



700 Logan College Road
Carterville, Illinois 62918

DIAGNOSTIC CARDIAC SONOGRAPHY PROGRAM
or ADVANCED CERTIFICATE IN CARDIAC MEDICAL SONOGRAPHY

This packet contains information for the full-time program beginning August 2012.

Dear Prospective Student:

Thank you for your interest in the Diagnostic Cardiac Sonography (DMS) Program at John A. Logan College (JALC). Graduates of this program earn an Associate in Applied Science Degree in Diagnostic Cardiac Sonography.

The College has an open admission policy; however, there are some programs which have additional entrance requirements. Attached you will find an information packet about the DMS program at JALC, an application for the DMS program and an application for the pre-entrance examination. **You must contact the Admissions Office to obtain information about general admission to John A. Logan College.**

The **applicant must:**

1. submit proof of successful completion or registration to all first year prerequisite courses **or** submit proof of successful completion of an accredited Associate Degree in an Allied Health program and prerequisites **to the Assessment Office** by **March 30, 2012**,
2. achieve a competitive level score on the pre-entrance examination: **PSB – Health Occupations Aptitude Examination (HOAE)**,
3. submit all required documents listed in this packet under **Admission Requirements** to the designated office by **March 30, 2012** and
4. complete all necessary general entrance requirements for the College, as determined by the Admissions Office.

The career that you are considering is truly exciting! Sonography is a dynamic profession that has grown significantly over the past 20 years. A diagnostic cardiac sonographer is a highly-skilled professional who uses specialized equipment to create images of structures inside the human body that are used by physicians to make a medical diagnosis. Diagnostic cardiac sonographers have extensive, direct patient contact that may include performing some invasive procedures. They must be able to interact compassionately and effectively with people who range from healthy to critically ill.

Further information is included in this packet and available on our website at www.jalc.edu/admissions/assessment/hcpa.php. We encourage you to thoroughly review the packet and website prior to applying to the program. Best wishes in your educational endeavors.

Best Regards,

Tom Cardwell
Director of Assessment

Valerie Barko
Associate Dean for Health & Public Service

Changes Effective 10/11/11

DIRECT EXTENSION ACCESS: (618) 985-2828 or 457-7676
OPERATOR: (618) 985-3741, 549-7335, 542-8612, 937-3438, TTY: 985-2752
WEB SITE: <http://www.jalc.edu>

PROFESSION

The Diagnostic Cardiac Sonography Program prepares students to become highly competent sonographers possessing the skills and knowledge necessary to produce and evaluate ultrasound images and related data that are used by a physician to render a medical diagnosis.

Sonography is a dynamic profession that has grown significantly over the past 20 years. With rapidly developing new technologies and increased use of diagnostic ultrasound procedures, growth is projected to continue in the future with employment opportunities for qualified diagnostic cardiac sonographers in both urban and rural areas nationwide. Sonographers can choose to work in clinics, hospitals, private practice physician offices, public health facilities, laboratories, and other medical settings performing examinations in their areas of specialization. Career advancement opportunities exist in education, administration, research, and in commercial companies as education/application specialists, sales representatives, technical advisors, etc.

A diagnostic cardiac sonographer is a highly-skilled professional who uses specialized equipment to create images of structures inside the human body that are used by physicians to make a medical diagnosis. The process involves placing a small device called a transducer against the patient's skin near the body area to be imaged. The transducer works like a loudspeaker and microphone because it can transmit sound and receive sound. The transducer sends a stream of high frequency sound waves into the body that bounce off the structures inside. The transducer detects sound waves as they bounce off the internal structures. These sounds are analyzed by a computer to make an image of the structure(s) on a television screen or that can be recorded on videotape or digitalized.

Diagnostic cardiac sonographers have extensive, direct patient contact that may include performing some invasive procedures. They must be able to interact compassionately and effectively with people who range from healthy to critically ill.

