

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

BOARD OF TRUSTEES

Regular Meeting
Tuesday, March 27, 2007
7:00 P.M.
Board Room
Administration Building

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. MINUTES OF FEBRUARY BOARD MEETING (Voice Vote) -- Minutes of the regular board meeting of February 27, 2007, were previously mailed for your consideration and action.**
- IV. FINANCIAL REPORT (Attachment I) (Voice Vote) — The financial report for the period ending January 31, 2007, is enclosed for your consideration and action.**
- V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote) — The list of accounts payable for the period ending February 28, 2007, is enclosed for your consideration and action.**
- VI. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**
- VII. BOARD OF TRUSTEES REPORTS**
 - A. Illinois Community College Trustees Association (ICCTA) -- John O'Keefe**
 - B. Southeast Regional Trustees (SERT) -- John O'Keefe**
 - C. John A. Logan College Foundation -- Jake Rendleman/David Hancock**
 - D. Association of Community College Trustees (ACCT) -- Jake Rendleman**
 - E. Hiring Committee -- David Hancock**
 - F. Athletic Advisory Committee — Bill Kilquist**
 - G. Student Trustee — Matthew Todd**
- VIII. GROUP/ASSOCIATION REPORTS**
 - A. Faculty Association Report — Tim Baker**
 - B. Term Faculty Association Report — John Montacue**
 - C. Operational Staff Association Report -- JaDean Towle**

IX. OFFICERS REPORTS

- A. **J. P. Barrington** – **Construction Projects**
- B. **Larry Peterson** – **Financial Aid Default Rate (Stacy Holloway)**
- C. **Julia Schroeder** – **Model Illinois Government (Jane Bryant)**
– **Update on MAN-TRA-CON Clients**
- D. **Bob Mees** – **Presidents' Council**

X. CONSENT AGENDA (Voice Vote)

A. Bids - PHS - Plumbing Upgrades-Grease Traps, Lift Station and Piping (Attachment III)

Bid specifications were prepared and advertised according to Board policy for Protection, Health and Safety work for plumbing upgrades consisting of replacing two grease traps, lift station pumps and piping. (See Attachment III.) Bids were received and opened in the Office of the Vice President for Business Services at 2:00 p.m., Wednesday, March 14, 2007. The results follow:

<u>Bidders for HVAC Work</u>	<u>Bid Amount</u>	<u>Alternate Bid Amount</u>
Litton Enterprises, Inc. Marion, IL	\$149,900	\$22,775
So. Illinois Piping Contractors Carbondale, IL	\$110,981	\$24,758
F.W. Plumbing & Heating, Inc. Benton, IL	\$136,166	\$36,915

Recommendation: That the Board of Trustees approve the low bid meeting specifications from Southern Illinois Piping Contractors, Carbondale, Illinois, in the amount of \$110,981 for the Protection, Health and Safety work for plumbing upgrades consisting of replacing two grease traps, lift station pumps and piping, and that the Board authorize the contractors to begin the order process as soon as they receive the Notice of Award; also, that the administration be authorized to compensate Image Architects, Inc., for any architectural services for this project at a cost of \$11,098 plus direct costs associated with this project. These contracts will be paid from the Operations and Maintenance Fund (Restricted) and will not impact the College operating budget.

B. Microsoft Software Licensing

John A. Logan College uses computers that run Microsoft Windows operating systems and Office software. The College purchases Microsoft Campus Agreement annual licensing that allows all College computers to use Windows and Office Software products. The agreement also allows College employees to use it on their own personal computers at home for work related purposes.

Information Systems has gathered three price quotes as follows:

Bell Industries	\$28,446.30
Insight	\$28,669.00
CDW-G	\$29,361.90

The amount of the lowest quote from Bell Industries (\$28,446.30) is an increase of \$545.83 over last year's fee which was \$27,900.47.

Recommendation: That the Board of Trustees approve the purchase of the Microsoft Campus Agreement annual licensing from Bell Industries for an amount of \$28,446.30, and that the administration be authorized to renew this agreement with Bell Industries

C. Bid – 2007 Half-Ton Pickup Truck (Attachment IV)

Specifications were prepared and advertised according to Board policy for the purchase of a 2007 half-ton pickup truck for use by the motor pool (Attachment IV). Bids were opened at 2:00 p.m. on Tuesday, March 20, 2007. The results follow:

