



700 Logan College Road
Carterville, Illinois 62918

SURGICAL TECHNOLOGY PROGRAM

This packet contains information for the full-time program beginning August 2010.

Dear Prospective Student:

Thank you for your interest in the Surgical Technology Program (STP) at John A. Logan College (JALC) offered through the Southern Illinois Collegiate Common Market (SICCM). The College has an open admission policy; however, there are some programs which have additional entrance requirements. Attached you will find an information packet about the STP program at JALC, an application for the STP program and an application for the pre-entrance examination. **You must contact the Admissions Office to obtain information about general admission to John A. Logan College.**

The **applicant must:**

1. achieve competitive level score on the pre-entrance examination: **PSB – Health Occupations Aptitude Examination,**
2. submit all required documents listed in this packet under **Admission Requirements to the Assessment Office** by **March 1, 2010** and
3. complete all necessary general entrance requirements for the College, as determined by the Admissions Office.

The career that you are considering is truly exciting! The certified surgical technologist acts as a scrub person during surgery and must anticipate the surgeon's needs. The CST prepares the instruments and supplies needed for a specific procedure and passes the instruments to the surgeon. The "Surgical Tech" has the knowledge and ability to ensure quality patient care during the operative procedure and is constantly vigilant in helping to maintain the sterile field.

Further information concerning the STP pre-entrance examination and STP application procedures is attached. Thank you for your interest in the STP program at JALC through SICCM and best wishes in your educational endeavors.

Best Regards,

Tom Cardwell
Director of Assessment

Valerie Barko
Associate Dean for Health & Public Service

DIRECT EXTENSION ACCESS: (618) 985-2828 or 457-7676
OPERATOR: (618) 985-3741, 549-7335, 542-8612, 937-3438, TTY: 985-2752
WEB SITE: <http://www.jalc.edu>

PROFESSION

As part of the surgical team, the Certified Surgical Technologist (CST) is responsible for providing an optimal surgical environment for the patient. The CST is responsible for three phases of surgical patient care or surgical case management. Some duties of the CST in each phase of case management include:

Preoperative Case Management

- Donning OR attire and personal protective equipment
- Preparing the OR
- Gathering necessary equipment and supplies
- Opening sterile supplies
- Scrubbing and donning sterile gown and gloves
- Organizing the sterile field for use
- Counting necessary items
- Assisting team members during entry to the sterile field
- Exposing the operative site with sterile drapes

Intraoperative Case Management

- Passing instrumentation, equipment and supplies to the surgeon and surgical assistant
- Preparing and handling pharmaceuticals
- Predicting needs of the patient and surgeon and preparing necessary items
- Counting necessary items
- Caring for specimens
- Applying dressings

Postoperative Case Management

- Maintaining the sterile field until the patient is transported
- Removing used instruments, equipment and supplies from the OR
- Caring and maintaining instruments, equipment and supplies following use
- Preparing OR for the next patient

The median salary for Certified Surgical Technologists is approximately \$12-\$13 per hour. Shift differentials will add more per hour and the hourly wage will vary slightly at each health care institution. In many instances there is additional "call pay".

PROGRAM

The Surgical Technology (one year) certificate program is offered through the Southern Illinois Collegiate Common Market (SICCM) and is offered cooperatively with John A. Logan College, Kaskaskia College, Rend Lake College, Shawnee Community College and Southeastern Illinois College.

General education courses are taken at the student's home campus, but all STP courses are taught in the SICCM facility in Herrin, Illinois. This may require students to travel an hour or more to classes. Students will need to have transportation to accomplish travel requirements in the STP Program. Travel time will need to be considered as well between home and the student's campus.

Currently, STP courses are taught during the day. STP courses are taught on Monday, Wednesday and Friday Fall Semester, and on Wednesday Spring and Summer Semesters. There are three eight week clinical rotations; two are done in Spring Semester, and the final one is done in Summer Semester. These clinicals are done either on Monday or Wednesday in Spring Semester, and Monday, Tuesday, Thursday or Friday in Summer Semester.

Clinical rotations may require considerable driving. Students should expect to potentially drive an hour or more to and from clinical sites. Students will use a lottery drawing system for selection of their choice of clinical sites. Driving time hinges on clinical site availability at a given point in the semester.

