

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on September 26, 2017, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Bill Kilquist.

The Board Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Cheryl Graff	-- present
Ray Hancock	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Timothy McDaniel	-- present
Bill Kilquist	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instruction; John Huffman, College legal counsel; Shannon Woodworth, public relations specialist; Susan May, recording secretary to the board of trustees; and other College personnel.

Chair Kilquist led the Board in the Pledge of Allegiance. A moment of silence was observed in memory of Trustee Cheryl Graff's mother.

SPECIAL RECOGNITIONS

President House recognized head softball coach, Taylor Orsburn, for the tremendous effort by the Lady Vols in support of a local three-year-old battling cancer. Blakleigh Grace served as the honorary bat girl during a recent Lady Vols softball tournament. Approximately \$1,500 was raised for Blakleigh's family to assist with expenses associated with her cancer treatment.

Dr. House also recognized Carterville Fire Chief Ronnie Rains for the outstanding efforts taken to ensure the safety of the College during a recent utility emergency resulting in a brief campus closure.

MINUTES OF THE REGULAR AUGUST BOARD MEETING

The minutes of the regular meeting of August 22, 2017, were previously distributed.

Cheryl Graff and Mandy Little moved and seconded that the Board of Trustees approve the minutes of the August 22, 2017, regular meeting.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3587)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending July 31, 2017, was previously distributed.

Mandy Little and Glenn Poshard moved and seconded approval of the treasurer's and financial report for the period ending July 31, 2017.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3588)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending August 31, 2017, was previously distributed.

Ray Hancock and Jake Rendleman moved and seconded approval of the expenditure list for the period ending August 31, 2017.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3589)

RECOGNITION OF GUESTS

Head softball coach Taylor Orsburn introduced assistant softball coach Katie Sandusky.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

IEA Association director Bret Seferian stated that the association recently filed a lawsuit against the College on behalf of a specific group of RIF'd faculty.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

Chair Bill Kilquist commented on recent action by the federal government that rescinded a pivotal Dear Colleague Letter in 2011, that marked a new era of strict enforcement of colleges' responsibility to respond promptly and equitably to reports of sexual violence. The department also rescinded a 2014 document that detailed how colleges should bring their policies and procedures in compliance with Title IX. Chair Kilquist noted that the College's current reporting system, CLERY, allows and mandates reporting of all sexual offenses including immediate notification to students and campus community. He asked the College attorney to draw up a resolution that the Board and administration could approve to support current policies and procedures related to sexual assault and Title IX.

Jake Rendleman and Bill Kilquist moved and seconded the motion to request a resolution in support of the Board's commitment to current policies and procedures related to sexual assault and Title IX.

A voice vote showed all in favor. Motion carried.
Resolution (#16-3590)

B. Athletics Advisory Committee – No report.

C. Building, Grounds and Safety Committee – No report.

D. Board Policy Committee

Trustee Ray Hancock reported that the Board Policy Committee will be meeting in the near future to review the General Hiring Policy.

E. Budget and Finance Committee – No report.

F. Integrated Technology Committee

Trustees Becky Borgsmiller and Ray Hancock attended the Integrated Technology Committee meeting in September. The bylaws for this committee, however, designate that only one board member serve on the committee. Chair Kilquist requested that Trustee Borgsmiller remain on the committee and Trustee Hancock would be removed in order to comply with the bylaws.

G. Illinois Community College Trustees Association (ICCTA)

Trustee Mandy Little attended the ICCTA meeting at Heartland Community College in September. Strategies for reducing enrollment declines were discussed during the Trustee Roundtable. Ms. Little shared this information with President House. There was also discussion regarding data that is available to community colleges through the ICCB data system. This system has the capability to track trends back to the seventies based on gender, ethnicity, and degree programs.

H. John A. Logan College Foundation

Trustee Jake Rendleman reported that the Foundation received a \$1.5 million donation through the will of the late James and Rosemary “Dee” Childress of Carterville, the largest donation in the College’s history. This endowment will be used to fund scholarships for students interested in business. Ameren Illinois has also established a new scholarship that will be awarded to three students each academic year interested in advanced energy efficiency. Since 2007, Foundation assets have grown from 3.8 million to 8.7 million.

