

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois on March 27, 2018, commencing at 6:30 p.m.

The meeting was called to order by Acting Chair Jake Rendleman. Mr. Rendleman stated that in accordance with Board Policy 2320 – Duties of Board Officers, the secretary shall perform the duties and responsibilities of board chair in the absence of the chair and vice-chair.

The Acting Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Cheryl Graff	-- not present
Ray Hancock	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Timothy McDaniel	-- present
Bill Kilquist	-- not present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instructional services, Rhett Barke, College legal counsel; Shannon Woodworth, public relations specialist; Susan May, recording secretary to the board of trustees; and other College personnel.

Acting Chair Rendleman led the Board in the Pledge of Allegiance.

**INTERACTIVE SESSION WITH THE JOHN A. LOGAN COLLEGE STUDENT SENATE**

Acting Chair Rendleman welcomed members of the John A. Logan College Student Senate for an interactive session with the board. After introductions, members shared updates on spring projects. John A. Logan College students wrote approximately 700 letters of encouragement to high school, GED, and Adult Secondary Education students transitioning to college. Student Senate awarded gift cards to the winner of the blood drive competition and students who participated in mid-semester advisor checkups. In April, Student Senate will sponsor a Diaper Drive to support John A. Logan College students with children and send out their annual Student Voice Survey, which provides useful information when planning for the upcoming year. In recognition of Sexual Assault Awareness month, the Women’s Center will present two workshops and display their Clothesline Project on campus. Campus Police will also provide a workshop for students during this month. Trustee Glenn Poshard commented on higher education research that shows class attendance improves student success. He encouraged the students to consider a project to promote class attendance.

President Ron House and Acting Chair Rendleman presented Student Trustee Timothy McDaniel with a plaque in appreciation for his dedicated service as student trustee.

**APPOINTMENT OF SECRETARY PRO TEMPORE**

Acting Chair Rendleman appointed Trustee Mandy Little as secretary pro tempore to fulfill signature requirements. Trustee Little accepted the nomination.

**MINUTES OF THE REGULAR FEBRUARY BOARD MEETING**

Minutes of the regular meeting of February 27, 2018, were previously distributed.

Mandy Little and Ray Hancock moved and seconded that the Board of Trustees approve the minutes of the regular meeting of February 27, 2018.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3674)

**TREASURER’S AND FINANCIAL REPORT (Appendix I)**

The treasurer’s and financial reports for the period ending January 31, 2018, were previously distributed.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the treasurer’s and financial reports for the period ending January 31, 2018.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3675)

**EXPENDITURE LIST (Appendix II)**

The expenditure lists for the period ending February 28, 2018, were previously distributed.

Glenn Poshard and Ray Hancock moved and seconded that the Board of Trustees approve the expenditure list for the period ending February 28, 2018.

Upon roll call, all members present voted yet. Motion carried.  
(Resolution #16-3676)

**RECOGNITION OF GUESTS** – None.

**OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS** – None.

**BOARD OF TRUSTEES REPORTS**

**Comments by Board Chair**

Acting Chair Jake Rendleman read a letter from Trustee Cheryl Graff tendering her resignation from the Board of Trustees. She stated that demands of her current position as regional superintendent made it difficult to fulfill both roles. Chair Rendleman appointed Trustees Bill Kilquist and Glenn Poshard to serve as a nominating committee to make a recommendation to the Board for the vacant position.

**Athletics Advisory Committee** – No report.

**Building, Grounds and Safety Committee** – No report.

**Board Policy Committee** – No report.

**Budget and Finance Committee**

Trustee Glenn Poshard reported that the Department of Education received a 5.8 percent increase in the Omnibus Appropriations Bill recently passed by Congress. Pell Grant awards received an increase to the maximum student award and the Supplemental Education Opportunity Grant (SEOG), Federal Work-Study, and Title IIIA grants received a 14 percent increase. Funding increased for additional grant programs including Perkins Grants (6.7 %), Adult Basic Education Grants (5.9%), and TRIO Programs (6.3%).

Trustee Poshard provided an update on the process followed by the Board Finance Committee to consider moving to a combination of CDARS (Certificate of Deposit Account Registry Service) and ICS (Insured Account Sweep) as presented for approval under the consent agenda. Per Board Policy 7160 – Investments, the treasurer carries the decision authority relative to the investment instrument and the Board of Trustees, with the advice of the treasurer, carries the decision authority for selecting financial institutions. The policy acknowledges local considerations, and Banterra Bank is the only bank in the area that provides both services. The projected weighted average rate of return will increase from 1.18 percent to 1.60 percent.

**Integrated Technology Committee**

Trustee Rebecca Borgsmiller reported on the recent Integrated Technology Committee meeting that included topics of discussion regarding a new family survey online tool and ongoing issues with Jenzebar. The committee discussed the possibility of phasing out the current Jenzebar program and moving to other options within Jenzebar. Ms. Borgsmiller commended the committee for their knowledge and willingness to step back and look at the institution in terms of the mainframe ERP software.

