



700 Logan College Road
Carterville, Illinois 62918

PRACTICAL NURSING PROGRAM

This packet contains information for the program beginning August 2008 full-time.

Dear Prospective Student:

Thank you for your interest in the Practical Nursing Program at John A. Logan College. The College has an open admission policy; however, there are some programs which have additional entrance requirements. Attached you will find an information packet about the Practical Nursing Program at John A. Logan College, an application for the PNE program and an application for the pre-entrance examination. **You must contact the Admissions Office to obtain information about general admission to John A. Logan College.**

The **applicant must:**

1. obtain a minimum score on each section (Reading Skills-41, Writing Skills-41 and Numerical Skills-39) on the Practical Nursing Pre-Entrance Examination,
2. submit all required documents listed in this packet under **PNE Admission Requirements to the Assessment Office** by **March 31, 2008** and
3. complete all necessary general entrance requirements for the College, as determined by the Admissions Office.

Practical Nursing Pre-Entrance Examination scores are valid for 2 years prior to the application deadline: (i.e.: if the application deadline is March 31, 2008, then exams taken between March 2006 and March 2008 are valid). If an applicant is not accepted to the program the first year and wishes to have their exam scores carried over for consideration the following year, the applicant must submit a written request to the Assessment Office no later than one year after the initial examination date (i.e.: if the exam was taken July 2006, then notice must be given by July 2007 for the 2008 program).

Further information concerning the Practical Nursing Pre-Entrance Examination and PNE application procedures is attached. Thank you for your interest in the Practical Nursing Program at John A. Logan College and best wishes in your educational endeavors.

Best Regards,

Tom Cardwell
Director of Assessment

Marilyn Falaster
Director of Nursing

DIRECT EXTENSION ACCESS: (618) 985-2828 or 457-7676
OPERATOR: (618) 985-3741, 549-7335, 542-8612, 937-3438, TTY: 985-2752
WEB SITE: <http://www.jalc.edu>

Program Description

THE PROFESSION OF LICENSED PRACTICAL NURSE

Licensed Practical Nurse (LPN) is an individual who delivers direct nursing care to clients in a variety of facilities and settings. Clients may be at any stage along the wellness/illness continuum. Responsibilities include administering medications and treatments as prescribed by a licensed physician, dentist or podiatrist and performing skilled technical procedures, as well as providing basic nursing care and personal care. Responsibilities include assisting the RN in evaluation, assessment, determination and implementation of a nursing plan of care dependent upon the employer and the LPNs competency, education and experience. LPNs work under the supervision of registered nurses, physicians, dentist or podiatrists. Individuals are required to complete a one-year approved program of instruction and pass a licensing exam (NCLEX PN). In addition to providing routine bedside care, LPNs in nursing care facilities help evaluate residents' needs, develop care plans and supervise the care provided by nursing aides.

Most licensed practical nurses in hospitals and nursing care facilities work a 40-hour week, but because patients need around-the-clock care, some work nights, weekends and holidays. They often stand for long periods and help patients move in bed, stand or walk.

Most LPNs provide basic bedside care, taking vital signs such as temperature, blood pressure, pulse, and respiration. They also prepare and give injections and enemas, monitor catheters, apply dressings, treat bedsores, and give alcohol rubs and massages. LPNs monitor their patients and report adverse reactions to medications or treatments. They collect samples for testing, perform routine laboratory tests, feed patients, and record food and fluid intake and output. To help keep patients comfortable, LPNs assist with bathing, dressing and personal hygiene. In States where the law allows, they may administer prescribed medicines or start intravenous fluids. Some LPNs help deliver, care for and feed infants. Experienced LPNs may supervise nursing assistants and aides.

In doctors' offices and clinics, they also may make appointments, keep records and perform other clerical duties. LPNs who work in private homes may prepare meals and teach family members simple nursing tasks.

