

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

BOARD OF TRUSTEES

Regular Meeting
Monday, March 27, 2006
7:00 P.M.
Board Room
Administration Building

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. MINUTES OF FEBRUARY BOARD MEETINGS (Voice Vote) -- Minutes of the regular board meeting of February 28, 2006, were previously mailed for your consideration and action.**
- IV. FINANCIAL REPORT (Attachment I) (Voice Vote) — The financial report for the period ending January 31, 2006, is enclosed for your consideration and action.**
- V. ACCOUNTS PAYABLE (Attachment II) (Roll Call Vote) — The list of accounts payable for the period ending February 28, 2006, is enclosed for your consideration and action.**
- VI. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**
- VII. BOARD OF TRUSTEES REPORTS**
 - A. Illinois Community College Trustees Association (ICCTA) -- John O'Keefe**
 - B. Southeast Regional Trustees (SERT) -- John O'Keefe**
 - C. John A. Logan College Foundation -- Jake Rendleman/David Hancock**
 - D. Association of Community College Trustees (ACCT) -- Jake Rendleman**
 - E. Hiring Committee -- David Hancock**
 - F. Student Trustee — Shana Woodworth**
- VIII. GROUP/ASSOCIATION REPORTS**
 - A. Faculty Association Report — Tim Baker**
 - B. Term Faculty Association Report — John Montacue**
 - C. Operational Staff Association Report — Judi Pastori**

IX. OFFICERS REPORTS

- A. **J. P. Barrington** – **Construction Projects**
- B. **Larry Peterson** – **Minority Transfer Center Report/Presentation (Lauralyn Cima)**
- C. **Julia Schroeder** – **Graduation Applicants Survey (Attachment III)**
– **Financial Entrepreneurship (David England)**
- D. **Bob Mees** – **President’s Council**
– **Manufacturing Task Force Meeting**

X. CONSENT AGENDA (Voice Vote)

A. Bids - Audio/Visual Equipment for Two Smart Classrooms (Attachment IV)

Bid specifications were prepared and advertised for audio/visual equipment for two (2) smart classrooms for the new Title III Teaching & Learning Center (Attachment IV.) The bid was opened at 2:00 p.m., Tuesday, March 7, 2006. The results of the bid opening follow:

<u>Bidders</u>	<u>Bid Amount</u>
CIM Audio Visual 1100 W. Lloyd Expressway Evansville, IN 47708	\$13,730.98

Recommendation: That the Board of Trustees approve the low bid meeting specifications for audio/visual equipment for two (2) Smart Classrooms as submitted by CIM Audio Visual of Evansville, Indiana, for an amount of \$13,730.98, to be purchased with Title III grant funds, and that the administration be authorized to make this purchase.

B. Microsoft Software Licensing (Attachment V)

John A. Logan College uses computers that run Microsoft Windows operating systems and Office software. The College purchases Microsoft Campus Agreement annual licensing that allows all College computers to use Windows and Office Software products. The agreement also allows College employees to use it on their own personal computers at home for work related purposes.

This is an increase of \$3,520.67 over last year’s fee which was \$24,379.80 for the use of Microsoft Windows Operating systems. In addition, this agreement will also cover Systems Management Server, Windows Server 2003 connections, and SharePoint software. Information Systems has gathered three price quotes as follows:

<u>Company</u>	<u>Amount</u>
Insight	\$27,900.47
Zones	\$29,197.07
CDW-G	\$29,801.79

Recommendation: That the Board of Trustees approve the purchase of the Microsoft Campus Agreement annual licensing for an amount of \$27,900.47, and that the administration be authorized to renew this agreement with Insight.

C. Approval of New Program — Associate in Applied Science–Veterinary Technology

It is desirable to implement an Associate in Applied Science–Veterinary Technology program (69 hours) at John A. Logan College. This program will provide the necessary knowledge and skills to allow the students to become certified veterinary technologists (CVT). Graduates will work in veterinary practices, the animal and pharmaceuticals industry, zoo facilities, animal shelters, humane societies, institutions and government programs related to veterinary medicine and public health concerns.

