

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois held at Carterville, Illinois on February 28, 2017, commencing at 7:00 p.m.

The meeting was called to order by Chair Don Brewer.

The chair directed the recording secretary to call the roll:

Cheryl Graff	-- present
Jackie Hancock	-- present
Ray Hancock	-- present
Bill Kilquist	-- not present
Glenn Poshard	-- present
Jake Rendleman	-- present
Christine Lipe	-- present
Don Brewer	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instruction; John Huffman, College legal counsel; Shannon Woodworth, public relations specialist; Susan May, recording secretary to the board of trustees; and other College personnel.

Chair Don Brewer led the Board in the Pledge of Allegiance.

MINUTES OF THE JANUARY 24, 2017 REGULAR BOARD MEETING

Minutes of the January 24, 2017 regular meeting were previously distributed.

Cheryl Graff and Ray Hancock moved and seconded approval of the minutes of the regular meeting of January 24, 2017.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3475)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending December 31, 2016 was previously distributed.

Ray Hancock and Jackie Hancock moved and seconded approval of the treasurer's and financial report for the period ending December 31, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3476)

EXPENDITURE LIST (Appendix II)

Trustee Glenn Poshard spoke out against the budget stalemate in Springfield. "This is not just an educational issue, this is an economic issue, and people need to speak out about it." Trustee Ray Hancock added that it is crucial for legislators to step across the aisle to resolve this budget crisis.

The expenditure list for the period ending January 31, 2017 was previously distributed.

Jake Rendleman and Ray Hancock moved and seconded approval of the expenditure list for the period ending January 31, 2017.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3477)

RECOGNITION OF GUESTS – No guests were recognized.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

Emeritus faculty Helen Nall and Gary Caldwell read statements to the Board expressing concerns regarding the RIF'd faculty at John A. Logan College.

BOARD OF TRUSTEES REPORTS

- A. **Comments by Board Chair** – No comment.
- B. **Awards and Naming Facilities Committee** – No report.
- C. **Illinois Community College Trustees Association (ICCTA)**

Trustee Jake Rendleman reported that the ICCTA meeting was held via conference call on February 11, 2017. Lobby Day will take place on Wednesday, April 26 in Springfield and trustees are encouraged to make appointments early with lawmakers. The BSN program was discussed, and members received an update on the bills being presented at the Illinois General Assembly's Spring 2017 session. The next meeting will take place on Friday, March 10th at William Rainey Harper College.

D. John A. Logan College Foundation

Trustee Jake Rendleman reported that Ryan Patrick was awarded the 2017 Distinguished Alumnus of the Year. Mr. Patrick is a 1993 graduate of Carterville High School and a 1995 graduate of John A. Logan College. The request for proposals is still open for Foundation financial advisors. The Jim and Debby Pape Memorial Scholarship and Karen Rushing Young Scholarship were recently established through the Foundation.

- E. **Employment Services Committee** – No report.

F. Athletics Advisory Committee

Board Chair Don Brewer reported on the accomplishments of the Athletic Department over the past year in the midst of drastically reduced funding. He stated that the department survived well, with the addition of an athletic director, Title IX improvements, and an increase in recruiting local athletes. Chair Brewer reported on the season records and accomplishments of all sports. He concluded his report stating that the Athletic Department has been able to do more with a great deal less.

G. Diversity Committee

Trustee Jackie Hancock reported that the Diversity Committee met on February 9. Plans are underway for the Women's History Month Celebration – A Tribute to Trailblazing Women. Marilyn James was the featured speaker for Black History Month, and a select committee is working on World, Music, and Food Day scheduled for April 19. The next Diversity Committee is planned for April 27.

H. Building, Grounds and Safety Committee

Trustee Jake Rendleman reported that the Building Grounds and Safety Committee met on February 21, to discuss the revisions to the Facility Master Plan consisting primarily of updates, repairs, and renovations to existing facilities. The bids received for replacing windows, and exterior surfaces on "Old E" wing exceeded the budget and will be re-bid. A request was received by the CHEC Advisory Committee to offer limited hours on Sunday afternoon from 12:00 p.m. – 6:00 p.m. The new hours will be available after spring break and evaluated for continuation. Various equipment needs of Campus Police were presented to the Committee and will be included for consideration in the 2018 budget requests.

I. Board Policy Committee – No report.

J. Budget and Finance Committee

Trustee Cheryl Graff reported that the Budget and Finance Committee held a phone conference on Friday, February 17, to discuss the budget assumptions for FY18. Trend data is generally used to help make planning decisions; however, trend data is not very accurate at this time. The Committee discussed using actual dollars received from the state, which would mean that the budget assumption would be \$7 million less, or 40% of the FY15 budget. If the College does not receive additional funds, the total reduction in revenue over a three-year period will result in a \$21 million loss for the College. Trustee Graff highlighted that a two percent growth in property taxes is anticipated that will provide a two percent increase in the tax levy, and there will be no increase in tuition this year.