PNE PROGRAM OBJECTIVES

The student practical nurse, upon completion of the John A. Logan College Practical Nursing Program, will have the ability to exercise sound nursing judgment based on cognitive, affective and psychomotor preparation and, therefore, have the capabilities to pass the State Licensing Examination.

The graduate of the John A. Logan College Practical Nursing Program will do the following:

1. Have a satisfactory knowledge of nursing theory and skills in all areas of the developed curriculum.
2. Have sufficient competencies needed by individuals preparing for gainful employment in the vocation of practical nursing and be recognized as a safe and effective beginning practitioner.
3. Be able to relate effectively with people in daily endeavors through verbal and nonverbal communication.
4. Utilize the nursing process in problem solving.
5. Be able to assist in planning and implementing a health care/teaching plan designed to meet the identified needs of the client.
6. Accept responsibility for his/her own attitudes and action.

7. Recognize his/her individual capabilities and limitations when functioning as a member of a health care team.
8. Recognize the importance of integrity and self-imposed high standards of performance as a means of perpetuating regard for the vocation of practical nursing.

PNE ADMISSION REQUIREMENTS

The following procedures shall be followed by all prospective applicants seeking admission to the John A. Logan College Practical Nursing Program. Failure to comply with the deadline dates designated by John A. Logan College will automatically terminate the application for the program. It is the **responsibility of the applicant** to submit a written request to the Assessment Office, within one year of initial exam date, in order to transfer test scores for future consideration.

For consideration to the Fall 2008 full-time program, the applicant must:

1. Submit a properly completed application for general admissions and return it to the **Admissions Office** by **March 31, 2008**, if **not** currently enrolled in courses at John A. Logan College. Since we have no way of verifying on-line applications a blue paper **Student Demographic Information** application must be on file in the Admissions Office by **March 31, 2008**.
2. Complete and return the attached Practical Nursing Program Application when you register for the first test to the **Assessment Office** or by **March 31, 2008**.
3. Complete and return the attached Practical Nursing Entrance Exam Application when you register for the first test to the **Assessment Office** or by **February 15, 2008**.
4. Request **all required transcripts** be sent to the **Assessment Office** by **March 31, 2008**. A high school transcript **or** proof of GED with passing scores is required of applicants who have no previous college work. If the applicant has completed accepted course work at a college or university, other than John A. Logan, then evaluated college transcripts are required, not high school transcripts. If the applicant has completed course work at John A. Logan College, the Assessment Office must be notified. John A. Logan College transcripts will be copied by the Assessment Office.
5. Submit proof of in-district residency to the **Assessment Office** by **March 31, 2008**. The following items may serve as proof: 1) copy of a valid Illinois Drivers License with an in-district address OR 2) copy of a current voter's registration card that indicates John A. Logan District OR 3) copy of a current property tax statement that indicates John A. Logan District OR 4) copy of a valid Illinois State I.D. card with an in-district address. Any applicant who has not attended John A. Logan College in the past year, must submit proof of current residency. **NOTE: Out-of district applicants will be placed at the bottom of the ranking list after all in-district applicants. Acceptance letters will only be sent to in-district addresses for in-district students. Post Office boxes are not accepted as proof of residence. Verification must show an in-district address. New driver's licenses now show both P.O. Box and street address.**
6. Obtain a minimum score on the Practical Nursing Pre-Entrance Examination within the previous two years. Total testing time is approximately 2 hours. Tests will begin promptly at 9:00 a.m., 11:00 a.m. and 2:00 p.m. **No one may take the test if they do not have a photo ID the day of the test.** A list of designated dates and application deadlines follows. Also, a registration form for the 2007-2008 testing dates is attached. **Seating for each testing date is limited, and applications will be processed on a first come, first served basis.** Therefore, SIGN-UP EARLY! Complete and return the form to the Assessment Office, Room C205, by the test registration deadline. An applicant may have a total of three (3) test scores on their record for the one year period from March 2007 to March 2008. Therefore, if an applicant takes the ASSET

Entrance Placement Exam during the one year period, they may take the PNE Pre-Entrance Exam twice. If an applicant is not required to take the ASSET entrance exam during that year, they may take the PNE Pre-Entrance Exams three times. ASSET scores may be transferred from another college to satisfy the general entrance requirement of JALC, **IF** the college confirms in writing that identification was required at the time the test was taken. If another college used their own entrance placement exam and not the ASSET, scores may not be transferred.