**Illinois Community College Trustees Association (ICCTA)**

Trustee Mandy Little reported on the ICCTA meeting attended in March and distributed a copy of the Weekly Legislative Report. The House filed a total of 5,820 bills and the Senate filed 3,579 bills. Members have until April 13 to move the bills out of committee. Strategies to retain students in Illinois and decreasing enrollment were discussed at the Trustee Roundtable. Ms. Little shared additional information received at the conference with Vice-President Pecord including increased success with hybrid courses, programs blending two topics of study in one course, seeking input for program ideas from faculty, staff, and students, and a historic preservation program. The focus for Student Advocacy Day will be MAP grants and BSN legislation. The Association of Community College Trustees' Leadership Congress will be held in New York City in October 2018, and they are working with ICCTA to develop a member portal aspect for online training as part of ACCT membership.

The House and Senate appropriation committee hearings are complete and the Governor's budget allocated \$248 million for community colleges. It was reported that 88 percent of FY17 funds have been

submitted, and FY18 funds have been vouchered through March. At this point, funding for FY19 is unpredictable, with a six-month budget expected at best. Since FY02, state funding for community colleges has decreased by 23 percent, which accounts for \$79 million. In FY02 community college funding included 26.5 percent state, 44.7 percent local, and tuition accounted for 28.9 percent. In FY17, community college funding was 16.6 percent state, 43.9 percent local, and 39.5 percent tuition.

### **John A. Logan College Foundation**

Trustee Glenn Poshard reported that the Foundation's Special Projects Committee reviewed grant applications and awarded more than \$16,000 to four campus projects. Funding was distributed to the Information Technology Department for smart classroom modernization, Nursing Department for simulated patient medication administration, Logan Defenders Club for upgrades to secure their computer lab, and Humanities Department for a technological tool for ENG 113 students. The deadline to submit applications for additional projects is April 20.

The date for the Foundation Golf Classic has been changed to Friday, August 17, and the Foundation Special Events Committee is making plans for an appreciation luncheon for retired faculty and staff this summer and a Buffalo Tro in October.

### **Student Trustee**

Student Trustee Timothy McDaniel reported that Phi Theta Kappa is working with the administration to develop an academic planner for students. The Easter Egg Hunt sponsored by the Nursing Department was a huge success with participation of over 150 special needs children. Mr. McDaniel expressed his appreciation to the Board for allowing him to serve as student trustee.

## **GROUP/ASSOCIATION REPORTS**

### **Faculty Association Report**

Faculty Association President Richard Deutsch reported that executive committee elections will be held in April.

**Term Faculty Association Report** – No report.

**Logan Operational Staff Association Report** – No report.

## **OFFICERS' REPORTS**

### **Diversity Report**

The Office of Diversity and Inclusion will showcase music and different cuisines from around the world during World, Music, and Food Day on April 18.

### **Instructional and Student Support Services**

Acting Vice-President Melanie Pecord reported that she received positive feedback from district high schools regarding the Dual Credit Summit held in March. Summer and fall advisement will begin April 2, and high school students will have the opportunity to register for classes during campus visits that begin next week. Participation in High School Discovery Days continues to grow, and over 90 students were on campus for Applied Technology Day. The High School Business Scholarship Exam replaced the business contest and is scheduled for April 19.

### **Veterans Parking Designation**

Vice-President Brad McCormick displayed a picture depicting the Purple Heart parking designation on the east entrance of the campus for combat-wounded veterans. He commended the Business Services Advisory Committee for implementing this idea and noted that students who are Purple Heart recipients or service-connected disabled veterans can receive parking passes in the Veteran's Resource Office. Mr. McCormick added that John A. Logan has been nominated as a military-friendly institution for years, and reserving this parking spot for veterans will further support these nominations.

### **Debt Rating Upgrade**

Vice-President McCormick reported that the College received a bond rating upgrade from A to A+ on the \$3 million debt certificates issued a few years back, which indicates an improved environment financially. This increase is not a blanket rating across every instrument, but specific to the actual debt instrument issued.

### **State Revenue Report**

Vice-President McCormick reported that the College has received 87 percent of FY17 and 80 percent of FY18 state revenues. He noted that compared to past years, state funding has been received in a timely manner.

### **Comments from President Ron House**

President House reported that Stephanie Chaney-Hartford will maintain her role as dean for academic affairs and has relinquished her recall rights as a faculty member. One tenured faculty member remains to be recalled, and it is expected that this individual will be recalled before the fall semester.

## **CONSENT AGENDA**

### **A. Student Trustee Election**

President House recommended that the Board of Trustees officially approve the results of the March 7, 2018, election for a student member to the John A. Logan College Board of Trustees for 2018-2019; declare Hanna David the winner of the election; and authorize the seating of Ms. David at the April board meeting for a one-year term.