The professional responsibilities include, but are not limited, to:

- obtaining and recording an accurate patient history
- performing diagnostic procedures and obtaining diagnostic images
- analyzing technical information
- using independent judgment in recognizing the need to extend the scope of the procedure according to the diagnostic findings
- providing an oral or written summary of the technical findings to the physician for medical diagnosis
- providing quality patient care
- collaborating with physicians and other members of the health care team

Diagnostic cardiac sonographers must also be knowledgeable about the risk of possible exposure to blood and body fluids. Many diagnostic cardiac sonographers also assist in electronic and clerical scheduling, record keeping, and computerized image archiving. Diagnostic cardiac sonographers may also have managerial or supervisory responsibilities.

Graduates will be eligible to sit for their registry examinations and successful candidates will be able to use the title of Registered Diagnostic Cardiac Sonographer – RDCS.

In addition to excellent career opportunities, salaries for sonographers are competitive with or higher than other professionals with similar levels of education. Surveys indicate that an entry level sonographer can expect a median salary in a range of \$61,984 annually not including benefits. [Salary information is based on a 2008 national salary survey by the US Bureau of Labor Statistics.]

Faster than average employment growth is expected, but job opportunities will vary by geographic area. Sonographers willing to relocate will have the best job opportunities. Sonographers with multiple specialties or multiple credentials also will have good prospects.

TECHNICAL ABILITIES AND SKILLS REQUIRED

Sonographers must be able to:

- Lift more than 50 pounds routinely
- Push and pull routinely
- Bend and stoop routinely
- Have full use of both hands, wrists and shoulders
- Distinguish audible sounds
- Adequately view sonograms, including color distinctions
- Work standing on their feet 80% of the time
- Interact compassionately and effectively with the sick or injured
- Assist patients on and off examining tables
- Communicate effectively with patients and other health care professionals
- Organize and accurately perform the individual steps in a sonographic procedure in the proper sequence

ADMISSION REQUIREMENTS

The following admission procedures shall be followed by all prospective applicants seeking admission to the JALC DMS program. Failure to comply with the deadline dates designated by JALC will automatically terminate the application for the program.

These admission procedures are in accordance with Illinois law. The law requires that programs not having sufficient space and resources to accommodate all applicants will accept those applicants best qualified, using ranking, ability and achievement test scores as guides, with preference given equally to students residing in the district or in a joint agreement district.

The JALC DMS program admission process does not discriminate on the basis of race, creed, color, national origin, gender, age, or the presence of a non-job-related condition or disability.

To be considered for admission in the full-time program beginning Fall 2012, an applicant must meet these criteria and submit the following credentials to the designated office by March 30, 2012:

1. To become eligible for the DMS program, the applicant must meet one of these criteria:
 - submit proof of successful completion of an accredited Allied Health Associate Degree program and prerequisites to the **Assessment Office** by **March 30, 2012** or
 - submit proof of successful completion or registration to all first year prerequisite courses listed in the curriculum guide to the **Assessment Office** by **March 30, 2012**. Actual proof of completion of all first year prerequisite courses **MUST** be in the **Assessment Office** by August 8th of the year the applicant plans to start the DMS program in order to complete the registration process.
2. Submit a properly completed application for general admission and return it to the **Admissions Office** by **March 30, 2012**, if **not** currently enrolled in courses at JALC.

When completing an application for general admission the applicant must indicate that they are seeking a JALC degree. Also, indicate the area of study as an Associate of General Studies (**AGS**) with the PSC Code: **1.2**, and the CIP Code: **240102D**.

3. **COMPASS** or **ASSET** placement exams are required by JALC in reading, writing and math. Contact the Assessment Office at (618) 985-2828 Ext. 8518 to register for a placement exam. If **COMPASS** or **ASSET** placement exams were completed at another institution, submit the current exam scores to the **Assessment Office** by **March 30, 2012**. Placement exam scores will only be accepted if taken within the past three years.

Regardless of the COMPASS or ASSET placement or any test score taken for general college admission, and any resultant remedial courses required, all applicants desiring to apply for the DMS program will be allowed to take the DMS pre-entrance exam. However, if an applicant scores low on any general admission placement test, counselors may advise against continuing the DMS application process.

4. Complete and return the attached Diagnostic Cardiac Sonography Program application to the Assessment Office when you register for the first test, or by **March 30, 2012**.
5. Complete and return the attached Diagnostic Cardiac Sonography pre-entrance exam application to the Assessment Office when you register for the first test, or by **March 1, 2012**.