No fee will be applied for the first test registration. All subsequent test registrations are \$10.00 each. Since your seat is being reserved for a test session the \$10.00 registration fee can **NOT** be transferred to another test session or refunded if you if you do not attend the session for which you were applying. Applicants must register before the test registration deadline set below for each session. Registration fees must be paid at the time of registration **in person** to the **Assessment Office** in Room C205 at John A. Logan College. Registration fees may be paid with cash (if in person), cashiers check or money order. **NO PERSONAL CHECKS WILL BE ACCEPTED!!!!** *A total of 3 tests may be taken per calendar year and only 1 test per month may be taken. Changes to exam and fees may occur anytime!* **There are 39 testing times available, applicants may only test up to three times.** Tests will be held in the Assessment Office in Room C205A.

Practical Nursing Testing Dates

Wednesday, September 19, 2007, 9 am, 11 am or 2 pm
Thursday, September 20, 2007, 9 am, 11 am or 2 pm
Wednesday, October 24, 2007, 9 am, 11 am or 2 pm
Thursday, October 25, 2007, 9 am, 11 am or 2 pm
Tuesday, November 27, 2007, 9 am, 11 am or 2 pm
Wednesday, November 28, 2007, 9 am, 11 am or 2 pm
Thursday, November 29, 2007, 9 am, 11 am or 2 pm
Tuesday, January 22, 2008, 9 am, 11 am or 2 pm
Wednesday, January 23, 2008, 9 am, 11 am or 2 pm
Thursday, January 24, 2008, 9 am, 11 am or 2 pm
Tuesday, February 19, 2008, 9 am, 11 am or 2 pm
Wednesday, February 20, 2008, 9 am, 11 am or 2 pm
Thursday, February 21, 2008, 9 am, 11 am or 2 pm

Practical Nursing Test Registration Deadline

Friday, September 14, 2007, by 4 pm
Friday, September 14, 2007, by 4 pm
Friday, October 19, 2007, by 4 pm
Friday, October 19, 2007, by 4 pm
Tuesday, November 20, 2007, by 4 pm
Tuesday, November 20, 2007, by 4 pm
Tuesday, November 20, 2007, by 4 pm
Friday, January 18, 2008, by 4 pm
Friday, January 18, 2008, by 4 pm
Friday, January 18, 2008, by 4 pm
Friday, February 15, 2008, by 4 pm
Friday, February 15, 2008, by 4 pm
Friday, February 15, 2008, by 4 pm

The first concern about acceptance into the program should be obtaining an acceptable score on the Practical Nursing Program Pre-Entrance Examination. The exam is a general aptitude test containing areas in reading, writing and numerical skills. A MINIMUM score must be obtained in each section of the exam before an application can be considered for the ranking list. The minimum scores are READING-41, WRITING-41 AND NUMERICAL SKILLS-39.

