



**BANKING
Degree Program**

Career Curriculum 00BNK0099 Associate in Applied Science Minimum Hrs. 63 Major Code: 1.2 520803C

FIRST YEAR – FALL SEMESTER

Dept. No.		Hrs.	Gr.
ACC 200	Financial Accounting I	3	___
BUS 116	Beginning Keyboarding ¹	1	___
CIS 207	Computer Applications	3	___
ECO 202	Introduction to Microeconomics	3	___
ENG 101	English Composition I ² OR ENG 113 Professional Technical Writing ²	3	___
MAT 113	Introduction to Contemporary Mathematics OR BUS 111 Business Mathematics	<u>3</u> 16	___

FIRST YEAR – SPRING SEMESTER

Dept. No.		Hrs.	Gr.
ACC 201	Financial Accounting II	3	___
BUS 236	Records Management	1	___
CIS 120	Data Base Management	3	___
MGT 228	Small Business Management	3	___
MKT 113	Principles of Marketing I	3	___
SPE 115	Speech OR SPE 116 Interpersonal Communication	<u>3</u> 16	___

SECOND YEAR – FALL SEMESTER

Dept. No.		Hrs.	Gr.
ACC 202	Managerial Accounting	3	___
BUS 222	Legal and Social Environment of Business	3	___
CIS 104	Spreadsheet Design	3	___
ECO 201	Introduction to Macroeconomics	3	___
PSY 132	General Psychology	<u>3</u> 15	___

SECOND YEAR – SPRING SEMESTER

Dept. No.		Hrs.	Gr.
ACC 225	Integrated Accounting on Computers	3	___
BUS 138	Employment Strategy	1	___
BUS 235	Business Correspondence	3	___
CIS 208	Security Awareness	3	___
MGT 112	Principles of Management	3	___
PSC 131	American Government	<u>3</u> 16	___

¹ Proficiency exams are available for BUS 116 (requiring 40 wpm with no more than three errors on a three-minute straight-copy timing) for students entering the program with a sound background in keyboarding. See your advisor or the chairperson of the Business Department for information.

² Requires a grade of "C" or higher.

The minimum general education component for the Associate in Applied Science degree requires satisfactory completion of at least 15 semester credits of coursework distributed over the disciplines of Communications, Mathematics, Arts and Humanities, Physical and Life Sciences, and Social and Behavioral Sciences. The curriculum guide for each Associate in Applied Science degree program will spell out the course requirements or options available for satisfying the general education component. With appropriate justification and in consultation with your academic advisor, a request to substitute a course for one recommended in this guide may be granted with the appropriate approvals from the Department Chair, Dean for Instruction and Vice-President for Instruction. However, no substitutions are allowed in Groups I-III (General Education Component; GECC) of the curriculum guide (see the Associate in Applied Science general degree requirements worksheet in the John A. Logan College Catalog).

Students planning to transfer and pursue a baccalaureate degree should, when given a choice, enroll in the general education course that is IAI GECC approved and articulated with participating Illinois institutions.

*John A. Logan College reserves the right to modify this curriculum guide as needed.
Please verify with your academic advisor the accuracy and time lines of this document.*

**Effective Date: Fall 2008
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Career Opportunities: The banking career area includes positions such as teller, customer service, item processing clerk, and entry-level accounting.