If an applicant tested the previous academic year and chooses not to retest in the current academic year, they must submit a written request along with the program application in order for the previous test score to be considered. In this instance, no entrance exam application is necessary.

6. Request **all transcripts** be sent to the Admissions Office by **March 30, 2012**. A high school transcript or proof of GED with passing scores is required of applicants who have not completed a full semester at an accredited college or university. If the applicant has completed a full semester or more of accepted course work at a college or university, other than JALC, then evaluated college transcripts are required, not high school transcripts. Transcripts **must** show when the course was taken and the grade received. **Official college transcripts must be received and evaluated in JALC Admissions Office by March 30, 2012.** The Assessment Office has access to courses taken at JALC, therefore, a JALC transcript does not need to be submitted.

7. **All applicants must submit proof of current residency to the Assessment Office by March 30, 2012.** The following forms may serve as acceptable proof of residency to be **RANKED** as an in-district applicant:

- a valid driver's license with an in-district address
- a valid state identification card with an in-district address
- a valid voter's registration card that indicates JALC College District
- a current real estate tax bill that indicates property is owned within the JALC College District
- a joint agreement approved by JALC's V.P. for Instruction

In-district and joint agreement applicants will be placed in the ranking before applicants out-of-district, if one of the above forms of acceptable proof is received in the Assessment Office by March 30, 2012. If one of the above forms of acceptable proof is not received in the Assessment Office by March 30, 2012, the applicant will be placed in the ranking after in-district and joint agreement applicants that submitted acceptable proof.

Although the following forms may serve as proof to receive the in-district tuition status for an approved course or curriculum, these forms **DO NOT** qualify as acceptable proof of residency to be **RANKED** as an in-district applicant, therefore, the applicant will be placed in the ranking after in-district and joint agreement applicants:

- an employer letter that indicates employment in JALC College District
- a notarized letter that indicates residence in JALC College District
- a chargeback approved by JALC's V.P. for Instruction

Verification must show the applicants name with their current address. Acceptance letters will only be sent to in-district addresses for in-district students with the exception of joint agreement applicants. Post Office boxes are not accepted as proof of residency. New driver's licenses now show both P.O. Box and street address.

Out-of District Applicants Attending Through Joint Agreement

Out-of-district applicants enrolling in the **Diagnostic Cardiac Sonography Program** at John A. Logan College through a joint agreement with **[Kaskaskia College, Rend Lake College, Shawnee College, Southeastern Illinois College or Southwestern Illinois College]** will attend on the same basis as in-district applicants including paying tuition, fees and any other charges applicable to in-district applicants. However, applicants attending under a joint agreement must agree to register for only those courses that are part of the declared joint agreement program. Any prerequisite course work or course outside of the joint agreement program must be completed at the applicant's home institution or the applicant will pay out-of-district rates at John A. Logan College. Joint agreement applicants will be responsible for withdrawing from courses that are not part of their declared joint agreement program or agree to pay out-of-district tuition for non-eligible courses. Completion of prerequisite courses does not result in preferential treatment for programs with special admission. Please note that these joint agreements are subject to change.

An applicant, who wishes to enroll in the **Diagnostic Cardiac Sonography Program** that is not offered at their home institution, but is included in the joint agreement with John A. Logan College, will:

First, have a letter sent from their home institution stating that the applicant is eligible to participate in the specific program covered by the agreement and

Second, sign a joint agreement form stating that they understand that only courses included under the joint agreement are eligible for in-district tuition.

The eligibility letter and joint agreement form should be sent to:

John A. Logan College
Cindy D. Johnson, Director to the V.P. for Instruction
700 Logan College Road – Room A17
Carterville, IL 62918

If an applicant has any questions regarding a joint agreement or chargeback, they should contact JALC's V.P. for Instruction Office at (618) 985-2828 Ext. 8407.