Additional points may be added to the students composite exam score on the Practical Nursing Program Pre-Entrance Examination **if** evaluated college transcripts are received in the **Assessment Office** by **March 31, 2008**. Any/all of the following pre-requisite general education courses must be completed by December 2007 in order for points to be added: PSY 132, ENG 101, BIO 205 and PNE 100. The following points will be added for each grade earned: "A" = 3 points, "B" = 2 points, "C" = 1 point. For example, 12 points may be added to a student's composite entrance exam score if the above general education courses are completed by December 2007 with a grade of an "A" in each class. **RANKING POINTS WILL ONLY BE ADDED TO THOSE STUDENTS' SCORES WHO HAVE ATTAINED THE MINIMUM REQUIREMENT FOR THE PRACTICAL NURSING PROGRAM (READING-41, WRITING-41, AND NUMERICAL SKILLS-39.)**

If two or more students should have the same total score for the last seat in a class, the tie shall be broken by using the highest READING SKILLS scores. If there is still a tie, the highest WRITING SKILLS score shall be used, and if a tie still exists, the highest NUMERICAL SKILLS score will be used to determine ranking.

Letters of notification of provisional acceptance to the top applicants on the ranking list will be mailed in May 2008. Letters of notification of alternate list or denial into the program will be mailed when all positions are filled. Applicants that are selected will have ten days from the date mailed to return the response form enclosed in the acceptance letter. If no response is obtained, the applicant will be dropped from future consideration and the next alternate on the list will be notified of acceptance.

It is extremely important to abide by the deadline dates outlined in this packet. It is the applicant's responsibility to assure that these documents have been received by the Assessment Office in Room C205.

Contact any of the people below:

Tom Cardwell
Director of Assessment
John A. Logan College
700 Logan College Road
Carterville, IL 62918
(618) 985-3741 Ext. 8496

Berniece McCormick
Assessment Coordinator
John A. Logan College
700 Logan College Road
Carterville, IL 62918
(618) 985-3741 Ext. 8617

Susan Phillips
Assessment Coordinator
John A. Logan College
700 Logan College Road
Carterville, IL 62918
(618) 985-3741 Ext. 8497

ACCREDITATION STATUS

Illinois Department of Professional Regulation
Illinois Community College Board

TUITION AND FEES

The approximate cost of the program is \$5,000. This includes tuition at \$67.00 per credit hour, fees, textbooks, uniforms and equipment. Many of these costs will be incurred the first semester of the program since textbooks, uniforms and equipment can be used in subsequent semesters.

FINANCIAL AID

A variety of financial aid exists and the applicant should contact the Financial Aid Office for more information. Some of the types of financial aid presently offered are:

- Scholarships
- Loans
- Grants

LEGAL LIMITATIONS

Felony convictions that Practical Nursing graduates have may adversely affect their ability to sit for licensure exam and to receive employment.

PNE CURRICULUM COURSE REQUIREMENTS

Seventy (70) applicants are selected for the Carterville campus and thirty (30) applicants are selected for the DuQuoin campus for full-time classes that begin in August of each year. In addition, forty (40) applicants are selected for the Carterville campus for part-time classes that begin in January of even numbered years.

The length of the full-time program is twelve (12) months from start to finish. The length of the part-time program is twenty (20) months. Students attend school year-round, which includes the summer semester.

The Practical Nursing student has a very concentrated schedule and should generally plan to be free for academics and clinicals Monday through Friday from 8:00 a.m. to 5:00 p.m. The part-time Practical

Nursing student should plan to be free two evenings and one full day for clinicals and classes. These are nursing class hours. If general elective classes are taken, there needs to be additional time allowed. Clinical sites currently in use are located in Carbondale, Marion, Anna and other various locations in Southern Illinois.

The students will need to provide transportation to and from the John A. Logan College Carterville or DuQuoin campus and assigned clinical sites. Proof of auto insurance is required and a copy of your auto insurance card must be given to the JALC nursing department secretary.

Students will be conditionally admitted into the program based on results of a criminal background screening and drug testing. **Criminal background screening and drug testing** is performed as part of the entry requirement and possibly throughout the program for all students entering the Practical Nursing programs. Drug testing shall be collected at Herrin Hospital, Heartland Regional Medical Center or Memorial Hospital of Carbondale, under that facility's procedures and control at the student's expense. If a student has a positive drug screen, they may not be admitted into the nursing program at that time. The criminal background screening will be conducted by JALC at no charge to the student.

