Safety Committee had met and discussed the security cameras and police vehicles and equipment. This committee has met four to five times in the past year.

P. Awards and Naming Facilities Committee

Board Chair Brewer said this committee met two or three times – sometimes informally. He said he isn’t sure a committee is needed for this on an ongoing basis.

Trustee Rendleman asked Steve O’Keefe to report on the progress of the dedication for the Don Nolen Room. Mr. O’Keefe said he had spoken with Mr. Nolen and it is his wish to do a very small ceremony prior to the May board meeting. The plaque has arrived and is ready. He clarified the actual room being named for Mr. Nolen is B-48.

Q. Integrated Technology Committee

Trustee Jackie Hancock stated the Integrated Technology Committee has met approximately six times within the past year.

Ms. Hancock reported a meeting was held that day and there is a proposal to convert a classroom (E230) into a computer classroom/lab and a grant has been given to cover the cost.

R. Student Trustee

Student Trustee Brandi Husch reported the JALC Band and Orchestra and the JALC Choir had both held well-attended concerts this spring. The JALC Scholar Bowl Team placed second in the state competition. She reported the All-Illinois Academic Team banquet was being held in Springfield that evening. The two JALC students being honored were Europe Doan and Braden Drake. Ms. Husch said Student Advocacy Day will be held in Springfield the following day, and nine students are going to represent the College. Two staff members from Financial Aid will accompany the group and will lobby for MAP Grant funding. A student art exhibition is currently on display and awards were to be given the following Friday. Ms. Husch reported this is Student Senate's Sexual Awareness Month and students are being asked to complete a sexual violence prevention on-line program. Dean Terry Crain has been assisting with this program, and Vice-President Daugherty stated this is a very important part of the College's Title IX compliance. The Student Leadership Program will be holding its last session on May 6. *Nonsense*, the spring musical, will be performed May 8-10, and *Logan's Got Talent* will take place on May 13. Honor's Night is May 11 and PTK is planning a *Logan Lowdown* event to help student be more informed about available classes.

Ms. Husch introduced Emily Buetow who shared news from the Phi Theta Kappa International Conference in San Antonio. She reported the JALC PTK Chapter had nominated Vice-President for Student Affairs and Community Education Tim Daugherty for a Distinguished College Administrator Award. Dr. Daugherty won the international award and was presented with it in San Antonio. Ms. Buetow expressed the Chapter's appreciation for all the support and inspiration Dr. Daugherty had provided them. Dr. Daugherty complimented the excellence of the students involved in the JALC Chapter of PTK.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Eric Ebersohl congratulated Bill Alstat, Ray Hancock, and Jake Rendleman on their election to the Board of Trustees. Melanie Pecord reported on the recent High School Business Contest sponsored by the College's Business Department. A total of 147 students from district high schools participated and two scholarships were awarded.

B. Term Faculty Association Report

Term Faculty Association Representative Charles Rudolph reported the John Montacue scholarship was recently awarded. He reported the group is still in negotiations for their next contract.

C. Logan Operational Staff Association Report

LOSA Representative Frances Cobb welcomed the newly elected board members.

D. Logan Professional Staff Association Report

LPSA Representative Beth Stephens congratulated Jake Rendleman on his re-election to the Board of Trustees and welcomed new trustees Ray Hancock and Bill Alstat.

OFFICERS' REPORTS

A. Employee Health Insurance

Vice-President for Business Services and College Facilities Brad McCormick reported renewal rates for employee health insurance for next year have been received from Central States. The rates reflect a 4.5% increase which is not bad. He noted that our employees and the College are still paying less than they were four years ago in the Community College Insurance Cooperative. Vice-President McCormick commented that there was a great deal of cooperation from all employees groups when this change from the CCIC to Central States took place.

B. Budget Timing

Vice-President McCormick noted the 30-day posting requirement between the time the board approves the College's tentative budget and the date it gives final approval. This year, there are not 30 days between the May and June board meetings; however, there is a 30-day period between the June and July meetings. Current plans call for bringing the tentative budget for FY 2016 to the June board meeting, with a public hearing and final adoption in July.