<u>Candidates</u>	<u>Number of Votes</u>
Hanna David	117
Hannah Faith Bullette	115
Quincie McFarland	100
<b>Total Votes Cast</b>	<b>332</b>

**B. Approval of Car-O-Tronic Vision2 X2 System (Appendix III)**

President House recommended that the Board of Trustees award the bid for the Car-O-Tronic Vision2 X2 system to Midwest Collision Equipment for a total bid amount of \$29,536 to be funded by Perkins Grant funds.

**C. Approval of Purchase of Athletic Bleachers to Correct Safety Deficiency (Appendix IV)**

President House recommended that the Board of Trustees approve the purchase of five sets of bleachers as shown in Appendix IV in the amount of \$41,749. The purchase will be made through the NJPA cooperative purchasing agreement and Dant Clayton Corporation will deliver and install the bleachers on campus.

**D. Request to Establish CDARS and ICS Accounts with Banterra Bank (Appendix V)**

President House recommended that the Board of Trustees approve the request to open accounts with Banterra Bank to enable participation in CDARS (Certificate of Deposit Account Registry Service) and ICS (Insured Account Sweep).

**E. Corporate Banking Resolution for Business Online Product (Appendix VI)**

President House recommended that the Board of Trustees authorize the administration to accept the Corporate Banking Resolution for the Business Online Product submitted by Du Quoin State Bank.

Ray Hancock and Glenn Poshard moved and seconded that the Board of Trustees approve items A – E on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3677)

**NEW BUSINESS**

**Non-Teaching Professional Staff**

President House recommended that the Board of Trustees approve the following department chair appointment for the FY2019 – FY2021 three-year term:

Robert Craig – Applied Technologies Department

Mandy Little and Timothy McDaniel moved and seconded that the Board of Trustees approve the department chair appointment as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3678)

### **Full-Time Faculty**

President House recommended that the Board of Trustees approve the employment of Aaron Carter as a full-time tenure-track faculty, heating and air conditioning instructor at John A. Logan College effective Fall 2018.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the employment of Aaron Carter as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3679)

### **Term Faculty**

President House recommended that Michael Garza be ratified as a part-time instructor of auto service technician at John A. Logan College effective March 7, 2018.

President House recommended that April Martinez be ratified as a part-time, substitute instructor of physical education at John A. Logan College effective February 9, 2018.

President House recommended that Rosa Schoen be ratified as a part-time instructor of massage therapy at John A. Logan College effective February 21, 2018.

Ray Hancock and Timothy McDaniel moved and seconded that the Board of Trustees approve the term faculty staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3680)

### **Continuing Education Staff**

President House recommended that Kimberly Dyer be employed as a Rep-N-Step instructor at John A. Logan College effective March 27, 2018.

President House recommended that Alex Heidbreder be ratified as a Silversmithing (Beginner) instructor at John A. Logan College effective February 26, 2018.

President House recommended that Alex Heidbreder be ratified as a Silversmithing (Intermediate) instructor at John A. Logan College effective February 26, 2018.

President House recommended that Treca McConnell be ratified as a Cookie Creations (Ages 7-15) instructor at John A. Logan College effective January 30, 2018.

President House recommended that Treca McConnell be ratified as a Cookie Creations (Adults) instructor at John A. Logan College effective February 1, 2018.

President House recommended that Karissa Murphy be ratified as a Personal Training instructor at John A. Logan College effective February 7, 2018.

President House recommended that Susan Whiting be ratified as a Manual Communications instructor at John A. Logan College effective January 22, 2018.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve the Continuing Education staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3681)

### **Resignations/Retirements**

#### **Operational Staff**

President House recommended that the Board of Trustees accept the resignation of Lori Johnson, administrative assistant IV, Learning Resources Center, effective March 16, 2018.

#### **Full-Time Faculty**

President House recommended that the Board of Trustees accept the resignation of Chris Froemling, Health Information Technology instructor, effective May 31, 2018.

Glenn Poshard and Timothy McDaniel moved and seconded that the Board of Trustees accept the resignations as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3682)

### **INFORMATION ONLY ITEM (NO ACTION)**

#### **Applied Music Lessons Lab Fees**

In accordance with Board Policy 7315, Establishment of Fees, the president approved a change in lab fees for applied music lessons. Effective Fall 2018, the lab fee for all sections of MUS 111 and MUS 211 will be increased to \$185 per credit hour.

**ANNOUNCEMENTS** – None.

## **ADJOURNMENT**

Glenn Poshard and Jake Rendleman moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3683)

The meeting was duly adjourned at 7:50 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees

Jacob R. "Jake" Rendleman, Acting Chair

Mandy Little, Secretary Pro Tempore