Prospective Practical Nursing students should not purchase any materials or supplies until AFTER they have attended a registration/orientation session and have registered for classes. All questions regarding uniforms, schedules, physicals, etc. will be answered during registration/orientation.

Evidence of health insurance is required with a **copy of your health insurance card** given to the nursing department secretary. A physical examination is required. The exam form must have a hand written signature by the physician or health provider. **NO stamped signatures or office nurse** signature are accepted. In addition, following inoculations are required: Rubella (German measles) **titer**, Varicella (Chicken Pox) **titer**, two-step tuberculosis (TB) test within a 3-week period **or** show proof that a two-step test has been done in the past with subsequent re-tests annually and the series of three Hepatitis vaccines. Proof of immunization is required for the Measles/Rubeola, Mumps, tetanus and proof of childhood Polio vaccine. The physical examination should not be scheduled until official notification of acceptance into the program has been received. The physical form and inoculation form may be obtained during registration/orientation. Both the physical and the inoculation forms must be submitted to the Nursing Department, Room G220, before you begin class.

Practical Nursing students must earn a minimum grade of "C" in all nursing courses, including general education courses.

PNE GENERAL EDUCATION COURSES

PNE 100 – Nutrition	3 credits
BIO 205 – Anatomy & Physiology I	4 credits
PSY 132 – General Psychology	3 credits
ENG 101 – English Composition I	3 credits
ALH 101 – Cardiopulmonary Resuscitation	1 credit (<i>Must be done annually</i>)

All applicants are strongly encouraged to complete the above PNE general education courses with a minimum grade of a "C" prior to the Fall semester they plan to start the PNE program, so that they can increase their probability of success in the program.

If any of these courses have been taken at another college/university, **you must receive a transcript evaluation from the John A. Logan College Admissions Office before March 31, 2008.**

To request a transcript evaluation, the applicant must:

1. complete an application for admissions to John A. Logan College and indicate that enrollment intention is a JALC degree WITH the General Studies for PNE enrollment code 300101-B **AND**

2. request **official transcripts from ALL** colleges previously attended. Transcripts **must** show when the course was taken and the grade received.

TOM CARDWELL, BERNIECE McCORMICK AND SUSAN PHILLIPS ARE THE ONLY ADVISORS STUDENTS SHOULD SEE FOR ADVISEMENT AND REGISTRATION TO INSURE ALL ENTRY REQUIREMENTS FOR THE PRACTICAL NURSING PROGRAM ARE MET.

LICENSED PRACTICAL NURSING COURSE DESCRIPTIONS

YEAR 1, FALL SEMESTER

COURSE TITLE: PNE 101 FUNDAMENTALS OF NURSING

Semester Hours: 3 credit hours

Prerequisites: Acceptance into Practical Nursing Program

Fundamentals of Nursing is a basic course which presents an introduction to the practice of nursing, the role of the practical nurse, and his/her function in the health care system. The student will learn the nursing process, the therapeutic environment, health maintenance in the health care system, and nursing interventions in specific situations. The Nurse Practice Act will be discussed, as well as end-of-life therapies and care.

COURSE TITLE: PNE 102A NURSING PROCEDURES I

Semester Hours: 1.5 credit hours

Prerequisites: Acceptance into Practical Nursing Program

Students will practice and demonstrate basic beginning nursing skills performed by the licensed practical nurse. Emphasis will be placed on safety, use of universal precautions, care of equipment and supplies, maintenance of a therapeutic environment, efficiency, and documentation. Skills will be emphasized during all aspects of the course.

COURSE TITLE: PNE 102B NURSING PROCEDURES II

Semester Hours: 1.5 credit hours

Prerequisites: Acceptance into Practical Nursing Program and concurrent enrollment in PNE 101,

Fundamentals of Nursing. Successful completion of PNE 102A, Nursing Procedures I or completion of a Certified Nursing Assistant Program within the past three years, verification of good standing on the Illinois Nurse Aide Registry, and continued half-time employment evidenced by performance evaluations with appropriate signature will meet the PNE 102A requirement.