Mr. McCormick stated the FY 2016 budget will be the most important for the College in the last ten years due to all the challenges. He said even if we are fortunate enough to receive flat funding, if "flat" is measured off of the post-rescission number (after the 2.5% rescission imposed last month), the College will still drop \$1.1 million in state funding in the operating funds.

C. Chartwell's Food Service Contract

Vice-President McCormick stated that in January, the board authorized the administration to move forward with a contract with Chartwell's Food Service. He had been notified by Chartwell's that they are not willing to stand by the terms previously committed to for a five-year period and wanted to adjust to a three year period. Mr. McCormick had informed them he could not do this because the board had approved the terms presented to them in January. He will work toward a solution and bring a recommendation back to the board at the May meeting.

D. Upcoming Dates of Interest from Student Affairs and Community Education

Vice-President for Student Affairs and Community Education Tim Daugherty announced several upcoming dates of interest including Commencement on May 21, Honors Night on May 11, High School Recognition Night on May 21, and Athletic Fish Fry on May 28 at the Herrin Elks. He will inform the board of details on GED graduation when available.

E. Athletic Teams

Dr. Daugherty reported the Volunteer baseball team won the GRAC Championship and will play in sectionals which begin the following Saturday. The golf team has progressed to the national tournament.

F. HLC Accreditation Update

Vice-President for Instruction Laurel Klinkenberg provided handouts updating the board on the Higher Learning Commission accreditation effort. The materials included a timeline and an outline of the criteria for which evidence is being gathered. She reported two Steering Committee meetings were held during the month of April, along with a criterion and federal compliance meeting. Seventy-six individuals across all three divisions of the College are participating in the process. She asked those participants present to stand. Dr. Klinkenberg said a newsletter will be published on the website in May; an art contest for a logo is underway in the art classes to brand our HLC initiative; and a kick-off will take place in August. Board Chair Brewer thanked Dr. Klinkenberg and asked that a progress report be provided to the board each month.

G. Credit Hours

President Mike Dreith said the College continues to struggle with the erosion of credit hours, noting that data tells that over the past five years, our average student has gone from 10 hours to 7 hours – a drop of one class per student on average. Dr. Dreith said several committees have been working on initiatives to try to turn the trend around. One of the ideas emerged from Director of College Relations Steve O’Keefe, and Dr. Dreith asked Dr. O’Keefe to share the idea.

Dr. O’Keefe reported that he had taken a hard look at the College’s overall Enrollment Management Plan and the Marketing and Recruitment Plan, and has worked to develop a plan that lines up with the Strategic Plan. He is looking at a plan that has been adopted nationally called “Fifteen to Finish”. The idea is to encourage students who can to take 15 credit hours per semester to finish a degree on time. Dr. O’Keefe said this program is geared more toward traditional students coming out of high school. He summarized the requirements and benefits. Possible incentives would include bookstore discounts, and ability to register early. Dr. O’Keefe hopes to begin marketing this program to students at the end of the summer.

CONSENT AGENDA

A. Digital Surveillance System Software and Hardware (Appendix III)

President Dreith recommended that the Board of Trustees approve the purchase of digital surveillance system software and device licenses from St. Louis Security & Fire in the amount of \$134,501.00, and the purchase of service and storage device with installation in the amount of \$62,464.71 -- all of which are required to operate the Milestone XProtect Corporate surveillance system in the total amount of \$196,965.71.

B. Award Contract For Protection, Health & Safety Project For Building B Re-Roof (Appendix IV)

President Dreith recommended that the Board of Trustees award the contract for re-roof of B Building to Kehrer Brothers for the base bid and alternate R-1 in the amount of \$194,000, to be paid for using PHS funds.

C. Consideration of Timing of CHEC Locker Room Renovation

President Dreith recommended that the Board of Trustees direct that bidding of the Community Health Education Complex locker room renovation project be delayed until a project schedule

for mechanical system replacement at CHEC is finalized by the Illinois Capital Development Board.