<u>Bidder</u>	<u>Year Make/Model</u>	<u>8 Cylinder Bid Amount</u>	<u>6 Cylinder Bid Amount</u>	<u>Trade-In Alternate C Bid Amount</u>
Weeks Chevrolet 10881 State Hwy. 149 West Frankfort, IL 62896	2007 GMC SL1500 Sierra Extended Cab	\$21,904.18	No Bid	\$17,904.18
Absher/Arnold Motors LLC 3203 West De Young Marion, IL 62959	2007 Dodge Ram Quad Cab	\$20,981.00	\$19,916.00	\$18,481.00
Vogler Motor Company, Inc. 1170 East Main Carbondale, IL 62901	2007 Ford F150 Super Cab	\$16,375.00	No Bid	\$12,875.00
Cash's Baker Chevrolet 1100 West De Young Marion, IL 62959	2007 Chevrolet Silverado 1500 Extended Cab	\$22,740.12	No Bid	No Bid
Ward Chrysler Center 1412 West Main Carbondale, IL 62901	2007 Dodge Ram 1500 Quad Cab	\$19,305.60	\$18,616.90	\$16,405.60
Vic Koenig Chevrolet, Inc. 1040 East Main Carbondale, IL 62901	2007 Chevrolet Silverado 1500 Extended Cab	\$21,931.60	\$17,370.46	\$19,431.60 (8 cyl) \$15,870.46 (6 cyl)
Marion Ford Hyundai 1910 W. Coolidge Marion, IL 62959	2007 Ford F150 Super Cab	\$16,322.00	No Bid	\$12,822.00
Marion Toyota 3209 West De Young Marion, IL 62959	2007 Toyota Tundra	\$26,760.00	\$26,191.00	\$21,960.00 (8 cyl) \$21,391.00 (6 cyl)
Jim Hayes, Inc. 2180 US Hwy 45N Harrisburg, IL 62946	2007 Ford F150 Regular Cab	\$15,107.40	\$13,617.00	No Bid

Recommendation: That the Board of Trustees approve the low bid meeting specifications for the purchase of a 2007 half-ton pickup truck for the motor pool in the amount of \$12,822.00 which includes the trade in of the 2000 Dodge 15 passenger van from Marion Ford Hyundai of Marion, IL, and that the administration be authorized to make this purchase. This purchase is part of the 2007 Plan and will be paid from the Auxiliary Fund which will not impact the College operating budget.

D. Student Member to Board of Trustees (Attachment V)

In accordance with Illinois law, a student election was held on March 7, 2007, to elect a student member to the Board of Trustees for a one-year term. The results of the election indicate that Matthew Todd was elected to a second term as the student representative to the Board of Trustees. It is necessary for the Board of Trustees under Illinois law to canvass the election. The new student member term will begin April 15, 2007. The results of the election are included in Attachment V.

Recommendation: That the Board of Trustees officially canvass the March 7, 2007, election for a student member to the Board of Trustees, John A. Logan College, Community College District No. 530, Counties of Jackson, Williamson, Franklin, Perry, and Randolph, and State of Illinois, and, in accordance with that canvass, declare Matthew Todd the winner of the student election to the Board of Trustees and seat Mr. Todd for a second term on the Board of Trustees effective April 15, 2007, in accordance with Illinois law.

E. Approval of Closed Session Minutes for Availability for Public Inspection

The closed session minutes through February 27, 2007, have been reviewed by College legal counsel, and a determination was made as to which of these minutes could be made available for public inspection. The content of these minutes has been previously approved by the Board.

Recommendation: That the Board of Trustees approve the following closed session minutes to be made available for public inspection: November 23, 2004; September 27, 2005; January 31, 2006; February 28, 2006; March 27, 2006; May 23, 2006; July 25, 2006; August 22, 2006; October 24, 2006; December 18, 2006; January 4, 2007; and January 11, 2007.

F. Destruction of Verbatim Recordings of Closed Session

In compliance with revisions made to the Open Meetings Act, the Board of Trustees has kept a verbatim tape recording of all closed sessions since January of 2004. The law states that the verbatim recording of a closed meeting may be destroyed after 18 months upon approval of the Board. The Board of Trustees has previously approved destruction of recordings through March 22, 2005. College legal counsel has recommended that the Board now approve destruction of the closed session recordings through September 27, 2005.

Recommendation: That the Board of Trustees approve the destruction of the verbatim recordings of the closed session meetings of April 26, 2005; May 24, 2005; June 28, 2005; July 26, 2005; August 23, 2005; and September 27, 2005.

XI. NEW BUSINESS

A. PERSONNEL

1. Support Personnel

a. Operational Staff

Employment of part-time, grade II, secretary II (buildings & grounds) at John A. Logan College.

Employment of full-time, grade II, secretary II (Office of Vice-President for Business Services).

Employment of full-time, grade V, secretary V (Office of Vice-President for Instructional Services).

b. Maintenance/Building Staff

Employment of full-time, Teamster janitor.

c. Security Staff

Employment of two part-time, grade I, campus safety officers at John A. Logan College.

Employment of full-time, grade III, campus safety law enforcement officer.

2. Professional Staff

a. Non-Teaching Professional Staff

Approval of non-teaching professional staff contracts.

Approval of non-teaching professional stipend contracts.

Employment of full-time, grade IV, coordinator of grounds maintenance.

b. Full-Time Faculty

Approval of academic rank of assistant professor for full-time faculty member.

c. Term Faculty

Ratification of four term faculty staff members.

d. Continuing Education Staff – None at this time.

3. Grant Personnel

a. Operational Staff – None at this time.

b. Non-Teaching Professional Staff

Approval of renewal contracts for non-teaching professional grant staff members contingent upon available grant funding.

c. Full-Time Faculty – None at this time.

d. Term Faculty – None at this time.

XII. ANNOUNCEMENTS

XIII. ADJOURNMENT