This course is a continuation of PNE 102A, Nursing Procedures I. PNE 102B introduces selected advanced level technical skills fundamental for nursing practice. The course format consists of demonstration and discussion, student practice, and return demonstrations of skills by students.

COURSE TITLE: PNE 103 CLINICAL NURSING

Semester Hours: 3 credit hours

Prerequisites: Acceptance into Practical Nursing Program

The purpose of PNE 103 is to allow the student the appropriate supervised time to practice in a clinical facility the content theory material presented in PNE 101, 102, and 104. Students must show proof of appropriate physicals and inoculations.

COURSE TITLE: PNE 105 NURSING THROUGHOUT THE LIFE CYCLE

Semester Hours: 2 credit hours

Prerequisites: Acceptance into Practical Nursing Program

This course is designed to present the theory material necessary to introduce the student to the normal growth and development of man from birth to death. The course will introduce the student to development in terms of maturation, psychological, cognitive, and motor functions. Age groupings will be presented, including differences, changes

occurring, developmental tasks expected, and nursing implications. Without an awareness of the range and complexity of distinctions between age groups, a nurse cannot be cognizant of the client's special needs or obvious factors related to health conditions. The individual will be discussed in relation to the health care system. The nurse's influence on the client's growth and development will be emphasized.

COURSE TITLE: PNE 161 PHARMACOLOGY IN NURSING I

Semester Hours: 2 credit hours

Prerequisites: Acceptance into Practical Nursing

Because nurses play a vital role in treatment regimens involving the use of drugs, this course provides an introduction to drugs and drug administration. The student will learn the major factors affecting drug actions and drug therapy for special patient populations. Calculation of medication dosage will be given special emphasis. Information concerning common dosage, therapeutic action, and contraindications of selected groups of drugs will be presented.

YEAR 1, SPRING SEMESTER

COURSE TITLE: PNE 171 PHARMACOLOGY IN NURSING II

Semester Hours: 2 credit hours

Prerequisites: PNE 161

Intended to build upon Pharmacology in Nursing 161, this course emphasizes drug therapy as a means of patient care. The student will learn about commonly used medications which act on the various body systems. Information will be emphasized concerning common dosage, therapeutic action, and contraindications.

COURSE TITLE: PNE 183 MATERNAL AND NEWBORN HEALTH

Semester Hours: 2 credit hours

Prerequisites: PNE 101, 102 A/B, 103, 105, 161

The purpose of this course is to develop within the practical nursing student an appreciation of the meaning of effective prenatal and postnatal care, and understanding of the total birth process, and to develop skills for supervised practice in caring for the mother and newborn while recognizing deviations from normal.

COURSE TITLE: PNE 184 OBSTETRICS CLINICAL

Semester Hours: 1 credit hour

Prerequisites: Successful completion of first semester, PNE 101, 102, 103, 105, 161

Designed to present the expected obstetric objectives that a student will complete at a clinical facility giving the student the appropriate supervised experience.

COURSE TITLE: PNE 193 PEDIATRIC NURSING

Semester Hours: 2 credit hours

Prerequisites: PNE 101, 102, 103, 161

The purpose of this course is to broaden the student's understanding of the care of the well and sick child. Emphasis is placed on the family-centered approach to the nursing care of children with medical and surgical conditions most often affecting children. The student is exposed to the preventive, rehabilitative, and terminal care of the child and his family while caring for children with acute, chronic, and congenital conditions.

COURSE TITLE: PNE 194 COMMUNITY NURSING CLINICAL

Semester Hours: 1 credit hour

Prerequisites: PNE 101, 102, 103, 161

PNE 194 is designed to introduce the practical nursing student to pediatric, mental, and community health nursing. Various community agencies will be utilized to provide clinical experiences enhancing the student's understanding of community nursing.

