

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on March 24, 2015, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Jake Rendleman.

The chair directed the recording secretary to call the roll:

Donald L. Brewer	--	present
Mike Hopkins	--	present
Bill Kilquist	--	absent
Jackie Hancock	--	present
Cheryl Graff	--	present
Kayla Malone	--	present
Jake Rendleman	--	present

Also present were: Mike Dreith, President; Tim Daugherty, Vice-President for Student Affairs and Community Education; Brad McCormick, Vice-President for Business Services and College Facilities; Lauren Klinkenberg, Vice-President for Instruction; Don Prosser, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Rendleman led the Pledge of Allegiance.

INTERACTIVE SESSION WITH THE STUDENT SENATE

Board Chair Jake Rendleman welcomed members of the John A. Logan College Student Senate for an interactive session with the board. After introductions, Sponsor Adrienne Barkley Giffin thanked the board for meeting with the group twice a year, calling it a highlight for the Student Senate. Senate officers shared updates on projects as follows: A major project during spring semester is a sexual assault awareness initiative including a banner-signing for students to pledge to stand up against sexual harassment. The Senate has partnered with Campus Police to be present at this event and pass out information. Other events planned include a seminar on rape culture, the Clothesline Project, a bystander training seminar, and, through a partnership with the Dean for Student Services and the Vice-President for Student Affairs and Community Education, an effort to have students complete sexual assault preventative training online when available. Another project this semester is to address improvements to signage around campus. A meeting is set up with Director of Facility Scheduling Chris Naegele and Ms. Barkley Giffin to begin discussions on signage. A third project involves student comment boxes around campus. Those boxes are being used this month to assist Dr. Klinkenberg's Research and Development committee by asking students what new academic programs they would like to see at John A. Logan College.

Reports were heard on successful service projects including the Thanksgiving Food Drive (provided food for 12 JALC students); the Angel Tree project (provided gifts for 300 children); a voter registration drive;

and a blood drive challenge. Student involvement projects included a highly successful SpringFest. Student Trustee Kayla Malone reported the Student Senate had participated in "Imagine Illinois," the Illinois Community College Student Advisory Committee's outreach project. The theme for this year was student success, and JALC students signed "commit to complete" degree cards. Several Senate members will participate in Student Advocacy Day on April 29. At the beginning of the semester, the Senate passed out "welcome week kits", and will pass out "finals week survival kits" at the end of the semester. As part of the "Imagine Illinois" project, students from the Carterville Junior High School will be coming to John A. Logan and the Senate and student ambassadors will showcase what JALC has to offer them. This event is being organized with the help of Joe Hines, coordinator of student recruitment. Some senate members will also speak about the College at an upcoming Williamson County Teen Conference.

Board Chair Rendleman expressed his support and appreciation for the students participating in Student Advocacy Day. Trustee Mike Hopkins asked the students how they felt about their experience at John A. Logan College so far. The group offered many positive comments.

Ms. Barkley Giffin reported the Student Senate started their annual student survey at SpringFest, and data will be compiled and studied to come up with projects for the next academic year.

Trustee Cheryl Graff thanked members of the group for their service. Board Chair Rendleman also expressed his appreciation to the Student Senate, Phi Theta Kappa, and to Ms. Barkley Giffin for all their efforts. Trustee Jackie Hancock stated that Student Trustee Kayla Malone has done an excellent job during her tenure, and welcomed Brandi Husch, the new student trustee elect. Chair Rendleman commented on the excellent job Kayla Malone has done representing the College through her statewide involvement and leadership.

MINUTES OF THE FEBRUARY BOARD MEETING

The minutes of the regular board meeting of February 24, 2015 were previously distributed.

Jackie Hancock and Mike Hopkins moved and seconded approval of the minutes of the regular board meeting of February 24, 2015.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3144)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending January 31, 2015 was previously mailed.

Cheryl Graff and Mike Hopkins moved and seconded approval of the treasurer's and financial report for the period ending January 31, 2015.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3145)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending February 28, 2015 was previously mailed.

Mike Hopkins and Don Brewer moved and seconded approval of the expenditure list for the period ending February 28, 2015.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3146)

RECOGNITION OF GUESTS

None.

