

CRITERION TWO

Minutes

May 17, 2005

2:30 p.m.

The Criterion Two committee met on May 17, 2005, in Room G202 at 2:30 p.m. Present were co-chairs Kim Dixon and Donna Glodjo, Perry Knop, Teri Campbell, Sheryl Bleyer, J. P. Barrington, Art Walters, Edgar Montano, Victoria Kelly, Robin Pauls, Dwight Hoffard, and Mike Bitting. Absent were Valerie Newberry, Leslie Bertolini, Joanna Christopher, Renee Mavigliano, Darby Ortolano, Jerry Parker, Debra Grisham, and Jody Hart.

The co-chairs gave the group an update of the efforts that have been reported to date, and briefly outlined information gathered from the Higher Learning Commission Conference in April.

An extensive, detailed outline was distributed giving an updated overview of what each core component group should look at and use as a kind of checklist for their self-study reporting. The outline included suggested additional sources of information for each core component and some suggested additional questions to be answered by each group. The committee was encouraged to begin looking at assessing strengths, challenges, and possible recommendations that may be drawn from their findings to date. A supply of spreadsheet-style worksheets was also distributed to assist committee members in organizing their questions, sources, and findings.

The sub-committees were encouraged to get their progress reports (which had been requested by a previous e-mail) in to the co-chairs as soon as possible. The co-chairs stated that while they understood that some groups may not have extensive reports at this time, it is important that a summary of what has been accomplished to date be submitted by the May 23 deadline.