K. Integrated Technology Committee

Trustee Jackie Hancock reported that a new LOSA representative, Dawn Clendenin, was added to the Integrated Technology Committee that met on February 9. The ITC Committee will review the new Information Security Plan at their next meeting on March 8.

L. Student Trustee

Student Trustee Christine Lipe asked if the Board of Trustees would be willing to meet with the Student Senate at 6:30 p.m. prior to the March 28 regular meeting. There was a consensus to do this and appropriate notice will be given to change the time of that meeting. Ms. Lipe reported that the College Scholar Bowl Team, coached by Tom Chandler, finished first-place in the state competition and will be competing in the National Championship in Minneapolis. The Phi Theta Kappa induction ceremony is scheduled for March 21. Approximately 128 students attended the Love Logan Day on February 9, and the Hack Ventors Maker Club is hosting a discussion on "Inside Virtual Reality."

GROUP/ASSOCIATION REPORTS

A. Faculty Association Report

Faculty Association President Richard Deutsch stated that collective bargaining will begin in the next two months. The faculty association also welcomes the opportunity to submit two faculty names to serve on the Strategic Planning Committee.

B. Term Faculty Association Report – No report.

C. Logan Operational Staff Association Report – No report.

OFFICERS' REPORTS

A. Instructional Updates

Acting Vice-President Melanie Pecord reported that political science instructor, Jane Bryant, will be taking a group of students to Springfield this weekend for the Model IL Government. The Bonnie and Clyde Musical performances will be held in the O'Neil Auditorium on March 10 – 12.

Student Services Updates

Student Services teams are visiting district high schools, and the College is working on expanding the dual credit cohorts that started last fall.

10th Day Enrollment Report

Director of Institutional Research Eric Pulley reported that the 10th day total headcount was 5,116 students, which is down 2.8 percent from the Spring 2016. Baccalaureate-Transfer, Career, and Associate in General Studies students accounted for 78.6 percent of the total headcount (4,020 students). Adult Education, Business and Industry, and Continuing Education Departments accounted for 21.4 percent of the total headcount (1,096 students). Total credit hours fell 7.1 percent from Spring 2016. Dual credit enrollment stands at 954 students which constitutes 4,395

credit hours this spring. Trustee Jake Rendleman commented that ICCB reported a five percent statewide decrease in Spring 2017 headcount enrollments.

B. Treasurer's Report

Vice-President for Business Services and College Facilities Brad McCormick indicated that budget officers continue to hold the reins back on spending, which has resulted in 44 percent of the budget being expended at the 50 percent point of the fiscal year. Mr. McCormick is hopeful to see this sustained for the second half of the fiscal year.

Facility Master Plan Update

A copy of the updated Facility Master Plan was provided for the Board. This plan was reviewed and approved by the Building and Safety Committee and will be placed on the website for the public to view.

Continuing Education Course Fees

Mr. McCormick presented a list of Continuing Education courses that will incur a fee increase beginning Summer 2017 as approved by the president. In most cases, the increase is \$2.00 per class and only affects a specific group of courses.

CONSENT AGENDA

A. Approval of Closed Session Minutes for Availability for Public Inspection

President House recommended that the Board of Trustees accept the recommendation of legal counsel that the following closed session minutes be made available for public inspection: May 24, 2016; July 21, 2016 (special meeting); July 26, 2016; August 11, 2016 (special meeting); August 30, 2016 (rescheduled regular meeting); and September 13, 2016 (special meeting).

B. Destruction of Verbatim Recordings of Closed Session

President House recommended that the Board of Trustees accept the recommendation of legal counsel to approve the destruction of the verbatim recordings of closed session meetings through and including August 25, 2015.

C. Natural Gas Purchase Approval (Appendix III)

President House recommended that the Board of Trustees approve the award for the natural gas purchase to Constellation Energy Services, Inc. at the price of \$3.12960 Dth for the period of October 2017 to September 2020.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3478)

OLD BUSINESS

A. Approval of New Board Policy (Appendix IV)

Trustee Ray Hancock reported that the College has had a study abroad program for many years, but Federal Compliance requires an official College policy which was presented for first reading to the Board of Trustees at the January 28, 2017, board meeting:

Board Policy 3374 – Study Abroad Policy

This policy was made available to College employees for input.

President House recommended, and Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve new Board Policy 3374, Study Abroad, as recommended by the Board Policy Committee and included in Appendix IV.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3479)

NEW BUSINESS

A. Approval of Revision to Board Policies (Appendix V)

The Board Policy Committee met on February 17, 2017, to review minor updates to policies in preparation for the HLC Assurance Argument. Due to the urgency of the timeframe involved with the Higher Learning Commission, the Board Policy Committee requested that the Board waive the first reading of the following policy revisions:

Board Policy 3512 – Discrimination Equal Opportunity Grievance/Complaint
Policy for JALC Students
Board Policy 8231 – Grading System
Board Policy 8241 – Accepting Advanced Placement Credit
Board Policy 8242 – Transferring Credit to John A. Logan College
Board Policy 8316 – Student Complaint Policy

President House recommended, and Ray Hancock and Jake Rendleman moved and seconded that the Board of Trustees approve revisions to the Board Policies listed above and presented in Appendix V.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3480)

CLOSED SESSION

Board Chair Don Brewer stated it was desirable to hold a closed session to discuss the appointment, employment, and compensation of specific individuals; and probable litigation; and that he would appreciate board action and a roll call vote to that effect.