If the number of students requiring clinical rotations exceeds the number of slots available at the clinical affiliates, students may be required to complete clinical rotation during the break following the scheduled

semester or as soon as a clinical affiliate is available for training. A listing of operating rooms used for Clinical Rotations will be given to the admitted student in the admission packet.

Most of the STP courses have both lecture and hands-on laboratory components. Included in this packet is a list of STP courses with descriptions. The STP is full-time only, with courses offered in specific sequence. All STP courses in a semester must be taken and passed in order to progress to any STP course work of the next semester. All of the STP courses must be passed with a grade of "C" or better. The program is designed to be completed within one calendar year, or three semesters. Supervised Clinical Rotations comprise over 500 clock hours in the spring and summer semester.

PROGRAM OBJECTIVES

Upon completion of this STP program, the graduate must be able to demonstrate entry-level competencies to become a Surgical Technologist/Technician. The graduate will have knowledge and experience with aseptic surgical techniques and possess the technical skills needed to:

1. Assist with patient care and related services in hospital operating rooms.
2. Perform tasks that help ensure as safe surgical environment.
3. Contribute to the operating team's efficiency.
4. Support the surgeons and others involved in operating procedures.

TECHNICAL ABILITIES AND SKILLS REQUIRED

In order to handle the job responsibilities and tasks assigned to students in the Surgical Technology Program, students must be able to:

1. Perform a full-range of body motion including handling and lifting clients, manual and finger dexterity, and eye-hand coordination.
2. Bend, reach, pull, push, stand, stoop, walk during shift and agility to handle body mass.
3. Lift and carry up to sixty (60) pounds.
4. Demonstrate visual acuity (with correction if needed) within normal range including peripheral vision and reading of fine print.
5. Demonstrate auditory acuity (with correction if needed) that includes hearing muffled voices (through the mask) with extraneous background noise.
6. Withstand unusual smells-cauterized tissue.
7. Wear full surgical attire including personal protective equipment.
8. Adapt effectively, displaying flexibility in environments with high tension to insure client safety.
9. Concentrate and pay attention to detail.
10. Perform fine motor skills with both right and left hands. (Dexterity and application in working with microscopic pieces of equipment and sutures, hold retractors, etc.).
11. Adapt to irregular working hours as well as ability to stay over shift as necessary.

12. Respond quickly and in an emotionally controlled manner in emergency situations.
13. Communicate in a rational and coherent manner both orally and in writing with individuals of all professions and social levels.
14. Recognized that work environment will include exposure to diseases and toxic substances (sterilants, x-ray, fumes, development of latex allergy and so forth).
15. Show evidence of skin integrity.
16. Be able to problem solve using conceptual, integrative and quantitative reasoning skills.

ADMISSION REQUIREMENTS

The following procedures shall be followed by all prospective applicants seeking admission to JALC and SICCM STP program. Failure to comply with the deadline dates designated by JALC and SICCM will automatically terminate the application for the program. It is the **responsibility of the applicant** to submit a written request to the Assessment Office, within one year of initial exam date, in order to transfer test scores for future consideration.

The JALC and SICCM STP admission process does not discriminate on the basis of race, creed, color, national origin, gender, age, or the presence of a non-job-related condition or disability.

The application procedures for the STP program are the same for John A. Logan College, Kaskaskia College, Rend Lake College, Southeastern Illinois College and Shawnee Community College.

To be considered for admission in the full-time program beginning Fall 2010, an applicant must meet these criteria and submit the following credentials to the Assessment Office by March 1, 2010:

1. STP general education course requirement BIO 205 is listed as a prerequisite on the STP curriculum guide under the first year summer semester prior to the start of the STP program. Applicants **MUST** have BIO 205 completed with a minimum grade of a "C" by the end of the summer semester prior to the fall semester the applicant plans to start the STP program.
2. Submit a properly completed application for general admissions and return it to the Admissions Office by **March 1, 2010**, if **not** currently enrolled in courses at JALC.
3. COMPASS **or** ASSET placement exams are required by JALC in reading, writing and math. Contact the Assessment Office at (618) 985-2828 Ext. 8518 to register for a placement exam **or** submit current COMPASS **or** ASSET placement exam scores to the Admissions Office by **March 1, 2010**.