COURSE TITLE: PNE 204 ADULT NURSING I

Semester Hours: 2 credit hours

Prerequisites: PNE 101, 102, 103, 105, 161

Nursing care for persons with medical and surgical health deviations is learned and practiced.

COURSE TITLE: PNE 205 MEDICAL/SURGICAL CLINICAL I

Semester Hours: 2 credit hours

Prerequisites: PNE 101, 102, 103, 105, 161

The PNE 205 course is designed to present the expected medical/surgical objectives that a student will complete at a clinical facility. It will offer the student the appropriate supervised experience.

YEAR 1, SUMMER SEMESTER

COURSE TITLE: PNE 206 ADULT NURSING II

Semester Hours: 2 credit hours

Prerequisites: PNE 204 and 205

Nursing care for persons with medical and surgical health deviations is learned and practiced. Legal aspects of nursing are presented.

COURSE TITLE: PNE 207 MEDICAL/SURGICAL CLINIC II

Semester Hours: 2 credit hours

Prerequisites: PNE 161, 171, 204 and 205

The PNE 207 course is designed to present the expected medical/surgical objectives that a student will complete at a clinical facility offering the student the appropriate supervised experience.

COURSE TITLE: PNE 208 MENTAL HEALTH NURSING

Semester Hours: 1 credit hour

Prerequisites: Acceptance into Practical Nursing Program

Introduction to mental health and the deviations from normal, including etiology and accepted modes of treatment. Includes nursing interactions in supervised practice.

COURSE TITLE: PNE 209 IV THERAPY

Semester Hours: .5 credit hour

Prerequisites: PNE 161, 171

This course is designed to give nurses working in diverse patient care settings practical information needed for safe I.V. therapy. Infusion guidelines, venipuncture techniques, I.V. fluids, blood and blood components, and calculation of I.V. flow rates will be discussed and practiced in a lab environment.



Practical Nursing Program Application
for Fall 2008 full-time

Deadline: March 31, 2008

JALC ID# _____

Name _____
Last First MI Maiden

Address _____
Street City/State/Zip Code

Phone _____ Social Security No. _____

Date of Birth _____ E-mail Address _____

EMERGENCY INFORMATION

Person to be notified in case of emergency:

Name _____
Last First

Address _____
Street City/State/Zip Code

Phone _____

HIGH SCHOOL OR GED INFORMATION

Name of School Graduation Date

COLLEGIATE RECORD

Please list all colleges attended:

College Name Location Date of Attendance

College Name Location Date of Attendance

College Name Location Date of Attendance

Evaluated transcripts MUST be received by March 31, 2008, in the Assessment Office, Room C205. The applicant is responsible for confirming either in person or in writing to John A. Logan College for receipt of ALL records.

Applicant's Signature _____
Date



Practical Nursing Entrance Exam Application

Exam to be used for final class placement for the Fall 2008 full-time program.

No fee will be applied for the first test registration. All subsequent test registrations are **\$10.00 each**. Please fill out completely and return along with cash (if in person), cashiers check or money order for **\$10.00 per test**. Make cashiers check or money order payable to **JOHN A. LOGAN COLLEGE**. **NO PERSONAL CHECKS WILL BE ACCEPTED!!!** Registration fees must be paid at the time of registration to the Assessment Office in Room C205 at John A. Logan College. Changes to exam and fees may occur at anytime! **No one may take the test if they do not have a photo ID the day of the test.** A total of 3 tests may be taken per calendar year and only 1 test per month may be taken. **There are 39 testing time available, applicants may only test up to three times.**

Name _____
Last First MI Maiden

Address _____
Street City/State/Zip Code

Phone _____ Social Security Number _____

Do you plan on attending the JOHN A. LOGAN COLLEGE Practical Nursing Program? Yes ___ No ___

