

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois on April 25, 2017, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Bill Kilquist.

The chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Cheryl Graff	-- present
Ray Hancock	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Timothy McDaniel	-- present
Bill Kilquist	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instruction; John Huffman, College legal counsel; Shannon Woodworth, public relations specialist; Susan May, recording secretary to the board of trustees; and other College personnel.

Board Chair Bill Kilquist led the Board in the Pledge of Allegiance.

**MINUTES OF THE REGULAR MARCH BOARD MEETING**

Minutes of the regular meeting of March 28, 2017 were previously distributed.

Jake Rendleman and Cheryl Graff moved and seconded approval of the minutes of the regular meeting of March 28, 2017.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3514)

**TREASURER'S AND FINANCIAL REPORT (Appendix I)**

The treasurer's and financial report for the period ending February 28, 2017 was previously distributed.

Cheryl Graff and Glenn Poshard moved and seconded approval of the Treasurer's and Financial report for the period ending February 28, 2017.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3515)

### **EXPENDITURE LIST (Appendix II)**

The expenditure list for the period ending March 31, 2017 was previously distributed.

Glenn Poshard and Cheryl Graff moved and seconded approval of the Expenditure List for the period ending March 31, 2017.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3516)

### **RECOGNITION OF GUESTS**

None.

### **OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

Illinois Education Association representative Bret Seferian congratulated the new trustees and reported that the IEA was sponsoring transportation to Springfield to participate in the statewide lobby day of action.

### **BOARD OF TRUSTEES REPORTS**

#### **A. Comments by Board Chair**

Board Chair Bill Kilquist expressed his appreciation for the nomination of Board Chair and asked each member to let him know what committees they were most interested in. Trustee Becky Borgsmiller raised a question about the committee appointments. Discussion continued about the committee structure, and it was the consensus of the Board to review the current list of committees in preparation for a recommendation at the next meeting.

#### **B. Awards and Naming Facilities Committee** – No report.

#### **C. Illinois Community College Trustees Association (ICCTA)**

Trustee Jake Rendleman reported that the ICCTA Annual Convention is June 1 – 3, in Normal, Illinois. This convention includes meetings of the Illinois Council of Community College Presidents, Student Leadership Institute, ICCB, in addition to the ICCTA awards banquet.

#### **D. John A. Logan College Foundation**

Trustee Jake Rendleman reported that the Black Diamond Harley Davison Scholarship Award Ceremony is scheduled for May 6. This is the eighth year that Black Diamond has joined up with area community colleges to award a scholarship to one student from each of the district high schools.

Ameren has established a new scholarship for students interested in the Home Performance Specialist Certificate program. Three students will be selected for the fall semester to receive a \$3,000 scholarship. The JALC Foundation is partnering with Black Diamond Harley Davidson for the upcoming Toby Keith Concert set for June 16-17, 2017. Anyone interested in sponsoring the concert or VIP box should contact Staci Shafer in the Foundation Office. Early registration begins next month for the Foundation Golf Classic scheduled for Friday, August 11, at Crab Orchard Golf Course.

- E. **Employment Services Committee** – No report.
- F. **Athletics Advisory Committee** – No report.
- G. **Diversity Committee** – No report.
- H. **Building, Grounds and Safety Committee** – No report.
- I. **Board Policy Committee** – No report.
- J. **Budget and Finance Committee** – No report.
- K. **Integrated Technology Committee** – No report.
- L. **Student Trustee**

Student Trustee Timothy McDaniel provided a handout to the Board outlining a review of recent and upcoming events. The Upsilon Pi Chapter at John A. Logan College was recognized as a 2017 Top 100 Chapter of Phi Theta Kappa out of nearly 1,300 chapters worldwide. The Student Senate blood drive in March collected thirty-one units of blood, and there is a contest scheduled for the April blood drive for a \$100 award from Student Senate. The Women’s Center will also be on campus for a presentation on Healthy Relationships and Bystander Intervention.

#### **GROUP/ASSOCIATION REPORTS**

##### **A. Faculty Association Report**

Association President Richard Deutsch welcomed the new trustees and reported they are currently meeting with administration for impact and collective bargaining.