Regardless of the COMPASS **or** ASSET placement or any test score taken for general college admission, and any resultant remedial courses required, all applicants desiring to apply for the STP program will be allowed to take the STP pre-entrance exam. However, if an applicant scores low on any general admissions placement test, counselors may advise against continuing the STP application process.

4. Complete and return the attached STP program application when you register for the first test to the Assessment Office or by **March 1, 2010**.
5. Complete and return the attached STP entrance exam application when you register for the first test to the Assessment Office or by **February 12, 2010**.
6. Request **all required transcripts** be sent to the Assessment Office by **March 1, 2010**. A high school transcript **or** proof of GED with passing scores is required of applicants who have no

previous college work. If the applicant has completed accepted course work at a college or university, other than JALC, then evaluated college transcripts are required, not high school transcripts. **Official college transcripts must be officially evaluated by JALC Admissions and Records Office and received in the Assessment Office by March 1, 2010.** JALC transcripts will be copied by the Assessment Office.

7. Submit proof of in-district residency to the Assessment Office by **March 1, 2010**. **Employment in the John A. Logan District does not qualify you for in-district admission for this program.** The following items may serve as proof: 1) copy of a valid Illinois Drivers License with an in-district address OR 2) copy of a current voter's registration card that indicates JALC District OR 3) copy of a current property tax statement that indicates JALC District OR 4) copy of a valid Illinois State I.D. card with an in-district address. Any applicant who received a GED or does not have a diploma from one of the eleven in-district high schools, must submit proof of current residency. **NOTE: Out-of district applicants will be placed at the bottom of the ranking list after all in-district applicants.** Acceptance letters will only be sent to in-district addresses for in-district students. Post Office boxes are not accepted as proof of residence. Verification must show an in-district address. New driver's licenses now show both P.O. Box and street address. Each college does give preference to its in-district students (as of the date of application deadline).

8. Achieve competitive level score on the pre-entrance examination for the college. This score is based upon the PSB-Health Occupations Aptitude Examination test results and weighted grades for previous college work taken within, or transferring to, the STP required curriculum. The exam will take a minimum of 3 hours. Tests will begin promptly at 8:30 a.m. and 1:00 p.m. in Room C205A, unless indicated otherwise. **No one may take the test if they do not have a photo ID the day of the test.** Tests will be held in the Assessment Office in Room C205A. **Seating for each testing date is limited, and applications will be processed on a first come, first served basis.** Therefore, SIGN-UP EARLY! A list of designated dates and application deadlines is listed below. Complete and return the forms to the Assessment Office, Room C205, by the test registration deadline. Applicants must register before the test registration deadline set below for each session. Registration fees must be paid at the time of registration to the **Assessment Office**. Registration fees of \$20.00 may be paid with cash (if in person), cashier's check or money order. **NO PERSONAL CHECKS WILL BE ACCEPTED!!!!** *There are 12 testing times available. A total of 2 tests may be taken per calendar year and only 1 test per month may be taken. The highest score will be used for determination of admission. Changes to exam and fees may occur anytime! Testing will be cross-checked among the campuses. If the applicant has taken the exam more than two times within an academic year, only the first two scores will be considered.*

**Surgical Technology
Testing Dates**

Wednesday, November 4, 2009, 8:30 a.m. in C205A
 Wednesday, November 4, 2009, 1:00 p.m. in C205A
 Thursday, November 5, 2009, 8:30 a.m. in C205A
 Thursday, November 5, 2009, 1:00 p.m. in C205A
Wednesday, December 2, 2009, 8:30 a.m. in C205A
Wednesday, December 2, 2009, 1:00 p.m. in C205A
Thursday, December 3, 2009, 8:30 a.m. in C205A
 Thursday, December 3, 2009, 1:00 p.m. in C205A
 Wednesday, February 17, 2010, 8:30 a.m. in C205A
 Wednesday, February 17, 2010, 1:00 p.m. in C205A
 Thursday, February 18, 2010, 8:30 a.m. in C205A
 Thursday, February 18, 2010, 1:00 p.m. in C205A

**Surgical Technology
Test Registration Deadline**

Friday, October 30, 2009, by 4:00 p.m.
 Friday, October 30, 2009, by 4:00 p.m.
 Friday, October 30, 2009, by 4:00 p.m.
 Friday, October 30, 2009, by 4:00 p.m.
 Friday, October 30, 2009, by 4:00 p.m.
Monday, November 30, 2009, by 4:00 p.m.
Monday, November 30, 2009, by 4:00 p.m.
Monday, November 30, 2009, by 4:00 p.m.
Monday, November 30, 2009, by 4:00 p.m.
 Friday, February 12, 2010, by 4:00 p.m.
 Friday, February 12, 2010, by 4:00 p.m.
 Friday, February 12, 2010, by 4:00 p.m.
 Friday, February 12, 2010, by 4:00 p.m.