The students in this program will be high school graduates and older adults with no previous experience in the veterinary profession, and currently employed technicians and aides who wish to continue their education toward certification. This program will prepare successful completers for taking the National Board Examination and will equip the students with adequate knowledge and skill levels that are needed by potential employers.

The facilities of the participating colleges and Southern Illinois Collegiate Common Market have available sufficient classrooms and laboratories for the teaching of the career and technical courses. General education courses will be completed at the various college locations. Work-based learning will occur at numerous locations: veterinary offices, animal disease labs, humane societies, animal shelters and the large animal facilities at Southern Illinois University, Carbondale.

The projected date for implementation of this degree program is fall semester 2007.

Recommendation: That the Board of Trustees approve an Associate in Applied Science–Veterinary Technology program (69 hours) at John A. Logan College for implementation in fall semester 2007.

D. Student Member to Board of Trustees (Attachment VI)

In accordance with Illinois law, a student election was held on March 8, 2006, to elect a student member to the Board of Trustees for a one-year term. The results of the election indicate that Matthew Todd was elected to a term as the student representative to the Board of Trustees. It is necessary for the Board of Trustees under Illinois law to canvass the election. The new student member will take office April 15, 2005, and be officially seated at the April Board meeting. The results of the election are included in Attachment VI.

Recommendation: That the Board of Trustees officially canvass the March 8, 2006, election for a student member to the Board of Trustees, John A. Logan College, Community College

District No. 530, Counties of Jackson, Williamson, Franklin, Perry, and Randolph, and State of Illinois, and, in accordance with that canvass, declare Matthew Todd the winner of the student election to the Board of Trustees and seat Mr. Todd on the Board of Trustees effective April 15, 2005, in accordance with Illinois law.

E. Renewal of Community Partner Agreement with *Southern Business Journal* (Attachment VII)

It is time to renew the College's Community Partner Agreement with the *Southern Business Journal* for the period of March, 2006, through February, 2007. This has proven to be a very positive relationship for the College, resulting in a great deal of excellent publicity both in print and through exposure of the College's facilities – especially through the Community Leaders' Breakfasts held here. The value of the College's investment is \$15,600. However the *Southern Business Journal* gives the College a \$6,000 trade for use of facilities, making the total amount of this agreement \$9,600, a \$600 increase over last year. This amount is billed monthly in \$800.00 increments. A copy of the agreement is included as Attachment VII.

Recommendation: That the Board of Trustees approve renewal of the College's Community Partner Agreement with the *Southern Business Journal* for the period of March, 2006, through February, 2007, for an total amount of \$9,600, and that the administration be authorized to pay this amount in monthly increments of \$800.00.

XI. NEW BUSINESS

A. PERSONNEL

1. Support Personnel

a. Operational Staff

- (1) Employment of part-time, grade II, secretary II.
- (2) Employment of part-time, grade II, secretary II.

b. Maintenance/Building Staff

- (1) Employment of full-time grounds maintenance/janitor.
- (2) Employment of full-time temporary janitor.
- (3) Employment of full-time janitor.

c. Security Staff – None at this time.

2. Professional Staff

a. Non-Teaching Professional Staff

- (1) Employment of full-time, grade IV, coordinator of career development.

b. Full-Time Faculty

- (1) Employment of full-time biology instructor.
- (2) Employment of full-time CIS/ELT instructor.
- (3) Employment of full-time welding instructor.
- (4) Employment of full-time nursing instructor.

c. Term Faculty – None at this time.

d. Continuing Education Staff

Employment of 4 Continuing Education Staff Members

3. Grant Personnel

a. Operational Staff – None at this time.

b. Non-Teaching Professional Staff – None at this time.

c. Full-Time Faculty – None at this time.

d. Term Faculty – None at this time.

XII. ANNOUNCEMENTS

XIII. ADJOURNMENT