The Foundation is providing a Campus Grants Program for unique projects that enhance teaching and learning. Proposals will be reviewed by volunteers from the Foundation’s Board of Directors to determine which projects will be funded.

President House reported that the Foundation is sponsoring the dinner celebrating the College’s 50th anniversary on November 3.

I. Student Trustee

Student Trustee Timothy McDaniel reported that fifteen students registered to vote during the recent voter registration drive, and three hundred students attended the Logan Palooza event sponsored by Student Senate. The YODA Club raised over \$400 during Hunting and Fishing Days and donated half of the proceeds to a full-time faculty member battling cancer. The Automotive and

Auto Body Clubs will host a car show to benefit St. Jude's Hospital, and the Women's Center will have a display on campus during October in support of domestic violence awareness month.

OTHER COMMENTS

Chair Bill Kilquist commented that a memorial service will be held at the College for law enforcement officer Thomas C. McNamara, who led the effort to create a meth conference at John A. Logan College. Trustee Ray Hancock announced the loss of Gene Stettler, father of employee Greg Stettler and long-time educator.

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Association President Richard Deutsch reported that faculty have been working with administration on developing memorandums of agreement addressing credit hour extensions, minimum class size exceptions, and revisions of faculty duties and responsibilities.

B. Term Faculty Association Report – No report.

C. Logan Operational Staff Association Report – No report.

OFFICERS' REPORTS

Fall Enrollment

Acting Vice-President for Instruction Melanie Pecord reported that Fall 2017 credit hours were down 2.7 percent from last fall. Fall headcount for Baccalaureate and Career Education was down 3.65 percent from last fall.

CONSENT AGENDA

A. Award of Construction Bid – Building H Renovations – ABSE Classroom Upgrades (Appendix III)

President House recommended that the Board of Trustees authorize the administration to accept bids and award the contract to the lowest responsible bidder for work to include electrical, data, wall repair, carpeting, and painting in an amount not to exceed \$70,000.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve the Consent Agenda item as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3591)

OLD BUSINESS

A. Revisions to Board Policies (Appendix IV)

President House recommended that the Board of Trustees approve the revisions and addition to board policies as presented by the Board Policy Committee:

Board Policy 3630 (<i>new</i>) -	Security Camera Policy
Board Policy 5142 –	Emeritus Status
Board Policy 7154 –	Purchasing
Board Policy 8231 –	Grading System

These policies were submitted to the Board of Trustees for first reading at the August 22 regular meeting and made available to College employees for input. Additional revisions received after first reading from employees are indicated in bold in Appendix IV.

Ray Hancock and Mandy Little moved and seconded that the Board of Trustees approve the revisions and addition to board policies as recommended by the Board Policy Committee and presented in Appendix IV.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3592)

NEW BUSINESS

A. Change of Time of October Board Meeting

Mandy Little and Ray Hancock moved and seconded that the Board of Trustees change the time of the October 24, 2017 regular meeting to 6:30 p.m., in order to accommodate an interactive session with the John A. Logan College Student Senate.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3593)

B. Personnel

Operational Staff

President House recommended the ratification of Connor McBride as part-time lifeguard at John A. Logan College effective August 16, 2017.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the ratification of the operational staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3594)

President House recommended the termination of employment of William Erwin, technology support technician III, effective October 1, 2017.

College attorney John Huffman noted that this recommendation was in compliance with board policy.

Cheryl Graff and Jake Rendleman moved and seconded that the Board of Trustees approve the termination of employment of the operational staff member as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3595)

Non-Teaching Professional Staff

President House recommended the ratification of Katie Sandusky as part-time, stipend, assistant softball coach at John A. Logan College effective September 1, 2017.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the non-teaching professional staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3596)

Annual Non-Union, Non-Teaching Professional Salary Increase for FY 2018

President House recommended that the Board of Trustees approve the annual salary increase for non-union, non-teaching professionals under contract for FY 2018. The annual increase for non-union, non-teaching professional staff is determined by Board Policy 5220A to be 2.11%. This is the average of all full-time faculty employed at the Fall 2017 (FY2018) semester.