Additional points may be added to the applicants composite exam score on the STP program pre-entrance examination **if college transcripts have been officially evaluated by JALC Admission and**

Records Office and are received in the Assessment Office by **March 1, 2010**. **NO** points will be given without an official transcript. Any/all of the general education courses must be completed by December 2009 in order for points to be added. Substitutions will not be accepted. A credit of 10 points each will be awarded for two (2) previously taken courses of the following: BIO 205, BIO 206 and BIO 226 (note that BIO 205 is a prerequisite for the program). Each must have been passed with a minimum grade of a "C" to qualify. For example, 20 points may be added to an applicants composite entrance exam score if two (2) of the above general education courses are completed by **December 2009** with a minimum grade of a "C" in each class.

Total points achieved will be added to the combined earned raw scores of sections 1 through 4 of the PSB-Health Occupations Aptitude Examination. Rank ordering of students for admission consideration will be made on the basis of total points. Tie breakers will be based upon the highest score achieved on the PSB-Health Occupations Aptitude Examination, Part 1 and Part 3, successively.

The first concern about acceptance into the program should be obtaining a competitive level score on the STP program pre-entrance examination. This score is based upon the PSB-Health Occupations Aptitude Exam test results. The exam includes sections on academic aptitude, spelling, reading comprehension, information in the natural science and vocational adjustment index. All five sections of the test will be given, with only the cumulative raw score on the first four sections used for admission ranking. The fifth section will be utilized for research purposes.

Additional information about the exam can be accessed by going to www.psbtests.com. Click on "Health Occupations Aptitude Examination" to find out about the nature of the subtest. Click on "Resources for Test Takers" to locate sample questions and test-taking tips.

The Health Occupations Aptitude Exam Study Guide is available for purchase at the bookstore located at John A. Logan College. This study guide is **not** published by the same publisher who created the Health Occupations Aptitude Exam.

To be eligible for Fall 2010 admission, testing must be complete and scores available to the college by March 1, 2010. Determination of the list of accepted students will be made from the applicants who have tested and applied by March 1st.

Each college has five admission slots, for a total class size of twenty-five students. Admission lists will be ranked and determined separately at each college, for the five student slots accorded that college and by the applications submitted to that college.

If the program is not full, the college may choose to test and accept applications through April 30th for any remaining slots. Unless program slots still remain for Fall 2010 admission, those applicants testing and applying after April 30th will be considered for Fall 2011 admission.

The five top-scoring applicants from each college will be admitted to the SICCM STP program. A list of accepted applicants will be developed by mid-March, the spring before the start of the program. Accepted applicants will be informed of admission into the program by the admitting college beginning in May 2010 and will have ten days from the date mailed, to return the response form enclosed in the acceptance letter. Should an accepted applicant choose not to enter the class, the next applicant in the rank order for that campus will be notified of acceptance. If no response is obtained, the applicant will be dropped from future consideration and the next alternate on the list will be notified of acceptance. Letters of notification of alternate list or denial into the program will be mailed when all positions are filled.

If an applicant is accepted to the program and chooses not to enter the fall class, any future admission must be by re-application. All applicants must make application for each year they wish to be considered for entrance into the STP program. PSB-Health Occupations Aptitude Examination test results will be considered valid for two years.

No student may be admitted to any individual Southern Illinois Collegiate Common Market program more than *two times* within a *five year period*. After withdrawing from a single program two times, the student

will be allowed to enter any other SICCM program *only one time*. "Withdrawing" is defined as declining a previously accepted admission invitation within ten weeks of program start time and/or withdrawing from class attendance before completing the first semester. Each campus may consider exceptions for extreme cases of unanticipated, non-elective health issues of self and family.