Out-of District Applicants Attending Through Chargeback

An out-of-district applicant who wishes to enroll in the **Diagnostic Cardiac Sonography Program** that is not offered at their home institution, and is not included in the joint agreement with John A. Logan College, must first obtain authorization from the sending institution for partial student support to attend John A. Logan College, which is referred to as a chargeback. Applicants attending through a chargeback must agree to enroll in only the curriculum approved by the sending institution or the applicant will assume responsibility for full tuition and fees incurred for the unapproved courses or curriculum. **In-district and joint agreement applicants will be placed in the ranking before out-of-district applicants attending on a chargeback.**

8. Achieve a competitive level score on the pre-entrance examination for the college. This score is based upon the PSB-Health Occupations Aptitude Examination results **and** weighted grades for previous college courses taken within, or transferring to, the DMS required curriculum. The exam will take a minimum of 3 hours. Tests will begin promptly at 9:00 a.m. and 1:00 p.m., unless indicated otherwise. **No one may take the test if they do not have a photo ID the day of the test.** Tests will be held in the Assessment Office in Room C205A. **Seating for each testing date is limited, and applications will be processed on a first come, first served basis.** Therefore, SIGN-UP EARLY! A list of designated dates and application deadlines is listed below. Complete and return the forms to the Assessment Office, Room C205, by the test registration deadline. Applicants must register before the test registration deadline set below for each session. The \$25.00 registration fee, per test, must be paid at the time of registration. This may only be done between the hours of 8:15 a.m. – 3:15 p.m. to allow time to complete the payment

form that you must take down to the Business Office with your payment. The Business Office accepts credit/debit card, money order, cashier's check, personal check, or cash. Please contact the Business Office with questions regarding acceptable forms of payment. A total of 2 tests may be taken per academic year and only 1 test per month may be taken. Changes to exam and fees may occur at anytime! **There are 20 testing times available; applicants may only test up to 2 times.**

Diagnostic Cardiac Sonography Testing Dates

Wednesday, November 2, 2011, 9 am or 1 pm
Thursday, November 3, 2011, 9 am or 1 pm
Wednesday, December 7, 2011, 9 am or 1 pm
Thursday, December 8, 2011, 9 am or 1 pm
Tuesday, February 7, 2012, 9 am or 1 pm
Wednesday, February 8, 2012, 9 am or 1 pm
Thursday, February 9, 2012, 9 am or 1 pm
Tuesday, March 6, 2012, 9 am or 1 pm
Wednesday, March 7, 2012, 9 am or 1 pm
Friday, March 9, 2012, 9 am or 1 pm

Diagnostic Cardiac Sonography Test Registration Deadlines

Friday, October 28, 2011, by 3:15 pm
Friday, October 28, 2011, by 3:15 pm
Friday, December 2, 2011, by 3:15 pm
Friday, December 2, 2011, by 3:15 pm
Thursday, February 2, 2012, by 3:15 pm
Thursday, February 2, 2012, by 3:15 pm
Thursday, February 2, 2012, by 3:15 pm
Thursday, March 1, 2012, by 3:15 pm
Thursday, March 1, 2012, by 3:15 pm
Thursday, March 1, 2012, by 3:15 pm

The first concern about acceptance into the program should be obtaining a competitive level score on the DMS pre-entrance examination. This score is based upon the PSB-Health Occupations Aptitude Examination results. The exam includes sections on academic aptitude, spelling, reading comprehension, information in the natural science and vocational adjustment index. All five sections of the test will be given. The raw score of the first four sections will be added to achieve a composite exam score to be used for admission ranking. The fifth section will be utilized for research purposes. Tie breakers will be based upon the highest score achieved on Part 1 and Part 3, successively.

Additional points may be added to the applicants composite exam score on the DMS pre-entrance examination, **if college transcripts have been received and evaluated in JALC Admissions Office by March 30, 2012.** No points will be given without an official transcript. General education courses must be completed by **December 2011** in order for points to be added: BIO 205, ENG 101, MAT 113, BIO 206 and PHS 105 or PHY 121. **[MAT 113 has a prerequisite of MAT 062 with a minimum grade of a "C". No points will be awarded for prerequisites.]** The following points will be added for each grade earned: "A" = 3 points, "B" = 2 points, "C" = 1 point. [For example, 15 points may be added to an applicant's composite exam score if the above general education courses are completed by **December 2011** with a grade of an "A" in each class.] Rank ordering of students for admission consideration will be made on the basis of total points earned.