PUBLIC AUDIENCE FOR QUESTIONS/COMMENTS

None.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

Board Chair Rendleman stated this will be his last meeting to serve as chair, and said he has enjoyed working with all the board members, administration, faculty, staff and students.

Board Chair Rendleman recognized retiring trustees Mike Hopkins and John Sanders for their outstanding service to the board and the College. He congratulated Mr. Sanders on his appointment by the Governor to the Illinois State Board of Education. Each trustee was presented with a plaque. Chair Rendleman also presented outgoing student trustee Kayla Malone with a plaque in appreciation for her outstanding service. The board and audience applauded Mr. Hopkins, Mr. Sanders, and Ms. Malone.

B. Illinois Community College Trustees Association (ICCTA)

Trustee Jackie Hancock reported a vote had been taken at the last ICCTA meeting on the proposed offering of baccalaureate degrees at community colleges. The vote fell short by two votes, but the group felt it is important to do further study on the issue. The Illinois Community College Trustees Association has a new chair, Dr. Lazaro Lopez. Ms. Hancock reported plans are underway to celebrate the 40th anniversary of the Illinois Community College System. The deadline for the "Reel Illinois" project has been extended to March 17. She also announced upcoming deadlines for the ICCTA awards program.

C. Southeast Region Trustees (SERT)

Trustee Cheryl Graff announced John A. Logan College will host the Southeast Region Trustees meeting on April 23. Chair Rendleman thanked Ms. Graff for putting together these meetings over the past two years.

D. John A. Logan College Foundation

Trustee Hancock reported the Foundation President's Circle luncheon will be held on Thursday, March 26.

E. Association of Community College Trustees (ACCT)

Trustee Hancock reported the next ACCT Leadership Congress will be in San Diego in the fall.

F. Hiring Committee – No report.

G. Human Resources Committee – No report.

H. Athletics Advisory Committee – No report.

I. Developmental Education Committee – No report.

J. Nursing Committee – No report.

K. Diversity Committee

Trustee Hancock reported on recent events sponsored by the Office of Diversity and Inclusion, including a well-attended panel discussion and an upcoming program as a part of Women's History Month. The next committee meeting is scheduled for April 16.

L. Board Building Committee – No report.

M. Board Policy Committee – No report.

N. Board Finance Committee – No report.

O. Campus Safety Committee – No report.

P. Awards and Naming Facilities Committee

Trustee Mike Hopkins reported the plaque for the dedication of the Don Nolen Room is in, and a date for the ceremony will be set in the near future.

Q. Integrated Technology Committee

Trustee Jackie Hancock briefly reported on the Jenzabar implementation.

R. Student Trustee

Student Trustee Kayla Malone reported the Student Leadership Program will be held on March 25, with a presentation from Dr. Steve O'Keefe on student leadership. Other upcoming events include the Cosmetology Princess Party for ages 4-10; the choir Spring Sing on April 10; and the band and orchestra spring concert on April 12. Ms. Malone said two students have been named to the Phi

Theta Kappa All-Illinois Academic Team – Europe Doan and Braden Drake. They will be honored at a banquet in Springfield. A group of students will be attending Student Advocacy Day on April 29. Ms. Malone thanked the board for the opportunity to serve as student trustee, stating she had learned so much and calling it a wonderful experience.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association Representative Eric Ebersohl reported some math students recently formed a team and participated in a competition where they came in first. He reported Keith Krapf was recently voted Outstanding Full-Time Faculty Member for 2015. Mr. Ebersohl reported administration and faculty are looking at stipend lists in an attempt to trim the budget. Faculty member Katy Carl reported the English Department hosted the 36th Annual High School Writing Contest where ten district high schools submitted over 300 submissions in six categories. The contest was coordinated by Matt Garrison. Twenty-nine students received prizes. Ms. Carl said this is a good recruiting day for the College. This was held in conjunction with the High School Art Contest. Several prizes were awarded in the art competition as well, and the work is on display at the College. Ms. Carl reported the English Department has worked hard to develop a very useful, user-friendly writing center facility, staffed by faculty. Last academic year the Writing Center served over 575 students; this past fall alone, the center served over 500 students. She stressed the importance of the center as an asset to JALC students. Faculty member Stephanie Chaney-Hartford reported the Humanities Department and the Continuing Education Department are sponsoring a free drum clinic on March 28, taught by the band leader and drummer for the band Rascal Flatts. Area schools have been invited.