Letters of notification of provisional acceptance to the top five (5) applicants on the ranking list will be mailed beginning in May 2010. Applicants that are selected will have ten days from the date mailed, to return the response form enclosed in the acceptance letter. If no response is obtained, the applicant will be dropped from future consideration and the next alternate on the list will be notified of acceptance. Letters of notification of alternate list or denial into the program will be mailed when all positions are filled.

It is extremely important to abide by the deadline dates outlined in this packet. It is the applicant's responsibility to assure that these documents have been received by the Assessment Office in Room C205.

Contact any of the people below:

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Tom Cardwell | Susan Phillips | Matt Yusko | Tish Majewski |
| Director of Assessment | Assessment Coordinator | Assessment Coordinator | Assessment Coordinator |
| John A. Logan College | John A. Logan College | John A. Logan College | John A. Logan College |
| 700 Logan College Road | 700 Logan College Road | 700 Logan College Road | 700 Logan College Road |
| Carterville, IL 62918 | Carterville, IL 62918 | Carterville, IL 62918 | Carterville, IL 62918 |
| (618) 985-2828 Ext. 8496 | (618) 985-2828 Ext. 8497 | (618) 985-2828 Ext. 8617 | (618) 985-2828 Ext. 8247 |

ACCREDITATION STATUS

The SICCM STP program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). Graduates of the SICCM STP program will qualify to sit for the Surgical Technologist National Certifying Examination. The National Board of Surgical Technology and Surgical Assisting (NBSTSA) is the certifying agency for surgical technologists. This computer-delivered examination will be administered by appointment and after application once eligibility has been established. Successful completion of this exam confers the title of Certified Surgical Technologist (CST). Certification provides evidence that the certified individual has met the national standard for the knowledge that underlies surgical technologist practice. Certified individuals demonstrate mastery of a broad range of knowledge of surgical procedures, aseptic technique and patient care by successfully completing the surgical technologists certifying examination.

TUITION AND FEES

Costs will vary among the five participating institutions because tuition fees per credit are not the same at all campuses. For specific campus tuition, consult individual school catalogs. Within this highly mobile program, admitted STP students will be responsible for the following expenses:

1. Examination fee for PSB-Health Occupation Aptitude Examination (\$20.00 before admission),
2. Tuition, \$76.00 per credit hour for the 2009/2010 school year,
3. College fees, which include:
 - Malpractice/liability insurance (up to \$15.00 annually),
 - Program fees (\$20.00 per STP course x 7=\$140.00),
4. Books,
5. Costs of transportation to centralized laboratory for STP courses and other clinical sites,
6. Lab supplies: one pair of scrubs, clinic shoes, lab coat and protective eye shields,
7. Physical examination,
8. Tests: *TB skin tests and/or possible chest x-rays,
*Rubella titer, possible Varicella and Pertussis titers,
9. Immunizations:

- *Hepatitis B Virus – series of 3,
- *possible Rubella, Rubeola, Tetanus,
- 10. Demonstration of personal health insurance or Medicaid,
- 11. Program Assessment Exam Fee (\$25.00),
- 12. Application fee for national certification examination (approximately \$200.00),
- 13. Cost for CPR certification (approximately \$20.00 each year),
- 14. Cost for background check (approximately \$37.00, but can be more depending on how many different counties/states the student has lived),
- 15. Cost for drug screening (\$40.00),
- 16. Voluntary organization dues and/or conference fees:
 - e.g.: Student membership in the Association of Surgical Technologist (\$45.00), National Conference (Grapevine, TX, May 25-29, 2010) location changes annually.

*Potential STP students should **not** purchase or schedule anything until after they have been accepted and registered to begin the STP program.*

Note: All costs are estimates and subject to change. The STP student should have planned for meeting these financial obligations before entering the STP program.

For additional information, please contact Lacey Shepard, Director of SICCM STP program, at (618) 942-6902.

FINANCIAL AID

Surgical Technology courses are eligible for **limited federal financial aid**. The maximum amount of credit covered under this program is: Fall Semester-10 hours, Spring Semester-15 hours and Summer Semester – 10 hours. The applicant should contact the Foundation Office at the school to which they are applying for more information regarding scholarship eligibility.