Applicants who have worked as a Sonographer will earn additional points for full-time work experience if proof of work experience [submitted in the form of a notarized letter from each employer(s) containing dates of employment as a Sonographer] is received in the Assessment Office by **March 30, 2012**. Points will be awarded for sonography experience as follows:

- 10 or more years of experience in sonography = 5 points
- 6-9 years of experience in sonography = 4 points
- 3-5 years of experience in sonography = 3 points
- 2 years of experience in sonography = 2 points

Additional information about the pre-entrance exam can be accessed by going to www.psbtests.com. Click on "Resources for Test Taking" to locate documents, that may be viewed or printed, containing information regarding Sample Questions, Understanding Test Results and Other Helpful Resources. No calculators are permitted during the exam.

Letters of notification of provisional acceptance to the top fourteen (14) applicants on the ranking list will be mailed beginning in May 2012. Applicants that are selected will have ten days from the date

mailed, to return the response form enclosed in the acceptance letter. If no response is obtained, the applicant will be dropped from future consideration and the next alternate on the list will be notified of acceptance. Letters of notification of alternate list or denial into the program will be mailed when all positions are filled.

It is extremely important to abide by the deadline dates outlined in this packet. It is the applicant's responsibility to assure that these documents have been received in the designated office by the deadline dates.

If you have questions regarding this information, you may contact any of the people below:

Tom Cardwell Director of Assessment John A. Logan College 700 Logan College Road Carterville, IL 62918 (618) 985-3741 Ext. 8496	Matt Yusko Assessment Coordinator John A. Logan College 700 Logan College Road Carterville, IL 62918 (618) 985-3741 Ext. 8617	Tish Majewski Assessment Coordinator John A. Logan College 700 Logan College Road Carterville, IL 62918 (618) 985-3741 Ext. 8247
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TOM CARDWELL, MATT YUSKO AND TISH MAJEWSKI ARE THE ONLY ADVISORS STUDENTS SHOULD SEE FOR ADVISEMENT AND REGISTRATION TO INSURE ALL ENTRY REQUIREMENTS ARE MET FOR THE DIAGNOSTIC CARDIAC SONOGRAPHY PROGRAM.

ACCREDITATION STATUS

- Joint Review Committee on Education in Diagnostic Medical Sonography
- Commission on Accreditation of Allied Health Education Programs

TUITION AND FEES

First year in-district tuition at \$92.00 per credit hour – 29 hours (prerequisite courses)	\$2,668.00
Second year variable tuition at \$122.00 per credit hour – 50 hours (DMS courses)	6,100.00
Lab/course/online fees (estimate)	2,110.00
Second year books* (estimate)	1,410.00
White lab coat and scrubs (estimate)	120.00
Stethoscope and calculator (estimate)	50.00
ECG calipers and VCR tapes (estimate)	15.00
Student DMS annual membership fee	40.00
ARDMS National Board Examinations (\$200.00 per exam)	400.00
Graduation fee	10.00
Registration fee for Health Occupations Aptitude Entrance Exam	25.00
Total Estimated Cost	\$12,948.00

Note: *Textbooks for first year prerequisite courses are not included due to variability of texts. Mileage cost and meals at clinical sites are the student's responsibility. Clinical sites are within a wide radius of the campus and mileage is an expense to consider seriously. Additional costs may include: medical exams, immunizations, CPR, and overnight accommodations for clinical visits.

All costs listed above are estimates and subject to change. **The DMS student should have planned for meeting these financial obligations before entering the DMS program.**

For additional information, please contact Valerie Newberry at (618) 985-2828 Ext. 8622 or valerienewberry@jalc.edu.

FINANCIAL AID

A variety of financial aid exists. The applicant should contact the Financial Aid Office. Some of the types of financial aid presently offered are:

- Federal Pell Grants/FSEOG
- Illinois State Map Grant
- College Work Study
- Scholarships

LEGAL LIMITATIONS

Felony convictions that Diagnostic Cardiac Sonography graduates have may adversely affect their ability to sit for licensure exam and to receive employment.

CURRICULUM COURSE REQUIREMENTS

The length of the program is eighteen months from start to finish, not including the first year general education prerequisite courses. Classes begin in August and students go to school year-round, which includes the summer semester.

