



JOHN A. LOGAN COLLEGE  
Financial Aid Office  
700 Logan College Road  
Carterville, Illinois 62918

## Victim of Identity Theft?

**Victims of identity theft are unable to use the IRS Data Retrieval Tool or to request a Tax Return Transcript until the issue has been resolved. Resolving the issue can take months.**

**For the financial aid verification process, instead of an IRS Tax Return Transcript, you must complete the following:**

- Call the IRS's Identity Protection Specialized Unit (IPSU) toll-free number at 800-908-4490.
- Ask IPSU to mail **to you** an "alternate paper tax return transcript" also known as TVDBV (Transcript DataBase View).
- Make a copy of the "alternative paper tax return transcript," write the name of the student and the John A. Logan College Student ID number at the top of the first page.
- The tax filer who is the victim is to write, sign, and date a statement indicating that he or she was a victim of IRS tax-related identify theft and that the IRS has been made aware of the tax-related identify theft. Make certain that the student's name and ID are on the statement and that the tax filer's signature is a handwritten signature.
- Once you have all of the above needed things, please bring them into the JALC Financial Aid Office so that they can be processed.

DIRECT EXTENSION ACCESS: (618) 985-2828 or 457-7676  
OPERATOR: (618) 985-3741, 549-8612, 937-3438, TTY 985-2752  
WEB SITE: <http://www.jalc.edu>

*John A. Logan College does not discriminate on the basis of race, religion, color, national origin, disability, age, or gender.*