LEGAL LIMITATIONS

A felony conviction may adversely affect the graduate's ability to sit for certification examinations and/or obtain certification, registration and/or licensure to practice in Illinois and other states. It also influences whether hospitals and other health agencies will accept the student for clinical education experiences required for graduation. Therefore, Southern Illinois Collegiate Common Market requires accepted students to complete a criminal history background check prior to beginning the STP program. Information about this process will be provided to the student when they are informed of acceptance into the program.

As a condition of assignments to clinical educational experiences, admitted students will also be required to submit to a drug screening. The screening will be completed by a party selected by the Southern Illinois Collegiate Common Market, and paid for by the student. Information about the drug screen will be sent to a newly admitted student by Southern Illinois Collegiate Common Market in an admission packet.

CURRICULUM COURSE REQUIREMENTS

Each college does give preference to its in-district students. The length of the program is twelve (12) months from start to finish.

STP courses will be held at the SICCM building, 3213 South Park Avenue, Herrin, Illinois. At the first scheduled class, questions regarding uniforms, schedules, requirements, etc., will be answered by the instructor.

Upon admission to the program students will be required to successfully complete a job shadowing experience; a physical exam; the first of a series of three Hepatitis B Virus vaccinations (or sign a

declination waiver); a two-step TB skin test (and/or chest x-ray), a Rubella titer (and/or immunization), documented proof of immunity to Rubeola (red measles) and immunity status to Varicella (chicken pox) and Pertussis (whooping cough) and a Tetanus immunization. These must be completed prior to the beginning of class. Students will also be required to have a second TB skin test and/or chest x-ray before the senior year of the program. Current certification in CPR (cardiopulmonary resuscitation) and a drug screening test are required prior to Clinical Rotation in the second semester. Both must be completed before or by the end of December 1, 2010. Health insurance is required by the clinical sites. Students must provide proof of medical insurance in effect throughout the program.

Admission packets describing the drug screening information, criminal background check, job shadowing, physical examination, vaccinations and immunizations will be mailed to successful applicants in May 2010. These packets will contain the forms and deadlines necessary to complete those requirements prior to the start of class.

Students must maintain a “C” or higher in all STP and required general education courses.

GENERAL EDUCATION COURSES

| | |
|--|-----------|
| BIO 205 – Human Anatomy and Physiology I ¹ | 4 credits |
| BIO 206 – Human Anatomy and Physiology II ² | 4 credits |
| BIO 226 – General Microbiology ³ | 4 credits |

¹ **BIO 205 is a prerequisite and must be completed with a minimum grade of a “C” before starting the program.**

² **BIO 206 must be completed with a minimum grade of a “C” by the end of the second semester.**

³ **BIO 226 must be completed with a minimum grade of a “C” by the end of the second semester.**

All applicants are strongly encouraged to successfully complete the above STP general education courses with a minimum grade of a “C” prior to the fall semester they plan to start the STP program, so that they can increase their probability of success in the program.

If any of these courses have been taken at another college/university, **you must receive a transcript evaluation from the JALC Admissions Office before March 1, 2010.**

To request a transcript evaluation, the applicant must:

1. complete an application for admissions to John A. Logan College and indicate that enrollment intention is a JALC degree WITH the General Studies for STP enrollment code 240102D **AND**
2. request **official transcripts from ALL** colleges previously attended. Transcripts **must** show when the course was taken and the grade received.

TOM CARDWELL, SUSAN PHILLIPS, MATT YUSKO AND TISH MAJEWSKI ARE THE ONLY ADVISORS STUDENTS SHOULD SEE FOR ADVISEMENT AND REGISTRATION TO INSURE ALL ENTRY REQUIREMENTS ARE MET FOR THE SURGICAL TECHNOLOGY PROGRAM.

SURGICAL TECHNOLOGY COURSE DESCRIPTIONS

YEAR 1, FALL SEMESTER

COURSE TITLE: STP INTRODUCTION TO SURGICAL TECHNOLOGY I

Semester Hours: 3 credits (3 Lecture Hours, 0 Lab Hours)

Prerequisites: Acceptance into the Surgical Technology Program and completion of Human Anatomy and Physiology I

This course introduces the student to the broad field of Surgical Technology. This introductory course has three basic sections: General Introductory Information, Introduction to the Basic Principles of Aseptic Technique, and Introduction to Patient Care.