Jake Rendleman and Cheryl Graff moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.
(Resolution #16-3481)

The meeting was declared in closed session at 7:56 p.m.

The meeting was declared back in regular session at 8:41 p.m.

PERSONNEL

Disposition of Pending Grievances (Appendix VI and VII)

Cheryl Graff and Glenn Poshard moved and seconded a motion to deny a hearing of the Association grievance on behalf of David Cochran.

Upon roll call, all members voted yes, except Student Trustee Christine Lipe, who voted no. Motion carried.
(Resolution #16-3482)

Glenn Poshard and Jake Rendleman moved and seconded a motion to deny a hearing of the Association grievance on behalf of Molly Groom Alter, Cheryl Barrall, Jane Beyler, Nikki Borrenpohl, David Cochran, David Evans, and a similarly situated class of faculty, due to a question of the law.

Upon roll call, all members voted yes, except Student Trustee Christine Lipe, who voted no. Motion carried.
(Resolution #16-3483)

Ray Hancock and Jake Rendleman moved and seconded a motion to authorize the president and legal counsel to take necessary action in furtherance of a resolution of the Association grievance on behalf of Molly Groom Alter, Cheryl Barrall, Jane Beyler, Nikki Borrenpohl, David Cochran, David Evans, and a similarly situated class of faculty.

Upon roll call, all members voted yes, except Student Trustee Christine Lipe, who voted no. Motion carried.
(Resolution #16-3484)

Support Personnel

Operational Staff

President House recommended that Pamela Stagner be employed as a full-time, grade III, administrative assistant III (student activities and cultural events).

President House recommended that Sharyl Melvin be employed as a full-time, grade V, executive assistant (president).

President House recommended that Danielle Dobczyk be ratified as a part-time lifeguard effective February 3, 2017.

President House recommended that Holly Greer be ratified as a part-time lifeguard effective January 17, 2017.

President House recommended that Shannon Hall be ratified as a part-time lifeguard effective January 17, 2017.

President House recommended that Bridgette Ludwig be ratified as a part-time lifeguard effective January 16, 2017.

President House recommended that Justin Parson Nalley be ratified as a part-time lifeguard effective January 19, 2017.

Cheryl Graff and Glenn Poshard moved and seconded that the Board of Trustees approve all operational staff personnel as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3485)

Maintenance/Building Staff – None at this time.

Security Staff – None at this time.

Professional Staff

Non-Teaching Professional Staff – None at this time.

Full-Time Faculty – None at this time.

Term Faculty

President House recommended that Bryan Arnold be ratified as a part-time instructor of mathematics at John A. Logan College effective January 11, 2017.

President House recommended that Stanton Diggs be ratified as a part-time instructor of criminal justice at John A. Logan College effective February 9, 2017.

President House recommended that Scott Isaacs be ratified as a part-time substitute instructor of criminal justice at John A. Logan College effective February 6, 2017.

President House recommended that Richard Morris be ratified as a part-time instructor of criminal justice at John A. Logan College effective February 13, 2017.

President House recommended that Basharat Pitafi be ratified as a part-time instructor of economics at John A. Logan College effective January 11, 2017.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve all term faculty personnel as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3486)

Continuing Education Staff – None at this time.

Grant Personnel

Operational Staff – None at this time.

Non-Teaching Professional Staff

President House recommended that Sherry DeAngelo be ratified as a full-time, grade II, assistant coordinator of family literacy at John A. Logan College effective February 1, 2017.

Cheryl Graff and Jake Rendleman moved and seconded that the Board of Trustees approve the grant non-teaching professional personnel as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3487)

Full-Time Faculty – None at this time.

Part-Time Faculty – None at this time.

Volunteer Personnel – None at this time.

Retirements – None at this time.

ANNOUNCEMENTS

Trustee Ray Hancock announced the passing of Ms. Betty Neely. Ms. Neely made a significant contribution to John A. Logan College by coordinating a one-room school program in the Purdy School building that was moved to the College campus in the eighties.

Board Chair Don Brewer also announced the passing of Earl Milton who served as the first vice-president of finance at John A. Logan College.

ADJOURNMENT

Jake Rendleman and Glenn Poshard moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3488)

The meeting was duly adjourned.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees

Don Brewer, Chair

Handwritten signature of Donald L. Brewer in cursive script.

Jake Rendleman, Secretary

Handwritten signature of Jake Rendleman in cursive script.