Glenn Poshard and Ray Hancock moved and seconded that the Board of Trustees approve the annual non-union, non-teaching professional salary increase for FY2018 as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3597)

Term Faculty

President House recommended the ratification of Jessica Lagona as part-time instructor of interpreter preparation at John A. Logan College effective August 16, 2017.

President House recommended the ratification of Deanah McClendon as part-time instructor of political science at John A. Logan College effective August 16, 2017.

President House recommended the ratification of Casey Odum as part-time, substitute instructor of diagnostic medical sonography at John A. Logan College effective August 16, 2017.

President House recommended the ratification of Stacy Odum as part-time, substitute instructor of nursing at John A. Logan College effective September 11, 2017.

President House recommended the employment of Stacy Odum as part-time instructor of nursing at John A. Logan College effective January 10, 2018.

President House recommended the employment of JoAnne Philpot as part-time, substitute instructor of nursing at John A. Logan College effective October 11, 2017.

Ray Hancock and Cheryl Graff moved and seconded that the Board of Trustees approve the term faculty staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3598)

Continuing Education Staff

President House recommended the ratification of Weston Biver as an Adult Basketball League instructor at John A. Logan College effective September 5, 2017.

President House recommended the ratification of Adam Ferkula as an Adult Basketball League instructor at John A. Logan College effective September 5, 2017.

President House recommended the ratification of Jamie Lance as an Adult Basketball League instructor at John A. Logan College effective September 5, 2017.

President House recommended the ratification of David Left as an Adult Basketball League instructor at John A. Logan College effective September 5, 2017.

President House recommended the ratification of Fallon Scillufo as a Swim Lessons Level 3 instructor at John A. Logan College effective August 28, 2017.

President House recommended the ratification of Felipe Trinidad as an Adult Basketball League instructor at John A. Logan College effective September 5, 2017.

President House recommended the ratification of Linda Williams as a Real Estate Broker Pre-license Part I instructor at John A. Logan College effective September 6, 2017.

President House recommended the employment of Linda Williams as a Real Estate Broker Pre-license Part II instructor at John A. Logan College effective October 25, 2017.

President House recommended the employment of Linda Williams as a Real Estate CE Training (15 Hours Interactive Applied RE Principles) instructor at John A. Logan College effective November 27, 2017.

President House recommended the ratification of Sonya Young as a CPR instructor at John A. Logan College effective July 22, 2017.

Glenn Poshard and Ray Hancock moved and seconded that the Board of Trustees approved the continuing education staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3599)

Non-Teaching Professional Grant Staff

President House recommended the employment of David Brad Cullum as full-time, grade II, basic skills tutor (math) at John A. Logan College.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the non-teaching professional grant staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3600)

Part-Time Grant Faculty

President House recommended the ratification of John Keenan as part-time ABE/GED instructor at John A. Logan College effective August 22, 2017.

President House recommended the ratification of Rheanna Pulley as part-time ABE/GED instructor at John A. Logan College effective August 22, 2017.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the part-time grant faculty as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3601)

Ratification of Contracts

President House recommended and Cheryl Graff and Mandy Little moved and seconded that the Board of Trustees approve the Laborers' Local 773 collective bargaining agreement effective July 1, 2017.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3602)

President House recommended and Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve the Teamsters Local Union No. 50 collective bargaining agreement effective July 1, 2017.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3603)

ANNOUNCEMENTS – None.

ADJOURNMENT

Jake Rendleman and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3604)

The meeting duly adjourned at 7:48 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees

A handwritten signature in cursive script that reads "William J. Kilquist".

William J. Kilquist, Chair

A handwritten signature in cursive script that reads "Jacob Rendleman".

Jacob "Jake" Rendleman, Secretary