COURSE TITLE: STP PRINCIPLES AND PRACTICES OF SURGICAL TECHNOLOGY

Semester Hours: 6 credits (4 Lecture Hours, 4 Lab Hours)

Prerequisite: STP Introduction to Surgical Technology I

This course introduces the student to the practice of Surgical Technology. The focus of this course is on skills that are specifically those of the scrub role and the circulating role. The student will demonstrate the proper and safe execution of procedures and use of equipment. Adequate laboratory time for the practice and testing of the skills is required.

COURSE TITLE: STP PHARMACOLOGY FOR HEALTH PROFESSIONS

Semester Hours: 3 credits (3 Lecture Hours, 0 Lab Hours)

Prerequisite: STP Introduction to Surgical Technology I

This course provides basic knowledge of the most commonly used medications. Discusses commonly prescribed medications such as sedatives, antidepressants, anti-anxiety agents, etc. Includes indications, potential adverse reactions, dietary response to treatment and desired effect.

YEAR 1, SPRING SEMESTER

COURSE TITLE: STP SURGICAL PROCEDURES I

Semester Hours: 5 credits (5 Lecture Hours, 0 Lab Hours)

Prerequisite: STP Principles and Practices of Surgical Technology, STP Pharmacology, Human Anatomy and Physiology

This course is designed to prepare students for clinic practice training. Instruction introduces students to the surgical specialties.

COURSE TITLE: STP CLINICAL ROTATION IN SURGICAL TECHNOLOGY I

Semester Hours: 5 credits (15 Clinical Hours)

Prerequisites: Certified in CPR, STP Principles and Practices of Surgical Technology, STP Pharmacology, Human Anatomy and Physiology

This is a course designed to provide the student with a solid introduction to the operating room and its routines. This course functions to expand knowledge gained in the introduction to Surgical Technology and supports the knowledge being gained in the Principles and Practice of Surgical Technology. Instruction includes supervised clinical experience at local healthcare facilities. This course is offered Pass/Fail.

YEAR 1, SUMMER SEMESTER

COURSE TITLE: STP SURGICAL PROCEDURES II

Semester Hours: 3 credits (3 Lecture Hours, 0 Lab Hours)

Prerequisites: STP Surgical Procedures I, STP Clinical Rotation I, Introduction to Microbiology

This course is a continuation of Surgical Procedures I and is designed to prepare students for clinic practice training. Instruction combines lecture and lab to introduce students to all surgical specialties not covered in the first course.

COURSE TITLE: STP CLINICAL ROTATION IN SURGICAL TECHNOLOGY II

Semester Hours: 5 credits (15 Clinical Hours)

Prerequisites: Certified in CPR, STP Surgical Procedures I, STP Clinical Rotation I, Introduction to Microbiology

This course is a continuation of Clinical Rotation in Surgical Technology I. Instruction includes supervised clinical experience at local healthcare facilities. This course is offered Pass/Fail.



Application for Admission to the JALC and SICCM Surgical Technology Program for Fall 2010

JALC ID# _____

Name _____
Last First MI Maiden

Address _____
Street City/State/Zip Code

Phone _____ Social Security No. _____

Date of Birth _____ Email _____

To which college STP program are you applying with THIS application?

- _____ John A. Logan College
- _____ Kaskaskia College
- _____ Rend Lake College
- _____ Southeastern Illinois College
- _____ Shawnee Community College

In which college district are you a legal resident, as of March 1, 2010?

- _____ John A. Logan College
- _____ Kaskaskia College
- _____ Rend Lake College
- _____ Southeastern Illinois College
- _____ Shawnee Community College

Last High School Attended: _____ City: _____ State: _____

Did you graduate? _____ YES _____ NO OR, do you hold a GED Certificate? _____ YES _____ NO

Are you transferring courses taken at another college for consideration within the Surgical Technology Program curriculum? _____ YES _____ NO

If YES, list all colleges from which you have requested official transcripts. Identify any earned credential and/or degree, including field of study:

| College Name | Location | Date of Attendance |
|-------------------|----------|--------------------|
| _____ | _____ | _____ |
| Credential/Degree | | Field of Study |

| College Name | Location | Date of Attendance |
|-------------------|----------|--------------------|
| _____ | _____ | _____ |
| Credential/Degree | | Field of Study |

Will transcripts be submitted under any other name(s)? _____ YES _____ NO

If so, list name(s): _____

Evaluated transcripts *MUST* be received by March 1, 2010, in the Assessment Office, Room C205. The applicant is responsible for confirming either in person or in writing to John A. Logan College for receipt of ALL records. The undersigned certifies that the information contained herein is true, complete, and correct. It also certifies that the applicant has read, and agrees to, all application procedures.