##### **B. Term Faculty Association Report**

Association President Stephen Constantine welcomed the new trustees and reported they will be meeting with administration to discuss office space.

##### **C. Logan Operational Staff Association Report** – No report.

## **OFFICERS' REPORTS**

### **Student Services Report**

Acting Vice-President Melanie Pecord reported that the high school orientations for the year have been very successful. She thanked Tim Williams, Christy Stewart, and their staff for their excellent work.

### **National Alliance of Concurrent Enrollment Partnerships (NACEP) accreditation**

Ms. Pecord announced that the College was granted accreditation for their dual credit program by the National Alliance of Concurrent Enrollment Partnerships (NACEP). John A. Logan is the second community college in the state of Illinois to receive this national accreditation. Trustee Becky Borgsmiller congratulated Ms. Pecord on this accomplishment and raised the question about the College's ability to continue offering these courses tuition free, due to the fact that we are currently receiving little or no money from the state. Ms. Pecord stated that most community colleges in Illinois do not charge tuition for dual credit. The College's dual credit students pay a standard technology fee and an additional activity fee if applicable. The Board also discussed the financial implications of the dual credit program and opportunities this program provides for high school students.

### **Higher Learning Commission Visit**

Ms. Pecord thanked everyone for their support during the recent HLC visit. The College can expect to receive the final report from HLC towards the end of June.

### **Logan Defenders Club Presentation**

Ms. Pecord introduced Logan Defenders Team Coaches Kylee Williams and Mark Rogers. This past year the Logan Defenders Team placed first in an invitational competition, participated in a Cyber Defense Competition in Chicago, and attended a Cyber Defense Competition at Argonne National Laboratory. John A. Logan College was also the only community college invited to attend the Argonne competition. Mr. Rogers noted that upon graduation, most JALC students have received job offers or scholarship opportunities from various locations throughout the United States. Mr. Rogers attributes the team's success to the great support they have received from the College and the College's association as a Center of Academic Excellence in Cyber Defense (CAE2Y) institution.

### **Treasurer's Report**

Vice-President for Business Services and College Facilities stated the College continues to spend less than the pace of the year. In total, the College has spent 12.3 percent less this fiscal year-to-date than last year-to-date. The working cash fund bond transaction is now complete, and during this process the College received an A+ bond rating from Standard and Poor's. Mr. McCormick thanked the Board for their support and expressed his appreciation to his staff and Finance Committee members Cheryl Graff and Glenn Poshard.

## **CONSENT AGENDA**

### **A. Repayment of Inter-Fund Loan**

President House recommended that the Board of Trustees approve the inter-fund loan repayments from the Trust and Agency Fund to the Working Cash Fund in the amount of \$75,000, and from the Restricted Fund to the Working Cash Fund in the amount of \$600,000.

### **B. Approval of Southern Illinois Collegiate Common Market's (SICCM) Institutional Assessment Billing (Appendix III)**

President House recommended that the Board of Trustees authorize the administration to make a payment of \$199,398 to Southern Illinois Collegiate Common Market (SICCM) for John A. Logan College's share of costs of the SICCM programs for FY 2017 as presented in Appendix III.

Trustee Rebecca Borgsmiller inquired about the evaluation of SICCM programs, especially on the basis of cost effectiveness. Ms. Pecord replied that each program has annual reporting requirements by their accrediting bodies and cost information is provided on an annual basis. President House affirmed that Vice-President McCormick has performed a cost analysis, and added that all program graduates are highly employable, which makes the programs very viable in that regard. President House also confirmed that Rend Lake College and Southeastern have dropped out of the SICCM instructional programs, but will continue to teach out students currently enrolled. It is anticipated that the College's enrollment in these programs could increase substantially as those institutions withdraw their participation.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approval all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3517)

## **NEW BUSINESS**

### **A. Personnel**

#### **Operational Staff**

President House recommended that Michelle Maas be ratified as a full-time, grade III, early childhood specialist III at John A. Logan College effective April 10, 2017.