The DMS student has a very concentrated schedule with numerous clinical hours in area hospitals. Clinical hours must be made up including sick and holidays.

The diagnostic material is taught online and students need to be strong online learners. Laboratory practice and clinical training at affiliated hospitals is also included in this program.

Students will be responsible for all transportation and/or costs to classes and hospitals/clinicals within this highly mobile program.

Health Insurance and flu shots are required by some clinical sites. Students will be expected to contact the Diagnostic Cardiac Sonography Coordinator for details.

A current physical examination and CPR certification is required throughout the program, **but should not be scheduled until you have received official notification that you have been accepted into the program.** Also, vaccination for Hepatitis B, a Rubella-Titer test, a negative Mantoux test, and a Tetanus Toxoid test is required once you have been accepted into the program. These forms will be provided to accepted students during their advisement appointment with the Diagnostic Cardiac Sonography Coordinator.

Prospective DMS students should **not** purchase any materials or supplies until AFTER they have been accepted and registered for classes. Questions regarding uniforms, schedules, requirements, etc. will be answered for accepted students during an orientation session with the Diagnostic Cardiac Sonography Coordinator.

Diagnostic Cardiac Sonography students must earn a minimum grade of a “C” in all courses listed in the curriculum guide, including first year prerequisite courses.

It is the responsibility of all interested applicants to view the current DMS curriculum guide and course descriptions online at the following links:

- http://www.jalc.edu/catalog/curriculum_guides/diagnosticcardiacsonographyaasdegree.pdf

➤ http://www.jalc.edu/catalog/course_descriptions/dms_diagnostic_medical_sonography.pdf

GENERAL EDUCATION PREREQUISITE COURSES

BIO 205 – Human Anatomy and Physiology I	4 credits
ENG 101 – English Composition I	3 credits
MAT 113 – Intro to Contemporary Mathematics ¹	3 credits
BIO 206 – Human Anatomy and Physiology II ²	4 credits
ALH 110 – Issues in Health & Patient Care	3 credits (offered summer only as an online course)
ALH 112 – Pathophysiology & Terminology	3 credits (offered summer only as an online course)
Choose one of the following:	
PHY 121 – Technical Physics	3 credits
PHS 105 – Physics for Non-Science Majors	3 credits
Choose one of the following:	
SOC 133 – Principles of Sociology	3 credits
PSY 132 – General Psychology	3 credits
Choose one of the following:	
SPE 115 – Speech	3 credits
SPE 116 – Interpersonal Communications	3 credits

¹ Prerequisite for MAT 113 is MAT 062 with a minimum grade of a “C”. Proof of eligibility for MAT 113 must be received in the Assessment Office by March 30, 2012.

² No prior credit will be given for BIO 206 Human Anatomy and Physiology II if this course was completed more than 5 years prior to program admittance or if the earned grade was lower than a “C”.

All applicants are required to successfully complete the above DMS general education prerequisite courses with a minimum grade of a “C” prior to the fall semester they plan to start the DMS program.



Diagnostic Cardiac Sonography Application
for the full-time program beginning Fall 2012

Please print this application, fill out completely and return to the Assessment Office, Room C205, by March 30, 2012.

JALC 7 digit ID# _____

Name _____
Last First MI Maiden

Address _____
Street City/State/Zip Code

Phone _____ Social Security No. _____

Date of Birth _____ E-mail Address _____

EMERGENCY INFORMATION

Person to be notified in case of emergency:

Name _____
Last First

Address _____
Street City/State/Zip Code

Phone _____

HIGH SCHOOL OR GED INFORMATION

Name of High School Graduation Date (MM/YY)

COLLEGIATE RECORD

List all colleges attended beginning with the most recent:

College Name Location Date of Attendance

College Name Location Date of Attendance

College Name Location Date of Attendance

When did or will you complete all first year prerequisite courses listed on curriculum guide? _____

When did or will you complete your Allied Health Associate Degree program (MM/YY)? _____

Where did or will you complete your Allied Health Associate Degree program? _____

The undersigned certifies that the information contained herein is true, complete, and correct. It also certifies that the applicant has read the informational packet online, and agrees to all application procedures.