Applicant's Signature _____ Date _____

The SICCM STP program admission process does not discriminate on the basis of race, creed, color, national origin, gender, age, or the presence of a non-job related condition or disability. Each college does give preference to its in-district students.



Entrance Exam Application Surgical Technology

Exam to be used for final class placement for the full-time program beginning Fall 2010.

Please fill out completely and **return to the Assessment Office**, Room C205, along with cash, cashier's check or money order for \$20.00 per test. NO personal checks accepted. Do not send cash through the mail!!! Make cashier's check or money order payable to **JOHN A. LOGAN COLLEGE**. **Registration fees must be paid at the time of registration** to the Assessment Office in Room C205 at John A. Logan College. Since your seat is being reserved for a test session the \$20.00 registration fee cannot be transferred to another test session or refunded if you do not attend the session for which you were applying. The \$20.00 registration fee per test is **NON-REFUNDABLE and NON-TRANSFERABLE**. Changes to exam and fees may occur at anytime! **No one may take the test if they do not have a photo ID the day of the test.** A total of 2 tests may be taken per academic year and only 1 test per month may be taken. **There are 12 testing time available, applicants may only test up to 2 times.**

Name _____
Last First MI Maiden

Address _____
Street City/State/Zip Code

Phone _____ Social Security Number _____

Please consider my results for: ***Surgical Technology Program***

Do you have a disability which may require accommodations for testing? Yes ___ No ___

If yes, you must provide documentation of your disability and the need for accommodations to Student Support Services in Room C219 within seven (7) working days of this request or seven (7) days prior to the test date.

NOTE: An exam date will be scheduled between the student and Matt Yusko in the Assessment Office after accommodations have been approved by Student Support Services.

Have you taken the PSB-Health Occupations Aptitude Examination (HOAE) before? Yes ___ No ___

If yes, when? _____

Fill in the testing day, date and time that you prefer for your first registration:

**** See back side of application for testing dates ****

Day _____ Date _____ Time _____

| FOR OFFICE USE ONLY: | | | | | | |
|-----------------------------|-------|---------------|-------|-----------|-------|---|
| Registering 1 st | _____ | for Test Date | _____ | Receipt # | _____ | Type _____ Amount _____ Dep Date _____ |
| Registering 2 nd | _____ | for Test Date | _____ | Receipt # | _____ | Type _____ Amount _____ Dep Date _____ |
| Registering 3 rd | _____ | for Test Date | _____ | Receipt # | _____ | Type _____ Amount _____ Dept Date _____ |

The undersigned certifies that the applicant has read and agrees to all application procedures.

Applicant's Signature _____

Date _____

Please choose one day and time for your first registration, circle the day and time, and fill in the corresponding information on the front of the application indicating your preference.

November Testing Dates

Deadline: Friday, October 30, 2009, by 4:00 p.m. for the following testing dates, please circle one time if you wish to test in November and also write the test day, date and time on the front of the application, reminder, you can only test 2 times total per testing year and test only 1 time per month:

Wednesday, November 4, 2009 8:30 a.m. or 1:00 p.m. or

Thursday, November 5, 2009 8:30 a.m. or 1:00 p.m.

December Testing Dates

Deadline: Monday, November 30, 2009, by 4:00 p.m. for the following testing dates, please circle one time if you wish to test in December and also write the test day, date and time on the front of the application, reminder, you can only test 2 times total per testing year and test only 1 time per month:

Wednesday, December 2, 2009 8:30 a.m. or 1:00 p.m. or

Thursday, December 3, 2009 8:30 a.m. or 1:00 p.m.

February Testing Dates

Deadline: Friday, February 12, 2010, by 4:00 p.m. for the following testing dates, please circle one time if you wish to test in February and also write the test day, date and time on the front of the application, reminder, you can only test 2 times total per testing year and test only 1 time per month:

Wednesday, February 17, 2010 8:30 a.m. or 1:00 p.m. or

Thursday, February 18, 2010 8:30 a.m. or 1:00 p.m.