

## SELF- STUDY CALENDAR

<b>Date</b>	<b>Group</b>	<b>Focus</b>
June 11, 2003	Task Force	Creation of Task Force
February 17, 2004	Steering Committee	Charge of Self -Study
March	HLC Coordinator	HLC Conference
April 2	Self-Study Co Chairs	Committee Assignments
Fall 2004	Change of Administration	
September 9	Criterion Co-Chairs	Accreditation Process
December 14	Criterion Co-Chairs	Preliminary Progress Report
February 2, 2005	Steering Committee	Reorganization of Self-Study
April 21	Criterion Co-Chairs	Mission/Themes/Planning
April 29	Criterion Groups	Survey Design
April	Criterion Chairs	HLC Conference Chicago
May 4	Criterion Co-chairs	Faculty Survey Questions
May 9	Faculty	Full Time Faculty Survey
May 10	Criterion Co-chairs	Information for Operational Staff
May 23	Criterion Groups	Preliminary Reports
May – July	Small Group/ Steering	Tabulate Survey/Create Surveys
August 1, 2005	Small Group Planning	Senior Leader Focus Group
August 2 – 18	Criterion Chairs	Summarize Submissions
August 10	Small Group	Planning
August 17	Faculty and NTPs	Opening Day Presentation
August 24	President and VPs	Senior Leader Focus Group
August 30	Criterion Co-Chairs	Feedback to Criterion Groups
September 7	Criterion Co-Chairs	Set up Schedule
September 12	NTP and Operational Staff	Survey
September 22	Self-Study Co-chairs	Fall Reporting
October 3	Criterion Groups	Progress Reports
October 10	Faculty/Staff Development	Self-Study Forum
October 18	Non Teaching Professionals	Presentation to Group
October 19	Self Study Co-chairs	Planning
November 7	Criterion Groups	Second Draft Due
December 6	Criterion Groups	Third Draft Due
December 8	Criterion Groups/ Sr. Ldrs.	Feedback
January 10, 2006	Term Faculty	Presentation at Orientation
January 12	Small Group	Planning
January 19	Co-Chair	Survey Feedback
February 9	Small Group	Criterion Reports
February 27	Faculty/Staff Development	Presentation
March - May	Sr. Ldrs/Small Group	External Surveys
March 28	Writers	Criterion Writing
April 1- 4	Criterion Co-Chairs	HLC Conference Chicago
April 11	Small Group	Criterion Reports

May 9	Small Group	Documentation
May 10	Small Group	Documentation
May 18	Dr. John Taylor	Presentation to College Groups
May – July	Writers/Editors	Write Report
July 18	Planning Group	Fall Planning Schedule
August	Small Group	Publications
August 15	Faculty Orientation	Presentation to New Faculty
August 16	Faculty Orientation	Presentation at Opening Day
September 6	Steering Committee	Visitation Planning/Assignments
October – November	Steering Committee	Feedback on Chapters
October 9	Faculty/Staff Development	Presentations to Faculty
October	Instructional Team	Department Chairs/Binders
October 31	Steering Committee	Deadline for Committee Plans
November 14	Small Group Planning	Publications/Web Site
November 16	Operational Development	Presentation to Group
December 6	Small Group Planning	Communication/Resource Room
December 8	Steering Committee	Feedback on Planning
December 2006	Word Processing	Format Report
December 21	Visitation Team	Mail Self-Study Report
January 10	Senior Leaders	Prepare Visitation Schedule
January 2007	Small Group	Prepare Web Site/Resource Room
February 5 – 7	HLC Visitation Team	Accreditation Visit