B. Term Faculty Association Report

Term Faculty Association Representative Charles Rudolph commented on a recent article in the *Southern Illinoisan* regarding term faculty. He expressed appreciation for the Writing Center.

C. Logan Operational Staff Association Report

No report.

D. Logan Professional Staff Association Report

Logan Professional Staff Association Representative Beth Stephens reported they have started the bargaining process and are looking forward to reaching an agreement.

OFFICERS' REPORTS

A. Scholarship Report

Vice-President for Student Affairs and Community Education Tim Daugherty stated that as part of the budgeting process for next year, scholarships are being looked at for possible changes. Meetings have been held with various sponsors, the President's Cabinet, and faculty advisors. Dr. Daugherty noted there are different types of scholarships, one of which is tuition waivers. The senior citizens

waivers will be looked at later. Dr. Daugherty said the overall goal is a reduction of \$100,000. He noted there are board scholarships, including the FAVAS Scholarship (waiver to top 3 students in each high school graduating class) which will not be adjusted. Other scholarships include competitive/talent scholarships and service scholarships. From input received at the various meetings, plans call for putting a dollar amount on each scholarship instead of leaving it open to whatever the amount of tuition might be. The open ended scholarships have made budgeting very difficult since there was no way to know how many hours a student might take. The assigned dollar amount does not attempt to pay for the full tuition of a student, but will have enough value to entice and help a good student. The dollar amount for most scholarships (those not in board policy) will be \$1,500 per year. Some flexibility will be allowed in how scholarships are given as long as it doesn't go over the total budgeted dollar amount. Vice-President Daugherty said exactly the same number of scholarships will be given as last year. This plan will save \$101,000. He addressed another category of waivers which includes those given to community events, fund raisers, etc. as "good will" scholarships. Last year, about \$56,000 was given in these types of waivers. These are being evaluated for possible reductions to a total budget of approximately \$20,000. Dr. Daugherty stressed these changes do not impact the Foundation scholarships from third parties at all. He said the overall budget will still contain approximately \$400,000 in scholarships and an additional \$20,000 to \$25,000 in the presidential waivers. Dr. Daugherty said there is still a significant investment being made in scholarships, but the changes will make the budget more manageable. He stressed that we do not want to hurt enrollment in any way, and if these adjustments appear to be having a negative impact, scholarships will be re-evaluated early next year to determine if they need to be modified.

B. Higher Learning Commission Update

Vice-President for Instruction Laurel Klinkenberg reported the Higher Learning Commission committees have been in place for a few weeks. She noted that Criterion Two has a great deal to do with the Board of Trustees, and the co-chairs of that committee are Diane Rudolph and Steve O'Keefe. Gathering of data and evidence is underway. There will be a team from the College attending the HLC Open Pathways conference to gain additional information on how to proceed with the re-affirmation process.

C. State Budget Information

President Dreith reported information had been received earlier that day from ICCB that legislation had passed the House that will allow for fund sweeps and reduced current year appropriations to alleviate the \$1.6 billion state deficit. The message stated that the administration and general assembly worked together to come up with the reductions and sweeps. The bills were posted to be heard in the Senate Appropriations Committee that evening; and if they pass the Senate, the Governor is ready to sign. Dr. Dreith said the bottom line for John A. Logan College is another \$250,000 cut to this year's revenues (the year we are currently in).

CONSENT AGENDA

A. Award Bids for PHS Project for Repair of Existing Boilers (Appendix III)

President Dreith recommended that the Board of Trustees award the bid for the PHS project for repair of existing boilers to HSG Mechanical as the lowest responsible bidder in the amount of \$71,965.

B. Request Permission to Solicit Proposals for Banking Services

President Dreith recommended that the Board of Trustees authorize the administration to solicit proposals for the College’s banking services.

C. Request to Solicit Energy Bids for Electricity

President Dreith recommended that the Board of Trustees authorize the administration to solicit proposals for energy pricing with an effective start date in September 2015 and bring to the board for ratification in April.

