

NCA CRITERION TWO SUBCOMMITTEE 2d  
MINUTES  
January 24, 2005

Criterion Two Subcommittee 2d met at 2:00 p.m. on Monday, January 24, 2005. Present were subcommittee chair Donna Glodjo, Mike Bitting, and Debra Grisham. Jody Hart and Jerry Parker were absent.

Mike and Donna shared briefly what information they had gathered to date

Donna reported that she had met with President Mees and outlined what he feels the College is doing in several areas to fulfill our mission, and is now in the process of seeing what planning processes are involved. She has also looked at ways the Board of Trustees participates in the planning processes and gave some examples.

Mike reported that he had met with Vice-President Peterson and obtained information on *The Plan* – our most comprehensive planning document. Mike spoke to the fact that he feels this is basically an operational, driven more by the budget than by the mission. Discussion was held on how the items submitted to *The Plan* from all areas of the college are prioritized; how we track the progress of *The Plan*; and what evidence can be offered that *The Plan* aligns with our mission. It was agreed that these questions warranted further research.

The group briefly looked over the six examples of evidence to consider for core component 2d and discussed how some of the things we had learned fit into these.

Donna agreed to provide Mike with past copies of *The Plan* and related progress reports to assist him as he continues his research. It was agreed that everyone needs to continue looking at *all* the planning processes in the assigned areas and begin to look at how they fit into the examples of evidence. Debra volunteered to gather information on the Technology Plan. Donna indicated that she had talked with Jody Hart, and she indicated that she had met with J. P. Barrington and collected some information from the Business Services area. Donna had also received an e-mail from Jerry Parker indicated that he had spoken with some people in the Instructional Services area.

Donna advised that the group has the opportunity to submit any questions they would like to see on the faculty survey being put together. The deadline has been extended to February 28.

It was reported that with the resignation of Jo Nast, Deb Payne is being appointed to head up the NCA effort along with Dr. Peterson. Donna has agreed to become co-chair of Criterion Two, along with Kim Dixon. Mike Bitting has agreed to become the chair of sub-committee 2d.