Ray Hancock and Cheryl Graff moved and seconded approval of the operational staff personnel as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3518)

**Non-Teaching Professional Staff**

President House recommended that the following non-teaching professional staff members who have served at the College less than five years be offered one-year contracts through June 30, 2018:

<b><u>Employee</u></b>	<b><u>Full-Time Start Date</u></b>	<b><u>Changed</u></b>
Amy Bafford	05/02/11	08/01/14
Nikki Brooks	11/01/03	10/01/15
Viola Brown	07/29/13	
William Burnside	07/01/08	
Zachary Carpenter	05/16/11	
Stephanie Chaney Hartford	11/18/98	07/28/16
Paul Crawford	08/01/14	
Scott Elliott	08/20/98	06/01/16
Travis Geske	09/16/13	
Tim Gibson	06/01/10	07/28/14
Kara Gilbert	01/04/16	
Bradley Griffith	10/01/14	
Tina Griffiths	08/16/16	
Elizabeth Hartman (50%)	02/01/17	
Shanin Marshall	12/01/15	
Colleen McLaughlin	09/16/15	
Megan Moseley	04/28/14	09/01/15
Taylor Orsburn	08/16/16	
Amanda Shelby	08/01/07	
Kyle Smithpeters	07/03/12	
April Stanly	12/01/14	
Christy Stewart	06/23/14	
Kyle Surprenant	08/15/12	
Scott Wernsman	08/01/12	07/01/16

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the non-teaching professional staff contracts through June 30, 2018, as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3519)

President House recommended that the following non-teaching professional staff members be offered two-year contracts through June 30, 2019:

<b><u>Employee</u></b>	<b><u>Full-Time Start Date</u></b>	<b><u>Changed</u></b>
Charles Coelho	08/04/08	10/01/10
Alisha Craddock	03/26/09	11/01/12
Robin Egelston	09/15/93	10/01/12
Eunice Toyin Fox	01/02/08	

<u>Employee</u>	<u>Full-Time Start Date</u>	<u>Changed</u>
Haily Fulk-Williams	04/04/11	02/08/12
Carolyn Gallegly (50% College/50% Grant)	11/16/12	
Joseph Hines	06/16/08	
Susan May	01/07/02	11/16/12
Donald Priddy	04/22/13	
Krystal Reagan	01/02/13	
Angela Turini	11/01/12	

Ray Hancock and Glenn Poshard moved and seconded that the Board of Trustees approve the non-teaching professional staff contracts through June 30, 2019, as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3520)

President House recommended that the following non-teaching professional staff members be offered three-year contracts through June 30, 2020:

<u>Employee</u>	<u>Full-Time Start Date</u>	<u>Changed</u>
Adrienne Barkley-Giffin	04/03/00	
W. Craig Batteau	09/12/94	07/23/97
Clay Brewer	03/05/01	
Stacy Buckingham	02/01/90	08/01/95
Rick Burkett	08/16/07	
Teri Campbell	11/01/96	
Lauralyn Cima	02/13/91	
Melvin Cripps	08/27/97	12/01/99
Rose Ann Danley	08/11/05	
Marilyn Falaster	12/16/99	
Kay Fleming	08/19/91	
Michelle Hamilton	08/12/96	
Barry Hancock	07/29/96	03/25/98
Rita Harriss	01/22/07	
Johnna Herren	04/21/99	07/01/07
Stacy Holloway	07/10/90	09/16/97
Pat Jackson	05/16/97	06/01/98
Phillip Lane	12/01/05	
Mike Maeser	05/10/99	
Christy Marrs	09/07/94	10/18/99
Christy McBride	07/01/97	
Mike Middleton	07/01/97	
Elizabeth Myatt	09/28/09	11/01/11
Chris Naegele	07/02/07	

<u>Employee</u>	<u>Full-Time Start Date</u>	<u>Changed</u>
Steve O'Keefe	07/01/97	
Susan Phillips	02/03/97	10/01/03
Beth Porritt	08/16/01	08/01/13
Eric Pulley	01/03/95	
John Reeder	08/16/91	
Staci Shafer	04/16/10	
Kristin Shelby	07/01/98	01/10/11
Jason Snider	10/18/99	
Beth Stephens	01/21/97	04/17/06
Gregory Stettler	09/06/95	
Sherry Summary	07/16/07	
Richard Sussman	07/19/04	
Gary Tendick	08/16/95	
Roger Von Lanken	07/01/09	08/01/13
Dennis White	10/11/95	
Tim Williams	08/16/91	01/01/98
Matt Yusko	04/11/94	
Susan Zamora	08/06/07	