D. Student Trustee Election

President Dreith recommended that the Board of Trustees officially approve the results (listed below) of the March 4, 2015 election for a student member to the John A. Logan College Board of Trustees for 2015-2016; declare Brandi Husch the winner of the election; and authorize the seating of Ms. Husch at the April board meeting for a one-year term.

<u>Candidate</u>	<u>Number of Votes</u>
Brandi Husch	109
A’Shaun Thomas	68
Christine Lipe	66
Kym Rangitsch	14
Write-In Votes:	
Micaela Ceruti	1
Thomas Slavin	1
Ronnie Gay	1
Autumn Buton	<u>1</u>
Total Ballots Cast	261

Don Brewer and Jackie Hancock moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3147)

NEW BUSINESS

A. Organizational Meeting of Board of Trustees

Mike Hopkins and Jackie Hancock moved and seconded that the Board of Trustees set the date and time for its organizational meeting at 6:30 p.m. on Tuesday, April 28, 2015; and that the administration be authorized to post the proper public notice.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3148)

Board Chair Jake Rendleman appointed a Nominating Committee for election of board officers. The committee is Cheryl Graff (chair), and Don Brewer. Mr. Rendleman briefly went over nominating procedures as outlined in board policy.

CLOSED SESSION

Board Chair Rendleman stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; collective bargaining; and sale of real property; and that he would appreciate board action and a roll call vote to that effect.

Mike Hopkins and Cheryl Graff moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3149)

The meeting was declared in closed session at 7:30 p.m.

The meeting was declared back in regular session at 8:25 p.m.

CLOSED SESSION MINUTES

Don Brewer and Mike Hopkins moved and seconded that the Board of Trustees approve the content of the closed session minutes of February 24, 2015, but that those minutes not be made available for public inspection at this time.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3150)

PERSONNEL

Maintenance/Building Staff

President Dreith recommended that Andrew Garrett be ratified as a full-time, custodian/grounds employee at John A. Logan College effective February 17, 2015.

Continuing Education Staff

President Dreith recommended that Diane Bauer be ratified as a Group Swim Lessons (Beg.) instructor at John A. Logan College effective January 26, 2015.

President Dreith recommended that Susan Bausch be ratified as a Yoga instructor at John A. Logan College effective January 26, 2015.

President Dreith recommended that Curt Caldwell be ratified as a Lifeguard Certification instructor at John A. Logan College effective January 26, 2015.

President Dreith recommended that Curt Caldwell be ratified as a Lifeguard Recertification instructor at John A. Logan College effective January 26, 2015.

President Dreith recommended that Nicole Rossi be ratified as an Arthritis Aquatics instructor at John A. Logan College effective January 26, 2015.

Volunteer Personnel

President Dreith recommended the appointment of volunteer Andrea Carmona for Literacy.

Acceptance of Retirement Notices

President Dreith recommended approval of the following retirement notices submitted in relation to the additional retirement incentive (Board Policy 5144) approved by the Board of Trustees at its February 24, 2015 meeting:

Retiring in First Incentive Period (Last day of work on or before August 31, 2015):

Cheryl Bernhardt	Change of retirement date from August 1, 2016 (previously approved) to August 1, 2015
Kimberly Guetersloh	Effective July 1, 2015
Fae Ragan	Effective June 1, 2015
Jo Rich	Effective September 1, 2015
Grace Sopher	Effective September 1, 2015
Sandy Swan	Effective August 1, 2015
Tamra Walker	Effective September 1, 2015
Adi Wilson	Effective September 1, 2015

Retiring in Second Incentive Period (Last day of work between September 1, 2015 and August 31, 2016):

Donna Glodjo	Change of retirement date from December 1, 2016 (previously approved) to May 1, 2016
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Don Brewer and Cheryl Graff moved and seconded that the Board of Trustees approve all personnel items as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3151)

ANNOUNCEMENTS

None.

ADJOURNMENT

Mike Hopkins and Cheryl Graff moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3152)

The meeting was duly adjourned.

Respectfully submitted: Donna Glodjo, Recording Secretary to the Board of Trustees

Jake Rendleman, Chair

Cheryl Graff, Secretary