



**ACCOUNTING
Certificate Program**

Career Curriculum
Certificate Program
Minimum Hrs. 30
Major Code: 1.2 520301J

FIRST YEAR — FALL SEMESTER

Dept. No.	Hrs.	Gr.
ACC 200 Financial Accounting I	3	___
BUS 115 Basic Keyboarding	1	___
BUS 127 Electronic Calculating	1	___
MAT 113 Introduction to Contemporary Mathematics OR	<u>3</u>	___
BUS 111 Business Mathematics	8	___

FIRST YEAR — SPRING SEMESTER

Dept. No.	Hrs.	Gr.
ACC 105 Payroll Accounting	3	___
ACC 201 Financial Accounting II	3	___
BUS 236 Records Management	<u>1</u>	___
	7	___

SECOND YEAR — FALL SEMESTER

Dept. No.	Hrs.	Gr.
ACC 202 Managerial Accounting	3	___
ACC 218 Tax Accounting	3	___
CIS 104 Spreadsheet Design	<u>3</u>	___
	9	___

SECOND YEAR — SPRING SEMESTER

Dept. No.	Hrs.	Gr.
ACC 225 Integrated Accounting on Computers	3	___
CIS 220 Advanced Spreadsheet Design	<u>3</u>	___
	6	___

*John A. Logan College reserves the right to modify this curriculum guide as needed.
Please verify with your academic advisor the accuracy and time lines of this document.*

Effective Date: Fall 2008

Additional Information: This program, composed largely of accounting courses, is designed for the student who desires to gain and/or increase skills in the area of accounting. Successful completion of the program will lead to the awarding of a certificate of achievement.