Cheryl Graff and Jake Rendleman moved and seconded that the Board of Trustees approve the non-teaching professional staff contracts through June 30, 2020, as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3521)

President House recommended that the following non-teaching professional staff member be offered a contract through December 1, 2017:

<u>Employee</u>	<u>Full-Time Start Date</u>	<u>Changed</u>
Terry Crain	09/22/86	

Ray Hancock and Mandy Little moved and seconded that the Board of Trustees approve the non-teaching professional staff contract through December 1, 2017, as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3522)

I recommend that the following employees, who are on non-teaching professional stipend contracts, be offered a continuation contract if their special services are required through 2018:

<u>Employee</u>	<u>Title</u>
Adrienne Barkley-Giffin	Phi Theta Kappa Advisor
Thomas Ferris	Head Men's Golf Coach



**Employee**

**Title**

William Glenn	Head Women’s Golf Coach
Jeremy Jackson	Assistant Baseball Coach
Page Kirkpatrick	Assistant Baseball Coach
Brandyn McGhee	Choral Sound Technician
Casey Rose	Assistant Women’s Basketball Coach
Greg Starrick	Athletic Director
Sue Trammell	Coordinator of International Education
Cheryl Trench	Historical Village Lead Docent
Jessica Whitehead	Assistant Volleyball Coach
Macie Wheeler	Assistant Softball Coach

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the non-teaching professional stipend contracts if their special services are required through 2018, as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3523)

**Term Faculty**

President House recommended that Alison Edmund be ratified as a part-time substitute instructor of biology at John A. Logan College effective April 10, 2017.

President House recommended that Casey Odum be employed as a part-time instructor of diagnostic medical sonography at John A. Logan College effective August 16, 2017.

**Continuing Education Staff**

President House recommended that Howard Davis be ratified as an Adult Basketball League instructor at John A. Logan College effective March 28, 2017.

President House recommended that Ashley Hummel be ratified as an Adult Basketball League instructor at John A. Logan College effective March 28, 2017.

President House recommended that DeAnte McKinney be ratified as an Adult Basketball League instructor at John A. Logan College effective March 28, 2017.

Ray Hancock and Glenn Poshard moved and seconded that the Board of Trustees approve the term faculty and continuing education personnel as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3524)

## Grant Personnel

### Non-Teaching Professional Staff

President House recommended that Mitchell Strang be ratified as a full-time, grade III, coordinator of procurement technical assistance center at John A. Logan College effective April 17, 2017.

Cheryl Graff and Jake Rendleman moved and seconded that the Board of Trustees approve the non-teaching professional grant personnel as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3525)

President House recommended that the following non-teaching professional grant staff members be offered employment through June 30, 2018, contingent upon available grant funding:

<u>Employee</u>	<u>Start Date</u>	<u>Changed</u>
Eric Behle	03/02/98	
Amy Biley	08/16/01	
Erin Bradley	01/26/17	
Melissa Brown	09/10/13	
Carla Campbell	02/17/93	
Reva Cox	08/17/95	01/28/98
Sherry DeAngelo	11/01/16	02/01/17
Jil Deaton	06/03/96	07/01/00
Cheryl DeNosky	01/26/17	
Bonnie Dover	05/04/11	01/03/17
Christina Gilroy	09/14/15	12/01/15
Michelle Guy	11/01/16	
Crystal Hosselton	12/01/10	11/01/11
Lori Longueville	11/15/90	
Angel Marjanovich	04/01/16	
Lisa McCuan	04/01/99	
Jackie McGee	03/25/98	
Dinah Meacham	03/06/95	
Francie Morhet	08/16/11	
Gina Simpkins	10/01/13	
Karla Tabing	08/29/91	
Nina Wargel	09/16/96	

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the non-teaching professional grant personnel as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3526)

**ANNOUNCEMENTS**

None.

**ADJOURNMENT**

Jake Rendleman and Cheryl Graff moved and seconded that the regular meeting of the John A. Logan College board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3527)

The meeting was duly adjourned at 8:02 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees

William J. Kilquist, Chair

Jake Rendleman, Secretary