D. Constellation New Energy Electricity Supply Agreement (Appendix V)

President Dreith recommended that the Board of Trustees, per Board Policy 7152 - Board Contracts, approve the 12 month electricity supply contract with Constellation New Energy signed by Dr. Mike Dreith on 4/7/2015.

E. Repayment of Inter-Fund Loan

President Dreith recommended that the Board of Trustees approve inter-fund loan repayments from the Trust and Agency Fund in the amount of \$75,000 to the Working Cash Fund; and from the Restricted Fund to the Working Cash Fund in the amount of \$500,000.

F. Designation of Emeritus Status

The Board of Trustees recommended the designation of Trustee Emeritus for retired trustee John Sanders, and that he be offered the rights and privileges of emeritus status as outlined in Board Policy 2140.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3166)

CLOSED SESSION

Board Chair Brewer stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; collective bargaining; and potential sale of real property; and that he would appreciate board action and a roll call vote to that effect.

Jake Rendleman and Bill Kilquist moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-3167)

The meeting was declared in closed session at 7:50 p.m.

The meeting was declared back in regular session at 10:15 p.m.

CLOSED SESSION MINUTES

Jackie Hancock and Cheryl Graff moved and seconded that the Board of Trustees approve the content of the closed session minutes of March 24, 2015, but that these minutes not be released for public inspection at this time.

A voice vote showed all in favor with the exception of Trustee Bill Kilquist who abstained. Motion carried.
(Resolution #16-3168)

PERSONNEL

Operational Staff

President Dreith recommended the transfer of Pixie Vaughn, part-time secretary III in the President's Office, to temporary full-time status for the period of May 1, 2015 through May 31, 2015.

Campus Police Staff

President Dreith recommended that Brian Bechtel be ratified as a part-time, campus safety law enforcement officer effective March 26, 2015.

Non-Teaching Professional Staff

President Dreith recommended consideration of the change of retirement date for Marty Hawkins, women's basketball coach/academic advisor from April 1, 2015 to May 1, 2015, with last date of work being April 30, 2015.

President Dreith recommended the following department chair appointments for the FY 2016 – FY 2018 three year term:

Cheryl Thomas - Life Science
Greg Walker - Applied Technologies
Robert English - Physical Science
Pam Karns - Allied Health and Public Service

Term Faculty

President Dreith recommended that Erica Hess be employed as a part-time instructor of nursing effective June 15, 2015.

Continuing Education Staff

President Dreith recommended that Jimmie Barter be ratified as a Wastewater Treatment (Basic) instructor at John A. Logan College effective January 27, 2015.

President Dreith recommended that Aur Beck be ratified as a Solar Knowledge for Beginners (Living off the Grid, Really) instructor at John A. Logan College effective January 31, 2015.

President Dreith recommended that Max Damron be ratified as a Welding – An Introduction instructor at John A. Logan College effective January 29, 2015.

President Dreith recommended that Debra Wagner be ratified as a Water Safety Certification instructor at John A. Logan College effective March 13, 2015.

Grant Personnel

President Dreith recommended that Sharon Lehner be employed as a part-time, grade I, ABE Counselor/Facilitator at John A. Logan College effective May 1, 2015.

President Dreith recommended that Amanda Pass be employed as a part-time, grade I, ABE Counselor/Facilitator at John A. Logan College effective May 18, 2015.

President Dreith recommended that Samantha Holmes be ratified as a part-time adult education instructor at John A. Logan College effective March 24, 2015.

President Dreith recommended that Jennifer Wharton be ratified as a part-time adult education instructor at John A. Logan College effective April 7, 2015.

Volunteer Personnel

President Dreith recommended the appointment of volunteer Rose Howerton for the Business Office.

Cheryl Graff and Jackie Hancock moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3169)

ANNOUNCEMENTS

None.

ADJOURNMENT

Bill Alstat and Jake Rendleman moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3170)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Don Brewer, Chair

Jake Rendleman, Secretary