

John A. Logan College
The Higher Learning Commission
(North Central Association)

Minutes of Meeting:

The John A. Logan College, Higher Learning Commission, Criterion Five Committee met at 2:00pm, Tuesday, April 13, 2004 in room G202.

Members Present:

Phil Minnis
Lisa Hudgens
Adrienne Barkley-Giffen
Mary O'Hara
Patty Morrison
Bill Gayer
Mike Morgan
Carla Hass
Marilyn Toliver
Mabel Hayes
Shayne Crawshaw
Tom Bell
Cindy Russell
Bill Smith
Cheryl Thomas
Mark Henson
Herb Russell
Elaine Parker
Kay Fleming

Members Absent:

Larry Peterson
Kathirave Giritharan

Others Present:

Jo Nast

Phil Minnis and Lisa Hudgens thanked all those present for coming to the meeting. Phil Minnis distributed the agenda and Lisa Hudgens began by speaking about past North Central Association accreditation visits. Several individuals in the room have previously participated in the visits. The

accreditation process takes place every ten years. It was noted that Criterion Five is considered a full committee and not a sub-committee. Lisa Hudgens also noted that the committees were selected by the Vice President of Administration, Dr. Maxine Pyle. Committee assignments may change somewhat in the future due to the retirement of current staff and faculty.

Phil Minnis distributed the notes from the February 17, 2004 Steering Committee meeting. At that time he asked Jo Nast to explain the accreditation process. Jo explained the difference between AQIP and PEAQ. The College has decided to follow the PEAQ path for accreditation. Phil stated that different publications and websites are available to members that will help explain the accreditation process and provide examples of self-studies from other institutions. However, Criterion Five is the least defined Criterion and there is currently little or no information available to review. New models will not be available until Fall 2005.

Jo Nast discussed her concerns for Criterion Five and they dealt primarily with Service Learning and Applied Learning. Phil distributed a Planning Grid that looked at these two areas. The other area of concern will be determining how internal and external constituencies value the services provided by JALC. The committee will work closely with Eric Pulley to develop a survey or utilize information previously gathered by the Institutional Research department. Jo did mention that this process would be different from past accreditations because we would no longer be able to work independently of the other committees. All five criterion groups will have to work as a cohesive unit.

The timeline for the process will be:

Fall 2004 – Begin investigation process

Fall 2005 to Spring 2006 – Final Criterion Five report to Jo Nast

Larry Peterson

Spring 2007 – On-site visit

The committee was asked to read chapters 1 and 3. It was also suggested that if there was a particular subsection that a committee member was interested in to note it for the next meeting. The committee may be subdivided and assigned. The next meeting will be held Fall 2004, after school resumes.