Do you have a disability which may require accommodations for testing? Yes ___ No ___

If yes, you must provide documentation of your disability and the need for accommodations to **Student Support Services in Room C218 within seven working days of this request or seven days prior to the test date.**

Have you taken the John A. Logan College ASSET Placement examination? Yes ___ No ___

If yes, when? _____

Fill in the testing day, date and time that you prefer for your first registration:

**** See back side of application for testing dates ****

Day _____ Date _____ Time _____

FOR OFFICE USE ONLY:						
Registering 1 st	_____	for Test Date	_____	Receipt #	_____	Type _____ Amount _____ Dep Date _____
Registering 2 nd	_____	for Test Date	_____	Receipt #	_____	Type _____ Amount _____ Dep Date _____
Registering 3 rd	_____	for Test Date	_____	Receipt #	_____	Type _____ Amount _____ Dept Date _____

Since your seat is being reserved for a test session the first free test registration and any \$10.00 registration fee can not be transferred to another test session or refunded if you cancel or do not attend the session for which you were applying. I understand that if I need to request a change of date or time for the test session registered, that it must be delivered in writing to the Director of Assessment before approval is granted or the first free test registration or any \$10.00 registration fee will be forfeited.

The undersigned certifies that the applicant has read and agrees to all application procedures.

Applicant's Signature _____

Date _____

Please choose **one** day and time for your first registration, **circle the day and time**, and fill in the corresponding information on the **front of the application** indicating your preference.

September Testing Dates

Deadline: Friday, September 14, 2007, by 4:00 pm for the following testing dates, please circle one time if you wish to test in September and also write the test day, date and time on the front of the application, reminder, you can only test 3 time total per testing year and test only 1 time per month:

Wednesday, September 19, 2007 9:00 am or 11:00 am or 2:00 pm or

Thursday, September 20, 2007 9:00 am or 11:00 am or 2:00 pm

October Testing Dates

Deadline: Friday, October 19, 2007, by 4:00 pm for the following testing dates, please circle one time if you wish to test in October and also write the test day, date and time on the front of the application, reminder, you can only test 3 time total per testing year and test only 1 time per month:

Wednesday, October 24, 2007 9:00 am or 11:00 am or 2:00 pm or

Thursday, October 25, 2007 9:00 am or 11:00 am or 2:00 pm

November Testing Dates

Deadline: Tuesday, November 20, 2007, by 4:00 pm for the following testing dates, please circle one time if you wish to test in November and also write the test day, date and time on the front of the application, reminder, you can only test 3 time total per testing year and test only 1 time per month:

Tuesday, November 27, 2007 9:00 am or 11:00 am or 2:00 pm or

Wednesday, November 28, 2007 9:00 am or 11:00 am or 2:00 pm or

Thursday, November 29, 2007 9:00 am or 11:00 am or 2:00 pm

January Testing Dates

Deadline: Friday, January 18, 2008, by 4:00 pm for the following testing dates, please circle one time if you wish to test in January and also write the test day, date and time on the front of the application, reminder, you can only test 3 time total per testing year and test only 1 time per month:

Tuesday, January 22, 2008 9:00 am or 11:00 am or 2:00 pm or

Wednesday, January 23, 2008 9:00 am or 11:00 am or 2:00 pm or

Thursday, January 24, 2008 9:00 am or 11:00 am or 2:00 pm

February Testing Dates

Deadline: Friday, February 15, 2008, by 4:00 pm for the following testing dates, please circle one time if you wish to test in February and also write the test day, date and time on the front of the application, reminder, you can only test 3 time total per testing year and test only 1 time per month:

Tuesday, February 19, 2008 9:00 am or 11:00 am or 2:00 pm or

Wednesday, February 20, 2008 9:00 am or 11:00 am or 2:00 pm or

Thursday, February 21, 2008 9:00 am or 11:00 am or 2:00 pm