Applicant's Signature _____

Date _____



Diagnostic Cardiac Sonography Pre-Entrance Exam Application

Exam to be used for final class placement for the full-time program beginning Fall 2012.

Please print this application, fill out completely and return to the Assessment Office in Room C205. **The \$25.00 registration fee, per test, must be paid at the time of registration.** This may only be done between the hours of 8:15 a.m. – 3:15 p.m. to allow time to complete the payment form that you must take down to the Business Office with your payment. The Business Office accepts credit/debit card, money order, cashier's check, personal check, or cash. Please contact the Business Office with questions regarding acceptable forms of payment. Since your seat is being reserved for a test session the \$25.00 registration fee cannot be transferred to another test session [NON-TRANSFERABLE] or refunded if you do not attend the session for which you were applying [NON-REFUNDABLE]. Changes to exam and fees may occur at anytime! **No one may take the test if they do not have a photo ID the day of the test.** A total of 2 tests may be taken per academic year and only 1 test per month may be taken. There are 20 testing times available; applicants may only test up to 2 times.

Name _____
Last First MI Maiden

Address _____
Street City/State/Zip Code

Phone _____ Social Security Number _____

Please consider my results for: **Diagnostic Cardiac Sonography Program**

Do you have a disability which may require accommodations for testing? Yes ___ No ___

If yes, you must provide documentation of your disability and the need for accommodations to Student Support Services in Room C219 within seven (7) working days of this request or seven (7) days prior to the test date.

NOTE: An exam date will be scheduled between the student and Matt Yusko in the Assessment Office after accommodations have been approved by Student Support Services.

Have you taken the PSB-Health Occupations Aptitude Examination (HOAE) before? Yes ___ No ___

If yes, when? _____

Fill in the testing day, date and time that you prefer for your first registration:

**** See next page for testing dates ****

Day _____ Date _____ Time _____

FOR OFFICE USE ONLY:					
Test Date	@	on	Receipt #	Amount	Date Paid
Test Date	@	on	Receipt #	Amount	Date Paid
Test Date	@	on	Receipt #	Amount	Date Paid

The undersigned certifies that the information contained herein is true, complete, and correct. It also certifies that the applicant has read the informational packet online, and agrees to all application procedures.

Applicant's Signature _____

Date _____

Please choose one day and time for your first registration, circle the day and time, and fill in the corresponding information on the front of the exam application indicating your preference.

November Testing Dates

Deadline: Friday, October 28, 2011, by 3:15 p.m. for the following testing dates. Please circle one time if you wish to test in November and also write the test day, date and time on the front of the application. Reminder, you can only test 2 times total per academic year and test only 1 time per month:

Wednesday, November 2, 2011 9:00 a.m. or 1:00 p.m. or
Thursday, November 3, 2011 9:00 a.m. or 1:00 p.m.

December Testing Dates

Deadline: Friday, December 2, 2011, by 3:15 p.m. for the following testing dates. Please circle one time if you wish to test in December and also write the test day, date and time on the front of the application. Reminder, you can only test 2 times total per academic year and test only 1 time per month:

Wednesday, December 7, 2011 9:00 a.m. or 1:00 p.m. or
Thursday, December 8, 2011 9:00 a.m. or 1:00 p.m.

February Testing Dates

Deadline: Thursday, February 2, 2012, by 3:15 p.m. for the following testing dates. Please circle one time if you wish to test in February and also write the test day, date and time on the front of the application. Reminder, you can only test 2 times total per academic year and test only 1 time per month:

Tuesday, February 7, 2012 9:00 a.m. or 1:00 p.m. or
Wednesday, February 8, 2012 9:00 a.m. or 1:00 p.m. or
Thursday, February 9, 2012 9:00 a.m. or 1:00 p.m.

March Testing Dates

Deadline: Thursday, March 1, 2012, by 3:15 p.m. for the following testing dates. Please circle one time if you wish to test in March and also write the test day, date and time on the front of the application. Reminder, you can only test 2 times total per academic year and test only 1 time per month:

Tuesday, March 6, 2012 9:00 a.m. or 1:00 p.m. or
Wednesday, March 7, 2012 9:00 a.m. or 1:00 p.m. or
Friday, March 9, 2012 9:00 a.m. or 1:00 p.m.