

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

BOARD OF TRUSTEES

Regular Meeting
Tuesday, July 24, 2007
7:00 P. M.
Board Room
Administration Building

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. MINUTES OF PUBLIC BUDGET HEARING, REGULAR JUNE BOARD MEETING, AND JULY BOARD RETREAT (Voice Vote) -- Minutes of the public budget hearing of June 26, 2007, the regular board meeting of June 26, 2007, and the Board retreat of July 12, 2007, are enclosed with this packet for your consideration and action.**
- IV. FINANCIAL REPORT (Attachment I) (Voice Vote) — The financial report for the period ending May 31, 2007, is enclosed for your consideration and action.**
- V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote) — The list of accounts payable for the period ending June 30, 2007, is enclosed for your consideration and action.**
- VI. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**
- VII. BOARD OF TRUSTEES REPORTS**
 - A. Illinois Community College Trustees Association (ICCTA) -- John O'Keefe**
 - B. Southeast Regional Trustees (SERT) -- John O'Keefe**
 - C. John A. Logan College Foundation -- Jake Rendleman/Jim Snider**
 - D. Association of Community College Trustees (ACCT) -- Jake Rendleman**
 - E. Hiring Committee -- David Hancock**
 - F. Athletic Advisory Committee — Bill Kilquist**
 - G. Student Trustee — Matthew Todd**
 - Discussion by the Board of Trustees of the student surveys distributed at the June 26 Board meeting**

VIII. GROUP/ASSOCIATION REPORTS

- A. **Faculty Association Report** — Tim Baker
- B. **Term Faculty Association Report** — John Montacue
- C. **Operational Staff Association Report** -- JaDean Towle

IX. OFFICERS REPORTS

- A. Brad McCormick
 - **Building Committee**
 - **Construction Projects**
- B. Larry Peterson
 - **Shifting Gears Grant (Phil Minnis, Dean for Workforce Development and Community Education and Kay Fleming, Associate Dean for Adult Basic/Secondary Education)**
 - **Year-End Athletic Report (Athletic Director Jerry Halstead)**
- C. Julia Schroeder
 - **Update on MAN-TRA-CON**
 - **Athletic Homepage**
 - **Recognition of Coca-Cola Scholarship Recipient, Nicolas J. DeFrank**
- D. Bob Mees
 - **Hunter Cabin – Ribbon Cutting/Dedication**
 - **Foundation Board Meeting (July 31, 2007)**
 - **Change of Date for 40th Anniversary Celebration**

X. OLD BUSINESS

A. Revision of Board Policy #5272 – Sick Leave (Attachment III) (Voice Vote)

At the June 26 meeting, a revised copy of Board Policy #5272-Sick Leave was presented to the Board for consideration. The revision included a statement that part-time employees shall be entitled to earn a proportionate amount of vacation time to that which a full-time employee earns. It was recommended that the revision be made retroactive to November 1, 2006, to make it consistent with the College's vacation policy (#5260) which was revised at that time to include part-time employees. A copy of the proposed revision is included as Attachment III.

Recommendation: That the Board of Trustees approve revision of Board Policy #5272 – Sick Leave to add a provision that part-time employees shall be entitled to earn a proportionate amount of sick leave to that which a full-time employee earns; and that this provision be made retroactive to November 1, 2006.

XI. CONSENT AGENDA (Voice Vote)

A. College Property and Liability Insurance Renewals (Attachment IV)

The College's property and casualty insurance coverage renewal premium quote from Indiana Insurance through Consolidated Insurance Agency of Carbondale, Illinois for the period August 15, 2007 to August 15, 2008 is \$297,148. Renewal premiums for property, crime, Inland Marine, General Liability, Garage Liability, School Leaders Errors and Omissions, Sexual Misconduct, Commercial Auto, \$8 million Umbrella, and Fidelity Bond total \$143,672 which is \$6,033 less last year's premiums. The package premium reflects a 3% property value increase. The increase in the Workers' Compensation insurance from \$142,238 last year to \$153,476, or 7.8% is due to a 4% increase in covered wages plus an experience modification of 1.07 compared to an experience modification of .90 in the prior year. (See Attachment IV.)

All coverages are through Consolidated Insurance Agency, Inc., in Carbondale, IL.

Recommendation: That the Board authorize the administration to accept the Indiana Insurance renewal quotation for \$297,148 for the period of August 15, 2007, through August 15, 2008. This coverage will be through Consolidated Insurance Agency.

XII. NEW BUSINESS

A. PERSONNEL

1. Support Personnel

a. Operational Staff

- (1) Employment of full-time, temporary, grade III, information systems specialist III.
- (2) Employment of full-time, temporary, grade III, secretary III (learning resources center).
- (3) Employment of full-time, grade III, secretary III (foundation).

b. Maintenance/Building Staff – None at this time.

c. Security Staff – None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

- (1) Employment of full-time, grade V, academic advisor/assistant women's basketball coach.
- (2) Employment of full-time, grade V, academic advisor/assistant men's basketball coach.

b. Full-Time Faculty

- (1) Employment of full-time, tenure track faculty, auto collision/auto services instructor.

c. Term Faculty

Employment of six term faculty members.

d. Continuing Education Staff

Employment of three continuing education staff members.

3. Grant Personnel

a. Operational Staff – None at this time.

b. Non-Teaching Professional Staff

- (1) Employment of part-time, grade V, assistant coordinator of literacy (family literacy-Marion)

(2) Employment of full-time, grade V, LRC professional development facilitator.

c. **Full-Time Faculty** – None at this time.

d. **Term Faculty** – None at this time.

XIII. ANNOUNCEMENTS

XIV. ADJOURNMENT