

NCA SUBCOMMITTEE
Criterion 4-d
September 23, 2004
Minutes

Members present:

Nathan Arnett
Rebecca Borgsmiller
Linda Graves
Cheryl Thomas
Barbara Throgmorton

Members absent:

Mary Ellen Abell (off campus, due to meeting)
Clay Brewer

Date of Next Meeting: October 21, 2004, 3:00 p.m. in the Administrative Conference Rm.

The subcommittee met to discuss the Core Component 4d. Members of the group began brainstorming ideas to support each component. Below are the ideas mentioned during this meeting:

1. *The organization's academic and student support programs contribute to the development of student skills and attitudes fundamental to responsible use of knowledge.*

IDEAS:

Student Success Center's TRiO program, Tutoring, Disability Support & Deaf & Hard of Hearing Services, Educational workshops
Career Assistance Lab (Paulette Johnson, Patsy Burdel, Mary Ellen Abell)
The Write Place
Help Sections (ex. MAT 052H, etc.)
Honor activities: College Bowl, PSY 132H, etc.

2. *The organization follows explicit policies and procedures to ensure ethical conduct in its research and institutional activities.*

IDEAS:

Board Policy Manual (Policy no. 3361 and 5274)
Administrative Procedures Manual
Judy Vineyard and Library Services
Sabbatical leave policy
**Possible survey to students, faculty and library personnel

3. *The organization encourages curricular and co-curricular activities that relate responsible use of knowledge to practicing social responsibility.*

IDEAS:

Student Activities & Club Sponsors

Alcohol, Other Drug & Violence Prevention Program —Terry Crain

Nominal Groups (Brenda Erickson's AAIC meetings)

"Interdepartmental Modules"—departments working together to overlap subjects

4. *The organization provides effective oversight and support services to ensure the integrity of research and practice conducted by its faculty and students.*

IDEAS:

Judy Vineyard, Library Trainings

Tom Bell, LRC Trainings

English Faculty

Internet services to prevent plagiarism

5. *The organization creates, disseminates, and enforces clear policies on practices involving intellectual property rights.*

IDEAS:

Board Policy Manual: Policy no. 3361 (Copyrights)

Policy no. 5152 (Patents)

Administrative Procedures Manual

Other ideas???

October Meeting: October 21, 2004, at 3:00 p.m. in the Administrative Conference Room

Assignments:

- **Look up policies, bring copies of such policies, research ideas and bring documentation**
- **Link components of 4d to the College's Educational Goals & Mission Statement**